



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE WORKSHOP**

Monday, July 12, 2021

**Dennis-Yarmouth Regional High School Library
210 Station Avenue
South Yarmouth, Massachusetts 02664**

5:30 p.m.

Members Present:

Ms. Jeni Landers, Chairperson
Mr. Joseph Tierney, Vice Chairperson
Ms. Jennifer Rose, Secretary
Mr. Phillip Morris, Treasurer
Mr. Joe Glynn
Ms. Marilyn Bemis
Mr. Tomas Tolentino

Administration

Mrs. Carol Woodbury, Superintendent of Schools
Mrs. Maria Lopes, Assistant Superintendent

I. Open the Workshop (5:30)

**II. Massachusetts Association of School Committees Workshop
Mr. Glen Koocher, Executive Director**

III. Reports

Building Committee Report – Joseph Tierney

A. Reallocation of Bid Savings

Motion: Move that the School Committee vote to reallocate the district's share of the bid savings to the project contingency accounts as per the DYIMS School Building Committee vote of June 10, 2021.

B. Appoint Assistant Superintendent David Flynn to the DYIMS Building Committee

Motion: Move to appoint Mr. David Flynn, Assistant Superintendent for Finance and Operations, to the Dennis-Yarmouth Intermediate Middle School Building Committee.

Superintendent's Report – Carol Woodbury

A. Request for Quotations for Boiler Water Treatment

Motion: Move that the School Committee award a contract to The Metro Group, Inc., to provide boiler water treatment for a period from July 1, 2021 (FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26), as per our specifications and The Metro Group, Inc. bid response of June 11, 2021.

- B. Request for Proposal Asbestos Abatement Project
Dennis-Yarmouth Regional High School IT Server Room
Motion: Move that the School Committee award a contract to Allied Environmental LLC, to provide asbestos abatement for the Dennis-Yarmouth Regional High School IT Server Room, as per our specifications and Allied Environmental LLC bid response of June 2, 2021.
- C. Request for Proposal for Generator Maintenance and Service
Motion: Move that the School Committee award a contract to FM Generator, Inc. of Canton, MA to provide generator maintenance and service, as per our specifications and FM Generator, Inc. bid response of June 23, 2021.
- D. Invitation to Bid Custodial Supplies
Motion: Move that the School Committee award a contract to Cape Cod Paper Co. Inc. to provide custodial supplies from July 1, 2021 (FY22) through June 30, 2022 (FY23) as per our specifications and Cape Cod Paper Co., Inc. bid response of June 29, 2021.
- E. Request for Quotations for Pest Control Program
Motion: Move that the School Committee award a contract to Waltham Pest Services to provide a pest control program for a period from July 1, 2021 (FY22) through June 30, 2024 (FY24) with two one year options (FY25,FY26) as per our specifications and Waltham Pest Services bid response of June 28, 2021.

IV. School Committee Business (Enclosure 4)
Consent Agenda

V. Bills, Requisitions and Payroll

VI. Calendars (Enc. 6)

VII. Adjournment

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

Consent Agenda (Enc. 4)

The Superintendent recommends the School Committee approve the following items as presented:

Donations

Move to accept a donation of 2517 books to Marguerite E. Small Elementary School from Cookie Stewart.

Move to accept a donation of \$1000 from The Friday Club to Dennis-Yarmouth Regional High School for students having difficulty paying for participation in any sporting program.

Move to accept a donation of approximately 100 three-ring binders from Matthew Elliott, IFAW, to the Dennis-Yarmouth Regional School District.

Move to change the name and specifications of the Alton "Skip" Krueger Memorial Scholarship per Mr. Stephen Anderson's request outlined in the June 16 memo included in the packet.

Move to accept \$2920.92 from the Stop & Shop A+ Rewards Program to the Ezra H. Baker Innovation School.

Surplus


Move to declare as surplus 5 ELMO HP L3550H projectors at the Dennis-Yarmouth Regional High School Art Department.

Move to declare as surplus a Delecto height and weight scale at the Station Avenue Elementary School clinic.

Minutes

June 7, 2021

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT

DATE: June 22, 2021
TO: Carol Woodbury, Superintendent of Schools
School Committee
FROM: Sandra Cashen, Facility Manager 
RE: Request for Quotations for Boiler Water Treatment



A Request for Quotations was sent out May 28, 2021 and due June 11, 2021 for Boiler Water Treatment for a period, from July 1, 2021 (FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26).

We received one bid from the following: The Metro Group, Inc. Pricing is below:

The Metro Group Inc.

