



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING AGENDA**

**Monday, May 17, 2021  
5:30 p.m. – Regular Meeting**

**NOTE: THIS IS A FULLY REMOTE PARTICIPATION MEETING**

This meeting is being held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20 and the Governor's December 26, 2021 Order No. 59 imposing a limitation on the number of people that may gather in one location to ten; this meeting will be conducted via remote participation. No in-person attendance of members of the public will be permitted. Meetings will be broadcast on Channel 22 as soon as possible. Members of the public who wish to watch/listen to the meeting may do so in the following manner:

**You are invited to a Zoom webinar.**

**When: May 17, 2021 5:30 PM Eastern Time (US and Canada)**

**Topic: DYRSD School Committee Meeting 5/17/2021**

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/83991570284?pwd=a3Zwcm5sMmM3ZE5WMIRzUU45UmhKUT09>**

**Passcode: 750255**

**Or iPhone one-tap :**

**US: +13126266799,,83991570284# or +19292056099,,83991570284#**

**Or Telephone:**

**Dial(for higher quality, dial a number based on your current location):**

**US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900**

**6833 or +1 253 215 8782**

**Webinar ID: 839 9157 0284**

**International numbers available: <https://us02web.zoom.us/j/kdanzXqpDu>**

**Please note this meeting will be livestreamed on YouTube (this link allows for viewing only):**

**<https://www.youtube.com/channel/UCjYmlpNNO1cBgAHC4y0liQ/featured>**

Meeting called to order at \_\_\_\_\_, due notice having been posted.

**Members Present:**

Ms. Jeni Landers, Chairperson  
Mr. Joseph Tierney, Vice Chairperson  
Mr. Phillip Morris, Treasurer  
Mr. Joe Glynn  
Ms. Jennifer Rose  
Mr. Zane Fitzgerald  
Ms. Marilyn Bemis

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Grace LePain and Tainan Nunes, Student Representatives to the School Committee

**I. Open the Meeting (5:30 p.m.)**

The Dennis-Yarmouth Regional School Committee will convene the May 17, 2021 meeting in Open Session at 5:30 p.m.

**II. Executive Session**

The Dennis-Yarmouth Regional School Committee will enter into Executive Session, and will return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYSAA, DYRSAA)

**III. Return to Open Session**

**IV. Computer Science Presentation**

Betsy Pontius and JoAnna Watson

**V. Reports**

DYRSD School Committee Student Representatives – Tainan Nunes and Grace LePain

School Committee Liaisons to the Boards of Selectmen

Building Committee Report – Joseph Tierney

The Superintendent recommends that the Committee vote to appoint Mr. Robert Whritenour, Yarmouth Town Administrator, to the Dennis-Yarmouth Intermediate Middle School Building Committee (replacing Mr. Dan Knapik).

Superintendent Report – Carol Woodbury

1. Banking Services - To move that the district award a contract to Cape Cod Five to provide banking services in accordance with our Request for Proposals for a five-year period beginning July 1, 2021. (Vote Needed)
2. Budget Transfer Recommendations (Vote Needed)
3. Mattacheese Middle School Principal Appointment
4. Update on Assistant Superintendent for Finance & Operations Search and Organizational Change Recommendations

**VI. School Committee Business (Enclosure)**

Consent Agenda

**VII. Calendars (Enclosure)**

**VIII. Bills and Requisitions**

**IX. Public Comment**

**X. Adjourn**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

## **Consent Agenda (Enclosure)**

**The Superintendent recommends the School Committee approve the following items as presented:**

### **Donations**

Move to accept donations in the amount of \$3100.00 to start a yearly scholarship for a graduating senior in memory of Caroline D. Osborn, 2008 graduate of Dennis-Yarmouth Regional High School.

Move to accept a donation of four bike tune ups from Bike Zone to Dennis-Yarmouth Regional High School valued at \$300.00 for use by the students in the WAVE, SEA-2 and NECC programs.

### **Minutes**

May 3, 2021



# Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: Dennis-Yarmouth Regional School Committee  
Jane Saucier, Assistant Treasurer

From: Carol A. Woodbury, Superintendent *CAW*

Re: Banking Services

Date: May 17, 2021

Requests for Proposal (RFP) to provide banking services for the next five years were opened on April 26, 2021. Specifications were given to two prospective providers who responded to our RFP. We received two responses, including one from our current provider, Cape Cod Five and the Cooperative Bank of Cape Cod.

Assistant Treasurer Jane Saucier and I evaluated the two technical proposals. It was determined that both technical proposals were highly advantageous.

