



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING AGENDA**

**Monday, June 7, 2021
6:30 p.m.**

NOTE: THIS IS A FULLY REMOTE PARTICIPATION MEETING

This meeting is being held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20 and the Governor's December 26, 2021 Order No. 59 imposing a limitation on the number of people that may gather in one location; this meeting will be conducted via remote participation. No in-person attendance of members of the public will be permitted. Meetings will be broadcast on Channel 22 as soon as possible. Members of the public who wish to watch/listen to the meeting may do so in the following manner:

You are invited to a Zoom webinar.

When: June 7, 2021 6:30 PM Eastern Time (US and Canada)

Topic: DYRSD School Committee Meeting 6/7/2021

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83991570284?pwd=a3Zwcm5sMmM3ZE5WMIRzUU45UmhKUT09>

Passcode: 750255

Or iPhone one-tap :

US: +13126266799,,83991570284# or +19292056099,,83991570284#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900

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Webinar ID: 839 9157 0284

International numbers available: <https://us02web.zoom.us/j/83991570284?pwd=a3Zwcm5sMmM3ZE5WMIRzUU45UmhKUT09>

Please note this meeting will be livestreamed on YouTube (this link allows for viewing only):

<https://www.youtube.com/channel/UCjYmlpNNO1cBgAHC4y0liQ/featured>

Meeting called to order at _____, due notice having been posted.

Members Present:

Ms. Jeni Landers, Chairperson

Mr. Joseph Tierney, Vice Chairperson

Mr. Phillip Morris, Treasurer

Mr. Joe Glynn

Ms. Jennifer Rose

Ms. Marilyn Bemis

Mr. Tomas Tolentino

Administration

Mrs. Carol Woodbury, Superintendent of Schools

Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction

Grace LePain and Tainan Nunes, Student Representatives to the School Committee

- I. Open the Meeting (6:30)**
- II. School Committee Reorganization (Enc. 2)**
Superintendent Carol Woodbury
- III. School Committee Acknowledgment of our D-Y Retirees (Enc. 3)**
Representative Tim Whelan
Senator Julian Cyr

IV. Reports

DYRSD School Committee Student Representatives – Tainan Nunes and Grace LePain
School Committee Liaisons to the Boards of Selectmen
Building Committee Report – Joseph Tierney
Superintendent Report – Carol Woodbury

- a. High School Music Program Revolving Account (Enc. 4a)
Motion: Vote to approve the establishment of a revolving account to fund the high school music program. The account would be supported by user fees of \$25.00 per activity capped at \$50.00 per student, per school year.
Motion: Vote to approve the transfer of \$43,955.35 to the high school music program revolving account from Account 150.90.70.400.9999.7200.0001.0910.
- b. Statement of Interest – M.E. Small Elementary School (Enc. 4b)
Statement of Interest for M.E. Small Elementary School 2021
Motion: Move that the School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form that will be submitted to the MSBA no later than June 7, 2021, for the Marguerite E. Small Elementary School located at 440 Higgins Crowell Road, West Yarmouth, MA 02673 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future
Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. The Marguerite E. Small Elementary School needs significant renovation work in all major systems. The building exterior components, including roofs, doors, windows, and masonry have been cited as high-priority issues. The updated study in February 2020 by Bureau Veritas identified the same issues along with possible structural settlement of the loading dock, interior air quality issues, leaking sanitary and heat piping, and the building lacks fire suppression and ADA requirement issues.

Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements. Current capacity and utilization is reasonable, however classroom layouts/floor plans and a size of about 900 square feet limits the kinds of educational activities that would reflect best practices for the grades and specialized services that must be provided within this school; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Regional School

District to filing an application for funding with the Massachusetts School Building Authority.

Food Service Pizza Procurement (Enc. 4c)

Motion: Move to award a contract to Lupoli Companies - Sal's Production, LLC of Salem, New Hampshire to supply pizza to the Food Service Department for the 2021-2022 school year at the rates specified in the memo from Rooney Powers, Director of Food Service, to the School Committee dated June 7, 2021.

- c. Bass River Estuary Challenge (Enc. 4d)
- d. Staffing Update

V. School Committee Business (Enclosure 5)
Consent Agenda

VI. Calendar (Enclosure 6)

VII. Bills and Requisitions

VIII. Public Comment (7:30)

IX. Executive Session

The Dennis-Yarmouth Regional School Committee will enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (DYEA, DYRSAA)

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

Consent Agenda (Enc. 5)

The Superintendent recommends the School Committee approve the following items as presented:

Donations

Move to accept a donation in the amount of \$50.00 from the Nathaniel Wixon School Sunshine Fund to the Bradford Hemeon Memorial Scholarship Fund. This donation is in memory of Elizabeth (Betty) Hemeon.

Surplus

Move to declare as surplus at the Dennis-Yarmouth Regional High School Art Department:

- One Kodak Carousel 4600 Slide Projector;
- One 3M Overhead Projector;
- Three Slide Carousels and slides for Kodak 4600 Slide Projector;
- One Laser Disc Laservision Player by Pioneer LO-V2200

Minutes

May 17, 2021



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: DYRSD School Committee

From: Carol A. Woodbury, Superintendent of Schools *CAW*

Date: June 7, 2021

Re: Election of Officers

On Monday, June 7, 2021, the DYRSD School Committee will hold its annual reorganizational meeting. Accompanying this memorandum is a copy of the most recent Open Meeting Law indicating the need for voice votes (see page 6 under Section 22B) during all Open Sessions.

I will preside over the meeting until completion of the election of officers and a chairperson is chosen. The nomination procedure will be as follows:

- I will ask for nominations.
- Confirm the nominee's interest in the office.
- A nomination does not need a second.
- After nominations are declared closed, a vote will be taken.
- An election requires a majority of those present and voting.

Following the selection of the Chair, the gavel and the chair will be assumed by the newly elected chairperson who should preside over all other elections according to the same procedure.

CAW/emw

Attachment: MGL Ch. 30, Sec. 22b

THE COMMONWEALTH OF MASSACHUSETTS
OPEN MEETING LAW, G.L. c. 30A, §§ 18-25¹

* * *

Chapter 28 of the Acts of 2009, sections 17-20, repealed the existing state Open Meeting Law, G.L. c. 30A, §§ 11A, 11A-1/2, county Open Meeting Law, G.L. c. 34, §§ 9F, 9G, and municipal Open Meeting Law, G.L. c. 39, §§ 23A, 23B, and 23C, and replaced them with a single Open Meeting Law covering all public bodies, G.L. c. 30A, §§ 18-25, enforced by the Attorney General.