FY 22	\$ 4,730.00	
FY 23	\$ 4,730.00	
FY24	\$ 4,984.00	
FY25 (opt.)	\$ 5,246.00	
FY26 (opt.)	\$ 5,504.00	
Grand total for years FY22-24		\$ 14,444.00
Grand total for optional years FY25,26		\$ 10,750.00
Grand total for years FY22-26		\$ 25,194.00

****contract will change once new school is built minus Mattacheese and Wixon*

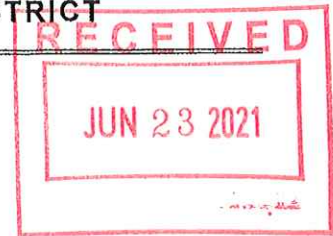
I recommend that the School Committee approve a contract for a period from July 1, 2021(FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26) with The Metro Group, Inc. of Wilmington, MA to provide Boiler Water Treatment in accordance with our bid specifications due June 11, 2021.

Motion:

I move that the School Committee award a contract to The Metro Group, Inc., to provide boiler water treatment for a period from July 1, 2021(FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26), as per our specifications and The Metro Group, Inc. bid response of June 11, 2021.

\sjc

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT



DATE: June 23, 2021
TO: Carol Woodbury, Superintendent of Schools
School Committee
FROM: Sandra Cashen, Facility Manager *SC*
RE: Request for Proposal Asbestos Abatement Project_Dennis-Yarmouth
Regional High School IT Server Room

A Request for Proposal was sent out June 8, 2021 and due June 22, 2021 for an Asbestos Abatement Project at the DYRHS IT Server Room.

We received one bid from the following: Allied Environmental LLC. Pricing is \$4,800.00 (Four thousand eight hundred dollars)


I recommend that the School Committee approve a contract for the Asbestos Abatement Project at the Dennis-Yarmouth Regional High School IT Server Room with Allied Environmental LLC of Kingston, MA to provide asbestos abatement in accordance with our bid specifications due June 22, 2021.

Motion:

I move that the School Committee award a contract to Allied Environmental LLC, to provide asbestos abatement for the Dennis-Yarmouth Regional High School IT Server Room, as per our specifications and Allied Environmental LLC bid response of June 22, 2021.

\sjc

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT

DATE: June 23, 2021
TO: Carol Woodbury, Superintendent of Schools
School Committee
FROM: Sandra Cashen, Facility Manager 
RE: RFQ for Generator Maintenance and Service

A Request for Proposal was sent out June 3, 2021 and due June 23, 2021 for Generator Maintenance and Service.

We received two bids from the following:

FM Generator, Inc. See attached bid results

South Shore Generator Service, Inc. See attached bid results

I recommend that the School Committee approve a contract for the Generator Maintenance and Service with FM Generator, Inc. of Canton, MA to provide generator maintenance and service in accordance with our bid specifications due June 23, 2021.

Motion:

I move that the School Committee award a contract to FM Generator, Inc. of Canton, MA, to provide generator maintenance and service, as per our specifications and FM Generator, Inc. bid response of June 23, 2021.


\sjc

RFQ for Generator Maintenance and Service FY22_FY26
Generator Bid Results

											Total
FM Generator											
DY Gen #2	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 5,250.00
DY WWTP	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 4,750.00
DY Gen #1	\$ -	\$ -	\$ -	\$ 675.00	\$ 675.00	\$ 675.00	\$ 675.00	\$ 675.00	\$ 675.00	\$ 675.00	\$ 675.00
MIMS	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 4,750.00
EHB	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 4,750.00
MES	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 4,750.00
NHW	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 5,250.00
SAE	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 4,750.00
	\$ 3,425.00	\$ 3,425.00	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ 19,150.00
hourly rate \$115.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00
OT hourly rate \$172.50											
Grand Total with labor											\$ 47,900.00
South Shore Generator											
DY Gen #2	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 5,950.00
DY WWTP	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 4,500.00
DY Gen #1	\$ -	\$ -	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 4,500.00
MIMS	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 4,500.00
EHB	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 4,500.00
MES	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 5,250.00
NHW	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 4,250.00
SAE	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00	\$ 3,345.00
hourly rate \$145.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00
OT hourly rate \$217.50											
Grand Total with labor											\$ 54,325.00

Calculation for lowest responsible, responsive bidder: Hourly rate add annual amount for each school +50 hours the regularly hourly rate.

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT

DATE: July 2, 2021
TO: Carol Woodbury, Superintendent of Schools
School Committee
FROM: Sandra Cashen, Facility Manager 
RE: Invitation to Bid Custodial Supplies

An Invitation to Bid for Custodial Supplies was sent out June 15, 2021 and due June 29, 2021 for a period, from July 1, 2021 (FY22) through June 30, 2022 (FY23).

We received fourteen (14) bids, (2 bids rejected because they arrived after due date). Please see attached spreadsheets.

I recommend that the School Committee approve a contract for a period from July 1, 2021(FY22) through June 30, 2022 (FY23) with Cape Cod Paper Co. Inc. of Dennis, MA to provide Custodial Supplies in accordance with our bid specifications due June 29, 2021.

