



**DYRSD SCHOOL COMMITTEE MEETING
AGENDA**

**Monday, December 2, 2019
6:30 p.m.**

**Station Avenue Elementary School Cafeteria
276 Station Avenue
South Yarmouth, MA**

Meeting called to order at _____, due notice having been posted.

Members Present:

Ms. Jeni Landers, Chairperson
Mr. Joseph Tierney, Vice Chairperson
Ms. Andrea St. Germain, Secretary
Mr. Brian Carey, Treasurer
Mr. James Dykeman
Mr. Brian Sullivan
Mr. Phillip Morris

Administration

Mrs. Carol Woodbury, Superintendent of Schools
Mr. Kenneth Jenks, Assistant Superintendent for Administrative and Business Services
Tainan Nunes, Student Representative to the DYRSD School Committee

- I. Open the Meeting (6:30 p.m.)**
- II. Reports (6:30 p.m.)**
 - A. DYRSD School Committee Student Representative – Tainan Nunes
 - B. School Committee Liaisons to the Boards of Selectmen – B. Carey, Dennis; J. Tierney, Yarmouth
 - C. Assistant Superintendent Report – Ken Jenks
Cape Cod Municipal Health Group Financial Disclosure (Enc. #2C)
 - D. Superintendent Report – Carol Woodbury
Good News
- III. School Committee Business (7:00 p.m.)**
Consent Agenda (Enc. #3)
- IV. Bills, Requisitions and Payroll**
- V. Calendars (Enc. #5)**
- VI. Information Items (Enc. #6)**

Ann Knell Letter to the Masonic Angel Foundation
Peter Crowell Letter to Mr. John Drake

VII. Public Comment Period (7:15 p.m.)

VIII. Executive Session

The Dennis-Yarmouth Regional School Committee will enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYEA Negotiations)

IX. Adjourn (7:30 p.m.)

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

Consent Agenda (Enc. #3)

The Superintendent recommends the School Committee approve the following items as presented:

Donations

Move to accept various donations to the D-YRHS Athletic Department in memory of Bob Stead per Dr. Funk's memo of November 14, 2019.

Move to accept three donations totaling \$175.00 to the SEALS Program at the Ezra H. Baker Innovation School in memory of Robert L. Beauchemin.

Move to accept a donation of \$1000 to the STEM Activities Program from the Andrews Family Fund.

Move to accept a donation of a backpack filled with school supplies to Station Avenue Elementary School from Ms. Mary Patkoske.

Minutes

November 18, 2019

Enc. 2c

NORRIS, MURRAY & PELOQUIN, LLC

Attorneys at Law
315 Norwood Park South
Norwood, Massachusetts 02062

Tel. (781) 762-2229 • Fax (781) 762-1803

www.nmplabor.com

Leo J. Peloquin
Tim D. Norris
Melissa R. Murray
Antoine Fares

Philip Collins
Of Counsel

September 13, 2019

Carol G. Cormier, MHA, LIA
Senior Client Executive
Gallagher Benefits Services
11 Midstate Drive, Suite 200
Auburn, MA 01501

Re: CCMHG Request for Legal Opinion

Dear Carol:

Issue/Summary of Opinion

On behalf of the Cape Cod Municipal Health Group (“CCMHG”), you have asked for a legal opinion about whether a representative to the CCMHG for a Participating Governmental Unit (“PGU Representative”) who subscribes to a CCMHG health insurance plan violates Massachusetts’ Conflict of Interest Law (M.G.L. c. 268A) by participating in deliberations/votes that affect the costs of CCMHG health insurance plans without disclosing the “conflict” and obtaining the approval of the Representative’s appointing authority to participate.

For the reasons stated below, we advise any PGU Representative to the CCMHG who subscribes to a CCMHG health insurance plan not to deliberate or vote on matters that affect the costs of CCMHG health insurance plans until they obtain the exemption under section 19(b)(1) of c. 268A.