* * *

Section 18: [DEFINITIONS]

As used in this section and sections 19 to 25, inclusive, the following words shall, unless the context clearly requires otherwise, have the following meanings:

"Deliberation", an oral or written communication through any medium, including electronic mail, between or among a quorum of a public body on any public business within its jurisdiction; provided, however, that "deliberation" shall not include the distribution of a meeting agenda, scheduling information or distribution of other procedural meeting or the distribution of reports or documents that may be discussed at a meeting, provided that no opinion of a member is expressed.

"Emergency", a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

"Executive session", any part of a meeting of a public body closed to the public for deliberation of certain matters.

"Intentional violation", an act or omission by a public body or a member thereof, in knowing violation of the open meeting law.

"Meeting", a deliberation by a public body with respect to any matter within the body's jurisdiction; provided, however, "meeting" shall not include:

- (a) an on-site inspection of a project or program, so long as the members do not deliberate;
- (b) attendance by a quorum of a public body at a public or private gathering, including a conference or training program or a media, social or other event, so long as the members do not deliberate;
- (c) attendance by a quorum of a public body at a meeting of another public body that has complied with the notice requirements of the open meeting law, so long as the visiting members communicate only by open participation in the meeting on those matters under discussion by the host body and do not deliberate;
- (d) a meeting of a quasi-judicial board or commission held for the sole purpose of making a decision required in an adjudicatory proceeding brought before it; or

¹ NOTICE: This is NOT the official version of the Massachusetts General Law (MGL). While reasonable efforts have been made to ensure the accuracy and currency of the data provided, do not rely on this information without first checking an official edition of the MGL.

(e) a session of a town meeting convened under section 9 of chapter 39 which would include the attendance by a quorum of a public body at any such session.

"Minutes", the written report of a meeting created by a public body required by subsection (a) of section 22 and section 5A of chapter 66.

"Open meeting law", sections 18 to 25, inclusive.

"Post notice", to display conspicuously the written announcement of a meeting either in hard copy or electronic format.

"Preliminary screening", the initial stage of screening applicants conducted by a committee or subcommittee of a public body solely for the purpose of providing to the public body a list of those applicants qualified for further consideration or interview.

"Public body", a multiple-member board, commission, committee or subcommittee within the executive or legislative branch or within any county, district, city, region or town, however created, elected, appointed or otherwise constituted, established to serve a public purpose; provided, however, that the governing board of a local housing, redevelopment or other similar authority shall be deemed a local public body; provided, further, that the governing board or body of any other authority established by the general court to serve a public purpose in the commonwealth or any part thereof shall be deemed a state public body; provided, further, that "public body" shall not include the general court or the committees or recess commissions thereof, bodies of the judicial branch or bodies appointed by a constitutional officer solely for the purpose of advising a constitutional officer and shall not include the board of bank incorporation or the policyholders protective board; and provided further, that a subcommittee shall include any multiple-member body created to advise or make recommendations to a public body.

"Quorum", a simple majority of the members of the public body, unless otherwise provided in a general or special law, executive order or other authorizing provision.

Section 19. Division of Open Government; Open Meeting Law Training; Open Meeting Law Advisory Commission; Annual Report

(a) There shall be in the department of the attorney general a division of open government under the direction of a director of open government. The attorney general shall designate an assistant attorney general as the director of the open government division. The director may appoint and remove, subject to the approval of the attorney general, such expert, clerical and other assistants as the work of the division may require. The division shall perform the duties imposed upon the attorney general by the open meeting law, which may include participating, appearing and intervening in any administrative and judicial proceedings pertaining to the enforcement of the open meeting law. For the purpose of such participation, appearance, intervention and training authorized by this chapter the attorney general may expend such funds as may be appropriated therefor.

(b) The attorney general shall create and distribute educational materials and provide training to public bodies in order to foster awareness and compliance with the open meeting law. Open meeting law training may include, but shall not be limited to, instruction in:

- (1) the general background of the legal requirements for the open meeting law;
- (2) applicability of sections 18 to 25, inclusive, to governmental bodies;

- (3) the role of the attorney general in enforcing the open meeting law; and
- (4) penalties and other consequences for failure to comply with this chapter.

(c) There shall be an open meeting law advisory commission. The commission shall consist of 5 members, 2 of whom shall be the chairmen of the Joint committee on state administration and regulatory oversight; 1 of whom shall be the president of the Massachusetts Municipal Association or his designee; 1 of whom shall be the president of the Massachusetts Newspaper Publishers Association or his designee; and 1 of whom shall be the attorney general or his designee.

The commission shall review issues relative to the open meeting law and shall submit to the attorney general recommendations for changes to the regulations, trainings, and educational initiatives relative to the open meeting law as it deems necessary and appropriate.

(d) The attorney general shall, not later than January 31, file annually with the commission a report providing information on the enforcement of the open meeting law during the preceding calendar year. The report shall include, but not be limited to:

- (1) the number of open meeting law complaints received by the attorney general;
- (2) the number of hearings convened as the result of open meeting law complaints by the attorney general;
- (3) a summary of the determinations of violations made by the attorney general;
- (4) a summary of the orders issued as the result of the determination of an open meeting law violation by the attorney general;
- (5) an accounting of the fines obtained by the attorney general as the result of open meeting law enforcement actions;
- (6) the number of actions filed in superior court seeking relief from an order of the attorney general; and
- (7) any additional information relevant to the administration and enforcement of the open meeting law that the attorney general deems appropriate.

Section 20. Meetings of a Public Body to be Open to the Public; Notice of Meeting; Remote Participation; Recording and Transmission of Meeting; Removal of Persons for Disruption of Proceedings

(a) Except as provided in section 21, all meetings of a public body shall be open to the public.

(b) Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.

(c) For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

For meetings of a regional or district public body, notice shall be filed and posted in each city or town within the region or district in the manner prescribed for local public bodies. For meetings of a

regional school district, the secretary of the regional school district committee shall be considered to be its clerk and shall file notice with the clerk of each city or town within such district and shall post the notice in the manner prescribed for local public bodies. For meetings of a county public body, notice shall be filed in the office of the county commissioners and a copy of the notice shall be publicly posted in a manner conspicuously visible to the public at all hours in such place or places as the county commissioners shall designate for the purpose.

For meetings of a state public body, notice shall be filed with the attorney general by posting on a website in accordance with procedures established for this purpose and a duplicate copy of the notice shall be filed with the regulations division of the state secretary's office.

The attorney general shall have the authority to prescribe or approve alternative methods of notice where the attorney general determines such alternative will afford more effective notice to the public.

(d) The attorney general may by regulation or letter ruling, authorize remote participation by members of a public body not present at the meeting location; provided, however, that the absent members and all persons present at the meeting location are clearly audible to each other; and provided, further, that a quorum of the body, including the chair, are present at the meeting location. Such authorized members may vote and shall not be deemed absent for the purposes of section 23D of chapter 39.

