



DYRSD SCHOOL COMMITTEE MEETING AGENDA

Monday, April 29, 2019

Station Avenue Elementary School
276 Station Avenue
South Yarmouth, MA

6:30 p.m.

Meeting called to order at _____, due notice having been posted.

Members Present:

Ms. Jeni Landers, Chairperson
Mr. Joseph Tierney, Vice Chairperson
Ms. Andrea St. Germain, Secretary
Mr. Brian Carey, Treasurer
Mr. James Dykeman
Mr. Brian Sullivan
Mr. Phillip Morris

Administration

Mrs. Carol Woodbury, Superintendent of Schools
Mr. Kenneth Jenks, Assistant Superintendent for Administration and Business Services
Jack Carder, Student Representative to the DYRSD School Committee

I. Open the Meeting (6:30 p.m.)

II. Reports (6:30 p.m.)

- A. DYRSD School Committee Student Representative – Jack Carder
- B. School Committee Liaisons to the Boards of Selectmen – B. Carey, Dennis; J. Tierney, Yarmouth
- C. DYRSD Building Committee Update – Joe Tierney (Enc. #2C)
MSBA Extension
- D. Assistant Superintendent Report – Ken Jenks
Proposed Middle School Update and Financing
- E. Superintendent Report – Carol Woodbury
 - a. 2019-2020 Calendar (Enc. #2Ea)
 - b. School Committee Policies (Enc. #2Eb)
 - JB-Equal Educational Opportunities
 - AC-Non-Discrimination
 - c. District Improvement Plan (Enc. #2Ec)
 - Curriculum Update
 - Attendance Plan

III. School Committee Business (7:15 p.m.)

- a. Regional Agreement – Amendment to Warrant Article (Enc. #3a)
- b. Consent Agenda (Enc. #3b)

- IV. Bills, Requisitions and Payroll
- V. Calendar (Enc. #5)
- VI. Public Comment Period (7:30 p.m.)
- VII. Adjourn (7:45 p.m.)

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

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| Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent |
|---|

Consent Agenda (Enc. 3b)

The Superintendent recommends the School Committee approve the following items as presented:

Acceptance of Donations

Move to accept a \$500 donation from Mrs. Patricia Sakellis to the EHBi music program.

Move to accept a \$500 donation from The Friday Club in support of the District's Sports Program.

Move to accept a \$700 grant donation from the League of Women Voters Education Fund to D-YRHS.

Move to accept a \$500 donation from The University of Michigan to D-YRHS.

Move to accept a \$5000 donation from Mr. Anthony Marzulli of Dennis to be used for the deferment of school meal expenses for district families.



Massachusetts School Building Authority

EMC.
#2C

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

April 10, 2019

Ms. Carol Woodbury, Superintendent
Dennis-Yarmouth Regional School District
296 Station Avenue
South Yarmouth, MA 02664

Re: Dennis-Yarmouth Regional School District, Mattacheese Middle School

Dear Superintendent Woodbury:

At the December 12, 2018 Massachusetts School Building Authority (the "MSBA") Board of Directors meeting, the Executive Director was authorized to enter into a Project Scope and Budget Agreement and a Project Funding Agreement with the Dennis-Yarmouth Regional School District (the "District") to replace the existing Mattacheese Middle School and the existing Wixon Innovation School with a new grades 4-7 facility at the Station Avenue site (the "Project").

The District's local debt authorization for the Project's funding was secured on December 4, 2018. Subsequently, the Town of Yarmouth filed a complaint against the District and the Town of Dennis in relation to the local funding vote. The MSBA informed the District that it would not be able to enter into a Project Scope and Budget Agreement or a Project Funding Agreement until the litigation is resolved.

Additionally, the District informed the MSBA that it was in the process of negotiating an amended Regional Agreement with the member Towns. As a result of discussions between District officials and Town officials, an amended Regional Agreement is being presented for approval at the upcoming Yarmouth and Dennis Town Meetings, which are scheduled for May 4, 2019 in Yarmouth and May 7, 2019 in Dennis. The District and the Town of Yarmouth have informed the MSBA that the litigation will be dismissed by the Town of Yarmouth, if the proposed amendment to the Regional Agreement is approved by both Towns.

The MSBA will issue a Project Scope and Budget Agreement and Project Funding Agreement to the District once the litigation is dismissed. Accordingly, the Board of the MSBA acknowledged, at its April 10, 2019 meeting, the recommendation made by MSBA staff to grant the District an extension from the initial 120-day deadline of April



Page 2

April 10, 2019

Dennis-Yarmouth Extension to 120-days Board Action Letter

11, 2019 until June 30, 2019 to resolve the issues related to the Regional Agreement and pending litigation.

The MSBA looks forward to continuing to work with the District on the proposed Project. Please keep the MSBA informed regarding the outcome of the Town Meeting votes and the status of the litigation. As always, please feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,



James A. MacDonald
Chief Executive Officer

Cc: Legislative Delegation
Paul McCormick, Chair, Dennis Board of Selectmen
Norman Holcomb, Chair, Yarmouth Board of Selectmen
Elizabeth Sullivan, Dennis Town Administrator
Daniel Knapik, Yarmouth Town Administrator
Jeni Landers, Chair, Dennis-Yarmouth Regional School Committee
Walter Hartley, Owner's Project Manager, PMA Consultants, LLC
Robert Bell, Designer, Perkins Eastman, DPC
File: 10.2 Letters (Region 6)



DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT 2019-2020 School Calendar

Approved - 6/11/18

*Em.
#2 Ea*

| August | | | | | | | September (20 days) | | | | | | | October (21 days) | | | | | | |
|--------------------|----|----|----|----|----|----|---------------------|----|----|----|----|----|----|-------------------|----|----|----|----|----|----|
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| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 27 | 28 | 29 | 30 | 31 | | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | | | | | | | | |
| November (17 days) | | | | | | | December (15 days) | | | | | | | January (20 days) | | | | | | |
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
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| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 26 | 27 | 28 | 29 | 30 | 31 | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | | | | | | | | |
| February (15 days) | | | | | | | March (22 days) | | | | | | | April (16 days) | | | | | | |
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 26 | 27 | 28 | 29 | 30 | | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 29 | 30 | 31 | | | | | | | | | | | |
| May (20 days) | | | | | | | June (14 days) | | | | | | | July (31 days) | | | | | | |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
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| 31 | | | | | | | | | | | | | | | | | | | | |