Both Cape Cod Five and the Cooperative Bank of Cape Cod offer no-fee services, electronic banking, and complimentary check cashing for district employees who don't have an account there. The Cape Cod Five's current interest rates (which are not guaranteed to continue) are slightly higher than those of the Cooperative Bank of Cape Cod, which, if they held for an entire fiscal year, could potentially generate two to three thousand dollars in additional interest.

However, the closest Cooperative Bank branch is located on Route 6A in Yarmouth Port, while Cape Cod Five's closest branch is less than a mile up the road on Station Avenue. Considering that we make several daily deposits, the additional time and mileage involved with this task would diminish most of the potential additional interest earned at the Cooperative Bank.

Additionally, we have established and maintained an excellent working relationship with the Cape Cod Five for the past eight years, and while the potential of interest income from the Cooperative Bank is attractive, we do not feel it is worth the time and effort involved with changing providers for such a small potential gain. Therefore, we recommend approving a five-year contract with Cape Cod Five to provide banking services in accordance with our RFP specifications.

***Motion:*** I move that the district award a contract to Cape Cod Five to provide banking services in accordance with our Request for Proposals for a five-year period beginning July 1, 2021.

As always, please let me know if you have any questions.

*Empowering each student to achieve excellence with integrity in a changing world*

## BANKING REQUEST FOR PROPOSAL - JULY 2021 - JUNE 2026

EVALUATION CRITERIA (Highly Advantageous, Acceptable or Unacceptable)	Cape Cod 5	Coop Bank
The bank will be able to provide web-based electronic banking services, including the ability to offer online banking to handle ACH transfers, transfers between accounts, wire transfers, review of balances, check services, etc. The school district does their payroll in-house with proprietary software.	HA	HA
The bank will have a branch office in the Towns of Dennis and/or Yarmouth.	HA	HA
Each bank offering priced quotes should be rated Green, three stars or better in the Veribanc, Inc. bank rating report.	GREEN***	GREEN***
All accounts will have end-of-month closing dates.	HA	HA
The School District will pay for all bank services on a fee basis. Price proposals will be held for five years of this contract. No compensating balance, all are on a "fee" basis.	HA	HA
The School District will be charged for services on a monthly basis.	HA	HA
The School District requires that they not be charged for DIF, SIF and FDIC insurance.	HA	HA
The School District requires that they not be charged a start-up fee.	HA	HA
The School District requires that they not be charged for miscellaneous items such as coin wrappers and currency straps needed for its daily deposits. We estimate the following use of these items during the school year: Quarters - 12 boxes; Dimes - 5 boxes; Nickels - 5 boxes; Pennies - 1 box and brown straps - 12 boxes.	HA	HA
The School District requires that each day a school courier deliver deposits to the bank for counting. The School District requires that these deposits be made and credited on the day they are received. The School District courier will pick up the deposit bags the following morning.	HA	HA
The School District requires that it receive notice of corrections on deposits by the following day.	HA	HA
The awarding bank must be able to cash all school payroll, without the employee having an account at the bank and no fees will be charged to the employee for cashing said checks.	HA	HA
The School District requires that all accounts be interest-bearing accounts.	A	HA



## DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT

## SUMMARY OF QUOTES RECEIVED - May 10, 2021

	COOP BANK OF CAPE COD		CAPE COD FIVE	
	per item	total	per item	total
<b>DEPOSITORY ACCOUNT</b>				
DEPOSITS (2,000)		\$0.00		0.00
RETURNED ITEMS (25)		\$0.00		0.00
STATEMENT RENDERING (12)		\$0.00		0.00
REDEPOSIT NSF FEE (35)		\$0.00		0.00
WIRE TRANSFER IN (30)		\$0.00		0.00
DEPOSIT SLIPS (3000)		\$0.00		\$0.00
LOCKING DEPOSIT BAGS (3)		\$0.00		\$0.00
INTEREST RATE	0.25%		0.25%	
Subtotals		\$0.00		\$0.00
<b>CAFETERIA ACCOUNT</b>				
DEPOSITS (2,000)		\$0.00		0.00
RETURNED ITEMS (30)		\$0.00		0.00
STATEMENT RENDERING (12)		\$0.00		0.00
REDEPOSIT NSF FEE (30)		\$0.00		0.00
WIRE TRANSFER IN (12)		\$0.00		0.00
DEPOSIT SLIPS (3000)		\$0.00		0.00
LOCKING DEPOSIT BAGS (21)		\$0.00		0.00
INTEREST RATE	0.20%		0.25%	
Subtotals		\$0.00		\$0.00
<b>VENDOR ACCOUNT</b>				
CHECKS PAID (5000)		\$0.00		\$0.00
STOP PAYMENTS (15)		\$0.00		\$0.00
STATEMENT RENDERING (12)		\$0.00		\$0.00
WIRE TRANSFER OUTGOING (25)		\$0.00		\$0.00
SORT CHECKS (5000)		N/A		N/A
MONTHLY CHARGE (12)		\$0.00		\$0.00
CHECK PRINTING		Provided at no cost		Provided at no cost
INTERNAL TRANSFER (50)				
INTEREST RATE	0.20%		0.05%	
Subtotals		\$0.00		\$0.00
<b>PAYROLL ACCOUNT</b>				
CHECKS PAID (2000)		\$0.00		\$0.00
STOP PAYMENTS (15)		\$0.00		\$0.00
STATEMENT RENDERING (12)		\$0.00		\$0.00
WIRE TRANSFER OUTGOING (5)		\$0.00		\$0.00
SORT CHECKS (2000)		N/A		N/A
MONTHLY CHARGE (12)		\$0.00		\$0.00
ACH FILE TRANSMISSION		\$0.00		\$0.00
ACH REVERSAL		\$0.00		\$0.00
CHECK PRINTING		Provided at no cost		Provided at no cost
INTEREST RATE	0.20%		0.00%	
Subtotals		\$0.00		\$0.00
<b>D-Y SAVINGS - MONEY MARKET</b>				
INTEREST RATE	0.25%	0.00	0.25%	
<b>ELECTRONIC BANKING (Yearly)</b>				
TRANSFERS (200)		\$0.00		\$0.00
STOP PAYMENTS (30)		\$0.00		\$0.00
WIRE TRANSFER OUT (50)		\$0.00		\$0.00
WIRE TRANSFER IN (50)		\$0.00		\$0.00
ACCOUNT MAINTENANCE (12)		\$0.00		\$0.00
MONTHLY FEE ACH		\$0.00		\$0.00
CHECK IMAGING (50)		\$0.00		\$0.00

DD ITEMS (18000)		\$0.00		\$0.00
DD REVERSALS (10)		\$0.00		\$0.00
ONLINE ACCOUNT INFORMATION (12)		\$0.00		\$0.00
TRANSFERS BETWEEN ACCOUNTS (200)		\$0.00		\$0.00
CHARGE BACK FEE (45)		\$0.00		\$0.00
PRE NOTE ITEMS (80)		\$0.00		\$0.00
	Subtotals	\$0.00		\$0.00
ESTIMATED ANNUAL COST		\$0.00		\$0.00





# Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: Dennis-Yarmouth Regional School Committee

From: Carol A. Woodbury, Superintendent *CAW*

Re: Budget Transfer Recommendations

Date: May 17, 2021

In an effort to fund needed capital costs and reconcile our budget I recommend the School Committee vote the following transfers for the FY21 budget:

Transfer **\$234,681.52** from Function Account 2000-Instruction to Function Account 1000-Administration (1450-Administrative Technology-Districtwide) for the purpose of covering costs for iPads, Computers, and upgrades to security.

Transfer **\$356,479.76** from Function Account 3000-Pupil Services (3300-Transportation) to Function Account 4000-Operations and Maintenance (4220-Maintenance of Buildings) for the purpose of covering capital costs for the high school burner replacement and upgrading the energy management system.

Note: Operations and Maintenance had some money left in the account to help fund these purchases, but when the purchase orders were created for these capital items it put the 4000 Function Account over budget. As you will recall from prior budget discussions the total we were requesting from the towns for these two items was \$530,477.

Transfer **\$44,246.10** from Function Account 3000-Pupil Services (3300-Transportation) to Function Account 7000-Acquisition, Improvement, and Replacement of Fixed Assets (7400-Equipment) for the purpose of covering the replacement of a steamer for the High School Cafeteria and a dishwasher at the E.H. Baker Cafeteria.

Motion: I move the School Committee Transfer **\$234,681.52** from Function Account 2000 to Function Account 1000 for the purpose of covering costs for iPads, Computers, and upgrades to security.

Motion: I move the School Committee Transfer **\$356,479.76** from Function Account 3000 to Function Account 4000 for the purpose of covering capital costs for the high school burner replacement and upgrading the energy management system.

Motion: I move the School Committee Transfer **\$44,246.10** from Function Account 3000 to Function Account 7000 for the purpose of covering the replacement of a steamer for the High School Cafeteria and a dishwasher at the E.H. Baker Cafeteria.