(e) A local commission on disability may by majority vote of the commissioners at a regular meeting authorize remote participation applicable to a specific meeting or generally to all of the commission's meetings. If a local commission on disability is authorized to utilize remote participation, a physical quorum of that commission's members shall not be required to be present at the meeting location; provided, however, that the chair or, in the chair's absence, the person authorized to chair the meeting, shall be physically present at the meeting location. The commission shall comply with all other requirements of law.

(f) No person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.

(g) Within 2 weeks of qualification for office, all persons serving on a public body shall certify, on a form prescribed by the attorney general, the receipt of a copy of the open meeting law, regulations promulgated pursuant to section 25 and a copy of the educational materials prepared by the attorney general explaining the open meeting law and its application pursuant to section 19. Unless otherwise directed or approved by the attorney general, the appointing authority, city or town clerk or the executive director or other appropriate administrator of a state or regional body, or their designees, shall obtain such certification from each person upon entering service and shall retain it subject to the applicable records retention schedule where the body maintains its official records. The certification shall be evidence that the member of a public body has read and understands the requirements of the open meeting law and the consequences of violating it.

Section 21. Executive Sessions

(a) A public body may meet in executive session only for the following purposes:

1. To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. A public body shall hold an open session if the individual involved requests that the session be open. If an executive session is held, such individual shall have the following rights:

- i. to be present at such executive session during deliberations which involve that individual;
- ii. to have counsel or a representative of his own choosing present and attending for the purpose of advising the individual and not for the purpose of active participation in the executive session;
- iii. to speak on his own behalf; and
- iv. to cause an independent record to be created of said executive session by audio-recording or transcription, at the individual's expense.

The rights of an individual set forth in this paragraph are in addition to the rights that he may have from any other source, including, but not limited to, rights under any laws or collective bargaining agreements and the exercise or non-exercise of the individual rights under this section shall not be construed as a waiver of any rights of the individual.

2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;

3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;

4. To discuss the deployment of security personnel or devices, or strategies with respect thereto;

5. To investigate charges of criminal misconduct or to consider the filing of criminal complaints;

6. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body;

7. To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements;

8. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening;

9. To meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity, provided that:

(i) any decision to participate in mediation shall be made in an open session and the parties, issues involved and purpose of the mediation shall be disclosed; and

(ii) no action shall be taken by any public body with respect to those issues which are the subject of the mediation without deliberation and approval for such action at an open session; or

10. To discuss trade secrets or confidential, competitively-sensitive or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier under a

license granted by the department of public utilities pursuant to section 1F of chapter 164, in the course of activities conducted as a municipal aggregator under section 134 of said chapter 164 or in the course of activities conducted by a cooperative consisting of governmental entities organized pursuant to section 136 of said chapter 164, when such governmental body, municipal aggregator or cooperative determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy.

(b) A public body may meet in closed session for 1 or more of the purposes enumerated in subsection (a) provided that:

1. the body has first convened in an open session pursuant to section 21;
2. a majority of members of the body have voted to go into executive session and the vote of each member is recorded by roll call and entered into the minutes;
3. before the executive session, the chair shall state the purpose for the executive session, stating all subjects that may be revealed without compromising the purpose for which the executive session was called;
4. the chair shall publicly announce whether the open session will reconvene at the conclusion of the executive session; and
5. accurate records of the executive session shall be maintained pursuant to section 23.

Section 22. Meeting Minutes; Records

(a) A public body shall create and maintain accurate minutes of all meetings, including executive sessions, setting forth the date, time and place, the members present or absent, a summary of the discussions on each subject, a list of documents and other exhibits used at the meeting, the decisions made and the actions taken at each meeting, including the record of all votes.

(b) ~~No vote taken at an open session shall be by secret ballot. Any vote taken at an executive session shall be recorded by roll call and entered into the minutes.~~ ★

(c) Minutes of all open sessions shall be created and approved in a timely manner. The minutes of an open session, if they exist and whether approved or in draft form, shall be made available upon request by any person within 10 days.

(d) Documents and other exhibits, such as photographs, recordings or maps, used by the body at an open or executive session shall, along with the minutes, be part of the official record of the session.

(e) The minutes of any open session, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, shall be public records in their entirety and not exempt from disclosure pursuant to any of the exemptions under clause Twenty-sixth of section 7 of chapter 4. Notwithstanding this paragraph, the following materials shall be exempt from disclosure to the public as personnel information: (1) materials used in a performance evaluation of an individual bearing on his professional competence, provided they were not created by the members of the body for the purposes of the evaluation; and (2) materials used in deliberations about employment or appointment of individuals, including applications and supporting materials; provided, however, that any resume submitted by an applicant shall not be exempt.

(f) The minutes of any executive session, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from

disclosure to the public in their entirety under subclause (a) of clause Twenty-sixth of section 7 of chapter 4, as long as publication may defeat the lawful purposes of the executive session, but no longer; provided, however, that the executive session was held in compliance with section 21.

When the purpose for which a valid executive session was held has been served, the minutes, preparatory materials and documents and exhibits of the session shall be disclosed unless the attorney-client privilege or 1 or more of the exemptions under said clause Twenty-sixth of said section 7 of said chapter 4 apply to withhold these records, or any portion thereof, from disclosure.

For purposes of this subsection, if an executive session is held pursuant to clause (2) or (3) of subsections (a) of section 21, then the minutes, preparatory materials and documents and exhibits used at the session may be withheld from disclosure to the public in their entirety, unless and until such time as a litigating, negotiating or bargaining position is no longer jeopardized by such disclosure, at which time they shall be disclosed unless the attorney-client privilege or 1 or more of the exemptions under said clause Twenty-sixth of said section 7 of said chapter 4 apply to withhold these records, or any portion thereof, from disclosure.

(g)(1) The public body, or its chair or designee, shall, at reasonable intervals, review the minutes of executive sessions to determine if the provisions of this subsection warrant continued non-disclosure. Such determination shall be announced at the body's next meeting and such announcement shall be included in the minutes of that meeting.

(2) Upon request by any person to inspect or copy the minutes of an executive session or any portion thereof, the body shall respond to the request within 10 days following receipt and shall release any such minutes not covered by an exemption under subsection (f); provided, however, that if the body has not performed a review pursuant to paragraph (1), the public body shall perform the review and release the non-exempt minutes, or any portion thereof, not later than the body's next meeting or 30 days, whichever first occurs. A public body shall not assess a fee for the time spent in its review.

