



DYRSD SCHOOL COMMITTEE MEETING AGENDA

Monday, June 15, 2020

**Station Avenue Elementary School
276 Station Avenue
South Yarmouth, MA
5:30 p.m.**

This meeting is being held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20

Join Zoom Meeting on June 15, 2020 at 5:30 p.m.

<https://us02web.zoom.us/j/87193464578?pwd=dFFWL2NYMXRWRXZKQ01QVTFVbmNrdz09>

Meeting ID: 871 9346 4578

Password: 1tQSMB

Meeting called to order at _____, due notice having been posted.

Members Present:

Ms. Jeni Landers, Chairperson
Mr. Joseph Tierney, Vice Chairperson
Ms. Andrea St. Germain, Secretary
Mr. Brian Carey, Treasurer
Mr. James Dykeman
Mr. Brian Sullivan
Mr. Phillip Morris

Administration

Mrs. Carol Woodbury, Superintendent of Schools
Mr. Kenneth Jenks, Assistant Superintendent for Administrative and Business Services
Tainan Nunes, Student Representative to the DYRSD School Committee

I. Open the Meeting (5:30)

II. Reports (5:35)

- A. School Committee Liaisons to Boards of Selectmen – B. Carey, Dennis, J. Tierney, Yarmouth
Dennis Town Meeting - Tuesday, June 23, 2020, 5:30 p.m. - Wixon School
Yarmouth Town Meeting - Monday, June 22, 2020, 6:00 p.m. - Mattacheese Middle School
- B. Update on School Building Project – Joe Tierney
- C. Assistant Superintendent Report - Ken Jenks

1. Reopening Update

2. Food Services Vehicle: Ford Transit Connect Van

Recommended Motion: I move that the School Committee approve the purchase of the Food Services van from Chatham Ford in the amount of \$22,847.

3. Boiler Burner Bid – Bid Opening June 12, 2020
4. Alarm System Monitoring Bid – Bid Opening June 12, 2020

D. Superintendent's Report - Carol Woodbury

III. School Committee Business (6:20)
Consent Agenda

IV. Calendars

V. Public Comment (6:30)

VI. Adjourn

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

Consent Agenda (Enclosure 3)

The Superintendent recommends the School Committee approve the following items as presented:

Donations

Move to accept a donation of pencils, pens, glue sticks, markers, tape, crayons, construction paper, scissors, paper towels, and tissues from the D-Y Women's Club to the Ezra H. Baker Innovation School.

Move to accept a check in the amount of \$3,046.65 from the Stop and Shop A+ Rewards Program for the Ezra H. Baker Innovation School which will be used to support the "fruit bowl."

Move to accept a \$6,500 grant from the Jean Hamilton Memorial Fund of the Cape Cod Foundation for scholarships for eight members of the Dennis-Yarmouth Regional High School Class of 2020.

Move to accept a donation of 31 Dell Desktop Computers from the Cooperative Bank of Cape Cod.

Minutes

June 1, 2020




Dennis-Yarmouth Regional School District

296 Station Avenue, South Yarmouth, MA 02664

Phone: (508) 398-7600 Fax: (508) 398-7622

DATE: JUNE 5, 2020

TO: CAROL WOODBURY, SUPERINTENDENT OF SCHOOLS
DENNIS-YARMOUTH REGIONAL SCHOOL COMMITTEE

FROM: KENNETH T. JENKS, ASSISTANT SUPERINTENDENT FOR
ADMINISTRATION & BUSINESS SERVICES 

RE: FOOD SERVICES VEHICLE: FORD TRANSIT CONNECT VAN

The Food Services program van has reached the end of its useful life and now needs repairs in excess of its value. The Chapter 30B requirements were followed and we solicited three quotes for a 2020 XL Cargo Van, Transit Connect – Ford. The District owns several Ford Transit Vans and they have proven to be reliable and cost effective vehicles. The lowest quote came from Balise Ford; however, they are now unable to fulfill the terms of the bid. Chatham Ford came in with the second lowest quote, therefore, I recommend purchasing the Food Services van from Chatham Ford.