DENNIS YARMOUTH REGIONAL SCHOOL DISTRICT

FY2021 BUDGET BY FUNCTION

ACCOUNT NUMBER	DESCRIPTION	BUDGET	YTD	BALANCE	ENCUMBRANCE	BALANCE	
150.00.00.000.1110.0000.0000.0000	SCHOOL COMMITTEE EXPENSES	120,393.00	138,569.82	(18,176.82)	12,236.78	(30,413.60)	
150.00.00.000.1210.0000.0000.0000	SUPT. SALARIES & EXPENSE	317,332.00	266,194.90	51,137.10	58,495.41	(7,358.31)	
150.00.00.000.1220.0000.0000.0000	ASST SUPT SALARIES & EXP	138,320.00	120,551.31	17,768.69	5,479.49	12,289.20	
150.00.00.000.1410.0000.0000.0000	BUSINESS & FINANCE	255,783.00	188,193.10	67,589.90	57,318.68	10,271.22	
150.00.00.000.1420.0000.0000.0000	HUMAN RESOURCES & BENEFIT	151,983.00	128,218.10	23,764.90	21,610.15	2,154.75	
150.00.00.000.1430.0000.0000.0000	LEGAL SERVICES FOR S.C.	90,000.00	69,131.63	20,868.37	20,868.37	0.00	
150.00.00.000.1450.0000.0000.0000	ADMINISTRATION TECHNOLOGY	766,011.00	569,194.91	196,816.09	418,440.87	(221,624.78)	(234,681.52)
150.00.00.000.2110.0000.0000.0000	CURRICULUM DIRECTORS	603,305.00	479,808.45	123,496.55	91,053.80	32,442.75	
150.00.00.000.2120.0000.0000.0000	DEPT. HEADS NON-SUPERV.	372,929.00	269,001.51	103,927.49	106,664.69	(2,737.20)	
150.00.00.000.2210.0000.0000.0000	SCH. LEADERSHIP-BUILDING	2,407,437.00	1,996,111.04	411,325.96	385,370.73	25,955.23	
150.00.00.000.2220.0000.0000.0000	CURR. LEADERS/DEPT. HEADS	60,004.00	84,047.40	(24,043.40)	27,588.60	(51,632.00)	
150.00.00.000.2250.0000.0000.0000	BUILDING TECHNOLOGY	114,492.00	86,817.43	27,674.57	13,273.72	14,400.85	
150.00.00.000.2305.0000.0000.0000	CLASSROOM TEACHERS	15,631,384.00	11,525,190.23	4,106,193.77	4,864,688.52	(758,494.75)	
150.00.00.000.2310.0000.0000.0000	SPECIALISTS, SMALL GROUP	6,233,739.00	4,124,684.25	2,109,054.75	1,782,920.83	326,133.92	
150.00.00.000.2320.0000.0000.0000	MEDICAL/THERAPEUTIC SVCS.	1,086,327.00	619,315.36	467,011.64	265,560.00	201,451.64	
150.00.00.000.2325.0000.0000.0000	SUBSTITUTES	645,009.00	551,290.57	93,718.43	116,146.17	(22,427.74)	
150.00.00.000.2330.0000.0000.0000	PARAPROF./INSTRUC. ASSIST	2,986,109.00	2,263,291.88	722,817.12	599,622.17	123,194.95	
150.00.00.000.2340.0000.0000.0000	LIBRARIAN & MEDIA CTR DIR	384,098.00	277,278.11	106,819.89	118,892.13	(12,072.24)	
150.00.00.000.2351.0000.0000.0000	PROF. DEV. LEADERSHIP	92,385.00	(3,463.35)	95,848.35	0.00	95,848.35	
150.00.00.000.2352.0000.0000.0000	INSTRUCTIONAL COACHES	70,144.00	36,578.36	33,565.64	0.00	33,565.64	
150.00.00.000.2353.0000.0000.0000	TCHR/INSTR STAFF PROF DEV	11,000.00	0.00	11,000.00	280.00	10,720.00	
150.00.00.000.2357.0000.0000.0000	PROF DEV, STIPEND EXPS.	192,002.00	70,232.09	121,769.91	2,342.09	119,427.82	
150.00.00.000.2410.0000.0000.0000	TEXTBK/SFTWARE/MEDIA MTLs	95,983.00	21,658.71	74,324.29	3,054.16	71,270.13	
150.00.00.000.2415.0000.0000.0000	OTH INSTRUCTIONAL MATL.	86,483.00	26,098.92	60,384.08	3,585.69	56,798.39	
150.00.00.000.2420.0000.0000.0000	INSTRUCTIONAL EQUIPMENT	234,506.00	151,859.15	82,646.85	67,618.57	15,028.28	
150.00.00.000.2430.0000.0000.0000	GENERAL SUPPLIES	271,818.00	138,370.29	133,447.71	10,755.92	122,691.79	
150.00.00.000.2440.0000.0000.0000	OTH INSTRUCTIONAL SVCS.	440,710.00	236,821.79	203,888.21	57,153.90	146,734.31	
150.00.00.000.2451.0000.0000.0000	CLSSRM INSTR. TECHNOLOGY	200,000.00	138,734.67	61,265.33	0.00	61,265.33	
150.00.00.000.2455.0000.0000.0000	INSTRUCTIONAL SOFTWARE	61,735.00	36,023.70	25,711.30	0.00	25,711.30	
150.00.00.000.2710.0000.0000.0000	GUIDANCE/ADJ. COUNSELORS	1,107,333.00	748,413.98	358,919.02	314,119.83	44,799.19	
150.00.00.000.2720.0000.0000.0000	TESTING & ASSESSMENTS	22,460.00	1,191.87	21,268.13	4,259.95	17,008.18	