Background

M.G.L. c. 32B, § 12 authorizes municipal entities to form Health Insurance Joint Purchase Groups for the negotiation and purchase of health insurance, with the goal being to lower health

insurance costs for the Participating Governmental Units. Generally, these groups operate under the provisions of a Joint Purchase Agreement ("JPA") which requires each PGU to appoint a primary and back-up representative to a Board which administers the JPA. It is our understanding that most of the PGU Representatives to the CCMHG subscribe to health insurance offered by the CCMHG.

The issue addressed by this letter arose when a PGU Representative to the CCMHG, who we will refer to as "PGU Representative A," was accused by someone from PGU Representative A's community of having a conflict of interest. Although no complaint was filed with the Ethics Commission, the PGU Representative A reached out to the Ethics Commission's Legal Division for advice regarding whether PGU Representative A's participation created a conflict of interest. Like all other PGU Representatives to the CCMHG, PGU Representative A participates in deliberations and votes on what health insurance plans the CCMHG will offer to PGUs, including the premium cost, changes in plan design, etc. As discussed further below, the Ethics Commission advised PGU Representative A that the Representative must abstain from participating in deliberations and votes related to the cost of the CCMHG health insurance plans unless the Representative obtains an exemption under section 19(b)(1).

There has never been any suggestion that any actions, votes, etc. by PGU Representative A, or any other PGU Representative to the CCMHG, was motivated by personal financial interests. Rather, this comes down to the definition of "financial interest" in c. 268A. Although the position of the Ethics Commission is directed at PGU Representative A, its position raises the question about whether a similarly situated PGU Representative to the CCMHG---or, for that matter, similarly situated PGU Representatives to other Massachusetts Health Insurance Joint Purchase Groups under M.G.L. c. 32B, § 12---are violating c. 268A unless they follow the exemption process available under M.G.L. c. 268A, § 19.

Pertinent Provisions of M.G.L. c. 268A

M.G.L. c. 268A, § 19 reads as follows:

Section 19. (a) Except as permitted by paragraph (b), a municipal employee who participates as such an employee in a particular matter in which to his knowledge he, his immediate family or partner, a business organization in which he is serving as officer, director, trustee, partner or employee, or any person or organization with whom he is negotiating or has any arrangement concerning prospective employment, has a financial interest, shall be punished by a fine of not more than \$10,000, or by imprisonment in the state prison for not more than 5 years, or in a jail or house of correction for not more than 2 ½ years, or both.

(b) It shall not be a violation of this section:

(1) if the municipal employee first advises the official responsible for appointment to his position of the nature and circumstances of the particular matter and makes full disclosure of such financial interest, and receives in advance a written determination made by that official that the interest is not so

substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee, or

(2) if, in the case of an elected municipal official making demand bank deposits of municipal funds, said official first files with the clerk of the city or town, a statement making full disclosure of such financial interest, or

(3) if the particular matter involves a determination of general policy and the interest of the municipal employee or members of his immediate family is shared with a substantial segment of the population of the municipality.

The Ethics Commission's online Summary of the Conflict of Interest Law for Municipal Employees states the following about section 19:

- A municipal employee may not participate in any particular matter in which he or a member of his immediate family (parents, children, siblings, spouse, and spouse's parents, children, and siblings) has a financial interest. He also may not participate in any particular matter in which a prospective employer, or a business organization of which he is a director, officer, trustee, or employee has a financial interest. Participation includes discussing as well as voting on a matter, and delegating a matter to someone else.
- A financial interest may create a conflict of interest whether it is large or small, and positive or negative. In other words, it does not matter if a lot of money is involved or only a little. It also does not matter if you are putting money into your pocket or taking it out. If you, your immediate family, your business, or your employer have or has a financial interest in a matter, you may not participate. The financial interest must be direct and immediate or reasonably foreseeable to create a conflict. Financial interests which are remote, speculative or not sufficiently identifiable do not create conflicts.

"Participation" includes giving advice and making recommendations, as well as deciding and voting on particular matters. M.G.L. c. 268A § 1(j). According to Ethics Commission decisions, financial interest may be of any size and may be either positive or negative. EC-COI-84-96. Further, the financial interest only need be "reasonably foreseeable" in order to be covered by § 19. EC-COI-86-25; 84-123; 84-98; 84-96.