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|--|---|-----------------------|--------------|-------------------------------|--------------|--------------------------|--------------|---------------------------|--------------|-------------------------------|--------------|----------------------------------|--------------|-------------------------------|--------------|----------------|--------------|--|---|---|---|
| <p>8/27/19 Opening Day for Teachers</p> <p>8/28/19 Teacher Professional Day - No School</p> <p>8/29/19 Teacher Professional Day - No School</p> <p>8/30/19 No School</p> <p>9/2/19 Labor Day</p> <p>9/3/19 1st Student Day/1st Kindergarten Day</p> <p>10/11/19 All Cape Prof. Day - No School</p> <p>10/14/19 Columbus Day</p> <p>11/11/19 Veterans' Day - Observance</p> <p>11/27-11/29 Thanksgiving Break</p> <p>12/23-1/1/20 Christmas Day - Holiday Vacation begins</p> <p>1/2/20 School Resumes</p> <p>1/17/2020 Teacher Professional Day - No School</p> <p>1/20/20 Martin Luther King, Jr. Day</p> <p>2/17-2/21/20 Presidents' Day - Winter Vacation Begins</p> <p>4/1/20 Kindergarten Registration</p> <p>4/10/2020 Good Friday</p> <p>4/20-4/24/20 Patriots' Day - Spring Vacation begins</p> <p>5/25/20 Memorial Day</p> <p>6/13/20 DYRHS Graduation</p> <p>6/25/20 *Last day incl. 5 snow days</p> | <p>Dennis-Yarmouth Regional Sch. District Phone Numbers</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Administration Office</td><td style="text-align: right;">508-398-7600</td></tr> <tr><td>E. H. Baker Innovation School</td><td style="text-align: right;">508-398-7690</td></tr> <tr><td>D-Y Regional High School</td><td style="text-align: right;">508-398-7630</td></tr> <tr><td>Mattacheese Middle School</td><td style="text-align: right;">508-778-7979</td></tr> <tr><td>M. E. Small Elementary School</td><td style="text-align: right;">508-778-7975</td></tr> <tr><td>Station Avenue Elementary School</td><td style="text-align: right;">508-760-5600</td></tr> <tr><td>N. H. Wixon Innovation School</td><td style="text-align: right;">508-398-7695</td></tr> <tr><td>Early Learning</td><td style="text-align: right;">508-778-7988</td></tr> </table> <p>Dennis-Yarmouth Regional School District Web Page</p> <p style="text-align: center;">www.dy-regional.k12.ma.us</p> <p style="text-align: center;">Conference Days: 10/22,10/24; 3/3,3/5 Early Release for all grades</p> <p>Ele-Mid. Tri. Term Dates: 9/3-11/26, 12/2-3/13, 3/16-Last Day; Gr.K-7 Report Card Dates: 12/11, 3/25, Last Day HS Quarterly Term Dates: 9/3-11/6, 11/7-1/28, 1/29-4/14, 5/15-Last Day; HS Report Card Target Dates: 11/15, 2/4, 4/27, 6/23/20</p> <p style="text-align: center;"><i>*The last day is a half day for students</i></p> | Administration Office | 508-398-7600 | E. H. Baker Innovation School | 508-398-7690 | D-Y Regional High School | 508-398-7630 | Mattacheese Middle School | 508-778-7979 | M. E. Small Elementary School | 508-778-7975 | Station Avenue Elementary School | 508-760-5600 | N. H. Wixon Innovation School | 508-398-7695 | Early Learning | 508-778-7988 | <table style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">☐</td></tr> <tr><td style="text-align: center;">☐</td></tr> <tr><td style="text-align: center;">☐</td></tr> </table> <p>Holiday/Vacation - no school</p> <p>Tea. Prof. Day - no school</p> <p>1/2 day of sch. - students</p> | ☐ | ☐ | ☐ |
| Administration Office | 508-398-7600 | | | | | | | | | | | | | | | | | | | | |
| E. H. Baker Innovation School | 508-398-7690 | | | | | | | | | | | | | | | | | | | | |
| D-Y Regional High School | 508-398-7630 | | | | | | | | | | | | | | | | | | | | |
| Mattacheese Middle School | 508-778-7979 | | | | | | | | | | | | | | | | | | | | |
| M. E. Small Elementary School | 508-778-7975 | | | | | | | | | | | | | | | | | | | | |
| Station Avenue Elementary School | 508-760-5600 | | | | | | | | | | | | | | | | | | | | |
| N. H. Wixon Innovation School | 508-398-7695 | | | | | | | | | | | | | | | | | | | | |
| Early Learning | 508-778-7988 | | | | | | | | | | | | | | | | | | | | |
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Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

ENC
2 EB

To: DYRSD School Committee
From: Carol A. Woodbury, Superintendent of Schools *CAW/caw*
Re: School Committee Policies AC and JB
Date: April 18, 2019

Please find attached a memo from Maria Lopes outlining the need to revise our non-discrimination language in policies AC and JB (current policies attached).

Although this is not an emergency I would recommend that for such a minor change we might dispense with the policy adoption protocol for a Policy subcommittee review first and move right to the full committee sequence of two reviews before adoption.

Recommended Motion: I move the School Committee dispense with the policy adoption policy that requires a first review by the Policy Subcommittee and consider these items (Policy AC and Policy JB) for the first discussion of the full committee this evening with a vote at the next posted meeting.

Thank you.

attachments



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

DY POLICY REVISION

To: Carol Woodbury

From: Maria Lopes

Date: April 12, 2019

Re: DY Policy Re-wording "AC" and "JB"

Hi Carol,

DESE has made us aware that we need to revise our non-discrimination language in the referenced policies. Homelessness needs to be added to the language "...on the basis of race, color, national origin, sex, sexual orientation, gender identity, religion, disability, or age....". This can be added with the actual word "homeless" or "housing status," whichever is preferred by School Committee. Please see attached policies.

Thank you,

A handwritten signature in cursive script that reads "Maria Lopes".

Maria Lopes

File: JB - EQUAL EDUCATIONAL OPPORTUNITIES

In recognition of the diversified characteristics and needs of our students and with the keen desire to be responsive to them, the School Committee will make every effort to protect the dignity of the students as individuals. It also will offer careful consideration and sympathetic understanding of their personal feelings, particularly with reference to their race, color, sex, gender identity, religion, national origin, sexual orientation or physical and intellectual differences.

To accomplish this, the Committee and its staff will make every effort to comply with the letter and the spirit of the Massachusetts equal educational opportunities law which prohibits discrimination in public school admissions and programs. The law reads as follows:

No child shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and course of study of such public school on account of race, color, sex, gender identity, religion, national origin or sexual orientation.

This will mean that every student will be given equal opportunity in school admission, admissions to courses, course content, guidance, and extracurricular and athletic activities.

All implementing provisions issued by the Board of Elementary and Secondary Education in compliance with this law will be followed.

LEGAL REFS.: Title VI, Civil Rights Act of 1964

Title VII, Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972

Executive Order 11246, as amended by E.O. 11375

Title IX, Education Amendments of 1972

M.G.L. 76:5; 76:16 (Chapter 622 of the Acts of 1971)

BESE regulations 603 CMR 26:00

BESE regulations 603 CMR 28.00

CROSS REF.: AC, Nondiscrimination

File: AC - NON-DISCRIMINATION

L Introduction

The Dennis-Yarmouth Regional School District has a commitment to maintaining an educational environment where bigotry and intolerance, including discrimination such as harassment on the basis of race, color, national origin, sex, sexual orientation, gender identity, religion, disability, or age, are not tolerated. Discrimination, including harassment, is contrary to the mission of the Dennis-Yarmouth Regional School District and its commitment to equal opportunity in education.

The Dennis-Yarmouth Regional School District does not discriminate against students, parents, employees or the general public. No person shall be excluded from or discriminated against in admission to the Dennis-Yarmouth Regional School District, or in obtaining the advantages, privileges and courses of study of the Dennis-Yarmouth Regional School District on account of race, color, sex, religion, national origin, or sexual orientation. (M.G.L. c. 76 §5). Additionally, the Dennis-Yarmouth Regional School District does not tolerate harassment based upon race, color, sex, gender identity, religion, national origin, or sexual orientation. (603 CMR 26.08).

For purposes of this policy and procedure, "school" includes school-sponsored events, trips, sports events, similar events connected with school or employment. Any retaliation against an individual who has complained about discrimination, including harassment, or any retaliation against any individual who has cooperated with an investigation of a discrimination, harassment or retaliation complaint, is also unlawful and will not be tolerated.

The Dennis-Yarmouth Regional School District takes allegations of discrimination, including harassment, seriously and will respond promptly to complaints. Where it is determined that conduct that violates the law and this policy has occurred, the Dennis-Yarmouth Regional School District will act promptly to eliminate the conduct and will impose corrective action as necessary, including disciplinary action where appropriate, which may include school-related discipline.

II. Definition of Discrimination and Harassment

"Discrimination" includes conduct that excludes a person from participation in, denies an individual the benefits of, or otherwise subjects an individual to different treatment on the basis of race, color, sex, religion, national origin, sexual orientation, gender identity, age, or disability. Harassing conduct involving these bases can be a form of discrimination.