150.00.00.000.2800.0000.0000.0000	PSYCHOLOGICAL SERVICES	455,068.00	314,454.60	140,613.40	139,530.53	1,082.87	698,166.99
150.00.00.000.3100.0000.0000.0000	ATTENDANCE/POLICE LIAISON	228,620.00	109,726.61	118,893.39	118,893.39	0.00	
150.00.00.000.3200.0000.0000.0000	MEDICAL/HEALTH SVCS.	506,528.00	251,351.23	255,176.77	95,461.90	159,714.87	
150.00.00.000.3300.0000.0000.0000	TRANSPORTATION	3,926,238.00	2,333,527.42	1,592,710.58	1,088,185.90	504,524.68	
150.00.00.000.3510.0000.0000.0000	ATHLETICS & INTRAMURAL	718,000.00	705,000.00	13,000.00	0.00	13,000.00	
150.00.00.000.3520.0000.0000.0000	OTHER STUDENT ACTIVITIES	298,096.00	69,035.00	229,061.00	11,230.91	217,830.09	896,152.51
150.00.00.000.4110.0000.0000.0000	CUSTODIAL SERVICES	1,461,419.00	1,112,995.07	348,423.93	363,117.17	(14,693.24)	
150.00.00.000.4120.0000.0000.0000	HEATING	503,550.00	423,328.19	80,221.81	50,406.28	29,815.53	
150.00.00.000.4130.0000.0000.0000	UTILITIES	738,900.00	498,405.32	240,494.68	167,889.41	72,605.27	
150.00.00.000.4210.0000.0000.0000	MAINTENANCE OF GROUNDS	316,329.00	153,738.90	162,590.10	51,882.47	110,707.63	
150.00.00.000.4220.0000.0000.0000	MAINTENANCE OF BUILDINGS	1,156,191.46	812,521.42	343,670.04	805,472.75	(461,802.71)	
150.00.00.000.4230.0000.0000.0000	MAINTENANCE OF EQUIPMENT	218,277.00	137,316.93	80,960.07	134,187.66	(53,227.59)	
150.00.00.000.4400.0000.0000.0000	NETWORKING & TELECOM	300,000.00	295,987.58	4,012.42	43,897.07	(39,884.65)	(356,479.76)
150.00.00.000.5100.0000.0000.0000	RETIREMENT CONTRIBUTIONS	1,980,255.00	1,762,794.05	217,460.95	287.50	217,173.45	
150.00.00.000.5150.0000.0000.0000	EMPLOYEE SEPARATION COSTS	77,000.00	41,817.92	35,182.08	17,030.90	18,151.18	
150.00.00.000.5200.0000.0000.0000	INSURANCE - ACTIVE EMP.	5,565,945.00	4,240,955.56	1,324,989.44	1,182,416.03	142,573.41	
150.00.00.000.5250.0000.0000.0000	INSURANCE - RETIRED EMP.	2,204,000.00	1,726,486.37	477,513.63	459,858.73	17,654.90	
150.00.00.000.5260.0000.0000.0000	OTHER NON-EMP. INSURANCE	591,750.00	541,088.00	50,662.00	20,246.00	30,416.00	
150.00.00.000.5300.0000.0000.0000	LEASE OF EQUIPMENT	25.00	1,384.69	(1,359.69)	473.16	(1,832.85)	
150.00.00.000.5450.0000.0000.0000	SHORT TERM INTEREST BAN	0.00	11,919.01	(11,919.01)	0.00	(11,919.01)	
150.00.00.000.5500.0000.0000.0000	OTHER FIXED CHARGES	1,700.00	1,175.00	525.00	0.00	525.00	412,742.08
150.00.00.000.6900.0000.0000.0000	PRIVATE SCHOOL TRANSPORT.	98,850.00	63,813.79	35,036.21	35,036.21	0.00	0.00
150.00.00.000.7400.0000.0000.0000	EQUIPMENT REPLACEMENT	75,000.00	77,342.00	(2,342.00)	41,904.10	(44,246.10)	(44,246.10)
150.00.00.000.8100.0000.0000.0000	LONG TERM PRINCIPAL CONST	670,000.00	670,000.00	0.00	0.00	0.00	
150.00.00.000.8200.0000.0000.0000	LONG TERM INTEREST CONST.	142,990.00	102,650.00	40,340.00		40,340.00	
150.00.00.000.8600.0000.0000.0000	OTHER INTEREST EXP. L.T.	6,000.00	0.00	6,000.00	0.00	6,000.00	46,340.00
150.00.00.000.9100.0000.0000.0000	PAYMENTS TO OTH MA DIST.	309,301.00	579,325.72	(270,024.72)	159,625.28	(429,650.00)	
150.00.00.000.9110.0000.0000.0000	SCHOOL CHOICE TUITION	2,481,677.00	1,910,209.00	571,468.00	571,468.00	0.00	
150.00.00.000.9120.0000.0000.0000	TUITION TO CHARTER SCHOOL	2,263,887.00	1,880,951.00	382,936.00	382,936.00	0.00	
150.00.00.000.9200.0000.0000.0000	OUT OF STATE TUITION	175,000.00	0.00	175,000.00	0.00	175,000.00	
150.00.00.000.9300.0000.0000.0000	NON-PUBLIC TUITION	1,713,150.00	1,496,549.77	216,600.23	218,458.36	(1,858.13)	
150.00.00.000.9400.0000.0000.0000	PAYMENTS TO COLLABORATIVE	308,084.00	(433,148.52)	741,232.52		741,232.52	484,724.39
		64,743,044.46	47,252,111.81	17,490,932.65	15,589,296.93	1,901,635.72	



# Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue


South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

## MEMORANDUM

TO: Carol Woodbury  
Superintendent

FROM: Jane Saucier   
Assistant Treasurer

RE: New Scholarship for School Committee Approval

DATE: April 29, 2021

The Dennis-Yarmouth Regional School District has received donations in the amount of \$3,100 to start a yearly scholarship for a graduating senior in memory of Caroline D. Osborn, a former 2008 graduate of Dennis-Yarmouth Regional High School.

Name: Caroline D. Osborn Memorial Scholarship

Amount: \$500 per year for four (4) years

Payment Date: A check to be sent directly to the school after successful completion of the first semester

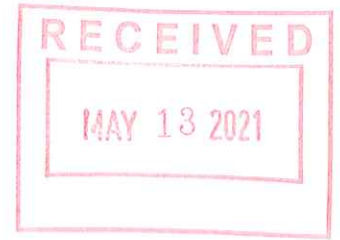
Length: Until funds are depleted

Selected by: The Osborn Family

Criteria: To attend Plymouth State College  
Financial Need  
Either Male or Female  
Academic Record  
Yarmouth or Dennis Resident  
Update Osborn Family of progress yearly at the end of each first semester

As in the past, a vote of the School Committee is needed. There will be no cost to the district associated with this award. I recommend that the Caroline D. Osborn Memorial Scholarship be approved.

**Dennis-Yarmouth Regional School District  
Administration Center  
296 Station Avenue  
South Yarmouth, Massachusetts 02664-1898  
Telephone (508) 398-7600 Fax (508) 398-7622**



May 13, 2021

Dear Ms. Woodbury,

I am writing to let you know that Bike Zone 484 Station Avenue South Yarmouth, MA 02664, has generously donated four bike tune ups to Dennis-Yarmouth Regional High School. The adaptive and recumbent bikes that were tuned up are used by students in the WAVE, SEA-2 and NECC programs. The tune ups retail for \$300.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Houlahan-Tubman". To the right of the signature, the text "PT, MEd, DPT" is written in a similar cursive style.

Susan Houlahan-Tubman PT, MEd, DPT.

**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
**Monday, May 3, 2021**

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, May 3, 2021, via remote technology in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; James Dykeman, Jr.; Secretary; Phillip Morris, Treasurer; Joe Glynn; Jennifer Rose; Zane Fitzgerald.

Others Present: Carol Woodbury, Superintendent of Schools; Tainan Nunes, Student Representative to the School Committee; Grace LePain, Student Representative to the School Committee; Eileen Whalen, Recording Secretary to the School Committee; Carole Eichner, Director of Early Learning; Betsy Pontius, Director of STEM; Sherry Santini, Director of Humanities and the Arts; Maria Lopes, Director of Pupil Services; Lisa Fedy, Dale Fornoff, Amy Chausse, DYRHS; Chad Crittenden, PMA; Peter McNulty, MHTL; Mariza Da Costa; Vida Morris.