Ethics Commission Position with Respect to PGU Representative A

With the permission of PGU Representative A, we spoke with the Ethics Commission Attorney who advised Representative A. That attorney advised that, as defined under § 19 of M.G.L. c. 268A, the Representative has a "financial interest" in the costs associated with the health insurance plans. The Ethics Commission Attorney also advised that the Representative was eligible to seek a § 19 exemption that would allow continued participation. The process involves filing a disclosure form with the Representative's Appointing Authority and obtaining from that

Appointing Authority a written determination that the financial interest is not so substantial as to be likely to affect the integrity of the Representative's services as the PGU's Representative to the CCMHG.

As the Ethics Commission sees it, a PGU Representative to the CCMHG who participates in deliberations and/or votes related to the costs of CCMHG health insurance plans is "participating" in a "particular matter" for the purposes of section 19. But the critical issue is whether a PGU Representative, by deliberating and voting on matters that affect the cost of CCMHG health insurance plans while subscribing to a CCMHG health insurance plan, has a financial interest that is "reasonably foreseeable."

A PGU Representative who participates in discussions and votes that affect the terms and costs of the health insurance plans offered by the CCMHG is supposed to be representing the broader interests of the PGU and its health insurance subscribers, and we fully expect that is what these representatives do. While the Ethics Commission does not dispute this in the case of PGU Representative A, it points to the broad definition of "financial interest" under M.G.L. c. 268A as the basis for its position that the Representative also has a personal financial interest that is "reasonably foreseeable"---an objective standard that is not based on how the Representative acted or voted in any particular matter.

For this reason, the Ethics Commission advised PGU Representative A that the Representative must abstain from participating in deliberations and votes related to the cost of the CCMHG health insurance plans unless the Representative obtains an exemption under section 19(b)(1), which provides:

b) It shall not be a violation of this section

(1) if the municipal employee first advises the official responsible for appointment to his position of the nature and circumstances of the particular matter and makes full disclosure of such financial interest, and receives in advance a written determination made by that official that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee,

The disclosure form used to obtain this exemption is enclosed.

Notwithstanding that there are similarly situated PGU Representatives to the CCMHG, as well as to other Health Insurance Joint Purchase Groups in Massachusetts, this is the first time that we know of that this type of c. 268A issue has been raised with respect to a PGU Representative to a Health Insurance Joint Purchase Group in Massachusetts. The Ethics Commission Attorney could not point us to any prior decision of the Ethics Commission that addressed the issue in this context.

No Regulatory Exemptions, Opinions or Cases to Challenge the Ethics Commission Position

We note that the Courts give the Ethics Commission deference in its interpretation/application of c. 268A to particular circumstances. We may differ with the Commission's application of section 19 to PGU Representative A and/or other PGU Representatives, but our research has not revealed a regulatory exemption, opinion or case upon which to challenge the Commission's view.

We informed the Massachusetts Municipal Association ("MMA") of the Ethics Commission's position with respect to PGU Representative A, including to point out the negative impact it could have on the administration of the CCMHG and other Health Insurance Joint Purchase Groups in Massachusetts and to seek assistance before the Ethics Commission on behalf of such Groups. However, the MMA indicated that, several years ago, it was involved in a matter involving a municipal official who subscribed to the municipal health insurance while making cost decisions about the health insurance plans that would be offered. This official was advised by the Ethics Commission that the official was in violation of section 19 unless the official sought and obtained the exemption under section 19(b)(1). Ultimately, the MMA advised the official to comply. The MMA's response in this matter is essentially the same. Therefore, it appears that persuading the Ethics Commission to adopt a regulatory exemption and/or the Legislature to amend c. 268A are the only routes available to change the section 19 requirement for PGU Representatives to Health Insurance Joint Purchase Groups.