Please see all the attached quotes:

Balise Ford **\$22,775**
90 High School Road Extension
Hyannis, MA 02601

Chatham Ford **\$22,847**
781 Main Street
Chatham, MA 02633

Wareham Ford **\$23,653**
2628 Cranberry Highway
Wareham, MA 02571

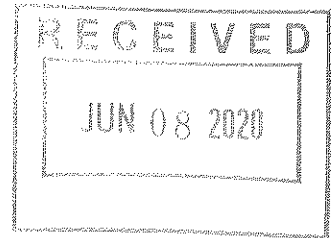
Motion: I move that the School Committee approve the purchase of the Food Services van from Chatham Ford in the amount of \$22,847.

KTJ/lk

EHBi
EZRA H. BAKER INNOVATION SCHOOL

Kevin F. Depin - Principal
Ellen Flanagan - Assistant Principal

June 5, 2020



Carol Woodbury, Superintendent of Schools
296 Station Avenue
South Yarmouth, MA 02664

Dear Carol:

This is the seventh year that the D-Y Women's Club has been supporting local teachers at EHBi, M.E.S., SAE, Wixon Innovation School, and MMS. Ezra H. Baker is the lucky school this year.

I respectfully submit the following donation to Ezra H. Baker Innovation School for review and acceptance by the D-Y School Committee:

A donation of pencils, pens, glue sticks, markers, tape, crayons, construction paper and scissors, paper towels, and tissue was made on behalf of the D-Y Women's Club, Mary Ann Thompson, Education Chair, P.O. Box 952, West Dennis, MA 02670.

I am grateful for their generous donation, and we will ensure that they will be put to good use.

Sincerely,

Kevin F. Depin
Principal

KFD/pmc

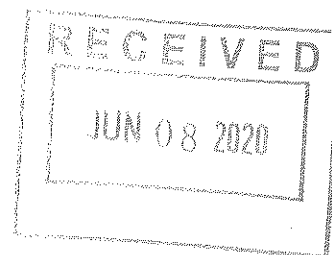
810 Route 28 - West Dennis, MA 02670
Telephone ~ (508)398-7690
Fax ~ (508)398-7693



EHBi
EZRA H. BAKER INNOVATION SCHOOL

Kevin F. Depin - Principal
Ellen Flanagan - Assistant Principal

June 5, 2020



Carol Woodbury, Superintendent of Schools
296 Station Avenue
South Yarmouth, MA 02664

Dear Carol:

I respectfully submit the following check in the amount of \$3,046.65 for our participation in Stop and Shop's A+ Rewards Program. This check is submitted for review and acceptance by the D-Y School Committee.

We are grateful for this program and will use these funds throughout the next school year to support our "fruit bowl".

Sincerely,

A handwritten signature in dark ink, appearing to read "Kevin F. Depin". The signature is fluid and cursive.

Kevin F. Depin
Principal

KFD/pmc



Dennis-Yarmouth Regional School District

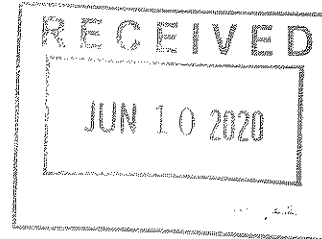
Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898


Telephone (508) 398-7600

Fax (508) 398-7622



MEMORANDUM

TO: Carol Woodbury
Superintendent

FROM: Sue Nelson 
Assistant Treasurer

RE: Acceptance of Scholarship Grant

DATE: June 10, 2020

The Dennis-Yarmouth Regional School District has received a \$6,500 grant from the Jean Hamilton Memorial Fund of the Cape Cod Foundation for scholarships for eight members of the Dennis-Yarmouth Regional High School Class of 2020.

The students who were chosen to receive the scholarships are:

Dayshia Andrade - \$1,000
Noel Criser - \$1,000
Chloe Croumie - \$500
Jayda Davis - \$500
Jyllian Rayle - \$500
Brandie Valine - \$1,000
Jheneay Watkins - \$1,000
Kylie Weinert - \$1,000

As in the past, a vote of the School Committee is needed. There will be no cost to the district associated with this scholarship grant. I recommend that the grant received from the Jeanne Hamilton Memorial Fund of The Cape Cod Foundation be approved.