"Harassment" is defined as unwelcome conduct, whether verbal or physical, that is based on: race, color, national origin, sex, sexual orientation, gender identity, religion, disability, or age. Harassment is prohibited by the Dennis-Yarmouth Regional School District, and violates the law.

Examples of harassment include:

- Display or circulation of written materials or pictures that are degrading to a person or group based upon the criteria listed above.
- Verbal abuse or insults about, directed at, or made in the presence of an individual or group described above because of one of the criteria listed above.
- Any action or speech that contributes to, promotes, or results in a hostile or discriminatory

POLICY ADOPTION

Adoption of new policies or changing existing policies is solely the responsibility of the School Committee. Policies will be adopted and/or amended only by the affirmative vote of a majority of the members of the School Committee when such action has been scheduled on the agenda of a regular or special meeting.

To permit time for study of all policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments will be presented as an agenda item to the Committee in the following sequence:

1. Policy subcommittee review – Recommend to full committee
2. Discussion item - reading of the proposed policy or policies; distribution with agenda; response from Superintendent; report from the Policy subcommittee assigned responsibility in the area; Committee discussion and directions for any redrafting
3. Action item - discussion, adoption or rejection

Amendments to the policy at the action stage will not require repetition of the sequence, unless the Committee so directs.

The School Committee may dispense with the above sequence to meet emergency conditions.

Policies will be effective upon the date set by the School Committee. This date will ensure that affected persons have an opportunity to become familiar with the requirements of the new policy prior to its implementation.

ENC #2 EC

Dennis-Yarmouth Regional Schools Strategy and Goals for Improvement of Student Outcomes (2014-19) As of April, 2019

Our Mission

Empowering each student to achieve excellence with integrity in a changing world.

Our Vision

The Dennis -Yarmouth Regional School District, a community of learners, will be an innovative leader in preparing each student to be college, career, and civic ready, with the capacity to seek new challenges and make a positive difference.

Our Theory of Action

If the Dennis-Yarmouth Regional School District:

- Creates and implements a guaranteed, viable curriculum, based on the Massachusetts Curriculum Frameworks;
- Engages students in digital literacy and computer science skills and concepts;
- Fosters a learning environment that provides support for the academic growth, social/emotional needs, and health and wellness of our students;
- Informs, engages, and listens to our community partners;
- Establishes a safe and secure learning environment,

Then we will empower each student to achieve excellence with integrity in a changing world.

District Goals and Initiatives 2014-19

Focus Area #1:
Student Learning
- Curriculum,
Instruction and
Assessment

Focus Area #1:
Student Learning -
Technology

Focus Area #2:
Supportive School
Culture – Diverse
Learners

Focus Area #2:
Supportive School
Culture – Wellness

Focus Area #3:
Communication –
Inform, Listen,
Engage

Focus Area #4:
Safety

District Goals

Goal 1 (Student Learning Goal-Curriculum, Instruction, Assessment)

District Strategic Objectives Addressed:

Focus Area #1: Student Learning - Curriculum, Instruction and Assessment

If we develop a PreK-12 action plan to create and implement a standards-based curriculum that is horizontally and vertically aligned to meet the needs of all learners, then we will ensure all students will meet or exceed the expectations as measured by locally determined measures or state assessment scores.

Action Plan A- Guaranteed and Viable Curriculum

Strategic Initiative/Objective

- Create and implement a standards-based curriculum that is horizontally and vertically aligned to meet the needs of all learners.

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|---|------|----------|
| Partner with consultants to create a district-wide template using the Understanding by Design (UbD) format. | Directors Administration | FY15 | Complete |
| Partner with consultants to develop a district-wide assessment vision and create standards-based common formative assessments. | Directors Administration | Fy16 | Complete |
| Partner with consultants on implementation of research-based effective teaching strategies and work to understand the connection between thorough lesson planning, effective instruction, and student learning in order to apply the most effective strategies in context. | Directors Administration Teachers | FY17 | Complete |
| Partner with consultants to develop a data analysis protocol to inform instruction. | Directors Administration Teachers | FY17 | Complete |

| | | | |
|--|--|-----------------|------------|
| Prioritize standards for the purpose of transference and longevity for student learning in ELA. | Director Teachers Coaches | FY18 | Complete |
| Develop and Implement District-wide curriculum maps in all areas | Directors Administration Teachers Coaches | FY 14-19 | Ongoing |
| Implement the Literacy Collaborative Framework at the Primary Level | Directors Administration Teachers Coaches | FY17 | Complete |
| Mathematics Curriculum Resource Review PreK-12 which includes research, analysis of data and discussions with administration and teachers. | Directors Administration Teachers Coaches | FY16 | Complete |
| Implementation of coherent rigorous math resource, Eureka Math. | Directors Administration Teachers Coaches | FY17 | Complete |
| Implement the Literacy Collaborative Framework at the Intermediate Level | Directors Administration | FY18-19 | In Process |
| Implement targeted reading interventions at the intermediate school to close student learning gaps | Directors Administration Teachers Coaches | FY17-19 | In Process |
| Provide professional development opportunities regarding mathematics content and implementing new resources. | Director Administration | FY14-Fy19 | Ongoing |
| Creation of the Curriculum Leadership Council | Maxwell/Santini | July '18 | Complete |
| Evaluate current units of curriculum using a checklist | CLC | Oct 18-June '19 | In Process |
| Create standards-based pacing guides | CLC/teachers | Oct 18 | Complete |
| Edit/revise current curriculum units of study | CLC/teachers | Oct 18-June '19 | In Process |
| Develop standards-based units of study | CLC/teachers | Oct 18-June '19 | In Process |
| Implement district benchmark assessments | CLC/teachers | Oct 18 | Complete |
| Identify and review resources and instructional practices | CLC | Oct 18-June '19 | In Process |
| Develop processes and criteria for the selection and revision of curriculum, materials, and assessments | CLC | Oct 18-June '19 | In Process |

| | | | |
|--|---|-----------------|------------|
| Examine data relevant to student learning to recommend adjustments to instructional practices | CLC | Oct 18-June '19 | In Process |
| Plan targeted professional development to improve student learning | CLC | Oct 18-June '19 | In Process |
| Create a Curriculum Unit Analysis checklist | CLC | Sept 18 | In Process |
| Expand the repertoire of reading intervention strategies for special needs and reading teachers. | Directors Administration Teachers | | PLanned |
| | | | |
| | | | |

Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|--|--------------------------|-----------------|------------|
| Create pacing guides for each core content area, by the second week of each marking period | CLC | Oct 18-June '19 | In Process |
| Classroom observations that pacing guides are in alignment with instruction 75% of the time | Principals, Directors | Oct 18-June '19 | In Process |
| Curriculum units are being entered into the online platform 100% by the end of each marking period | CLC/Teachers/ Coaches | Oct 18-June '19 | In Process |
| | | | |
| | | | |

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

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|--|
| eDoctrina Curriculum and Assessment System |
| FY 17, 18, 19 Budget |
| Title 2A Funds |
| Admin Team; Coaches; Teachers |

Goal 1 (Student Learning Goal- Curriculum, Instruction, Assessment)

District Strategic Objectives Addressed:

Focus Area #1: Student Learning - Curriculum, Instruction and Assessment

If we develop a PreK-12 action plan to ensure that instructional practices foster career and college readiness for all students, then we will ensure all students will meet or exceed expectations as measured by locally determined measures or state assessment scores.

Action Plan B- Instruction

Strategic Initiative/Objective

- Ensure that instructional practices foster career and college readiness for all students.