Conclusion

As we understand it, all, or almost all, of the PGU Representatives to the CCMHG fit the definition of "municipal employee" under M.G.L. c. 268A. Section 19, in pertinent part, prohibits a municipal employee from participating as such an employee in any particular matter in which (to his or her knowledge) he or she has a personal financial interest unless the employee first receives an exemption. "Participation" includes giving advice and making recommendations, as well as deciding and voting on particular matters. M.G.L. c. 268A, § 1(j). According to the Ethics Commission decisions, financial interest may be of any size and may be either positive or negative. EC-COI-84-96. Further, the financial interest only need be "reasonably foreseeable" in order to implicate section 19. EC-COI-86-25; 84-123; 84-98; 84-96. In this instance, the cost of health insurance plans constitutes a financial interest for a PGU Representative who subscribes to a CCMHG health insurance plan.

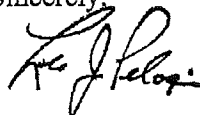
However, a PGU Representative so situated will not violate c. 268A if the PGU Representative:

... first advises the official responsible for appointment to his position of the nature and circumstances of the particular matter and makes full disclosure of such financial interest, and receives in advance a written determination made by that official that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee. (M.G.L. c. 268Am, § 19 (b) (1).

For the above reasons, it is our opinion that PGU Representatives who subscribe to CCMHG health insurance plans can only be involved in deliberations and votes that affect the costs of health insurance plans if they file a disclosure and get the determination from their Appointing Authority that it is acceptable for them to do so.

We have enclosed a sample disclosure form as well as a partially completed form that shows how it should be completed to seek the exemption. If you have any further questions or concerns about this matter, please contact me or Attorney Antoine Fares.

Sincerely,

A handwritten signature in black ink, appearing to read "Leo J. Peloquin". The signature is written in a cursive style with a large initial "L".

Leo J. Peloquin

LJP/tmc

Enclosures

cc: Antoine Fares, Esq.



Mattacheese Middle School

400 Higgins Crowell Road
West Yarmouth, MA 02673

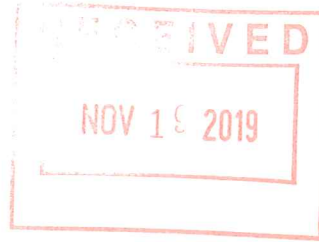
Telephone: 508-778-7979 Fax: 508-778-7987

Enc # 6



Ann P. Knell
Principal

Michael Bovino
Elijah Switzer
Assistant Principals



November 18, 2019

Dear Mr. Ernie Ray

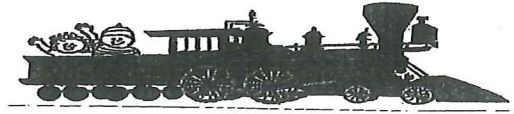
On behalf of the students and staff at Mattacheese Middle School I thank you for your generous donation and voluntary support provided by the Masonic Angel Foundation. The new winter coats arrived just as the temperatures dropped. I'm so impressed that the money you raise stays in our community and goes to the kids.

Once again, we thank the Masonic Angel Foundation for its dedication to the students of our community.

Sincerely,

Ann P. Knell
Principal

STATION AVENUE ELEMENTARY SCHOOL
276 Station Avenue, South Yarmouth, MA 02664
Phone: (508) 760-5600 Fax: (508) 760-5601

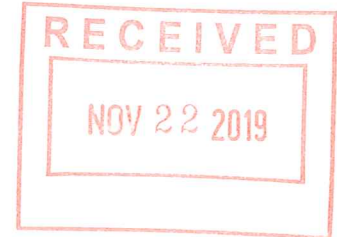


"All aboard for the future...."

Peter J. Crowell
Principal

Patricia A. Leary
Assistant Principal

November 20, 2019



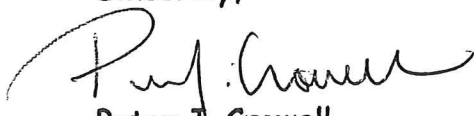
Mr. John Drake
18 Mistletoe Lane
South Yarmouth, MA 02664

Dear John,

Again, I write to thank you for your generous gift of time and volunteerism here at Station Avenue Elementary. On behalf of the SAE community, we thank you for "sprucing up" our grounds. The pruning, clearing of brush, and ground cover make a world of difference and we appreciate you answering the call of need.

I wish you and your family a happy, healthy holiday season.