Motion:

I move that the School Committee award a contract to Cape Cod Paper Co. Inc. to provide custodial supplies for a from July 1, 2021(FY22) through June 30, 2022 (FY23), as per our specifications and Cape Cod Paper Co., Inc. bid response of June 29, 2021.

attachment

lsjc

	Cape Cod Paper	Dollar amount x quantity	WB Mason	Quill LLC	Dollar amount x quantity	CAM Office Supplies	Dollar amount x quantity	Conserv Company	Dollar amount x quantity	Central Poly-Bag Corp
Paper Towels 8" white embossed 740 roll towel, 550 roll, 1.75 core, roll diameter 8.1 max. 6 rolls/case, roll weight 3.7 lbs 360 cases	\$46.00 Kimberly Clark KC 07500	\$16,950.00	\$25.50	\$9,108.00	\$74,861.60	\$71.27	\$25,657.20		\$10,400.00	NO BID
Alternates	\$35.20 Alliance CD- 89501-5	\$13,672						Lexar 478005 2" core 807/roll 6 roll/case		
Towel Tissue 9" JKT, JR 2 ply, 1000/roll, 12 rolls/case, 1.75 lbs/case 360 cases	\$27.16 Kimberly Clark KC- 67893	\$8,777.60	\$21.39	\$7,700.40	\$86,460.00	\$72.50	\$36,460.00	Verifin 102 2-ply 3" 1000/roll 12		\$23.99/case
Alternates	\$20.54 Alliance CD- 410002	\$7,394.40								
Trash bags 36x39 black, 24 microns coreless roll, star seal, 250/case 13.4 lbs/case 360 cases	\$22.54 AEP CB-3839203	\$8,114.40	\$39.90	\$14,364.00				Berry AEP 39185 36x39" black, 7.1 roll 250/case		\$20.50/case
Alternates										
Trash Bags 36x38, 40 microns, coreless roll, star seal, 100/case 23.7 lbs/case 480 cases	\$28.33 AEP CB-3839405	\$13,598.40	\$25.89	\$12,427.20						\$28.20/case
Alternates								Ul Hens 501889 36x38" black 1.5mil, star seal 100/case		
Foam Hand Soap 1000ml Universal Fragrance and Dye Free, 800 cases	\$23.51 AEP CB-146241	\$5,463.60	\$41.65	\$7,488.00				Rubbermaid 2018555 11.00ml Fragrance & dye free 4/case		NO BID
Alternates										
Total (using lowest priced products)		\$48,743.00		\$51,057.60	\$89,849.90		\$109,534.20		\$66,828.60	DID NOT BID ALL CATEGORIES

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT

DATE: June 28, 2021
TO: Carol Woodbury, Superintendent of Schools
School Committee
FROM: Sandra Cashen, Facility Manager
RE: Request for Quotations for Pest Control Program

A Request for Quotations was sent out June 18, 2021 and due June 28, 2021 our Pest Control Program for a period, from July 1, 2021 (FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26).

We received one bid from the following: Waltham Pest Services. Pricing is below:

Waltham Pest Services

Annual Inspections	2021-22	2022-23	2023-24	2024-25 Optional	2025-26 Optional
Total	\$ 5,563.00	\$ 5,563.00	\$ 5,563.00	\$ 5,563.00	\$ 5,563.00

Annual Termite Treatments DYHS/MES/SAE/MMS/NHW	2021-22	2022-23	2023-24	2024-25 Optional	2025-26 Optional
Total	\$ 1,788	\$ 1,788	\$ 1,788	\$ 1,788	\$ 1,788

****contract will change once new school is built minus Mattacheese and Wixon*

I recommend that the School Committee approve a contract for a period from July 1, 2021(FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26) with Waltham Pest Services of Pembroke, MA to provide a Pest Control Program in accordance with our bid specifications due June 28, 2021.

Motion:

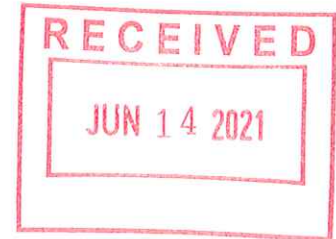
I move that the School Committee award a contract to Waltham Pest Services, to provide a pest control program for a period from July 1, 2021(FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26), as per our specifications and Waltham Pest Services bid response of June 28, 2021.

lsjc

COOKIE STEWART

230 Old Main Street
Bass River, MA 02664
stewartv2@comcast.net

Patrick Riley
Principal
M. E. Small Elementary
440 Higgins Crowell Rd
West Yarmouth, MA 02673



HI PAT,

I will be bringing a donation of 2, 517 books to MES today and on Monday. The books I am bringing today are for the book swap and anyone else who wishes to have one.