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|---|-------------------------|------------|
| Link instructional strategies to stage 3 of curriculum development to meet diverse learning needs. | Assistant Superintendent, Directors of Instruction, Curriculum Team Leaders, Administration, Department Chairs, Teachers | June, 2019 | In Process |
| Develop an instructional strategies guide to focus our classroom observations. Look for document | Sub Committee Of Administration | Aug, 2018 | Planned |
| Provide professional development for evaluators in assessing instructional strategies. | Executive Team | Aug, Jan, March FY20 | Planned |
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Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|---|-----------------------|------------------------------|------------|
| Base level of observation data. Put a rubric of 1-4 to see if our educators are implementing appropriate instructional strategies for their students. | Principals, Directors | Oct Jan March | Planned |
| Review and monitor observation feedback to qualitatively see if evaluators are providing feedback on implementing instructional strategies. | Admin Team | October, November, May | In Process |
| | | | |
| | | | |
| | | | |
| | | | |

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

| |
|---------------------------------------|
| Resources |
| Admin Team; Coaches; Teachers |
| Common language of Saphier courses |
| DESE LookFors |
| Inclusive Practices Course and Videos |
| FY20 Budget, Teacher DYPD accounts |

Goal 1 (Student Learning Goal-Technology)

District Strategic Objectives Addressed:

Focus Area #1: Student Learning - Curriculum, Instruction and Assessment

If we develop a PreK-12 action plan to maintain and enhance tools, infrastructure and use of technology in order to meet the emerging needs of all learners, then we will ensure all students will meet or exceed state’s expectations as measured by locally determined measures or state assessment scores.

Action Plan C- Technology

Strategic Initiative/Objective

- Ensure student access to current technology to enhance technology integration and literacy.

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|---|-----------|----------|
| One-to-one iPad Initiative | Superintendent Directors Building Level Administrators Technology Directors Technicians | FY15 | Complete |
| Smart Board Technology | Superintendent Directors Building Level Administrators Technology Directors Technicians | 2014-2019 | Complete |
| Computer-Based Assessment for Annual State Testing | Superintendent Directors Building Level Administrators Technology Directors Technicians | FY14-FY19 | Complete |
| Training and Support for Technology Implementation | Superintendent Directors Building Level Administrators Technology Directors Technicians | FY16-FY19 | Ongoing |

Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|--|---------------------------------|-----------|----------|
| Use of iPads in all schools | Admin Team, Tech Dept, Teachers | FY14-FY18 | Complete |
| Replacement Plan for iPads | Tech Dept, Admin Team | FY18 | Complete |
| Smart Board Technology | Tech Dept, Admin Team | FY15 | Complete |
| Computer-Based Assessment for Annual State Testing | Admin Team, Tech Dept | FY19 | Complete |
| | | | |
| | | | |

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

| |
|--|
| Resources |
| Professional Development in Edwin Webinars and workshops |
| Local funding Grants – as available and appropriate |
| School Budget |
| Data Specialist, Assistant Director of Technology, Library/Media positions, full-time technology coaches |
| |

Goal 2 (Supportive School Culture – Diverse Learners)

District Strategic Objectives Addressed:

Focus Area #2: Student Learning - : Supportive School Culture-Diverse Learners/Wellness

If we develop a PreK-12 action plan to create a common vision and cohesive approach for building students’ social and emotional competencies, then we will ensure all students will meet or exceed expectations as measured by locally determined measures or state assessment scores.

Action Plan D- Social/Emotional Learning

Strategic Initiative/Objective

- Create a common vision and cohesive approach for building students’ social emotional competencies district wide.

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|------------------------|-----------|------------|
| Establish learning targets for each identified subgroup | Admin Team Teachers | FY17-FY19 | In Process |
| Create a district library of translated materials and a process for specialized, personalized communication with families of diverse learners. | Admin Team Teachers | FY17-FY19 | In Process |
| Provide professional development focused on the unique needs of diverse learners. | Admin Team Teachers | FY17-FY19 | In Process |
| Assemble a broad range of stakeholders (teachers, support staff, administration, families, and students) including representation from all levels to formulate a common vision around social emotional learning (SEL). | Admin Team | 10/1/18 | Planned |

| | | | |
|---|------------|------------|---------|
| Survey various families and outside agencies to determine SEL needs and pre-existing efforts. | Admin Team | 1/31/19 | Planned |
| Survey students (beginning in grade 3) to determine SEL competency and needs. | Admin Team | 1/31/19 | Planned |
| Inventory SEL pre-existing practices and resources. (Staff Survey) | Admin Team | 1/31/19 | Planned |
| Develop a common vision with stakeholders. | Admin Team | June, 2019 | Planned |
| Create a vertical scope and sequence of SEL competencies. | Admin Team | June, 2019 | Planned |
| Identify PD and necessary resources for implementation. | Admin Team | June, 2019 | Planned |
| | | | |
| | | | |

Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|--|--|---------|---------|
| Redesigned elements of high school alternative learning and specialized instruction options, including the development of a Total Learning Center concept with 017 Online Learning Lab. Continuing work to improve communication with families. Building level PBIS (The Dolphin Way) to help reduce behavior referrals. Building level professional development on behavior management. DYRHS guidance and social worker initiative to reduce absences. District level quarterly Keep Them Coming meetings. EHBi piloted a focused collaboration model for most at risk learners. District-wide Tier 1 PBIS. District-wide professional development on behavior management. Use of data specialist to share data across grades. | Admin Team Teachers Data Specialist | FY17-19 | Ongoing |
| 80% of staff completing the survey | | | |
| 25% of stakeholders complete the survey | | | |
| Each school committed to updating school web page weekly and the use of expanded functions of Blackboard Connect, including text capabilities, to reach families. The use of Language Line to communicate with families in ANY language through phone service. Translators are provided for conferences and any other parent meetings as requested. All documents are provided in Spanish, Portuguese and others as requested. Lending library for students of transition age (14-22) is available. | Admin Team Teachers STaff | FY17-19 | Ongoing |

| | | | |
|---|----------------------------|---------|---------|
| Professional development in Calmer Choice, PBIS (The Dolphin Way), behavior management, and workshops on effective SEI and Special Education strategies. EHBi, MES and SAE Literacy Collaborative model professional development for all classroom and support teachers. PBIS training each year for PBIS teams in each school. MiRTH mindfulness workshop available to interested staff. Professional development for RETELL and ELL licensure requirements. District Teaching and Learning Council is studying the effects of poverty on student learning and engagement. Assistance is provided for teachers to fulfill the Special Needs licensure requirement of 15 PDP's. Crisis Prevention Intervention (CPI) trainings have been offered throughout the year. | Admin Team Teachers | FY14-19 | Ongoing |
| | | | |
| | | | |

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

| |
|---|
| Resources |
| DESE Inclusive Practice Course |
| Local funding Grants – as available and appropriate |
| School Budget |
| Consultants where appropriate |

Goal 2 (Supportive School Culture – Diverse Learners)

District Strategic Objectives Addressed:

Focus Area #2: Student Learning - Supportive School Culture-Diverse Learners/Wellness

If we develop a PreK-12 action plan to address chronic absenteeism, Then we will ensure all students are in school where the learning takes place and we will meet or exceed expectations as measured by locally determined measures or state assessment scores.

Action Plan E-Attendance

Strategic Initiative/Objective

- Implement a system of attendance procedures to ensure that all students are in school for learning.