Section 23. Enforcement of Open Meeting Law; Complaints; Hearings; Civil Actions

(a) Subject to appropriation, the attorney general shall interpret and enforce the open meeting law.

(b) At least 30 days prior to the filing of a complaint with the attorney general, the complainant shall file a written complaint with the public body, setting forth the circumstances which constitute the alleged violation and giving the body an opportunity to remedy the alleged violation; provided, however, that such complaint shall be filed within 30 days of the date of the alleged violation. The public body shall, within 14 business days of receipt of a complaint, send a copy of the complaint to the attorney general and notify the attorney general of any remedial action taken. Any remedial action taken by the public body in response to a complaint under this subsection shall not be admissible as evidence against the public body that a violation occurred in any later administrative or judicial proceeding relating to such alleged violation. The attorney general may authorize an extension of time to the public body for the purpose of taking remedial action upon the written request of the public body and a showing of good cause to grant the extension.

(c) Upon the receipt of a complaint by any person, the attorney general shall determine, in a timely manner, whether there has been a violation of the open meeting law. The attorney general may, and before imposing any civil penalty on a public body shall, hold a hearing on any such complaint. Following

a determination that a violation has occurred, the attorney general shall determine whether the public body, 1 or more of the members, or both, are responsible and whether the violation was intentional or unintentional. Upon the finding of a violation, the attorney general may issue an order to:

- (1) compel immediate and future compliance with the open meeting law;
- (2) compel attendance at a training session authorized by the attorney general;
- (3) nullify in whole or in part any action taken at the meeting;
- (4) impose a civil penalty upon the public body of not more than \$1,000 for each intentional violation;

- (5) reinstate an employee without loss of compensation, seniority, tenure or other benefits;
- (6) compel that minutes, records or other materials be made public; or
- (7) prescribe other appropriate action.

(d) A public body or any member of a body aggrieved by any order issued pursuant to this section may, notwithstanding any general or special law to the contrary, obtain judicial review of the order only through an action in superior court seeking relief in the nature of certiorari; provided, however, that notwithstanding section 4 of chapter 249, any such action shall be commenced in superior court within 21 days of receipt of the order. Any order issued under this section shall be stayed pending judicial review; provided, however, that if the order nullifies an action of the public body, the body shall not implement such action pending judicial review.

(e) If any public body or member thereof shall fail to comply with the requirements set forth in any order issued by the attorney general, or shall fail to pay any civil penalty imposed within 21 days of the date of issuance of such order or within 30 days following the decision of the superior court if judicial review of such order has been timely sought, the attorney general may file an action to compel compliance. Such action shall be filed in Suffolk superior court with respect to state public bodies and, with respect to all other public bodies, in the superior court in any county in which the public body acts or meets. If such body or member has not timely sought judicial review of the order, such order shall not be open to review in an action to compel compliance.

(f) As an alternative to the procedure in subsection (b), the attorney general or 3 or more registered voters may initiate a civil action to enforce the open meeting law.

Any action under this subsection shall be filed in Suffolk superior court with respect to state public bodies and, with respect to all other public bodies, in the superior court in any county in which the public body acts or meets.

In any action filed pursuant to this subsection, in addition to all other remedies available to the superior court, in law or in equity, the court shall have all of the remedies set forth in subsection (c).

In any action filed under this subsection, the order of notice on the complaint shall be returnable not later than 10 days after the filing and the complaint shall be heard and determined on the return day or on such day as the court shall fix, having regard to the speediest possible determination of the cause consistent with the rights of the parties; provided, however, that orders may be issued at any time on or after the filing of the complaint without notice when such order is necessary to fulfill the purposes of the open meeting law. In the hearing of any action under this subsection, the burden shall be on the respondent to show by a preponderance of the evidence that the action complained of in such complaint was in accordance with and authorized by the open meeting law; provided, however, that no

civil penalty may be imposed on an individual absent proof that the action complained of violated the open meeting law.

(g) It shall be a defense to the imposition of a penalty that the public body, after full disclosure, acted in good faith compliance with the advice of the public body's legal counsel.

(h) Payment of civil penalties under this section paid to or received by the attorney general shall be paid into the general fund of the commonwealth.

Section 24. Investigation by Attorney General of Violations of Open Meeting Law

(a) Whenever the attorney general has reasonable cause to believe that a person, including any public body and any other state, regional, county, municipal or other governmental official or entity, has violated the open meeting law, the attorney general may conduct an investigation to ascertain whether in fact such person has violated the open meeting law. Upon notification of an investigation, any person, public body or any other state, regional, county, municipal or other governmental official or entity who is the subject of an investigation, shall make all information necessary to conduct such investigation available to the attorney general. In the event that the person, public body or any other state, regional, county, municipal or other governmental official or entity being investigated does not voluntarily provide relevant information to the attorney general within 30 days of receiving notice of the investigation, the attorney general may: (1) take testimony under oath concerning such alleged violation of the open meeting law; (2) examine or cause to be examined any documentary material of whatever nature relevant to such alleged violation of the open meeting law; and (3) require attendance during such examination of documentary material of any person having knowledge of the documentary material and take testimony under oath or acknowledgment in respect of any such documentary material. Such testimony and examination shall take place in the county where such person resides or has a place of business or, if the parties consent or such person is a nonresident or has no place of business within the commonwealth, in Suffolk county.

(b) Notice of the time, place and cause of such taking of testimony, examination or attendance shall be given by the attorney general at least 10 days prior to the date of such taking of testimony or examination.

(c) Service of any such notice may be made by: (1) delivering a duly-executed copy to the person to be served or to a partner or to any officer or agent authorized by appointment or by law to receive service of process on behalf of such person; (2) delivering a duly-executed copy to the principal place of business in the commonwealth of the person to be served; or (3) mailing by registered or certified mail a duly-executed copy addressed to the person to be served at the principal place of business in the commonwealth or, if said person has no place of business in the commonwealth, to his principal office or place of business.

(d) Each such notice shall: (1) state the time and place for the taking of testimony or the examination and the name and address of each person to be examined, if known and, if the name is not known, a general description sufficient to identify him or the particular class or group to which he belongs; (2) state the statute and section thereof, the alleged violation of which is under investigation and the general subject matter of the investigation; (3) describe the class or classes of documentary material to be produced thereunder with reasonable specificity, so as fairly to indicate the material

demanded; (4) prescribe a return date within which the documentary material is to be produced; and (5) identify the members of the attorney general's staff to whom such documentary material is to be made available for inspection and copying.

(e) No such notice shall contain any requirement which would be unreasonable or improper if contained in a subpoena duces tecum issued by a court of the commonwealth or require the disclosure of any documentary material which would be privileged, or which for any other reason would not be required by a subpoena duces tecum issued by a court of the commonwealth.

