



**DYRSD SCHOOL COMMITTEE MEETING  
AGENDA**

**Monday, August 16, 2021**

**Dennis-Yarmouth Regional High School  
210 Station Avenue  
South Yarmouth, MA  
5:30 p.m.**

**THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:**

**Channel 22 Live: <https://bit.ly/3IV5MVh>**

**YouTube Live: <https://bit.ly/3CGdOXR>**

**Members Present:**

Ms. Jeni Landers, Chairperson  
Mr. Joseph Tierney, Vice Chairperson  
Ms. Jennifer Rose, Secretary  
Mr. Phillip Morris, Treasurer  
Mr. Joe Glynn  
Ms. Marilyn Bemis  
Mr. Tomas Tolentino

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. David Flynn, Assistant Superintendent for Finance and Operations  
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction

- I. Open the Meeting (5:30 p.m.)**
- II. Reopening School**
  - A. Mitigation Strategies**
  - B. Masking**

Kristin Dwyer, District Nurse Leader  
Maria Lopes, Assistant Superintendent  
Carol Woodbury, Superintendent
- III. School Committee Business (Enclosure 3)**

Consent Agenda
- IV. Bills, Requisitions and Payroll**
- V. Calendars**

**VI. Public Comment Period (6:00 p.m.)**

**VII. Adjourn**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent
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**Consent Agenda (Enc. 3)**

**The Superintendent recommends the School Committee approve the following items as presented:**

**Field Trip Approval:**

Move to approve a Dennis-Yarmouth Regional High School Winter Percussion trip to Dayton, Ohio to compete at the Winter Guard International World Championship Finals; departing Tuesday, April 19, 2022 and returning Saturday, April 23, 2022.

**Donations:**

Move to accept a donation of a Precor Elliptical machine valued at approximately \$2000 from The Dennis Police Patrolman's Union to Dennis-Yarmouth Regional High School.

Move to accept a donation of two pallets of T8 bulbs from Upper Cape Cod Regional Technical High School as per Ms. Cashen's letter of August 5, 2021.

**Surplus:**

Move to declare as surplus ninety-seven outdated, obsolete, or otherwise worn-out books at the Ezra H. Baker Innovation School library per Mr. Depin's memo of July 23, 2021.

Move to declare as surplus three individual computer work stations and one long bookcase on wheels at Station Avenue Elementary School per Mr. Crowell's memo of August 3, 2021.

**Minutes**

July 19, 2021



**Dennis-Yarmouth Regional High School**  
210 Station Avenue  
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE  
(508) 398-7630  
FAX: 398-7635

GUIDANCE & COUNSELING  
(508) 398-7650  
FAX: 398-7602

**PAUL A. FUNK**  
Principal

**MICHAEL J. BARRETT**  
**JOSHUA S. CLARKIN**  
**JENNIFER A. GOVONI**  
**MARY B. O'CONNOR**  
Assistant Principals

**MEMORANDUM**

**TO:** Mrs. Carol Woodbury  
Superintendent

**FROM:** Dr. Paul A. Funk *PAF*  
Principal

**DATE:** July 27, 2021

**RE:** DY Winter Percussion  
Travel to WGI Percussion Finals



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Dennis-Yarmouth Regional High School requests approval for the Winter Percussion to travel to Dayton, OH and compete at the Winter Guard International World Championship Finals.

**What this trip will involve is:**

30-35 Students, Mr. Pendleton, Percussion Director John Jamison, Assistant Director Rebecca Marcotte and parent chaperones will leave Dennis-Yarmouth Regional High School at approximately 6:00am on Tuesday, April 19, 2022 and travel by coach bus to Dayton, Ohio. The group is expected to depart Dayton, OH at approximately 8:00am on Saturday, April 23, 2022, with a return to Dennis-Yarmouth Regional High School at approximately 11:00pm.