On Monday, I will be bringing another load of books for the MES book closet.

I hope the recipients will enjoy these books as much as I have.

As I continue cleaning, there will most likely be more books to donate at a later date. I plan to take as little as possible with me when I move.

Thanks again for everything,



Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE
(508) 398-7630
FAX: 398-7635


GUIDANCE & COUNSELING
(508) 398-7650
FAX: 398-7602

PAUL A. FUNK
Principal

MICHAEL J. BARRETT
JOSHUA S. CLARKIN
JENNIFER A. GOVONI
MARY B. O'CONNOR
Assistant Principals

MEMORANDUM

TO: Carol Woodbury
Superintendent of Schools

FROM: Dr. Paul A. Funk 
Principal

DATE: June 10, 2021

RE: Donation



The following people/businesses have made a donation to our school:

<u>Donor</u>	<u>Gift</u>	<u>Value</u>
The Friday Club	donation to be used for students having difficulty paying for participation in any sporting program	\$1,000.00

On behalf of our students, I ask that you accept this gift. Thank you.

PAF/jdp



Dennis-Yarmouth Regional High School

210 Station Avenue

South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE

(508) 398-7630

FAX: 398-7635

GUIDANCE & COUNSELING

(508) 398-7650

FAX: 398-7602

PAULA A. FUNK

Principal

MICHAEL J. BARRETT

JOSHUA S. CLARKIN

JENNIFER A. GOVONI

MARY B. O'CONNOR

Assistant Principals

June 10, 2021

The Friday Club
PO Box 151
Yarmouthport, MA 02675

Dear Friends at The Friday Club,

On behalf of the Dennis-Yarmouth Regional High School, I would like to extend my sincere appreciation and gratitude for the generous donation from your group in the amount of \$1,000.00, to be used for students having difficulty paying for participation in any sporting program. Your support and generosity will provide a multitude of opportunities for our students.

Thank you.

Respectfully,

Dr. Paul A. Funk, Ed. D.
Principal

PAF/jdp

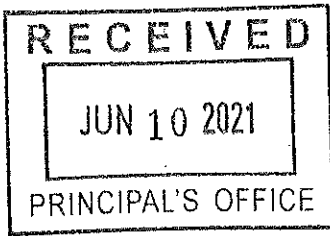
cc: Carol A. Woodbury, Superintendent

April 14, 2021

Mary

Please be sure this is used for those students having difficulty playing in participation in any sporting program

Jim O'Laughlin
Treasurer TFC



THE FRIDAY CLUB		53-7164-2113	1445
PO BOX 151 YARMOUTH PORT, MA 02675		<small>Check Fraud Protection for Business</small>	
DATE <u>4.14.21</u>			
PAY TO THE ORDER OF	<u>D-y Regional High School Athletics</u>	\$ <u>1000</u>	
	<u>One thousand</u>	DOLLARS	<small>Security Features included. Details on back.</small>
THE COOPERATIVE BANK OF CAPE COD			
MEMO	<u>Annual Giving</u>	<u>Jim O'Laughlin</u>	MP
⑆ 21137164 ⑆		23333601	⑆ 1445



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: Dennis-Yarmouth Regional School Committee

From: Carol A. Woodbury, Superintendent *CAW*

Re: Acceptance of Donation

Date: July 12, 2021

Matthew Elliot, on behalf of the International Fund for Animal Welfare (IFAW), 290 Summer Street, Yarmouth Port, has donated to the district approximately one-hundred 3-ring binders in excellent condition.

I ask that you accept this generous and thoughtful gift on behalf of our staff and students.

Thank you.



Dennis-Yarmouth Regional School District

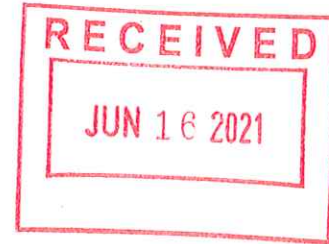
Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898


Telephone (508) 398-7600

Fax (508) 398-7622



MEMORANDUM

TO: Carol Woodbury
Superintendent

FROM: Jane Saucier 
Assistant Treasurer

RE: Change of Scholarship Name for School Committee Approval

DATE: June 16, 2021

Mr. Stephen Anderson who originally established the Alton "Skip" Krueger Memorial Scholarship is requesting to change the name and the specifications as listed below.

Name: D-Y Class of 1963 Memorial Scholarship Fund

Amount: TBD – Based on funds raised

Payment Date: A check to be sent directly to the school for the second semester

Length: Until funds are depleted

Selected by: Representatives from donors to the fund based on recommendations provided by the D-Y Guidance Department of deserving students

Criteria: Financial Need
Academic Record – Possibly to a "late bloomer"
Either Male or Female

As in the past, a vote of the School Committee is needed. There will be no cost to the district associated with this award. I recommend that the changes be approved.