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|--------------------------------|---------------|----------|
| Attendance Planning | | | |
| Attendance Policy reviewed, revised and voted | Admin team School Committee | March 2019 | Complete |
| Data Secretary training in attendance and letter protocols | D. Kelley | FY19 | Complete |
| Absence letters to be approved | Admin team | 3/8/19 | Complete |
| Educate Teachers, Students, Parents, Community | Admin Team | FY19 | Planned |
| Update attendance procedures in school handbooks and place on website | School Admin. | FY19 | Planned |
| Start Attendance Team Protocol | School Attend Team | 4/15/19 | Complete |
| Daily Attendance Procedures | | | |
| Data secretaries summarizes calls in codes and comment section of attendance template in Rediker | Principal Data Secretary | 4/15/19 | Complete |
| Data secretaries cue robo calls Review messages 4-12, K-3 | Principal Data Secretary | 4/15/19 | Complete |

| | | | |
|--|--------------------------|-------------|------------|
| Data secretaries collect information from robo call returns | Principal Data Secretary | 4/15/19 | Complete |
| After 3 days if no parent contact, if no return calls, data secretaries share list with administrator or designee for follow-up communication. | Principal Data Secretary | 4/15/19 | Complete |
| Follow-up communication is documented | Attendance Data team | 4/15/19 | Complete |
| Attendance Team Data Review | | | |
| Create an Attendance Data Team | Admin Team | March, 2019 | Complete |
| Review student data every two weeks. Focus on new students (to school or district) in August | Attendance Data Team | 4/15/19 | In Process |
| Create lists of data – include school, grade, name, IEP/504, F/R, EL, Race, Total # days absent, # of days absent within these 2 weeks, % absent | Data Secretary Principal | 4/15/19 | In Process |
| For students with 5+%, create sheet of information including above and days absent, any comments, dates letters sent, communication with parents and school level achievement data | Data Secretary Principal | 4/15/19 | In Process |
| Analyze data, summarize who are at risk | Attendance Data Team | 4/15/19 | In Process |
| Develop a student specific plan of action This may include direct services from the school such as tutoring, mentoring, attendance contracts, and referrals to appropriate community social service agencies. Also, the plan should identify the local school staff that is responsible for student follow-up. If the student is receiving Special Education services, consideration should be made to include attendance as an objective on the student's IEP. | Attendance Data Team | 4/15/19 | In Process |
| Letter Protocols | | | |
| Data secretaries responsible for printing letters from Rediker for principals' review and signature every week. | Data Secretary Principal | 4/15/19 | Complete |
| Letters are stored in Rediker by student. | Data Secretary Principal | 4/15/19 | In Process |
| Communication with parents after letters sent documented | Attendance Data Team | 4/15/19 | In Process |
| Outreach Before School Begins | | | |

| | | | |
|---|----------------------|---------|----------|
| Options for outreach – Student placement letter, Teacher welcome letter, Community Partner welcome, Parent education meetings, updated handbooks (K-3 aligned) | Admin Team | 8/15/19 | Planned |
| Options for first month of school – School assemblies, open houses, School design attendance ritual, Community partner attendance ritual, Teacher check-in call to parents beginning of week 2, Community partners, Attendance meeting at end of week 4, Monthly announcements, student developed psa's | Attendance Data team | 8/15/19 | Planned |
| Routinely celebrate improvements in attendance | Attendance Data team | 8/15/19 | Planned |
| Specialized Supports | | | |
| Collaborate with DA around expectations and supports to inform policy revisions and communication | Attendance Data team | 4/15/19 | Complete |

Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|---|----------------------|---------|-------------|
| Attendance team Meetings every 10 days | Attendance Data team | FY19 | In Progress |
| Quarterly meetings at Admin team meetings to discuss status of attendance | Admin Team | 6/15/19 | Planned |
| | | | |
| | | | |

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

| |
|--|
| Resources |
| AttendanceWorks.org |
| Attendance Data Team |
| Central Office Administration, Teachers, Staff |
| |

Goal 2 (Supportive School Culture - Wellness)

District Strategic Objectives Addressed:

Focus Area #3: Student Learning - : Supportive School Culture-Wellness

If we develop a PreK-12 action plan to create a common vision and cohesive approach for building students’ social and emotional competencies, then we will ensure all students will meet or exceed expectations as measured by locally determined measures or state assessment scores.

Action Plan F- Wellness

Strategic Initiative/Objective

- Create a common vision and cohesive approach for building students’ social emotional competencies district wide.

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|--|----------|------------|
| Increase meaningful, active time in Physical Education. | PE Staff ,School Nurses, Building Level Administrators Directors | FY14-17 | In process |
| Increase emotional regulation for all students. | Teachers, Social Workers, CST Members, School Nurses | FY14-19 | In Process |
| Increase knowledge of and participation in choosing nutritionally sound meals. | Food Service Coordinator Director of Finance & Operations, School Nurses, Health Education Teachers, Building Level Administrators | 9/1/2014 | Complete |

Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|---|-----------------------------------|------|------------|
| Increased participation | Admin | FY19 | In Process |
| Systemic, enhanced vertical PE alignment | Director Building Principal | FY19 | In Process |
| Reduced discipline referrals | Building Principal | FY19 | In Process |
| Qualitative records for individual students | Building Principal | FY19 | Planned |
| Improved student BMI data | School Nurse | FY19 | In Process |

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

| Resources |
|--|
| District and school budgets |
| Teachers, Social Workers, CST Members, School Nurses |
| Food Service Coordinator |

Goal 3 (Communication-Inform, Listen, Engage)

District Strategic Objectives Addressed:

Focus Area #4: Communication-Inform, Listen, Engage

If we develop a PreK-12 action plan to maintain and enhance support systems for effective, proactive and two-way communication among schools, families and community, then we will ensure all students will meet or exceed expectations as measured by locally determined measures or state assessment scores.

Action Plan G- Communication

Strategic Initiative/Objective

- Maintain and enhance support systems for effective, proactive and two-way communication among schools, families and community.

Inform - Keep staff, families and community well-informed about our schools.

Listen – Pursue opportunities for stakeholder input.

Engage – Create opportunities for two-way communication.

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|--|-------------|---------------|
| Determine the most effective ways to inform staff, families and community | School Committee Superintendent , Directors Building Level Administrators Teachers, Staff | FY14-19 | Complete |
| Determine preferred methods of communicating input to the District and the schools | School Committee Superintendent , Directors Building Level Administrators Teachers, Staff | FY16-19 | Complete |

| | | | |
|--|--|---------|-------------|
| Determine the most effective venues to establish two-way communication with the public based on surveys and attendance records | School Committee Superintendent , Directors Building Level Administrators Teachers, Staff ,Students Stakeholders ,Advisory groups Other community organizations Town Leaders | FY17-19 | In Progress |
|--|--|---------|-------------|

Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|--|---|---------|----------|
| Survey results (i.e. Strategic Planning Stakeholder Survey MasTELLS) | Admin Team | | Complete |
| Response to feedback received through surveys and community input | Admin Team | | Complete |
| Retention of students | School Committee Superintendent , Directors Building Level Administrators Teachers, Staff | FY14-19 | Ongoing |

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

| |
|----------------------|
| Resources |
| Technology tools |
| Cost of publications |
| District Funds |
| Staff |

Goal 4 (Safety)

District Strategic Objectives Addressed:

Focus Area #4: Safety

If we develop a PreK-12 action plan to maintain and enhance a safe and Secure environment for all students, staff, and visitors, then we will ensure all students will meet or exceed expectations as measured by locally determined measures or state assessment scores.

Action Plan H- Safety

Strategic Initiative/Objective

- Maintain and enhance a safe and secure environment for all students, staff, and visitors.
- Heightened awareness and knowledge of emergency plans..