As soon as this trip is approved, the DY Band Parents Association will send in the application and fee to attend the Championships, so that they're able to secure a spot in the roster, and be eligible to begin the planning phase of the trip. The hotels in Dayton will have to be contacted, and Cape Destinations Bus Company will be the expected coach bus provider. They will also have an equipment truck with two drivers following the bus.

Students would miss no days of school as this trip is scheduled during April vacation. Cost is expected to be approximately \$800 per student, which will cover transportation, hotel room, most food, activities, and tickets. Fundraising opportunities will be made available to all students. Special consideration will be made by the Band Parents Organization will make special consideration for those students in financial need.

Chaperoning the trip will be Alex Pendleton, John Jamison, Becca Marcotte, and approximately 6 parents.

I recommend approval of this trip and look forward to an opportunity to review this request with you.

Thank you.

PAF/jdp  
Enclosure



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JENNIFER A. GOVONI  
MARY B. O'CONNOR  
Assistant Principals

July 26, 2021

DY School Administration & DY School Committee,

By way of this letter I would like to request approval for the D-Y Winter Percussion Ensemble to begin planning and travel to Dayton Ohio for the WGI World Percussion Championships. The trip would be between Tuesday April 19 through Saturday April 23. Because this trip is during April vacation, no school will be missed. Students will be expected to attend school on Monday April 25<sup>th</sup>.

The trip will be open to any student who is participating in D-Y Winter Percussion Ensemble. I am expecting there to be about 35 participating students. There will be a minimum of one adult/chaperone for every 8 students.

The D-Y Band Parents Association will organize this trip and they will set up all fund raising. There will be opportunity for students to fundraise the full amount of the trip.

Please see the attached proposal for detailed information. If you have any questions please feel free to contact me, and thank you for your consideration.

Sincerely,

Alexander M. Pendleton  
Music & Performing Arts Department Chair  
Dennis-Yarmouth Regional High School

**A Proposal for Dennis-Yarmouth Regional High School Winter Percussion**  
**To attend the Winter Guard International Percussion Finals**  
**In Dayton, OH, April 19-23 2022**

The Winter Percussion ensemble competes regularly on the New England Scholastic Band Association (NESBA) circuit. Winter Guard International (WGI) is the consummate leader and authority of high school percussion in the world. (Most other associations, such as NESBA base their programs on what WGI is currently doing, and even use WGI scoring sheets and philosophies.). Dennis-Yarmouth Regional High School Winter Percussion is eligible to compete at the World Championship Finals this year.

Attendance at WGI Finals will prove to be an extremely beneficial experience for all the members of Winter Percussion. These students work so closely together that they indeed become like a family by the end of the season and push each other to successfully overcome each challenge as it occurs. They will get a chance to see what schools across the globe are accomplishing in their percussion programs, and meet their true peers in the best performance situation imaginable. When we aspire to be the best we can be at something, what better way to be inspired than to take advantage of the opportunity to share the world stage with the best in the world at the activity!

D-Y percussion students are highly motivated, excellent achievers and they draw deep inspiration from seeing how others interpret indoor marching percussion from a different perspective. No other school on Cape Cod is going to WGI World Championships, so for them to be able to represent the community of Dennis-Yarmouth Regional and Cape Cod at a world-class event, would be the pinnacle of their achievements, and an invaluable real-life experience that they will carry with them for the rest of their lives. I can also attest that the increased zeal that all the students have for music in Dennis-Yarmouth Regional has directly led to higher levels of proficiency and dedication in the year following a trip to WGI Finals. This experience will be pure inspiration.