Sincerely,


Peter J. Crowell
Principal

cc: Carol Woodbury, Superintendent ✓
Sandra Cashen, Facilities Manager

PJC/cc

Enc 3



Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE
(508) 398-7630
FAX: 398-7635

GUIDANCE & COUNSELING
(508) 398-7650
FAX: 398-7602

PAUL A. FUNK
Principal

MICHAEL J. BARRETT
JOSHUA S. CLARKIN
JENNIFER A. GOVONI
MARY B. O'CONNOR
Assistant Principals

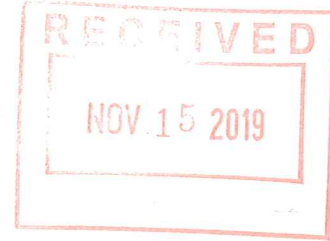
MEMORANDUM

TO: Carol Woodbury
Superintendent of Schools

FROM: Dr. Paul A. Funk *PAF*
Principal

DATE: November 14, 2019

RE: Gifts



The following people/businesses have made a donation to our Athletic Department, in memory of Bob Stead:

<u>Donor</u>	<u>Gift</u>
Patricia Keefe	\$100.00
Station Avenue Elementary Sunshine Fund	\$25.00
Mark and Kathy Flinkstrom	\$100.00
Harvey and Lynne Shapiro	\$25.00

On behalf of our students and teachers, I ask that you accept this gift. Thank you.



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

MEMORANDUM

TO: Carol Woodbury
Superintendent

FROM: Sue Nelson *SN*
Assistant Treasurer

RE: Acceptance of Donations to EHB SEALS Program

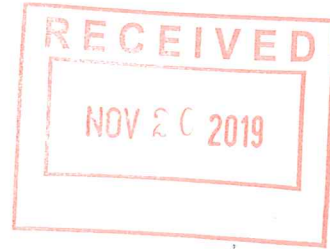
DATE: November 15, 2019

The Dennis-Yarmouth Regional School District has received three more donations totaling \$175.00 in Memory of Robert L. Beauchemin.

The donations may be used for whatever is needed for the SEALS Program at the Ezra H. Baker Elementary School.

As in the past, a vote of the School Committee is needed. I recommend that the district accept the \$175.00 in donations to the EHB SEALS Gift Account.

P.O. Box 770001
Cincinnati, OH 45277-0053



SP 01 000668 60070 H 1 ASNGLP
BHQKJCBBBBBTQT
DENNIS YARMOUTH REGIONAL SCHOOL DISTRICT
296 STATION AVE
SOUTH YARMOUTH, MA 02664-1862

000668 1/1

November 04, 2019

Dear Sir or Madam:

We are delighted to provide you with the attached check for **\$1,000.00**. This Fidelity Charitable Donor-Advised FundSM grant was made at the recommendation of the Andrews Family Fund, a donor-advised fund.¹

The donor has stated an intention that this grant be used as follows: **Donation for the STEM Activities Program**. This grant is to be used exclusively for charitable purposes, and is not made for the purpose of influencing legislation. This grant is also subject to the "Grant Terms" on the next page. If you are unable or unwilling to meet these grant conditions, you must return these funds to Fidelity Charitable.

Should you choose to send a thank-you letter, the donor has requested it be sent to the following address. You should not, however, issue a tax acknowledgement to either the recommending donor(s) or to Fidelity Charitable.

Mark Andrews, 17 River Road, West Dennis, MA 02670

¹ Fidelity Charitable is an independent public charity that sponsors a donor-advised fund program. In a donor-advised fund, Donors make irrevocable charitable contributions to Fidelity Charitable, and have the privilege of recommending grants to qualified public charities.

DCC_CEBHQKJCBBBBBTQT_BBBBB 20191104 PLEASE FOLD AND DETACH AT PERFORATION BEFORE PRESENTING CHECK FOR PAYMENT

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT. CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM.