At 6:35 p.m., Jeni Landers, Chairperson, called the meeting to order.

Roll Call Attendance:

Joe Glynn	yes
Jennifer Rose	yes
Phillip Morris	yes
James Dykeman, Jr.	yes
Zane Fitzgerald	yes
Joseph Tierney	yes
Jeni Landers	yes

Chair Landers wished to recognize Jim Dykeman, who has served on the school committee for 21 years, for his years of service. She noted his involvement on many subcommittees, his countless hours of service, and his dedication to the people of Dennis and Yarmouth. Mr. Dykeman wished to thank the voters of Dennis for their confidence in him; saying that it has been a privilege and honor to work alongside his many fellow committee members. He especially noted the student representatives that he has had the opportunity to meet. The other committee members thanked Mr. Dykeman for his service. Superintendent Woodbury thanked Mr. Dykeman for his service; for 21 years of dedication; saying thank you is not enough. She noted that Mr. Dykeman has been on the school committee for her entire 16 years as superintendent, and that his background in finance, his expertise and knowledge, have been invaluable.

**Recognition of Daughters of the American Revolution Essay Winner**

Mariza Da Costa, Dennis-Yarmouth Regional High School Class of 2021  
Superintendent Woodbury gave a brief background on the Daughters of the American Revolution Good Citizen essay. Mrs. Woodbury recently attended a DAR event; all high schools

on the Cape were represented. She was proud to say that D-Y's Mariza Da Costa won first place for her essay, "Our American Heritage and Our Responsibility for Preserving It." She then introduced Mariza who thanked the committee for the opportunity to read her essay.

Chair Landers thanked Mariza; noting that the essay was both well-written and well-read. When asked about her post-high school plans Ms. Da Costa said she will be choosing either Vanderbilt or Cornell.

**Discussion of AGO Bid Protest Decision/Remand and Building Committee Recommendation**

Joseph Tierney, Attorney Peter McNulty, Chad Crittenden, PMA  
Mr. Tierney reported that the building committee met earlier this same day. The Attorney General's Office has ruled in favor of the district in the bid protest matter. The AGO has now asked that the building committee and school committee reaffirm that Commodore has sufficient previous project experience, and, reaffirm that Commodore had no legal proceedings. Mr. Tierney then asked Attorney McNulty to join the meeting. Mr. McNulty said that the AGO's ruling was favorable and reiterated that the committee must vote on Commodore's relevant project experience and litigation. He said that 3 Commodore people are on the call should anyone have any questions. He then read verbatim from the Request for Proposal regarding similar project experience and legal proceedings. There were no adversely concluded actions. The awarding authority has broad discretion. The vote by the school committee should mirror the vote taken by the building committee.

**Phillip Morris moved** that Commodore Builders has sufficient relevant project experience; Joe Glynn seconded, and discussion followed. Mr. Tierney told the committee that Commodore did a great job at the building committee meeting. Mr. Glynn asked what the vote count was and Mr. Tierney said it was unanimous. Chair Landers asked for a roll call vote; the motion passes unanimously, 7-0.

Zane Fitzgerald	yes
James Dykeman	yes
Jennifer Rose	yes
Joseph Tierney	yes
Phil Morris	yes
Joe Glynn	yes
Jeni Landers	yes

**Joseph Tierney moved** that Commodore Builders complied with mandatory disclosure requirements in submitting its bid; James Dykeman seconded, and discussion followed. Joe Glynn asked about an appeal process; Peter McNulty said that there is an appeal process in Superior Court and there is a 30 day deadline. Chair Landers asked for a roll call vote; the motion passes unanimously, 7-0.

Zane Fitzgerald	yes
James Dykeman	yes
Jennifer Rose	yes

Joseph Tierney	yes
Phil Morris	yes
Joe Glynn	yes
Jeni Landers	yes

**Innovation Pathway Presentation**

Amy Chausse, Lisa Fedy, Dale Fornoff

Innovation Pathway in Healthcare and Social Assistance

Lisa Fedy began the presentation, a copy of which was supplied to the committee electronically in advance of the meeting. The Baker-Polito Administration awarded designations to 18 high schools, including Dennis-Yarmouth, for launching new programs known as Innovation Pathways. The DYRHS Innovation Pathway Designation is in Health Care and Social Assistance. The Innovation Pathways Guiding Principles are Equitable Access; Guided Academic Pathways; Enhanced Student Support; Connection to Career; and Effective Partnerships. Ms. Fedy acknowledged Kara Galvin of the Workforce Investment Board. She then introduced Dale Fornoff, Chair of the Guidance and Counseling Department. Ms. Fornoff described the certification examination; internship, industry partners. The program is capped at 15 participants. Ms. Fornoff then introduced Amy Chausse, Science Department Chair. Ms. Chausse spoke about the grant fund planning; a National Health Science Curriculum; certification exams for students; career/technical equipment for hands on learning; and professional development for teachers. Ms. Fornoff added that she wished to thank science teacher Emma Ethier and guidance counselor Katie Glasheen for their contributions to the development of the program.