**What this trip will involve is:**

About 30-35 Students, Mr. Pendleton, Percussion Director John Jamison, Assistant Director Rebecca Marcotte, and parent chaperones will leave Dennis-Yarmouth Regional High School at approximately 6:00a.m. on Tuesday April 19<sup>th</sup> and travel by coach bus to Dayton, Ohio. Preliminary rounds of competition will be held the morning of Wednesday the 20<sup>th</sup>. The next round of competitions will be the Semi-Finals, held the Thursday the 21<sup>st</sup>, and Percussion Finals will begin in the evening of Friday the 22<sup>nd</sup>. Although it is possible that we could be eliminated in an early round of competition, we need to be prepared to stay all the way through Finals and would attend all the ongoing rounds of competition to the end. For our return, we expect to depart Dayton at

approximately 8:00a.m. on Saturday the 23<sup>rd</sup> with a return to Dennis-Yarmouth Regional at approximately 11p.

As soon as this trip is approved, we will send in the application and fee to attend Championships, so that we're able to secure a spot in the roster, and be eligible to begin the planning phase of the trip. Hotels in Dayton will have to be contacted, and we expect to use Cape Destinations Bus Company to be our carrier. We will also have an equipment truck with two drivers following us.

Students would miss NO school as this trip is scheduled during April vacation. Cost will be expected to be approximately \$800 per student, which will cover transportation, hotel room, most food, activities, and tickets. Fundraising opportunities will be made available to all students. Special consideration will be made by the Band Parents Organization for those students in financial need.

Chaperoning the trip will be Music and Performing Arts Department Chair, Alex Pendleton, Percussion Director John Jamison, Assistant Percussion Director (and Wixon teacher) Becca Marcotte, and approximately 6 parents.

This trip will be an amazing musical and educational experience for everyone.



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210 Station Avenue  
South Yarmouth, Massachusetts 02664-3026

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Assistant Principals

**MEMORANDUM**

**TO:** Carol Woodbury  
Superintendent of Schools

**FROM:** Dr. Paul A. Funk  
Principal 

**DATE:** July 27, 2021

**RE:** Donation



The following people/businesses have made a donation to our school:

<u>Donor</u>	<u>Gift</u>	<u>Value</u>
The Dennis Police Patrolman's Union	Precor Elliptical machine	approx. \$2,000.00

On behalf of our students, I ask that you accept this gift. Thank you.

PAF/jdp



# Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

August 5, 2021



Upper Cape Cod Regional Technical High School  
220 Sandwich Road  
Bourne, MA 02532

Re: T8 Bulbs

Dear Skip:

The Dennis-Yarmouth Regional School District wants to thank both you and Upper Cape Cod Regional Technical High School for your very generous donation of two pallets of T8 Bulbs. We greatly appreciate this generous donation and thoughtful gesture.

Sincerely,

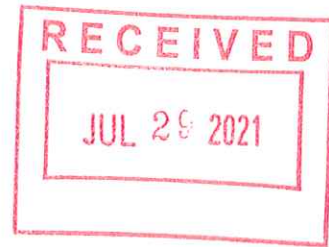
Sandra Cashen, FM

cc-Carol Woodbury



**EHB*i***  
**EZRA H. BAKER INNOVATION SCHOOL**

Kevin F. Depin - Principal  
Ellen Flanagan - Assistant Principal



July 23, 2021

Carol Woodbury, Superintendent of Schools  
296 Station Avenue  
South Yarmouth, MA 02664

Dear Carol:

Our Librarian went through many of our books and found some to be obsolete and worn out.

I respectfully submit my request that these ninety-seven outdated books be declared surplus and removed. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin F. Depin". The signature is fluid and cursive.

Kevin F. Depin  
Principal

KFD/pmc

Cc Sandra Cashen, Facilities Manager

STATION AVENUE ELEMENTARY SCHOOL  
276 Station Avenue, South Yarmouth, MA 02664  
Phone: (508) 760-5600 Fax: (508) 760-5601



*"All aboard for the future...."*

Peter J. Crowell  
Principal

Patricia A. Leary  
Assistant Principal

DATE: August 3, 2021

TO: Carol Woodbury, Superintendent of Schools

FROM: Peter Crowell, Principal *PK*

RE: Surplus Items

Station Avenue Elementary School has the following items:

- Three individual computer work stations
- One long bookcase on wheels (can be used for desktop computers)

Since we can no longer utilize these items here at SAE, I ask that they be deemed as surplus.

