



## DYRSD SCHOOL COMMITTEE MEETING AGENDA

Monday, October 7, 2019

Station Avenue Elementary School  
276 Station Avenue  
South Yarmouth, MA

6:30 p.m.

Meeting called to order at \_\_\_\_\_, due notice having been posted.

### **Members Present:**

Ms. Jeni Landers, Chairperson  
Mr. Joseph Tierney, Vice Chairperson  
Ms. Andrea St. Germain, Secretary  
Mr. Brian Carey, Treasurer  
Mr. James Dykeman  
Mr. Brian Sullivan  
Mr. Phillip Morris

### **Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. Kenneth Jenks, Assistant Superintendent for Administrative and Business Services  
Tainan Nunes, Student Representative to the DYRSD School Committee

- I. **Open the Meeting (6:30 p.m.)**
- II. **Reports (6:30 p.m.)**
  - A. DYRSD School Committee Student Representative – Tainan Nunes
  - B. Superintendent Report – Carol Woodbury  
2019 MCAS and Accountability Results
  - C. School Committee Liaisons to the Boards of Selectmen – B. Carey, Dennis; J. Tierney, Yarmouth
  - D. Assistant Superintendent Report – Ken Jenks
- III. **School Committee Business (7:30 p.m.)**  
Consent Agenda
- IV. **Bills, Requisitions and Payroll**
- V. **Calendars (Enc. #5)**
- VI. **Information Items**  
Special Education Press Release October 1, 2019  
Town of Yarmouth Flu Shot Clinic November 1, 2019
- VII. **Public Comment Period (7:45 p.m.)**
- VIII. **Adjourn (8:00 p.m.)**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent
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## **Consent Agenda**

**The Superintendent recommends the School Committee approve the following items as presented:**

### **Donations**

Move to accept a donation of school and craft supplies to the Station Avenue Elementary School from Ms. Laurie Canning of South Yarmouth.

### **Minutes**

September 23, 2019



## Dennis-Yarmouth Regional School District

Administration Center  
296 Station Avenue  
South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

### PRESS RELEASE

October 1, 2019

The Dennis-Yarmouth Regional School District looks to locate and identify any child who may be in need of special education services. The DY Pupil Services Department is mandated to evaluate students suspected of having a learning disability and live in the towns of Yarmouth or Dennis, including students who attend private schools or are home schooled. Massachusetts education regulations require the following conditions in order to be eligible for special education:

- 1) The child must have a documented disability.
- 2) The child must not be making effective progress in the general education curriculum.
- 3) The child needs specialized instruction and/or related services to make progress.
- 4) The child must be between the ages of 3 and 22 and has not received a high school diploma.

If you are aware of a child who may have a disability and needs to be evaluated, please contact the Pupil Services Department at 508-398-7624.

For more information, please contact:  
Carol A. Woodbury, Superintendent of Schools  
Email: [woodburc@dy-regional.k12.ma.us](mailto:woodburc@dy-regional.k12.ma.us)  
Telephone: 508-398-7604



# TOWN OF YARMOUTH

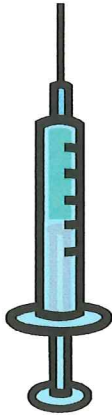
1146 ROUTE 28, SOUTH YARMOUTH, MASSACHUSETTS 02664-24451  
Telephone (508) 398-2231, ext. 1241  
Fax (508) 760-3472

Board of Health  
-  
Health Division

# FLU SHOT CLINICS

## **BY APPOINTMENT ONLY**

### 18 years of age and older



**When:** Friday, November 1, 2019

**Call 508-398-2231, ext. 1241 to make appointment.**

**Where:** St. Pius X Church – Parish Life Center  
Barbara Street (Off of Station Avenue)  
South Yarmouth

**Time:** 3:00 p.m. – 5:00 p.m.



**FREE** with most medical insurance plans,  
and those with Medicare Part B

\*Those 65 years of age or older are eligible for HIGH DOSE vaccine:  
**Quadrivalent (four-component) vaccine**

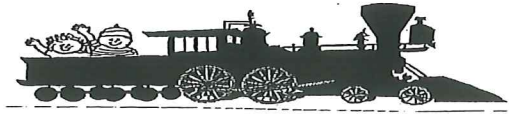
**Must Bring Photo ID & Insurance Cards**

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**PERSONS WHO SHOULD NOT BE VACCINATED:**

1. Persons who have an allergy to eggs or egg products.
2. Persons who are ill and have a fever should delay vaccination until the fever and other temporary symptoms have gone.
3. Persons who were ever paralyzed by Guillain-Barré Syndrome.
4. Anyone who has had a past reaction to the flu vaccine.