Empowering each student to achieve excellence with integrity in a changing world

EHBi
EZRA H. BAKER INNOVATION SCHOOL

Kevin F. Depin - Principal
Ellen Flanagan - Assistant Principal

July 2, 2021

Carol Woodbury, Superintendent of Schools
296 Station Avenue
South Yarmouth, MA 02664

Dear Carol:

I respectfully submit the following check in the amount \$ 2,920.92 for our participation in the Stop and Shop's A+ Rewards Program. This check is submitted for review and acceptance by the D-Y School Committee.

We are grateful for this program and will use these funds throughout the next school year to support our "healthy snacks" and or "fruit bowl", if permitted.

Sincerely,



Kevin F. Depin
Principal

KFD/pmc




Retail Business Services
 P.O. Box 7200
 Carlisle, PA 17013

CHECK NO: 008522780
 CHECK DATE: 06/07/2021
 CHECK AMOUNT: \$2,920.92

REMITTANCE DETAIL

Invoice Date	Dept.	Loc#	Invoice/Ref#	PO #	Gross Amount	Discount Amount	Amount Paid
06/02/2021	COMPANY: EOTH	6930	AHOLD DELHAIZE USA A+ REWARDS		SUPPLIER: 2,920.92	701960 .00	2,920.92
Totals					2,920.92	.00	2,920.92

"THE ATTACHED CHECK IS TENDERED IN PAYMENT OF INVOICES SHOWN, IN CASE OF DISCREPANCY, PLEASE RETURN WITH FULL PARTICULARS TO THE ABOVE ADDRESS. PLEASE CONTACT THE AFS CUSTOMER SOLUTIONS CENTER AT 717-360-1700 IF YOU HAVE ADDITIONAL QUESTIONS."



PO BOX 7200
CARLISLE, PA 17013

CHECK NUMBER: 008522780
 CHECK DATE: 06/07/2021
 52-153/112

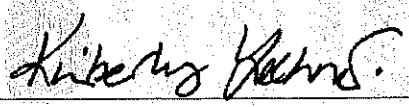
TO THE ORDER OF

EZRA H BAKER SCHOOL

PAY ****TWO THOUSAND NINE HUNDRED TWENTY DOLLARS & 92/100****

Bank of America, N.A.
South Portland, ME

*****2,920.92**



(Sr. Vice President)

⑈008522780⑈ ⑆011201539⑆ 80076 864⑈



Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE
(508) 398-7630
FAX: 398-7635


GUIDANCE & COUNSELING
(508) 398-7650
FAX: 398-7602

PAUL A. FUNK
Principal

MICHAEL J. BARRETT
JOSHUA S. CLARKIN
JENNIFER A. GOVONI
MARY B. O'CONNOR
Assistant Principals

MEMORANDUM

TO: Carol Woodbury
Superintendent of Schools

FROM: Dr. Paul A. Funk 
Principal

DATE: June 10, 2021

RE: Surplus



The Art Department at Dennis-Yarmouth Regional High School is in possession of the following equipment that is outdated and irreparable.

- 5 projectors – ELMO HP L3550H

Pursuant to school committee policy, I respectfully request that these be deemed as surplus so that they may be disposed of.

cc: Sandra Cashen, Facilities Manager

STATION AVENUE ELEMENTARY SCHOOL
276 Station Avenue, South Yarmouth, MA 02664
Phone: (508) 760-5600 Fax: (508) 760-5601



"All aboard for the future...."

Peter J. Crowell
Principal

Patricia A. Leary
Assistant Principal



Date: June 11, 2021

To: Carol Woodbury
Superintendent

From: Peter J. Crowell
Principal

PJC

Re: Station Avenue Elementary Surplus

SAE would like to declare a Delecto height and weight scale from the SAE Clinic as surplus. This scale has been here since 2014 and is no longer in working order.

P

Thank you.

Copy: Sharon DiPrete, BSN, RN, NCSN
SAE School Nurse

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
Minutes of a School Committee Meeting
Monday, June 7, 2021

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, June 7, 2021, via remote technology in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer; Joe Glynn; Jennifer Rose; Tomas Tolentino; Marilyn Bemis.

Others Present: Carol Woodbury, Superintendent of Schools; Maria Lopes, Assistant Superintendent; Grace LePain, Student Representative to the School Committee; Eileen Whalen, Recording Secretary to the School Committee; Carole Eichner, Director of Early Learning; Betsy Pontius, Director of STEM; Sherry Santini, Director of Humanities and the Arts; Michelle Dunn; Representative Tim Whelan; Representative Kip Diggs; Chris Flanagan, Dennis Board of Selectmen; David Flynn; and the Dennis-Yarmouth Retirees from 2019-2021 and 2020-2021.