Chair Landers, along with the other members of the committee, thanked Ms. Fedy, Ms. Fornoff, and Ms. Chausse for their presentation. Superintendent Woodbury thanked them as well; noting the long standing partnership the district has had with Mass Hire. She noted that the district can get students to where they want to be.

**Reports**

DYRSD School Committee Student Representatives – Tainan Nunes; Grace LePain

Grace reported that high school students are back in-person as of today and everyone is very excited. Spring sports have begun and spirits are high at high school. Tainan reported that it was wonderful to see so many students return. ESports made the playoffs and will play David Carty High School on May 10<sup>th</sup> at 3:30. Band and Color Guard are recruiting. High school students play at Mattacheese Middle School.

School Committee Liaisons to the Boards of Selectmen

Dennis: Jeni Landers announced that the Dennis Town meeting is this Saturday and will be held outdoors.

Yarmouth: Joe Glynn reported that Joe Tierney told the selectmen about the bid protest. The town election is May 18; the town meeting is to be held on May 22<sup>nd</sup>, outdoors at Mattacheese Middle School.

Building Committee Report – Joseph Tierney: Mr. Tierney reported that the groundbreaking for the Dennis-Yarmouth Intermediate Middle School took place on Friday, April 30.



Superintendent Report – Carol Woodbury: Superintendent Woodbury reported that she made budget presentations to both towns on April 13. As previously stated in Mr. Tierney’s report the groundbreaking for the new school took place on April 30 and work is underway. The high school has returned to in-person learning; Dr. Funk and his team have done a great job and we have beaten timelines. This is teacher appreciation week; Mrs. Woodbury prefers to call it staff appreciation week because everyone has a part in educating our students. She then shared an inspirational video about educators. She then thanked all staff. Friday is School Lunch Hero Day.

**School Committee Business**

**Consent Agenda**

On a motion by James Dykeman, seconded by Joseph Tierney, and carried 7-0 by roll call vote it was voted to approve the following items included in the Consent Agenda.

**Donations**

Move to accept a donation in the amount of \$419.12 from the D-Y Class of 1958 to Dennis-Yarmouth Regional High School.

Move to accept eight donations in the amount of \$890.00 from the Bradford Hemeon Memorial Fund in memory of Elizabeth (Betty) Hemeon.

Move to accept a donation of building materials valued at approximately \$1500 from Shepley Wood Products in Hyannis to the M.E. Small Elementary School Preschool Program.

Move to accept a donation to the M.E. Small Elementary School of 2 bags of potting soil and 200+ packets of assorted flower and vegetable seeds from Agway of South Dennis.

**Minutes**

April 5, 2021

April 12, 2021

Zane Fitzgerald	yes
James Dykeman, Jr.	yes
Joseph Tierney	yes
Jennifer Rose	yes
Phillip Morris	yes
Joe Glynn	yes
Jeni Landers	yes

**Calendars**

The upcoming calendars were included in the packet.

**Bills and Requisitions**

Bills and requisitions will be signed at the District offices by the Committee.

**Items Distributed Electronically Prior to the Meeting**

New Innovations Pathways Program Presentation

**Information Items**

- a. M.E. Small Preschool Program Mud Kitchen Built by Cape Cod Tech Carpentry Program Students
- b. Dennis-Yarmouth Regional School District 2020 Statement of Interest Status (MSBA)
- c. NEASC Commission on Public Schools Special Progress Report of Dennis-Yarmouth Regional High School

**Public Comment**

None.

At 8:07 p.m., on a motion by Joseph Tierney, seconded by Phil Morris, and carried 7-0 by roll call vote it was

VOTED: To adjourn the meeting.

Zane Fitzgerald	yes
Jennifer Rose	yes
Phillip Morris	yes
James Dykeman, Jr.	yes
Joseph Tierney	yes
Joe Glynn	yes
Jeni Landers	yes

Minutes recorded and prepared by,

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Eileen M. Whalen, Assistant Secretary

# May 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Building Committee 4:30 SC 6:30	4	5	6	7	8 Dennis Annual Town Meeting
9	10	11	12	13	14	15
16	17 SC 6:30	18	19	20	21	22 Yarmouth Annual Town Meeting
23	24	25	26 One Hour Early Release Day	27	28	29
30	31 Memorial Day					