STATION AVENUE ELEMENTARY SCHOOL  
276 Station Avenue, South Yarmouth, MA 02664  
Phone: (508) 760-5600 Fax: (508) 760-5601

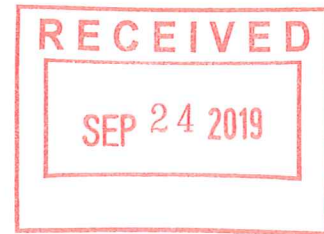


*"All aboard for the future...."*

Peter J. Crowell  
Principal

Patricia A. Leary  
Assistant Principal

September 20, 2019



Ms. Laurie Canning  
75 Curve Hill Road  
S. Yarmouth, MA 02664

Dear Laurie,

Thank you for thinking of the Station Avenue Elementary School with your recent donation of school and craft supplies. These items have already been disbursed. Your donation is very much appreciated.

It was great to see you and hear about Tommy.

Sincerely,

A handwritten signature in black ink that reads "Peter J. Crowell". The signature is written in a cursive, flowing style.

Peter J. Crowell  
Principal

cc: Mrs. Woodbury  
Superintendent of Schools

PJC/cc

**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
Monday, September 23, 2019

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, September 23, 2019, at the Station Avenue Elementary School in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Andrea St. Germain, Secretary; Brian Carey, Treasurer; James Dykeman, Jr.; and Phillip Morris.

Members Absent: Brian Sullivan

Others Present: Carol Woodbury, Superintendent of Schools; Ken Jenks, Assistant Superintendent for Administrative and Business Services; Eileen Whalen, Recording Secretary to the School Committee; Leila Maxwell, Director of STEM Instruction; Sherry Santini, Director of Instruction for Humanities and the Arts; Paul Funk, Principal, Dennis-Yarmouth Regional High School; Ann Knell, Principal, MMS Middle School; Tim Blake, Principal, NH Wixon School; Chris Flanagan, Dennis Board of Selectmen; Alicia Gapstur; Ruth Whitner.

At 6:30 p.m., Jeni Landers, Chairperson, called the meeting to order.

**Reports**

A. DYRSD School Committee Student Representative – Tainan Nunes

Tainan Nunes reported that the beginning of school has gone well; the sports teams have been on the winning side for the most part and that the new rules instituted by Dr. Funk have been very effective.

B. Superintendent Report – Carol Woodbury

1. The District Planning Process – Ruth Whitner

Carol Woodbury introduced Ruth Whitner to the Committee. Ms. Whitner is a retired superintendent who is working with the district's leadership team to establish the district's strategic plan. She has worked with Bridgewater-Raynham Schools and North River Schools. She referenced the handout in the packet entitled *The District Planning Process* and briefly touched on the process. The plan is a living document, not to be left on a shelf. She described the 2 meetings that have already taken place; one with the full leadership team in August where they discussed "Back to the Future" and envisioning what D-Y will look like on June 30, 2023 and how we got there from here. The full team will meet again on Friday, September 27<sup>th</sup> where they will look for common themes and create an action plan. The smaller team met on September 13<sup>th</sup> to discuss collaboration and weaknesses. There will be a total of 6 meetings ending in November; the plan will then be brought before the school committee for approval. A short question and answer session followed. Phil Morris asked how this plan will be communicated to the community; the district website, Twitter, Facebook, multiple means of communication are best. Carol Woodbury said that we want our students to be successful beyond high school. Jeni Landers asked when the district strategic plan was updated; the last plan was 2014-2019. Jeni Landers thanked Ms. Whitner for her presentation.

2. Grant Writer Proposal

Carol Woodbury related the need for a grant writer to pursue competitive grants in the district. This would be a per diem position. Ken Jenks said that many opportunities are missed without a grant writer to aggressively pursue these opportunities. After further discussion, on a motion by Brian Carey, seconded by Phillip Morris, and carried 5-1 with Joseph Tierney voting against; it was



VOTED: To create a per diem grant writer position for the school district in the amount of \$60,000 with a 70-100 day review.