(f) Any documentary material or other information produced by any person pursuant to this section shall not, unless otherwise ordered by a court of the commonwealth for good cause shown, be disclosed to any person other than the authorized agent or representative of the attorney general, unless with the consent of the person producing the same; provided, however, that such material or information may be disclosed by the attorney general in court pleadings or other papers filed in court.

(g) At any time prior to the date specified in the notice, or within 21 days after the notice has been served, whichever period is shorter, the court may, upon motion for good cause shown, extend such reporting date or modify or set aside such demand or grant a protective order in accordance with the standards set forth in Rule 26(c) of the Massachusetts Rules of Civil Procedure. The motion may be filed in the superior court of the county in which the person served resides or has his usual place of business or in Suffolk county. This section shall not be applicable to any criminal proceeding nor shall information obtained under the authority of this section be admissible in evidence in any criminal prosecution for substantially identical transactions.

Section 25. Regulations; Letter Rulings; Advisory Opinions

(a) The attorney general shall have the authority to promulgate rules and regulations to carry out enforcement of the open meeting law.

(b) The attorney general shall have the authority to interpret the open meeting law and to issue written letter rulings or advisory opinions according to rules established under this section.

Enc. 3



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: DYRSD School Committee

From: Carol A. Woodbury, Superintendent of Schools *CAW*

Re: 2019-2020 and 2020-2021 Retirees

Date: June 7, 2021

The following individuals from the Dennis-Yarmouth Regional School District will be honored on Monday evening at the June 7, 2021 School Committee meeting. Retirees from 2019-2020 and 2020-2021 are included in this list:

2019-2020

Susan Anarino	MES Kindergarten Teacher
Patricia Anderson	MMS Music Teacher
Priscilla Bellerose	NHW Social Worker
Patricia Cain	NHW ESP1A/SpEd Assistant
Christine Cousins	MMS Math Teacher
Jacqueline DeGroff	MMS Health Teacher
Kathleen Downing	NHW School Nurse
Nancy Dunn	MMS Science Teacher
Katherine Ellis	SAE ESP1A/Library/Media
Sharon Howard	EHB Reading Recovery Teacher
Ann Knell	MMS Principal
Christine LeFave-Noon	ADM SpEd Bus Driver
Patricia MacArthur	SAE Teacher
Penny McGee	NHW Health Teacher
Tammy Neter	NHW Teacher
Kim Reeves	MMS ESP1A/SpEd Assistant
Barbara Totten	DYH ESP1A/SpEd Assistant

2020-2021

Deborah Anagnostakos
John Beach
Bernadette Campbell
Dawn Colton-Mund
Robin Crafts
Virginia Donnelly
Eileen Falco
Alice Folan
Mary Freeman
Thomas Gunning
Lynne Horton
Patricia Johnson
Dianne Kelley
Jennifer Lyon
Chris Machado
Eileen Martins
Karen Mauro
Leila Maxwell
James Mitchell
Susan Nelson
Diane Quink
Karen Reed
Kim Reeves-Rowles
Julia Sigalovsky
Renèe Skala
Virginia Stewart
Patricia Watson

MMS Secretary
MMS School Psychologist
MES Speech/Lang. Pathologist
DYH Foreign Language Teacher
DYH ESPII/CABA
MMS ELA/SS Teacher
DYH Cook/Manager
MMS Social Studies Teacher
MMS Principal's Secretary
MMS School Social Worker
DYH Social Studies Teacher
EHB Special Education Teacher
ADM Data Specialist
MES ELL Teacher
ADM Director of Technology
DYH ESP1A/SpEd Assistant
SAE Out of School Time Coord.
ADM Director of STEM
DYH Science Teacher
ADM Assistant Treasurer
EHB ESP1A/SpEd Assistant
SAE Inst. Support Teacher
SAE Inst. Support Teacher
DYH Science Teacher
DYH Comp. Systems Operator
EHB/MES/SAE Title I Coord.
SAE Physical Education Teacher



Dennis-Yarmouth Regional School District

Administration Center

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South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: Dennis-Yarmouth Regional School Committee

From: Carol A. Woodbury, Superintendent *CAW*

Re: Establishment of Revolving Account for High School Music Program

Date: June 7, 2021

In an effort to fund the high school music program: Band, Color Guard, and Winter Percussion, I propose creating a revolving account supported by user fees. In the past, the high school music department received funding from Bingo and from other fundraising efforts such as parade participation, selling raffle tickets, and collecting outside of stores and landfills. The Bingo fundraiser has closed and Covid restrictions have prevented traditional forms of fundraising.

I propose to establish user fees the same as sports; \$25.00 per activity capped at \$50.00. Sports user fees and music user fees would be combined; for instance, if a student played a fall sport they would pay \$25.00. If they then participated in Winter Percussion they would pay another \$25.00. Their user fees for the year would be capped at \$50.00.

I recommend transferring \$43,955.35 to the revolving account from Account 150.90.70.400.9999.7200.0001.0910 to start the 2021-2022 school year.

Motion: Vote to approve the establishment of a revolving account to fund the high school music program. The account would be supported by user fees of \$25.00 per activity capped at \$50.00 per student, per school year.

Motion: Vote to approve the transfer of \$43,955.35 to the high school music program revolving account from Account 150.90.70.400.9999.7200.0001.0910.

I would be happy to discuss this proposal with you.

Thank you.



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

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DATE: JUNE 7, 2021

TO: DENNIS-YARMOUTH REGIONAL SCHOOL COMMITTEE

FROM: CAROL A. WOODBURY, SUPERINTENDENT *CAW*

RE: STATEMENT OF INTEREST FOR M.E. SMALL ELEMENTARY SCHOOL 2021

The District has previously submitted multiple Statements of Interest to the MSBA for the Marguerite E. Small Elementary School. M.E. Small continues to need major work and I recommend the School Committee vote to approve the submission of Statement of Interest for Marguerite E. Small Elementary School for the 2021 cycle. The MSBA required vote language is listed below.

MSBA Required Vote Language:

Resolved: Having convened in an open meeting on June 7, 2021, prior to the SOI submission closing date, the Dennis-Yarmouth Regional School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form that will be submitted to the MSBA no later than June 7, 2021, for the Marguerite E. Small Elementary School located at 440 Higgins Crowell Road, West Yarmouth, MA 02673 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. The Marguerite E. Small Elementary School needs significant renovation work in all major systems. The building exterior components, including roofs, doors, windows, and masonry have been cited as high-priority issues. The updated study in February 2020 by Bureau Veritas identified the same issues along with possible structural settlement of the loading dock, interior air quality issues, leaking sanitary and heat piping, and the building lacks fire suppression and ADA requirement issues.

Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements. Current capacity and utilization is reasonable, however classroom layouts/floor plans and a size of about 900 square feet limits the kinds of educational activities that would reflect best practices for the grades and specialized services that must be provided within this school; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Regional School District to filing an application for funding with the Massachusetts School Building Authority.



Dennis-Yarmouth Regional School District

296 Station Avenue, South Yarmouth, MA 02664

Phone: (508) 398-7600 Fax: (508) 398-7622

DATE: JUNE 7, 2021

TO: CAROL WOODBURY, SUPERINTENDENT OF SCHOOLS
DENNIS-YARMOUTH REGIONAL SCHOOL COMMITTEE

FROM: ROONEY POWERS, DIRECTOR OF FOOD SERVICE

RE: FOOD SERVICE PIZZA PROCUREMENT

Specifications were prepared by the DYRSD Food Service department for pizza as part of the school lunch program and one vendor responded. Based upon a review of the bid proposal, I recommend the School Committee award a contract to Lupoli Companies – Sal’s Production, LLC of Salem, New Hampshire to provide pizza for the 2021-2022 school year.

Vendor: Lupoli Companies – Sal’s Production, LLC
83 North Broadway
Salem, New Hampshire 03079

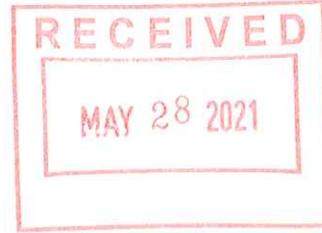
Price: 17 inch, 10 slice pizza = \$6,00 per each par baked pizza
17 inch, 8 slice pizza = \$6.00 per each par baked pizza

Motion: I move that the School Committee award a contract to Lupoli Companies - Sal’s Production, LLC of Salem, New Hampshire to supply pizza to the Food Service department for the 2021-2022 school year at the rates specified above.

RP/lk

Enc 4 D

May 22, 2021



Carol Woodbury, Superintendent
Dennis Yarmouth Regional School District
296 Station Avenue
South Yarmouth, MA 02664

Dear Dr. Woodbury,

I am writing to you today to extend my appreciation of the opportunity to work with Principal Timothy Blake of the Wixon School. This spring, Principal Blake was instrumental in facilitating a challenge that our organization, Friends of Bass River, offered to all fourth and fifth graders over April vacation. The challenge was to learn about our own Bass River Estuary. Attached is a copy of the Estuary Challenge brochure that went out to all students.

Principal Blake made the challenge known through in-school announcements, connecting with the parent-teacher organization, and through the school newsletter. He saw that all students received a flier of the announcement. Six awards were given to students. Five students and their families were contacted and received the award in school. One award went to a remote student. Principal Blake, delivered it personally to her at her home. I am sure that Principal Blake would consider his actions just a routine part of his every day work. However, I believe it is indicative of principal who is committed to his students.

Over the past year, I have had conversations and emails with Principal Blake regarding FOBR and our desire to educate. He has been thoughtful and deliberative in our discussions, revealing a deep concern for all of his students and their learning.

A year ago, our organization was hoping to offer fourth graders an experiential day, learning about their own Bass River Estuary. However, like many plans of this Covid past year, adjustments had to be made. Currently, Friends of Bass River is making a video specifically aimed at fourth graders. Concepts from the fourth grade NGSS are imbedded in a short feature of our estuary. We are hoping this might provide a significant introduction for next year's contest.

I know this year has been a "challenge" for all of us. It is such a pleasure and privilege to share good news.

Sincerely,

Elizabeth Gail Hayden

lizgail@friendsofbassriver.org



CELEBRATE EARTH DAY THE ESTUARY CHALLENGE BECOME A HERO!

Did you know that the towns of Dennis and Yarmouth share an incredibly rich natural resource in our towns? It is the Bass River Estuary.*

Bass River is the longest estuary on Cape Cod. It is filled with amazing animals and plant life. Our estuary is in great danger, and parts of the estuary are dying. But **YOU** can help save it!

*(Not sure what an estuary is? No worries - we know you can figure it out;-)

First find out what an estuary is. Then create something fabulous to share about the Bass River estuary.

- You might want to explain what an estuary is and how it works.
- You might want to inform people of the dangers to the estuary.
- You might want to show people what they can do to save the estuary.
- Or you might want to use one of your own phenomenal ideas about the estuary.

Use your artistic or craft skills; use your literary skills; use your power to educate; use your powers to persuade people to take action.

Some suggestions are on the back. Give it your best effort.

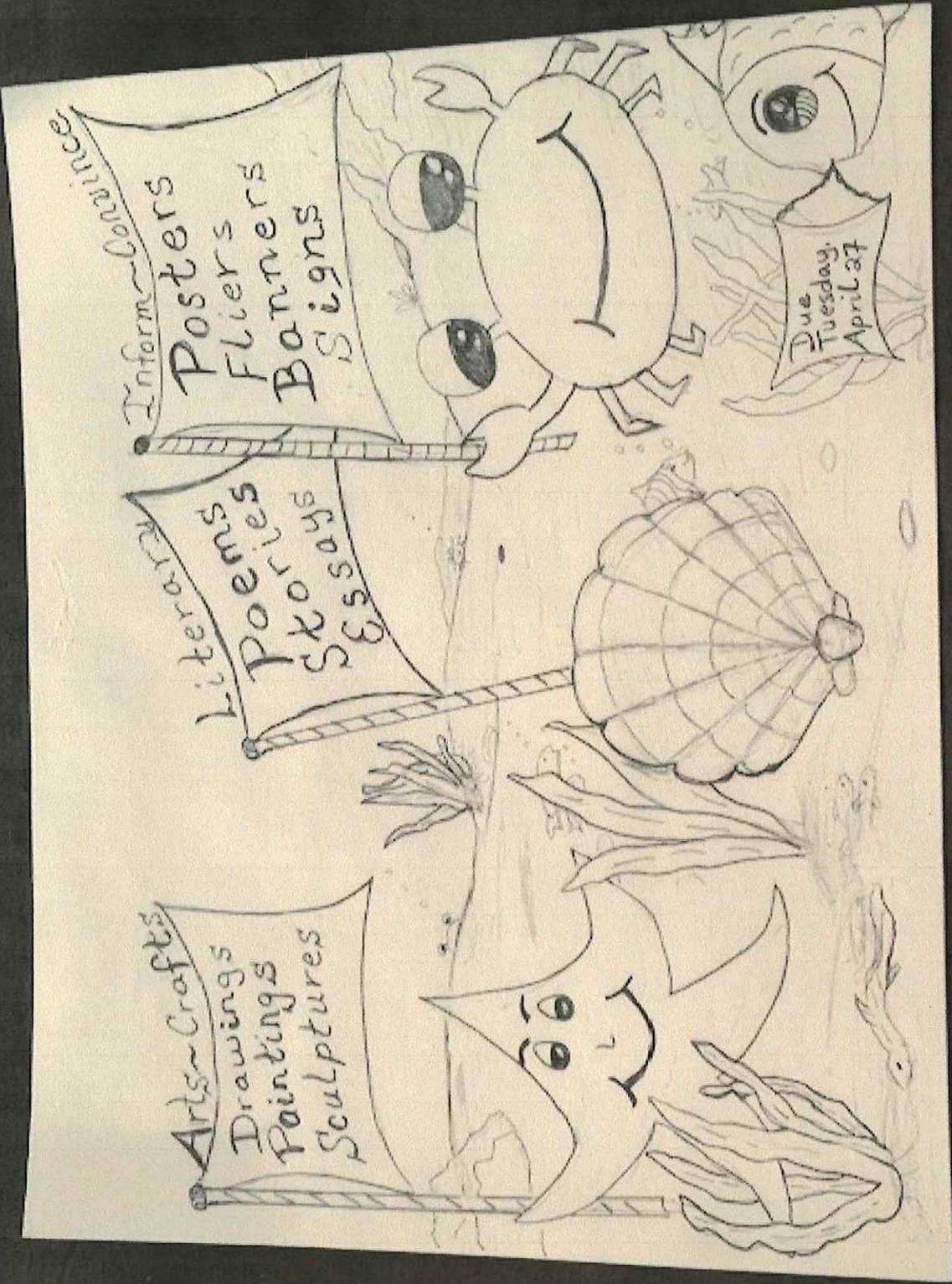
Use your imagination and have fun being creative!