At 6:32 p.m., Jeni Landers, Chairperson, called the meeting to order.

Roll Call Attendance:

Joe Glynn	yes	Tomas Tolentino	yes
Jennifer Rose	yes	Joseph Tierney	yes
Phillip Morris	yes	Jeni Landers	yes
Marilyn Bemis	yes		

School Committee Reorganization

Superintendent Carol Woodbury

The Dennis-Yarmouth Regional School Committee began its reorganization process for school year 2021-2022 with the Superintendent presiding. Mr. Joseph Tierney nominated Ms. Jeni Landers for the position of school committee chairperson. Ms. Landers accepted and was elected unanimously by roll call vote 7-0.

Joseph Tierney	yes	Tomas Tolentino	yes
Joe Glynn	yes	Marilyn Bemis	yes
Phillip Morris	yes	Jeni Landers	yes
Jennifer Rose	yes		

Chairperson Landers then called for nominations for the position of vice chairperson. Mr. Phillip Morris nominated Mr. Joseph Tierney. Mr. Tierney accepted and was elected unanimously, 7-0, by roll call vote.

Phil Morris	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes	Joseph Tierney	yes
Marilyn Bemis	yes		

Chair Landers then called for nominations for the position of treasurer. Mr. Joe Glynn nominated Mr. Phillip Morris. Mr. Morris accepted and was elected unanimously, 7-0, by roll call vote.

Joseph Tierney	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes	Phil Morris	yes
Marilyn Bemis	yes		

Chair Landers then called for nominations for the position of secretary. Mr. Joseph Tierney nominated Ms. Jennifer Rose. Ms. Rose accepted and was elected unanimously, 7-0, by roll call vote.

Joseph Tierney	yes	Joe Glynn	yes
Phillip Morris	yes	Jeni Landers	yes
Tomas Tolentino	yes	Jennifer Rose	yes
Marilyn Bemis	yes		

School Committee Acknowledgment of our D-Y Retirees

Representative Tim Whelan
 Representative Kip Diggs

A recognition ceremony was held in honor of the Dennis-Yarmouth 2019-2020 and 2020-2021 employees who are retiring. The reception was also attended by Representative Tim Whelan and Representative Kip Diggs. Following Representative Whelan's, Representative Diggs' and Superintendent Carol Woodbury's presentations to the retirees, Mrs. Woodbury announced the retiree's names. The following retiring Dennis-Yarmouth staff members were celebrated:

2019-2020

Anarino, Susan	Kindergarten Teacher
Anderson, Patricia	Music Teacher
Bellerose, Priscilla	Social Worker
Cain, Patricia	ESP1A/SpEd Assistant
Cousins, Christine	Math Teacher
DeGroff, Jacqueline	Health Teacher
Downing, Kathleen	School Nurse
Dunn, Nancy	Science Teacher
Ellis, Katherine	ESP1A/Library/Media
Howard, Sharon	Reading Recovery Teacher
Knell, Ann	Principal
Lefave-Noon, Christine	SpEd Bus Driver
MacArthur, Patricia	Elementary School Teacher
McGee, Penny	Health Teacher
Neter, Tammy	Elementary School Teacher
Reeves, Kim	ESP1A/SpEd Assistant
Totten, Barbara	ESP1A/SpEd Assistant

2020-2021

Anagnostakos, Deborah	School Secretary
Beach, John	School Psychologist
Campbell, Bernadette	Speech/Language Pathologist
Colton-Mund, Dawn	Foreign Language Teacher
Crafts, Robin	ESP II/CABA
Donnelly, Virginia	ELA/SS Teacher
Falco, Eileen	Cook/Manager
Folan, Alice	MS SS Teacher
Freeman, Mary	Principal's Secretary
Gunning, Thomas	Social Worker
Horton, Lynne	Social Studies Teacher
Johnson, Patricia	Special Education Teacher
Kelley, Dianne	Data Specialist
Lyon, Jennifer	ELL Teacher
Machado, Chris	Director of Technology
Martins, Eileen	ESP IA/SPED
Mauro, Karen	Out of School Time Coordinator
Maxwell, Leila	Director of STEM
Mitchell, James	Science Teacher
Nelson, Susan	Assistant Treasurer
Quink, Diane	ESP IA/Sped Assistant
Reed, Karen	Instructional Support Teacher
Reeves-Rowles, Kim	Instructional Support Teacher
Sigalovsky, Julia	Science Teacher
Skala, Renee	Computer Systems Operator
Stewart, Virginia	Title I Coordinator
Watson, Patty	Physical Education Teacher

Following the reading of the names; the superintendent shared an Order signed by Senator Julian Cyr in honor of Assistant Superintendent Ken Jenks.