C. Assistant Superintendent Report – Ken Jenks

Ken Jenks referenced the handout *Draft FY21 Budget Calendar Sept 2019* and made mention that the Yarmouth spring town meeting will be on 4/28/19; not on a Saturday. Brian Carey asked Ken to forward the budget calendar to the two town administrators.

- D. School Committee Liaisons to the Boards of Selectmen – B. Carey, Dennis; J. Tierney, Yarmouth  
Brian Carey, Dennis: Mr. Carey discussed the upcoming warrant articles; he has asked the Finance Committee to make their recommendation prior to town meeting rather than from the floor.  
Joe Tierney, Yarmouth: No report.

**School Committee Business**

A. Consent Agenda:

On a motion by Phillip Morris, seconded by James Dykeman, and carried 6-0, it was

VOTED: To approve the following items as presented in the consent agenda:

**Acceptance of Donations**

Move to accept with gratitude a generous donation of school supplies from the Masonic Angel Foundation to the students of Ezra H. Baker Innovation School.

Move to accept with gratitude a generous donation of school supplies from the Masonic Angel Foundation to the students of the NH Wixon School.

Move to accept with gratitude a generous donation of school supplies and lunch boxes from the Masonic Angel Foundation to the students of Station Avenue Elementary School.

Move to accept with gratitude a generous donation of ten clothing orders filled by Katelynn's Closet for the students at Station Avenue Elementary School.

Move to accept with gratitude a donation of \$835.00 from multiple donors in Memory of Robert L. Beauchemin to the S.E.A.L.S. program at the Ezra H. Baker Innovation School. Mr. Carey noted that Karen Beauchemin is an Ezra Baker retiree and a big supporter of the school system. Ms. Landers made note of the upcoming Schnitzelfest event and the letter from Ms. Cashen to the Yarmouth DPW.

**Minutes**

September 9, 2019

B. Request for Consultation (DYEA)

The DYEA through Michelle Dunn has requested a consultation; at this point the subject matter is unknown. After a brief discussion Ms. Landers said she will establish a subcommittee on this matter and request an agenda. Jeni Landers, Phillip Morris, and James Dykeman all expressed interest in serving on the subcommittee.

**Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

**Calendar**

The next school committee meeting is scheduled for Monday, October 7, 2019 at 6:30 p.m. at Station Avenue Elementary School. The final fall open house will take place on Tuesday, September 24<sup>th</sup> at the high school.

**Information Items**

D-Y German Club Annual Schnitzelfest Flyer

Thank you to Yarmouth DPW from Sandra Cashen, Facilities Manager

**Items Distributed at the Meeting**  
Draft FY21 Budget Calendar Sept 2019

**Public Comment Period**  
There were no comments.

**Executive Session**

At 7:40 p.m., on a motion by Joseph Tierney, seconded by Brian Carey and carried 6-0 by roll call vote, it was VOTED: To enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYEA, Superintendent's Contract.)

Jeni Landers	yes
Joseph Tierney	yes
Andrea St. Germain	yes
Brian Carey	yes
James Dykeman	yes
Phillip Morris	yes

Minutes recorded and prepared by,

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Eileen M. Whalen, Assistant Secretary



# October 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
	SC SAE 6:30				All Cape Professional Day	
13	14	15	16	17	18	19
	Columbus Day					
20	21	22	23	24	25	26
	SC SAE 6:30	Parent Teacher Conferences Early Release Day		Parent Teacher Conferences Early Release Day		
27	28	29	30	31		
		Dennis & Yarmouth Town Meetings 7:00 p.m.				

# November 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 MASS/MASC Conference Hyannis	7 MASS/MASC Conference Hyannis	8 MASS/MASC Conference Hyannis	9
10	11 Veteran's Day Observed	12	13	14	15	16
17	18	19	20	21	22 DYH Fall Play 7pm	23 DYH Fall Play 7pm
24 DYH Fall Play 2pm	25	26	27 Thanksgiving Break	28 Thanksgiving Holiday	29 Thanksgiving Break	30