Thank you.

copy: Maintenance Department

**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Workshop**  
Monday, July 19, 2021

A Dennis-Yarmouth Regional School Committee workshop was held on Monday, July 19, 2021, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer; Jennifer Rose, Secretary (arrived 6:00 p.m.); Joe Glynn; Tomas Tolentino; and Marilyn Bemis (arrived 6:00 p.m.).

Others Present: Carol Woodbury, Superintendent of Schools; Maria Lopes, Assistant Superintendent of Student Services and Instruction; Luanne Kiley, Substitute Recording Secretary to the School Committee; Andy Waugh, Murphy, Hesse, Toomey & Lehane.

At 5:45 p.m., Jeni Landers, Chairperson, called the workshop meeting to order.

**Reports**

Superintendent's Report – Carol Woodbury

Recommendation by PMA – Traffic Analysis Report

The superintendent reported that PMA is recommending a second traffic analysis study as it relates to the new Dennis-Yarmouth Intermediate Middle School on Station Avenue; focusing specifically on the area from the Route 6 entrance/exit ramps to Long Pond Road. It is felt that this will be helpful and necessary as we move forward with the school building project. The cost of the report is an extra \$2,420.

On a motion by Phil Morris, seconded by Joe Glynn, and carried 5-0 it was

VOTED: To approve the traffic analysis study as recommended by PMA.

**School Committee Business**

Consent Agenda:

On a motion by Joe Glynn, seconded by Tomas Tolentino, and carried unanimously 7-0, it was

VOTED: To approve the following items as presented in the Consent Agenda:

**Surplus**

Move to declare as surplus "weeded" library books at Station Avenue Elementary School as per Mr. Crowell's July 8, 2021 memo.

**Minutes**

July 12, 2021

**Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

**Calendar**

The upcoming calendar was included in the packet.

**Items Distributed at the Meeting**

Dennis-Yarmouth Regional School Committee  
Workshop on Legal Issues

**Mr. Andrew Waugh  
Murphy, Hesse, Toomey & Lehane**

Workshop on Legal Issues

Mr. Andy Waugh of Murphy, Hesse, Toomey & Lehane presented to the Committee on legal issues facing school committees. Among the highlights were the Open Meeting Law; texting and email as well as Facebook posts and tweets are all subject to the Public Records Law. Be mindful not to discuss school committee business with other members other than in school committee meetings. Deliberation by a quorum of a public body taking place outside of a lawfully posted meeting has the potential to be viewed as a violation of the Law. Public comment during school committee meetings should be about 15 minutes in length with 3 minutes allotted per person.

**Adjournment**

At 7:30 p.m., on a motion by Joseph Tierney, seconded by Tomas Tolentino, and carried unanimously 7-0 it was

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

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Luanne Kiley, Substitute for  
Eileen M. Whalen, Assistant Secretary



# September 2021

August '21

S M T W T F S  
 1 2 3 4 5 6 7  
 8 9 10 11 12 13 14  
 15 16 17 18 19 20 21  
 22 23 24 25 26 27 28  
 29 30 31

October '21

S M T W T F S  
 3 4 5 6 7 8 9  
 10 11 12 13 14 15 16  
 17 18 19 20 21 22 23  
 24 25 26 27 28 29 30  
 31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 First Student Day	2 Station Avenue Elementary Open House 6-8 PM	3 No School	4
5	6 Labor Day	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21 Ezra H. Baker Innovation School Open House 6-8 PM	22	23 Dennis-Yarmouth High School Open House 6-8 PM	24	25
26	27	28 M.E. Small Elementary Open House 6-8 PM	29 One Hour Early Release Mattacheese Middle School Open House 6-8PM	30 Nathaniel H. Wixon Open House 6-8 PM	1	2
3	4	Notes				