Reports

DYRSD School Committee Student Representatives – Tainan Nunes; Grace LePain

Tainan was not present for the meeting due to the band banquet. Grace congratulated the retirees; noting especially Dr. Sigalovsky's impact on her education. SATs were held recently; graduation is this Saturday.

School Committee Liaisons to the Boards of Selectmen

Dennis: Chair Landers reported that there were no school items on the recent Dennis agenda.

Yarmouth: Joe Glynn reported that there no school items on the recent Yarmouth agenda.

Building Committee Report – Joseph Tierney: Mr. Tierney reported that everything is moving along on schedule. There is a new traffic pattern for drop-off at Station Avenue Elementary; and that there are artist renderings on the D-Y website for those interested. The superintendent added that there are

progress meetings taking place weekly on Thursday morning. Tomas Tolentino added that the drop-off/pick-up at Station Avenue is going very smoothly.

Superintendent Report – Carol Woodbury:

a. High School Music Program Revolving Account

Superintendent Woodbury referenced the memo included in the packet: Establishment of Revolving Account for High School Music Program. The high school music program has relied upon Bingo as well as other traditional forms of fund raising. Due to the Bingo program closing and Covid protocols eliminating other forms of fund raising the music program is in need of funds to operate. As noted in the memo, sports user fees and music user fees would be combined.

Phil Morris moved to approve the establishment of a revolving account to fund the high school music program. The account would be supported by user fees of \$25.00 per activity capped at \$50.00 per student, per school year. The motion was seconded by Joe Glynn and discussion followed. The superintendent invited Principal Paul Funk to comment. Paul said that the music program is critical to the success of the high school. Chair Landers asked for clarification about the user fees. Other members voiced their favorable opinions. Upon no further discussion, Chair Landers asked for a roll vote. The motion passes unanimously, 7-0, by roll call vote.

Joseph Tierney	yes	Marilyn Bemis	yes
Phillip Morris	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes		

On a motion by Joseph Tierney, seconded by Phillip Morris, and carried unanimously, 7-0, by roll call vote it was

VOTED: To approve the transfer of \$43,955.35 to the high school music program revolving account from Account 150.90.70.400.9999.7200.0001.0910.

Joseph Tierney	yes	Marilyn Bemis	yes
Phillip Morris	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes		

b. Statement of Interest - M.E. Small Elementary School

Mrs. Woodbury referenced the memo which was included in the packet. The superintendent noted that the date for submission is no later than June 25, 2021, not June 7, 2021 as stated in the memo.

Phillip Morris moved that the Dennis-Yarmouth Regional School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form that will be submitted to the MSBA no later than June 25, 2021, for the Marguerite E. Small Elementary School located at 440 Higgins Crowell Road, West Yarmouth, MA 02673 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted

to the Massachusetts School Building Authority in the future Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. The Marguerite E. Small Elementary School needs significant renovation work in all major systems. The building exterior components, including roofs, doors, windows, and masonry have been cited as high-priority issues. The updated study in February 2020 by Bureau Veritas identified the same issues along with possible structural settlement of the loading dock, interior air quality issues, leaking sanitary and heat piping, and the building lacks fire suppression and ADA requirement issues.

Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements. Current capacity and utilization is reasonable, however classroom layouts/floor plans and a size of about 900 square feet limits the kinds of educational activities that would reflect best practices for the grades and specialized services that must be provided within this school, and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Regional School District to filing an application for funding with the Massachusetts School Building Authority.

The motion was seconded by Joseph Tierney and discussion followed. Mr. Glynn asked if this SOI has been submitted before; Mrs. Woodbury said that yes, we must be persistent. Chair Landers said that M.E. Small is safe; day to day repairs are being kept up with. Mr. Tierney agreed. Upon seeing no further discussion, Chair Landers asked for a roll call vote. The motion passes unanimously 7-0 by roll call vote.

Phillip Morris	yes	Marilyn Bemis	yes
Joseph Tierney	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes		

c. Food Service Pizza Procurement

Superintendent Woodbury referenced the memo included in the packet. On a motion by Tomas Tolentino, seconded by Joe Glynn, and carried unanimously 7-0 by roll call vote, it was

VOTED: That the School Committee award a contract to Lupoli Companies - Sal's Production, LLC of Salem, New Hampshire to supply pizza to the Food Service Department for the 2021-2022 school year at the rates specified in the June 7, 2021 memo from Rooney Powers, Director of Food Service.