FIDELITY Charitable
Make more of a difference

P.O. Box 770001
Cincinnati, OH 45277-0053
800-952-4438

PAYABLE AT: THE BANK OF NEW YORK MELLON
EVERETT, MA 02149
53-292/113

8923348
November 04, 2019

PAY TO THE ORDER OF DENNIS YARMOUTH REGIONAL SCHOOL DISTRICT

***\$1,000.00**

*****One Thousand & 0/100 DOLLARS

VOID AFTER 60 DAYS

Paul D. King

TEBAY CAPTURED ANTI-FRAUD PROTECTION

⑈8923348⑈ ⑆011302920⑆ ⑆004936⑆

STATION AVENUE ELEMENTARY SCHOOL
276 Station Avenue, South Yarmouth, MA 02664
Phone: (508) 760-5600 Fax: (508) 760-5601

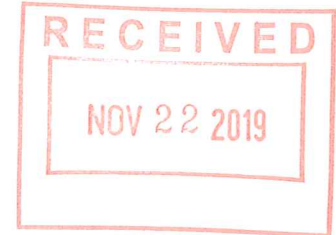


"All aboard for the future...."

Peter J. Crowell
Principal

Patricia A. Leary
Assistant Principal

November 20, 2019



Ms. Mary Patkoske
43 Canterbury Road
Yarmouthport, MA 02675

Dear Ms. Patkoske,

Thank you for your donation of the backpack filled with markers, pencils, and other school supplies to Station Avenue Elementary. A student in need received it and was most appreciative.

I wish you and your family a happy, healthy holiday season.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Crowell". The signature is fluid and cursive.

Peter J. Crowell
Principal

cc: Carol Woodbury, Superintendent ✓

PJC/cc

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
Minutes of a School Committee Meeting
Monday, November 18, 2019

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, November 18, 2019, at the Station Avenue Elementary School in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Andrea St. Germain, Secretary; Brian Carey, Treasurer; James Dykeman, Jr.; and Phillip Morris.

Members Absent: Brian Sullivan

Others Present: Carol Woodbury, Superintendent of Schools; Ken Jenks, Assistant Superintendent for Administrative and Business Services; Eileen Whalen, Recording Secretary to the School Committee; Carole Eichner, Director of Early Learning; Leila Maxwell, Director of STEM Instruction; Sherry Santini, Director of Instruction for Humanities and the Arts; Paul Funk, Principal, Dennis-Yarmouth Regional High School; Ann Knell, Principal, MMS Middle School; Tim Blake, Principal, Nathaniel H. Wixon School; Tracy Post, Yarmouth Board of Selectmen; Michelle Dunn; Curt Sears; Susan Colgan; Chris Morin; Bob Ravenelle; and many Dennis-Yarmouth Regional High School seniors along with their families.

At 6:30 p.m., Jeni Landers, Chairperson, called the meeting to order.

D-YRHS Recipients of the John and Abigail Adams Scholarship:

Forty-seven Dennis-Yarmouth Regional High School seniors received the John and Abigail Adams Scholarship. In order to receive the scholarship, a student must achieve at least one advanced MCAS score and score advanced or proficient on the two remaining MCAS assessments. The students were invited together with their families to attend the School Committee meeting where they were presented with congratulatory pins and recognized for their academic achievements.

Reports

Superintendent Report – Carol Woodbury

Independence House – Chris Morin, Bob Ravenelle, Paul Funk

Ms. Morin gave the Committee an overview of the relationship between the Independence House and the Dennis-Yarmouth Regional School District; citing the Mentors in Violence Prevention Program, the Enough Abuse Campaign, and Age-Friendly Yarmouth. Bob Ravenelle expressed his thanks to Carol Woodbury, Ken Jenks, Tony Morrison, Paul Funk, and Mary O'Connor, along with the coaches and teams for their support of this partnership. Paul Funk spoke of community relationships, social issues, and developing a culture of leadership.

Jeni Landers thanked Independence House on behalf of the Committee and presented a Making a Difference plaque for their efforts.

DYRSD School Committee Student Representative – Tainan Nunes

Tainan told the Committee that Dr. Funk has ordered lanyards for the students at the high school. Fall sports are over and everyone is looking forward to the start of winter sports. Students are hoping to establish a math honor society; the Committee expressed their support and advised Tainan to go through Mr. Funk for approval.

Assistant Superintendent Report – Ken Jenks

Mr. Jenks said this is a quiet time; the budget is upcoming.