Become a hero to the Bass River Estuary!

Please submit your work to your classroom teacher by
Tuesday, April 27.

Prizes

One first prize winner of \$25.00 for each grade
Two runner up prizes of \$15.00 for each grade
One classroom prize for the most well done entries



Arts-Crafts
Drawings
Paintings
Sculptures

Literature
Poems
Stories
Essays

Inform-Conance
Posters
Fliers
Banners
Signs

Due
Tuesday,
April 27

Enc 5



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

MEMORANDUM

TO: Carol Woodbury
Superintendent

FROM: Jane Saucier
Assistant Treasurer *JWS*

RE: Acceptance of Donations

DATE: May 18, 2021



The Dennis-Yarmouth Regional School District has received an additional donation in the amount of \$50.00 from the Nathaniel Wixon School Sunshine Fund. The donation is in Memory of Elizabeth (Betty) Hemeon and is to be deposited into the existing "Bradford Hemeon Memorial Scholarship Fund".

I respectfully request that these donations be accepted.



Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE
(508) 398-7630
FAX: 398-7635

GUIDANCE & COUNSELING
(508) 398-7650
FAX: 398-7602

PAUL A. FUNK
Principal

MICHAEL J. BARRETT
JOSHUA S. CLARKIN
JENNIFER A. GOVONI
MARY B. O'CONNOR
Assistant Principals

MEMORANDUM

TO: Carol Woodbury
Superintendent of Schools

FROM: Dr. Paul A. Funk *PAF*
Principal

DATE: May 26, 2021

RE: Surplus



The Art Department at Dennis-Yarmouth Regional High School is in possession of the following equipment that is outdated and irreparable.

1. Kodak Carousel 4600 Slide Projector
2. 3M Overhead Projector
3. Slide Carousels for Kodak 4600 Slide Projector - quantity 3 along with slides
4. Laser Disc by Pioneer LO-V2200 Laservision Player

Pursuant to school committee policy, I respectfully request that these be deemed as surplus so that they may be disposed of.

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
Minutes of a School Committee Meeting
Monday, May 17, 2021

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, May 17, 2021, via remote technology in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer; Joe Glynn; Jennifer Rose; Zane Fitzgerald; Marilyn Bemis.

Others Present: Carol Woodbury, Superintendent of Schools; Tainan Nunes, Student Representative to the School Committee; Grace LePain, Student Representative to the School Committee; Eileen Whalen, Recording Secretary to the School Committee; Carole Eichner, Director of Early Learning; Betsy Pontius, Director of STEM; Sherry Santini, Director of Humanities and the Arts; Maria Lopes, Director of Pupil Services.

At 5:35 p.m., Jeni Landers, Chairperson, called the meeting to order.

Roll Call Attendance:

Joe Glynn	yes
Jennifer Rose	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

Chair Landers congratulated Jennifer Rose and Marilyn Bemis on their recent election to the school committee.

On a motion by Joseph Tierney, seconded by Phillip Morris, and carried by roll call vote 7-0, it was:

VOTED: That the Dennis-Yarmouth Regional School Committee enter into Executive Session, and return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYSAA, DYRSAA)

Joe Glynn	yes
Jennifer Rose	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

At 6:48 p.m., Chair Landers reopened the public session.

Computer Science Presentation

Betsy Pontius and JoAnna Watson

Ms. Pontius, Director of STEM Instruction, and JoAnna Watson, Assistant Director of Digital Learning & Library Services, gave a PowerPoint presentation on Computer Science in Dennis-Yarmouth. The presentation included a discussion of high school courses; middle school computer class; and K-5 library technology class. Developing a vision; action steps; beginner level coding; novel engineering activities; and unplugged STEM activities were also discussed. The presentation ended with The Future for Dennis-Yarmouth Graduates. A short question and answer session followed. Mr. Glynn thanked Ms. Pontius and Ms. Watson for the presentation. He asked about PACE grants. Ms. Pontius said that the PACE grant is ongoing, we have a parent stakeholder, a core team and a wider range of community members. Mr. Morris, Mr. Tierney, and Ms. Landers thanked the presenters and voiced their support of the program, saying that it is very impressive and that students will be career-ready.

Reports

DYRSD School Committee Student Representatives – Tainan Nunes; Grace LePain

Tainan reported that today was Ken Jenks Day across the district. People at the high school wore D-Y gear and many wore lapel pins that were made in Mr. Jenks' honor. Class officers were recently elected; the theatre company will present *Little Women* this Friday at 4:30 p.m. along with two Sunday performances, 1:00 p.m. and 4:30 p.m.; outdoors at the Mattacheese Bandshell. Grace reported that the 10th grade MCAS went well. She noted that the last AP exam was today and she gave a shout-out to Mrs. T., Mr. Brennan and Mr. Thompson. Tainan agreed that the teachers have done a wonderful job preparing the students for the exams. Spring sports are also going well; everyone is enjoying being outside. Tainan has 2 more school committee meetings.