Joseph Tierney	yes	Marilyn Bemis	yes
Phillip Morris	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes		

d. Bass River Estuary Challenge

Mrs. Woodbury referenced the memo from the Friends of Bass River regarding the Estuary Challenge. Wixon Principal Tim Blake was instrumental in facilitating a challenge that the Friends of Bass River offered to all fourth and fifth graders during April vacation. The superintendent read the names of the winners.

e. Staffing Update

Mrs. Woodbury referenced the memo which was distributed electronically prior to the meeting regarding the Candidate for Assistant Superintendent for Finance and Operations, David Flynn. Mr. Flynn was invited to say a few words; he has an accounting background, he began his school career at Old Rochester and has now been with the North Attleboro school system for the past 22 years. He feels with his experience that he will be a great fit for the position. The Committee followed up with questions. Chair Landers asked about his experience with building projects; Mr. Flynn has been involved with 5 MSBA projects and is familiar with the Pro Pay system. Mr. Morris asked about his philosophy of communicating; Mr. Flynn said he tailors his style of communicating dependent upon the audience. Finance Committees, for instance, seek more detailed responses. Mrs. Woodbury summarized the references she checked on Mr. Flynn; there was high praise for his skills; he has mentored others, he is the full package. On a motion by Joe Glynn, seconded by Phillip Morris, and carried unanimously 7-0 by roll call vote it was

VOTED: To appoint David Flynn as the Assistant Superintendent for Finance and Operations.

Joseph Tierney	yes	Marilyn Bemis	yes
Phillip Morris	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes		

Mrs. Woodbury then referenced the memo distributed electronically prior to the meeting, Recommending Staffing Changes for FY22. After a brief discussion, on a motion by Phillip Morris, seconded by Joe Glynn, and carried unanimously 7-0 by roll call vote, it was

VOTED: To accept the Superintendent's recommendations for staffing changes and/or adjustments and the use of ESSER funds to fund said changes and/or adjustments as outlined in the June 5, 2021 memo to the school committee.

Phil Morris	yes	Marilyn Bemis	yes
Tomas Tolentino	yes	Joseph Tierney	yes
Joe Glynn	yes	Jeni Landers	yes
Jennifer Rose	yes		

School Committee Business

Consent Agenda

On a motion by Joseph Tierney, seconded by Joe Glynn, and carried 7-0 by roll call vote it was voted to approve the following items included in the Consent Agenda.

Donations

Move to accept a donation in the amount of \$50.00 from the Nathaniel Wixon School Sunshine Fund to the Bradford Hemeon Memorial Scholarship Fund. This donation is in memory of Elizabeth (Betty) Hemeon.

Surplus

Move to declare as surplus at the Dennis-Yarmouth Regional High School Art Department:
One Kodak Carousel 4600 Slide Projector;
One 3M Overhead Projector;
Three Slide Carousels and slides for Kodak 4600 Slide Projector;
One Laser Disc Laservision Player by Pioneer LO-V2200

Minutes

May 17, 2021

Joseph Tierney	yes	Marilyn Bemis	yes
Phillip Morris	yes	Joe Glynn	yes
Tomas Tolentino	yes	Jeni Landers	yes
Jennifer Rose	yes		

Calendars

The upcoming calendar was included in the packet.

Bills and Requisitions

Bills and requisitions will be signed at the District offices by the Committee.

Items Distributed Electronically Prior to the Meeting

Massachusetts School Building Authority FY 2021 Statement of Interest – Marguerite E. Small Elementary School;
Superintendent’s Memo to the School Committee – Candidate for Assistant Superintendent for Finance and Operations and accompanying documents;
Superintendent’s Memo to the School Committee – Recommended Staffing Changes for FY22

Public Comment

Several members of the public shared their thoughts about the Anti-Racism Resolution. Michelle Dunn congratulated the retirees and said that scholarship donations are being collected in Mr. Jenks’ name. Ms. Dunn also had questions about the staffing memo. Dennis Selectman Chris Flanagan congratulated the retirees as well as the new members of the school committee.

Executive Session

At 9:01 p.m., on a motion by Joseph Tierney, seconded by Joe Glynn, and carried unanimously 7-0 by roll call vote it was

VOTED: The Dennis-Yarmouth Regional School Committee will enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (DYEA, DYRSAA)

Joseph Tierney yes
Phillip Morris yes
Tomas Tolentino yes
Marilyn Bemis yes
Jennifer Rose yes
Joe Glynn yes
Jeni Landers yes

Minutes recorded and prepared by,

Eileen M. Whalen, Assistant Secretary

DRAFT

August 2021

September '21

S M T W T F S
 5 6 7 8 9 10 11
 12 13 14 15 16 17 18
 19 20 21 22 23 24 25
 26 27 28 29 30

July '21

S M T W T F S
 4 5 6 7 8 9 10
 11 12 13 14 15 16 17
 18 19 20 21 22 23 24
 25 26 27 28 29 30 31

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1		2	3	4	5	6	7
8		9	10	11	12	13	14
15		16	17	18	19	20	21
22		23	24	25	26	27	28
29		30	31	1	2	3	4
5		6	Notes				