Monitoring Progress

Process Benchmarks: What will be done, when, and by whom

| Process | Person Responsible | Date | Status |
|--|---|-------------|---------------|
| Conduct "Crime Prevention Through Environmental Design" (CPTED) analysis of current plan; revise as needed | School Resource Officers | FY16-FY19 | In process |
| Conduct analysis of current plans and identify areas for improvement, ensuring drills are conducted during all times of school day | Families, School and District Administrators, School Resource Officers, Public Safety Departments | FY16-19 | Complete |
| Conduct survey of current environment and recommend enhancements and improvements | School Resource Officers Admin | FY15-18 | Complete |
| Continue expansion of current system to other schools | School Resource Officers Admin | FY15-18 | Complete |
| Conduct analysis of current traffic plans and identify areas for improvement | School Resource Officers Admin | FY15-19 | On going |
| Conduct survey of current environment and recommend enhancements and improvements | School and District Administrators, | FY17 | Complete |
| | | | |

Measuring Impact

Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

| Early Evidence of Change Benchmark | Person Responsible | Date | Status |
|---|-----------------------------------|------|------------|
| SRO Pasquarosa began a review in summer 2016, but it's not yet complete. SRO McCaffrey conducted a separate review as part of the Multi-Hazard Plan Training conducted by DESE this fall. They will be comparing notes and will make necessary revisions. MES adoption of updated lockdown training model. DYRHS adopted revised lockdown format, administrator trained in ALICE approach. | School Resource Officers | FY19 | In process |
| Lockdown drills performed once or twice annually. Currently looking into creating school-based teams that can perform interim drills without the need of external public safety participation, as well as utilizing alternate tactics. We also endeavor to conduct drills during passing times between classes, as well as during lunch periods. See attached document for more information. MES adoption of updated lockdown training model. DYRHS adopted revised lockdown format, administrator trained in ALICE approach | School Resource Officers Admin | FY18 | Complete |
| FY15 - one access control panel (for prox swipe cards) installed at EHBi, one at NHWi, and two at SAE. Currently have the following number of access control panels: EHBi-4, NHWi-6, SAE-5, MES-2, MMS-3, and DYH-11 – grand total of 31 across the district. FY16 - changed visitor check-in software from Easy Lobby to Raptor. Dennis Police paid for bi-directional amplifiers to be installed in EHBi and NHWi to boost radio signals of town emergency personnel that respond to those buildings. Installed lockboxes on exterior of all buildings for emergency use by police and fire. FY18 – Reconfiguring entry way to Baker school to create secure entry way. | School Resource Officers Admin | FY18 | Complete |
| FY15 - installed 14 cameras at Mattacheese. FY17 - installed 12 cameras at high school, including in two elevators. FY18 - Requesting additional capital funds to install more cameras at high school. | School Resource Officers Admin | FY18 | Complete |
| High school traffic plans are reviewed annually by SRO Pasquarosa and mailed to every student's home with their schedule in August. SRO Brewer reviews the Mattacheese traffic plan annually. FY15 - MES updated parent pickup traffic patterns. DYRHS SROs introduced revised traffic flow procedures. FY18 - traffic plans at other schools will be reviewed and updated as needed. | School Resource Officers Admin | FY19 | Ongoing |

| | | | |
|---|--|-------------|-----------------|
| <p>Received \$30,000 in capital funds to install fencing around maintenance and grounds area behind high school. Project should be completed before winter. Removing 3-4 old raised (18-wheeler) trailers from that same area and replacing with two ground-level storage containers, one for grounds equipment and the other for surplus items. The former will centralize all grounds equipment to one area only and the latter will relieve some of the storage shortage at various schools, as well as allow for centralized inventory of such items. Installing exterior cameras to monitor activity in grounds area behind high school.</p> | <p>School and District Administrators,</p> | <p>FY17</p> | <p>Complete</p> |
|---|--|-------------|-----------------|

Resources Supporting Implementation

The staff and financial resources allocated to support this initiative

| |
|------------------------------------|
| <p>Resources</p> |
| <p>District and School Budgets</p> |
| <p>School Resource Officers</p> |
| <p>Grants where available</p> |

Carol Woodbury

END
#30

From: Lynch, Christine M (DESE) <CLynch@doe.mass.edu>
Sent: Tuesday, April 16, 2019 1:00 PM
To: Carol Woodbury; Hersh, Ruth (DESE)
Subject: RE: Dennis-Yarmouth
Attachments: D-Y Region Agreement Section 4 Revised 041019 for DESE Review cml.docx

Hi Carol,

We have reviewed your most recent submission and have several comments, as follows:

- Section 4 a: We would recommend that you eliminate the phrase “levied by the District against” and replace with “to”. E.g. **For the purpose of apportioning assessments to the member towns. School District no longer “levy costs to members.**
- Some of the bullets in the outline need to be updated. I have changed on the attached document, but please check.
- Section 4, b.(1).d: Recommend adding language similar to **“serving students from both member towns”** or **“the school is the only school in the district serving students in the grade level”**. *All schools are really regional schools.*
- Section 4 c:
 - Recommend rephrasing to include MLC, e.g. **Operating costs shall include the minimum local contribution and costs that exceeds the minimum local contribution, including but not limited to the costs of operation and maintenance of the District’s....**
 - I’m not sure what the following phrase means in the context of describing “operating costs” “... the costs of transportation of pupils to and from school, food services, employees’ retirement, and insurance, **and capital costs not otherwise apportioned under section 4(b).**
 - Should the phrase following include the word **operating** before “costs”: The decision of the Committee as to whether any **costs** are attributable to a particular district school facility or solely to the district school facilities located in one member town, shall be final and conclusive.
- Section 4 e. Recommend that this say “Other General Fund Revenues”. Other revenue could include grants, revolving etc, which would not be deducted from your budget as the next section indicates.
- Section 4 f. i. This should reference the Department of Elementary and Secondary Education.
- Section 4 f.ii Recommend adding “Other General Fund Revenues.

Please let me know if you have any questions. I will be sending this information to our Legal Office and will get back to you as soon as possible with any additional input.

Chris

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SECTION 4. APPORTIONMENT AND PAYMENT OF COSTS AND REVENUE

(a) Definition of Costs

For the purpose of apportioning assessments levied by the District against the member towns, costs shall be divided into ~~three (3)~~ two (2) categories, as follows:

Comment [LCM(1): Suggest eliminating "levied by the District against" and replace with "to". School District no longer "levy costs to members.

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(1) Capital costs, which shall consist of the costs of: acquiring land and constructing, reconstructing, adding to, and equipping a school building or buildings; remodeling and making extraordinary repairs to a school building or buildings; constructing sewerage systems and sewerage treatment and disposal facilities; purchasing or using such sewerage systems with municipalities; leasing, with an option to purchase, equipment for educational purposes; any other projects or acquisitions of a capital nature which the District is or may be authorized to finance by borrowing; and debt service on bonds and notes of the District issued to finance capital costs.

~~(2) Special operating costs, which shall include the cost of evening, graduate, and extension courses or any other types of courses, including vocational education programs but excluding summer school programs, that are offered by the District to persons other than pupils attending a regular District comprehensive school program in any of the grades kindergarten through twelve, inclusive.~~

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~~(3) Operating costs, which shall consist of all costs of the District other than capital cost and special operating costs.~~

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Comment [LCM(2): Updated the outline numbering, but please check.

(b) Apportionment of Capital Costs

Capital costs shall be apportioned as follows:

~~(1) Such costs incurred prior to September 1, 1973, shall be apportioned between the member towns on the basis of equalized valuation of such towns, as set forth in Chapter 559 of the Acts of 1945, entitled "An Act Establishing the Basis for Apportionment of State and County Taxes," or such later equalized valuation as may be enacted by the General Court of the Commonwealth next preceding each bond issue.~~

~~(2) Such costs incurred on or after September 1, 1973, but prior to the effective date of the amended agreement shall be apportioned to the member towns for any fiscal year on the basis of their respective enrollments in the regional district schools on October first of the preceding year, or in the event that enrollment in the regional district schools has not been accomplished by that date, on the basis of enrollment in grades nine (9) through twelve (12) of pupils residing in each member town and receiving education at such town's expense on October first of the preceding year.~~

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~~(3) Such costs incurred on or after the effective date of this amended agreement shall be apportioned to the member towns separately with respect to each district school facility, as follows:~~

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Comment [LCM(3): Updated outline, but please check

~~a. Such costs incurred in connection with any particular district elementary school (PreK-3) shall be the sole responsibility of the member town in which such school resides and whose students are primarily residents of that member town. apportioned for each fiscal year on the basis of each member town's enrollment, if any, in such school on October first of the preceding fiscal year. Each member town's share for each fiscal year shall be determined by computing the ratio which that town's pupil enrollment in such school facility on October first of the preceding fiscal year bears to~~