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

June 4, 2020

Jason Bordun
Cooperative Bank of Cape Cod
25 Benjamin Franklin Way
Hyannis MA, 02601

Dear Mr. Bordun:

We wish to thank you for your recent, generous donation to the Dennis-Yarmouth Regional School District.

We received the following items from you:

- (31) Dell Desktop Computers

Thanks to your generosity, we are able to use our funding more effectively to support technology in our schools.

Very truly yours,

Chris Machado
Director of Technology

CM:jp

cc: Carol Woodbury, Superintendent of Schools
Kenneth Jenks, Assistant Superintendent for Administration/Business Services

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
Minutes of a School Committee Meeting
Monday, June 1, 2020

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, June 1, 2020, via remote technology in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Andrea St. Germain, Secretary; Brian Carey, Treasurer; James Dykeman, Jr.; and Phillip Morris.

Members Absent: Brian Sullivan; Tainan Nunes, Student Representative

Others Present: Carol Woodbury, Superintendent of Schools; Ken Jenks, Assistant Superintendent for Administrative and Business Services; Eileen Whalen, Recording Secretary to the School Committee; Sherry Santini, Director of Humanities and the Arts; JoAnna Watson, Assistant Director of Digital Learning and Library Services; Holly Poor.

At 5:36 p.m., Jeni Landers, Chairperson, called the meeting to order. Ms. Landers said that those interested could join the meeting via Zoom and also that it was being carried live on the D-YRSD YouTube channel.

Update on School Building Project: Joe Tierney

Update on Subcommittees: Mr. Tierney reported that the subcommittees have been meeting and that the next full building committee will take place Thursday, June 4th at 4:30 p.m.

Assistant Superintendent Report – Ken Jenks

1. Dennis Finance Committee Questions: Mr. Jenks referenced the included memo from the packet regarding questions from the Dennis Finance Committee. The Finance Committee had three specific areas of concern: A Title I teaching position salary of \$85,127 was listed twice; questions about the District Salary Reserve of \$60,000; and the \$40,000 increase in the Heat and Ventilation Contracted Services line. After discussion it was decided that the duplicate teaching position salary would be removed.

On a motion by Brian Carey, seconded by James Dykeman and carried by roll call vote 6-0, it was:

VOTED: I move the School Committee adopt an FY21 budget of \$64,749,044 with a Dennis operating assessment of \$17,386,060 and debt service of \$460,017 for a total Dennis assessment of \$17,846,077; and a Yarmouth operating assessment of \$35,561,820 and debt service of \$312,633, for a total Yarmouth assessment of \$35,874,453.

Brian Carey	yes
James Dykeman	yes
Phillip Morris	yes
Andrea St. Germain	yes
Joseph Tierney	yes
Jeni Landers	yes

2. FY21 Pizza Contract: Mr. Jenks referenced the memo included in the packet regarding the FY21 Pizza Contract. After brief discussion, on a motion by Phil Morris, seconded by Brian Carey and carried 6-0 it was

VOTED: That the School Committee award a contract for pizza to Lupoli Companies-Sal's Production, LLC of Salem, New Hampshire to supply pizza to the Food Service program at the rates specified in the attached contract.

3. Food Services Vehicle: Mr. Jenks referenced the memo included in the packet regarding the Food Services Vehicle. After brief discussion, on a motion by James Dykeman, seconded by Brian Carey and carried 6-0 it was

VOTED: Move that the School Committee approve the purchase of the Food Services program from Balise Ford of Hyannis in the amount of \$22,775.

4. Food Services Maintenance Equipment: Mr. Jenks referenced the memo included in the packet regarding the Food Services Maintenance Equipment. After brief discussion, on a motion by Brian Carey, seconded by Phil Morris and carried 6-0 it was

VOTED: Move that the School Committee award a three year contract for annual Kitchen Equipment Repairs of \$13,032 to Harris Warren Commercial Kitchens of

West Yarmouth, Massachusetts to perform the required work and services as described in the attached contract and Vendor Response Quote Sheet.