Carol Woodbury advised the committee to look for an email from her regarding the strategic plan.

School Committee Liaisons to the Boards of Selectmen – B. Carey, Dennis; J. Tierney, Yarmouth

Brian Carey, Dennis: Mr. Carey thanked both towns for voting for the regional agreement changes; he also thanked the subcommittees for all of their work. He said the Regional Agreement Subcommittee should plan on meeting soon. He also mentioned the upcoming play at the high school, *The Skin of Our Teeth*, which will run the weekend of November 22nd with 7:00 p.m. shows on Friday and Saturday and a 2:00 p.m. matinee on Sunday.

Joe Tierney, Yarmouth: Mr. Tierney thanked the towns for their support of the regional agreement changes. The Yarmouth meeting was well attended and went very smoothly.

School Committee Business

A. Consent Agenda:

On a motion by Brian Carey, seconded by James Dykeman, and carried 6-0, it was VOTED: To approve the following items as presented in the consent agenda:

Acceptance of Donations

Move to accept with gratitude a generous donation of \$640.00 to the Kim Jones Athletic Fund.

Move to accept with gratitude several donations to the Dennis-Yarmouth Regional High School Athletic Department in memory of Bob Stead.

Move to accept with gratitude a donation of dictionaries, bookmarks, and classroom copies of *Webster's Vocabulary Skill Builder* and *Webster's Thesaurus for Students* to Station Avenue Elementary School from the Hyannis Elks.

Move to accept with gratitude a donation of seventy-five dictionaries to the Ezra H. Baker Innovation School from the Hyannis Elks.

Surplus

Move to declare as surplus at the Nathaniel H. Wixon School several file cabinets (7 four-drawer, 1 three-drawer, and 2 two-drawer), 2 metal teacher desks, 13 small computer tables, one wooden top table and one large standing plastic 2-door cabinet.

Minutes

Move to accept the minutes of October 7, 2019, October 21, 2019, and October 28, 2019.

Bills, Requisitions, and Payroll

Bills, requisitions, and payroll were signed by the School Committee.

Calendar

The next school committee meeting is scheduled for Monday, December 2, 2019, at Station Avenue Elementary School.

Information Items

Thank You Letter from Peter Crowell to Mr. John Drake of South Yarmouth

Thank You Letter from Peter Crowell to the Dennis-Yarmouth Lions Club

See Yourself in S.T.E.M. Invitation

Items Distributed at the Meeting

Yarmouth School and Town Connections to Independence House
Letter from Tim Blake re Surplus Items at the Wixon School

Public Comment Period

Tracy Post thanked the Committee for their support of the regional agreement changes.

Executive Session

At 7:25 p.m., on a motion by Brian Carey, seconded by James Dykeman and carried 6-0 by roll call vote, it was

VOTED: To enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYEA Negotiations).

Brian Carey	yes
James Dykeman	yes
Jeni Landers	yes
Phillip Morris	yes
Andrea St. Germain	yes
Joseph Tierney	yes

Minutes recorded and prepared by,

Eileen M. Whalen, Assistant Secretary

December 2019

12
2
3

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	SC SAE 6:30					
8	9	10	11	12	13	14
		DYH Holiday Concert 7pm	MMS Grade 7 Holiday Concert 7pm	NHW Grade 5 Holiday Concert 7pm		
15	16	17	18	19	20	21
	SC SAE 6:30	MMS Grade 6 Holiday Concert 7pm	NHW Grade 5 Theater Performance 7pm	NHW Grade 4 Holiday Concert 7pm		
22	23	24	25	26	27	28
	Holiday Vacation	Holiday Vacation	Christmas Day	Holiday Vacation	Holiday Vacation	
29	30	31				
	Holiday Vacation	Holiday Vacation				

January 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
				School Resumes		
5	6	7	8	9	10	11
	SC SAE 6:30			Concert Band Concert D-YRHS 7pm		
12	13	14	15	16	17	18
					Teacher Professional Development Day	
19	20	21	22	23	24	25
	Martin Luther King, Jr. Day					
26	27	28	29	30	31	
	SC SAE 6:30					