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the total pupil enrollment from both of the member towns in that school facility on the same date. If enrollment in any school facility has not been accomplished by October first of any year, capital costs shall be apportioned on the basis of the enrollment on the preceding October first of pupils in the grades of each town for which the facility is being or has been planned, as shall be determined by the Committee.

b. Such costs incurred in connection with any particular district high school shall be apportioned between the member towns on the basis of 35% of the costs to Dennis and 65% of the costs to Yarmouth. ~~of each town's enrollment in the regional district high schools, wherever located, on October first of the preceding fiscal year. Each town's share for each fiscal year shall be determined by computing the ratio which that town's pupil enrollment in the regional district high school or schools, wherever located, on October first of the preceding fiscal year bears to the total pupil enrollment from both of the member towns in the regional district high school or schools, wherever located, on the same date.~~

c. ~~Such costs incurred in connection with any particular district junior—senior high school shall be apportioned between the member towns as follows:~~

~~(1) Twenty—five (25%) percent of such costs shall be allocated to the seventh and eighth grade portion of the school and shall be apportioned as provided in subsection 4(b) (3)a of this amended agreement;~~

~~(2) Seventy—five (75%) percent of such costs shall be allocated to the ninth through twelfth grade portion of the school and shall be apportioned as provided in subsection 4(b) (3)b of this amended agreement.~~

d. ~~For the purposes of this subsection 4(b) (3), the term "district elementary school" shall mean a school building or buildings which accommodates or has been planned to accommodate pupils in grades kindergarten through eight or any one or more of such grades; the term "district high school" or "regional district high school" shall mean a school building or buildings which accommodates or has been planned to accommodate pupils in grades nine through twelve; the term "junior—senior high school" shall mean a school building or buildings which accommodates or is planned to accommodate pupils in grades nine through twelve plus pupils in any one or more of the elementary grades kindergarten through eight.~~

c. As long as Wixon (Grades 4-5) and Mattacheese (Grades 6-7) are serving as district schools the capital costs associated with Wixon will be the responsibility of Dennis and the capital costs associated with Mattacheese will be the responsibility of Yarmouth. When a new district school is built for grade 4-7 the capital costs will be split as designated in Section 4 (b)(1)(d) below.

d. Such cost incurred in connection with any new district schools that may be built shall be apportioned 100% to the town in which the school is located unless the school to be built is considered a regional (district) school, then costs shall be apportioned between the member towns on the basis of 35% of the costs to Dennis and 65% of the costs to Yarmouth.

e. Whenever bonding is required for a capital project(s) for a regional district school facility the split of the bond costs will be 35% to Dennis and 65% to Yarmouth and will remain the same for the life of the bond.

Comment [LCM(4): Recommend adding "serving students from both member towns"
All schools are really regional schools.

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—(2) Any capital costs incurred prior to this 2019 amendment will continue to be paid according to the split costs agreed upon at the time of the project.

(c) Apportionment of Special Operating Costs

Special operating Costs shall be apportioned to the member towns on the basis of the ratio which the enrollment of pupil hours of residents of each member town in courses described in paragraph 2 of subsection 4(a) for the fiscal year next preceding the fiscal year for which the apportionment is determined bears to the total enrollment of pupil hours in such courses from residents of both member towns on such dates. Enrollment in such courses shall be determined on the basis of those pupils enrolled in each of said courses as of the first Tuesday after the first Monday of the week that said courses commence.

(dc) Apportionment of Operating Costs

Apportionment of operating costs will utilize the Massachusetts Statutory School funding formula. Any amount above required minimum contributions and state and district revenue will be divided by the two towns based on the following:

| | |
|------|-------------------------------------|
| FY20 | 32% for Dennis and 68% for Yarmouth |
| FY21 | 33% for Dennis and 67% for Yarmouth |
| FY22 | 33% for Dennis and 67% for Yarmouth |
| FY23 | 34% for Dennis and 66% for Yarmouth |
| FY24 | 35% for Dennis and 65% for Yarmouth |

attributable to a particular district school facility or attributable solely to the district school facilities located in one member town shall be apportioned separately with respect to each district school facility. Such costs incurred on or after the effective date of this amended agreement shall be apportioned between the member towns as provided in subsection 4(b) (3)a of this amended agreement.

Operating costs not attributable to a particular district school facility or not attributable solely to the district school facilities located in one member town, which shall include, but not be limited to, any operating costs that exceeds any minimum local contribution as required by the state, the costs of operation and maintenance of the District's central administration office and staff, the responsibilities of which are District-wide, and the costs of transportation of pupils to and from school, food services, employees' retirement, and insurance, and capital costs not otherwise apportioned under section 4(b), shall be apportioned to the member towns for any fiscal year on the basis of each town's enrollment in the regional district schools, wherever located, on October first of the preceding fiscal year.

The decision of the Committee as to whether any costs are attributable to a particular district school facility or solely to the district school facilities located in one member town, shall be final and conclusive.

(ed) Times of Payment of Apportioned Costs

(1) Capital costs. At least fifteen (15) days before the date on which any indebtedness (consisting of interest or principal and interest on bonds and notes) incurred by the District to finance capital costs is payable, each member town shall pay to the District its respective share of the amount that is so payable by the District on said date. All other capital costs not consisting of payments on account of indebtedness as aforesaid shall be paid in the same manner as operating costs.

Comment [LCM(5): Recommend adding "Massachusetts Chapter 70 Statutory School funding formula"

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Comment [LCM(6): Recommend rephrasing to include MLC, e.g. Operating costs shall include the minimum local contribution and costs that exceeds the minimum local contribution, including but not limited to the costs of operation and maintenance of the District's ...

Comment [LCM(7): What capital costs would not be apportioned under the capital section?

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Comment [LCM(8): Do you only mean operating costs?

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(2) ~~Special operating costs and~~ Operating costs. Each member town shall pay to the District in each fiscal year its proportionate share, determined as provided in subsection 4(c) ~~and 4(d)~~, of the ~~special operating costs and~~ operating costs. The annual share of each member town shall be paid in twelve (12) equal installments at such times that each installment except the first shall be paid on or before the first day of each month of the fiscal year, and the first such installment shall be paid on or before the fifteenth day of the first month of the fiscal year.

(fe) Definition of Revenue

For purposes of apportioning revenue received by the District, the Regional School District shall apportion the following General Fund categories as defined herein:

- i. MGL Chapter 70 State Aid received from the Commonwealth of Massachusetts
- ii. Other Revenues
- iii. Massachusetts School Building Assistance, and
- iv. Transportation Aid

Comment [LCM(9): Changed the outline
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(gf) Apportionment of Revenue

The above noted revenues shall be apportioned as follows:

- i. ~~Chapter 70 Aid:~~ All state aid will be subtracted from the total budget pursuant to Department of Education Regulations.
- ii. ~~District and Other Revenues:~~ Pursuant to enrollment counts as determined on October First of the preceding fiscal year. Will be subtracted from the total budget
- iii. Massachusetts School Building Assistance: As an "offset" to the applicable corresponding capital construction cost.
- iv. Transportation Aid: As an "offset" ~~based on actual headcounts~~ to the total cost of pupil transportation.

Comment [LCM(10): Recommend that this say "Other General Fund Revenues"
 Other revenue could include grants, revolving etc, which would not be deducted from your budget as the next section indicates.