Superintendent Report – Carol Woodbury

Mrs. Woodbury reported that the Dolphin Drive-Thru meal service has been extended through August 31. The M.E. Small School will be honored virtually on June 8 by the Massachusetts Department of Transportation Safe Route to School for the MES Bike Rodeo. Stop and Shop gift cards in denominations of \$25 totaling \$4575 were donated by Mr. Tom Kerr. Mr. Kerr serves on the Education Foundation for Dennis and Yarmouth, and he asked that organization for a \$1000 donation to help support food insecurity and the district's efforts to support students who may face this issue. It was supported unanimously.

From that idea, he hoped he could expand the giving and with an upcoming birthday he asked monies be contributed to the Cards for Kids project. Requests were sent to people all over the country and many participated. Combined totals are \$4575 and all cards have been turned over to the district for distribution.

Mrs. Woodbury then discussed the Competency Determination of the MCAS as it relates to high school seniors who have not passed the STE portion of the MCAS exam. In light of the COVID-19 school closures this year, the Board of Elementary and Secondary Education voted to modify the science and technology/engineering (STE) part of the competency determination requirement for current high school freshmen, sophomores and juniors (members of the classes of 2021-23). Under this change, the competency determination in STE will be awarded upon demonstration that the student earned credit for a course in the relevant subject matter and demonstrated competency in one of the four tested disciplines (biology, chemistry, introductory physics, and technology/engineering) during their high school career. The process and timeline for awarding the modified CD will be announced at a later date. Students in the class of 2024, who are in grade 8 this year and will enter grade 9 next year, are expected to participate in STE testing in 2021 or 2022, according to their school or district plan for high school STE testing.

The new date for graduation is July 25 at 9:00 a.m. outdoors on the football field. Rain dates are July 26 and July 27. There will be a week of senior activities prior to graduation and a lot of fun things are being planned.

Mrs. Woodbury has a scheduled call with the Commissioner of Education on Tuesday, June 2nd and expects to hear more about summer school and extended year programs at that time.

She is planning on surveying parents and staff regarding what has gone well this year and what to expect next year. She also has a planned call with the Cape and Islands superintendents regarding plans for next school year.

School Committee Business

Consent Agenda

On a motion by Brian Carey, seconded by James Dykeman, and carried 6-0, it was

VOTED: To approve the following items as presented in the Consent Agenda:

Donations:

Move to accept with gratitude a donation of gift cards in the amount of \$1000 from the Education Foundation of Dennis and Yarmouth for district families in need.

Move to accept with gratitude a donation of \$3575 worth of gift cards from Mr. Tom Kerr and Cards for Kids for district families in need.

Surplus:

Move to declare as surplus the Class of 2020 iPads.

Minutes:

May 4, 2020

Public Comment Period

None

Mr. Carey shared warm regards from Representative Tim Whelan. Mr. Carey also wished to acknowledge the drowning death of a young man this past weekend.

Executive Session

At 6:22 p.m., on a motion by James Dykeman, seconded by Phil Morris, and carried 6-0 by roll call vote it was:

VOTED: That the Dennis-Yarmouth Regional School Committee enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may

have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (DYRSAA Remote Learning MOA)

Jeni Landers	yes
Joseph Tierney	yes
Andrea St. Germain	yes
Brian Carey	yes
James Dykeman	yes
Phillip Morris	yes

Minutes recorded and prepared by,

Eileen M. Whalen, Assistant Secretary

June 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 Wixon Celebration 9AM SC 5:30PM (Remote)	16 MMS Celebration 7:30 PM (livestream)	17 Baker Celebration 9AM	18 SAE Celebration 9AM MES Celebration 1PM	19 Last Day of School	20
21	22 Yarmouth Town Meeting MMS 6PM	23 Dennis Town Meeting NHW 5:30PM	24	25	26	27
28	29	30 Annual Town Elections				

July 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 Independence Day
5	6	7	8	9 School Building Committee Meeting 4:30 (Remote)	10	11
12	13 SC Meeting (Remote) 5:30	14 Summer Institute (remote)	15 Summer Institute (remote)	16	17	18
19	20	21	22	23	24	25 Proposed Graduation HS Football Field 9AM
26	27	28	29	30	31	