School Committee Liaisons to the Boards of Selectmen

Dennis: Jeni Landers reported that the school budget passed with no discussion.

Yarmouth: Joe Glynn reported that the town election is upcoming. Joe Tierney said the election is tomorrow from 7:00 a.m. to 8:00 p.m. The school budget is Article 6 at the upcoming town meeting. Phil Morris reported that both the Board of Selectmen and the Finance Committee support the school budget and the override.

Building Committee Report – Joseph Tierney:

Mr. Tierney reported that the project managers meet weekly; everything is going very well.

On a motion by Phillip Morris, seconded by Joe Glynn, and carried unanimously 7-0 by roll call vote it was:

VOTED: To appoint Mr. Robert Whritenour, Yarmouth Town Administrator, to the Dennis-Yarmouth Intermediate Middle School Building Committee (replacing Mr. Dan Knapik).

Joe Glynn	yes
Jennifer Rose	yes

Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

Superintendent Report – Carol Woodbury:

1. Banking Services

Phil Morris moved that the district award a contract to Cape Cod Five to provide banking services in accordance with our Request for Proposals for a five-year period beginning July 1, 2021. Joseph Tierney seconded, and discussion followed. Mr. Morris stated that interest rates, experience, convenience, and proximity were all factors in the recommendation of Cape Cod Five. There being no further questions, Chair Landers called for a roll call vote. The motion passes unanimously 7-0.

Joe Glynn	yes
Jennifer Rose	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

2. Budget Transfer Recommendations

Superintendent Woodbury explained the need to transfer money between accounts in an effort to fund needed capital costs and reconcile the budget. The superintendent recommends the School Committee vote the following transfers for the FY21 budget:

Joe Tierney moved that the school committee approve the transfer of \$234,681.52 from Function Account 2000-Instruction to Function Account 1000-Administration (1450-Administrative Technology-Districtwide) for the purpose of covering costs for iPads, computers, and upgrades to security. Phillip Morris seconded. The motion passes unanimously 7-0 by roll call vote.

Joe Glynn	yes
Jennifer Rose	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

Joe Tierney moved that the school committee approve the transfer of \$356,479.76 from Function Account 3000-Pupil Services (3300-Transportation) to Function Account 4000-Operations and Maintenance (4220-Maintenance of Buildings) for the purpose of covering

capital costs for the high school burner replacement and upgrading the energy management system. Phillip Morris seconded. The motion passes unanimously 7-0 by roll call vote.

Joe Glynn	yes
Jennifer Rose	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

Joe Tierney moved that the school committee approve the transfer of \$44,246.10 from Function Account 3000-Pupil Services (3300-Transportation) to Function Account 7000-Acquisition, Improvement, and Replacement of Fixed Assets (7400-Equipment) for the purpose of covering the replacement of a steamer for the high school cafeteria and a dishwasher at the E.H. Baker cafeteria. Phillip Morris seconded. The motion passes unanimously 7-0 by roll call vote.

Joe Glynn	yes
Jennifer Rose	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

Mrs. Woodbury shared that the DESE has come out with new guidance on masks. They will no longer be required outdoors for students in most situations. Chair Landers would like to hear the opinion of the district nurse, Kristin Dwyer.

3. Mattacheese Middle School Principal Appointment

Superintendent Woodbury announced the appointment of Mr. Michael Bovino as principal of the Mattacheese Middle School. She then introduced Mr. Bovino and invited him to say a few words. Mike thanked Carol and said he has been part of the Mattacheese family for 12 years. Mike was congratulated by the committee.

4. Update on Assistant Superintendent or Finance and Operations Search and Organizational Change Recommendations:

Superintendent Woodbury announced that she would like the school committee's approval to appoint Maria Lopes to the position of Assistant Superintendent of Student Services and Instruction. Mrs. Woodbury gave a briefing on the search for a replacement for Mr. Jenks. She said it would be fiscally responsible, prudent, and would involve an increase of approximately \$20,000 to the budget.

Joe Glynn moved to appoint Maria Lopes as Assistant Superintendent of Student Services and Instruction, Phillip Morris seconded, and discussion followed. Joseph Tierney said

that Ms. Lopes has always done a great job and that he is in favor of the proposal. Chair Landers is also in favor; calling Ms. Lopes an asset to the district. She said that the superintendent needs someone to share the workload, especially someone with so much institutional knowledge. Phillip Morris is also in favor. Chair Landers asked for a roll call vote; the motion passes unanimously 7-0.

Joseph Tierney	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Jennifer Rose	yes
Joe Glynn	yes
Jeni Landers	yes

Superintendent Woodbury then asked Ms. Lopes to say a few words. Maria shared that this is the end of her fourth year with the Dennis-Yarmouth School District. She has worked in the Boston Public Schools. She shared that she is first generation Cape Verdean; that she feels very honored and will work very hard. She received congratulations and best wishes from the committee.

School Committee Business

Consent Agenda

On a motion by Joe Glynn, seconded by Phillip Morris, and carried 7-0 by roll call vote it was voted to approve the following items included in the Consent Agenda.

Donations

Move to accept donations in the amount of \$3100.00 to start a yearly scholarship for a graduating senior in memory of Caroline D. Osborn, 2008 graduate of Dennis-Yarmouth Regional High School.

Move to accept a donation of four bike tune ups from Bike Zone to Dennis-Yarmouth Regional High School valued at \$300.00 for use by the students in the WAVE, SEA-2 and NECC programs.

Minutes

May 3, 2021

Calendars

The upcoming calendars were included in the packet.

Bills and Requisitions

Bills and requisitions will be signed at the District offices by the Committee.

Items Distributed Electronically Prior to the Meeting

Computer Science in Dennis-Yarmouth PowerPoint Presentation

Public Comment

Asad Jung asked about the upcoming vaccination clinic. Mrs. Woodbury said that there will be a Pfizer vaccination clinic this Friday at the high school from 3:00 to 6:00 p.m.

At 8:08 p.m., on a motion by Joe Glynn, seconded by Phillip Morris, and carried 7-0 by roll call vote it was

VOTED: To adjourn the meeting.

Joseph Tierney	yes
Phillip Morris	yes
Marilyn Bemis	yes
Zane Fitzgerald	yes
Jennifer Rose	yes
Joe Glynn	yes
Jeni Landers	yes

Minutes recorded and prepared by,

Eileen M. Whalen, Assistant Secretary

June 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 SC 6:30 Retirees Celebration	8	9	10 SBC Meeting 4:30	11	12 Graduation Football Field 11:00
13	14	15	16	17 Last Day of School Half Day for Students	18	19
20	21 SC 6:30	22	23	24	25	26
27	28	29	30			

ENC 6