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Comment [LCM(11): Changed the outline

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Comment [LCM(12): Should be Department of Elementary and Secondary Education

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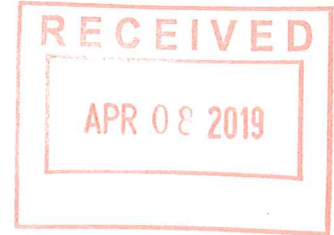
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Comment [LCM(13): Recommend adding "General Fund Revenues"

EHBi
EZRA H. BAKER INNOVATION SCHOOL

Kevin F. Depin - Principal
Ellen Flanagan - Assistant Principal

EM
310



April 4, 2019

Carol Woodbury, Superintendent of Schools
296 Station Avenue
South Yarmouth, MA 02664

Dear Carol:

I respectfully submit the following donation to the Ezra H. Baker Innovation School for review and acceptance by the D-Y School Committee:

A \$500 donation from Mrs. Patricia Sakellis to the EHBi music program.

I am grateful for their generous donation and ask that this be put into our gift account and used to purchase 12 dulcimers for our music room.

Sincerely,

Kevin F. Depin

Kevin F. Depin
Principal

KFD/pmk



Dennis-Yarmouth Regional School District

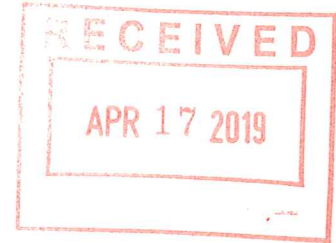
Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622



MEMORANDUM

TO: Carol Woodbury
Superintendent

FROM: Sue Nelson *SN*
Assistant Treasurer

RE: Acceptance of Donation

DATE: April 17, 2019

The Dennis-Yarmouth Regional School District has received a \$500 donation from The Friday Club in support of the District's Sports Program.

The donation is to help with Athletic User Fees.

As in the past, a vote of the School Committee is needed. There will be no cost to the district associated with this donation. I recommend that the donation of \$500 received from The Friday Club be accepted.



Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE
(508) 398-7630
FAX: 398-7635

GUIDANCE & COUNSELING
(508) 398-7650
FAX: 398-7602

G. ANTHONY MORRISON
Principal

JOSHUA S. CLARKIN
PAULA. FUNK
JENNIFER A. GOVONI
MARY B. O'CONNOR, Interim
Assistant Principals

MEMORANDUM

TO: Carol Woodbury
Superintendent of Schools

FROM: G. Anthony Morrison
Principal

DATE: April 16, 2019

RE: Gift



Ms. Karen Mazza of The League of Women Voters Civic Education Fund of the Cape Cod Foundation, P.O. Box 2347, Orleans, MA 02653 has made a \$700.00 grant donation to Dennis-Yarmouth Regional High School. The grant is to be used for sending Grade 8 teachers to a workshop by Facing History, Facing Ourselves and other related workshops that prepare teachers to develop the action civics curriculum and the student-led research projects now required by the new civics legislation. Funds can also be used for materials for the student projects.

On behalf of our students and teachers, I ask that you accept this gift. Thank you.



261 Whites Path, Unit 2
South Yarmouth, MA 02664
p: 508.790.3040
f: 508.790.4069
capecodfoundation.org

OFFICERS

Sharon Nunes
Chairman
Ramani Ayer
Vice Chairman
Mark Quinn
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Larry R. Thayer
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Mary K. Morgan*
James H. Rice*
S. Murray Rust, Jr.*
William C. Snow
*Deceased

PRESIDENT and CEO
Kristin O'Malley

April 9, 2019

Mr. Tony Morrison
Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, MA 02664

Dear Mr. Morrison:

We are pleased to announce that Dennis-Yarmouth Regional High School has been awarded a grant from the League of Women Voters Civic Education Fund of The Cape Cod Foundation. The grant is for \$700.00 to be used for sending Grade 8 teachers to a workshop by Facing History, Facing Ourselves and other related workshops that prepare teachers to develop the action civics curriculum and the student-led research projects now required by the new civics legislation. Funds can also be used for materials for the student projects.

Please include the source of the grant from the League of Women Voters Civic Education Fund of The Cape Cod Foundation in any printed materials such as press releases, brochures, website pages, posters and local announcements regarding this award. We would appreciate a copy of any of these materials for our files.

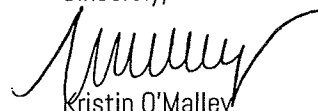
Please complete and return the enclosed Acceptance of Grant Form.

You do not need to send a tax receipt to the donor for this distribution; the Foundation has already provided a receipt to the donor for this gift. However, a thank you may be sent to:

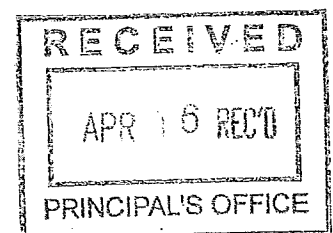
Ms. Karen Mazza
League of Women Voters of the Cape Cod Area
P.O. Box 2347
Orleans, MA 02653

Please call Carrie Bearse, Program Officer at The Cape Cod Foundation at 508-790-3040 if you have any questions or concerns.

Sincerely,


Kristin O'Malley
President and CEO

Enclosures





Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, Massachusetts 02664-3026

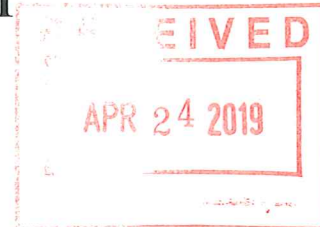
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G. ANTHONY MORRISON
Principal

JOSHUA S. CLARKIN
PAULA. FUNK
JENNIFER A. GOVONI
MARY B. O'CONNOR, Interim
Assistant Principals

MEMORANDUM



TO: Carol Woodbury
Superintendent of Schools

FROM: G. Anthony Morrison
Principal

DATE: April 22, 2019

RE: Gift

GAM

The following people/businesses have made a donation to our school:

| <u>Donor</u> | <u>Amount</u> |
|--|---------------|
| The University of Michigan, Survey Research Center | \$500.00 |

On behalf of our students and teachers, I ask that you accept this gift. Thank you.

April 2, 2019

Mr. George Morrison, Principal
Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, MA 02664



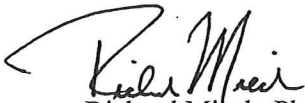
Dear Mr. Morrison:


We are writing to express our sincere appreciation for your cooperation and participation in our national survey, Monitoring the Future: A Continuing Study of American Youth. We are also enclosing a check for \$500. As you know, this is the forty fourth year of the survey, and we feel that you and your colleagues deserve much of the credit for the continued success of this work. In particular, we would like to acknowledge Ms. Jennifer Govoni, who assisted in making the specific arrangements necessary for the operation of our survey in Dennis-Yarmouth Regional High School.

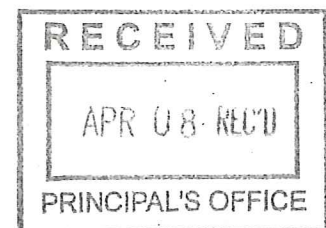
We are currently processing the data collected from the 17,000 8th graders nationwide who participated in the 2019 school year. You will be receiving our reports, as promised, after your school's participation is completed next year. You and your staff can take considerable pride in having made a major contribution to the success of the study.

We look forward to working with you again.

Sincerely,


Richard Miech, Ph.D.
Research Professor
Principal Investigator


Stephen Berry
Research Associate



59

213

May 2019

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|------------------------------------|----------------------------|---|--------|---|
| | | | 1 | 2 | 3 | 4 Yarmouth Town Meeting 9:00 a.m. |
| 5 | 6 SC SAE 6:30 | 7 Dennis Town Meeting 7:00 p.m. | 8 | 9 | 10 | 11 West Dennis Beach Cleanup 9:00 a.m. |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 SC SAE 6:30 | 21 | 22 | 23 ELL Student Showcase/Pasta Dinner @ HS 5:00 | 24 | 25 |
| 26 | 27 Memorial Day Holiday Performance @ HS | 28 | 29 HS POPS Concert 7:00 | 30 DYRHS Art Show Reception 3:00 | 31 | |
| | | | | | | |

Annual DYRHS Art Show runs from May 28-31 in the Pauline Hopkins Gallery