



**DYRSD SCHOOL COMMITTEE MEETING  
AGENDA  
REVISED\*  
Monday, October 5, 2020**

**Mattacheese Middle School  
400 Higgins Crowell Road  
West Yarmouth, Massachusetts 02673  
6:30 p.m.**

Meeting called to order at \_\_\_\_\_, due notice having been posted.

**Members Present:**

Ms. Jeni Landers, Chairperson  
Mr. Joseph Tierney, Vice Chairperson  
Mr. James Dykeman, Secretary  
Mr. Brian Carey, Treasurer  
Mr. Joe Glynn  
Mr. Phillip Morris  
Mr. Brian Sullivan

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. Kenneth Jenks, Assistant Superintendent for Administrative and Business Services  
Tainan Nunes, Student Representative to the DYRSD School Committee

**I. Open the Meeting (6:30)**

**II. Reports**

A. DYRSD School Committee Student Representative – Tainan Nunes

B. Superintendent Report – Carol Woodbury

1. Summer Programs In-Review
  - a. Summer Care Program
  - b. Extended School Year (Special Education)
  - c. Food Service

C. Assistant Superintendent Report – Kenneth Jenks

1. Daily Substitute Pay Rate (Enc. 2C1)

Motion: Move to approve a daily substitute pay rate of \$75.00 per day and a daily substitute pay rate of \$80.00 per day for substitutes who complete the training sessions.

2. Surplus – Van (Enc. 2C2)

Motion: Move to declare the Food Service E150 Van as surplus and sell or otherwise properly dispose of the vehicle as appropriate.

D. Building Committee Report – Joseph Tierney

E. School Committee Liaisons to the Boards of Selectmen

**III. School Committee Business**

Consent Agenda (Enc. 3)

**IV. Calendars (Enc. 4)**

**V. Bills and Requisitions**

**VI. Information Item**

Press Release – DY Pupil Services Department (Enc. 5)

**VII. Public Comment (7:15 p.m.)**

**VIII. Executive Session (7:45 p.m.)**

The Dennis-Yarmouth Regional School Committee will enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYEA Negotiations, DYRSAA Negotiations.)

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent
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**Consent Agenda (Enc. 3)**

**The Superintendent recommends the School Committee approve the following items as presented:**

**Donations**

Move to accept a donation of twenty-five \$10 Staples gift cards and seventy \$25 Target gift cards from Fill a Back Pack, Inc., to the students of the Ezra H. Baker Innovation School.

Move to accept a donation of thirty \$25 Old Navy gift cards; twenty-five \$25 TJ Maxx gift cards; and twenty-five \$25 Marshall's gift cards from Fill a Back Pack Inc. to the students of Mattacheese Middle School.

Move to accept a donation of \$500.00 from Ms. Sandra Voight of South Yarmouth to be used for the purchase of headphones for district students.

**Minutes**

September 24, 2020



Enc. 2 C1

## Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

**To:** DYRSD School Committee

**From:** Carol A. Woodbury *CAW*  
Superintendent

**Date:** October 1, 2020

**Re:** Daily Substitute Pay Rate

Please see the attached memo from Assistant Superintendent Jenks regarding the daily substitute pay rate. I recommend the Committee approve a daily substitute pay rate of \$80.00 per day and a daily substitute pay rate of \$85.00 per day for substitutes who complete the training sessions.

Recommended motion: Move to approve a daily substitute pay rate of \$80.00 per day and a daily substitute pay rate of \$85.00 per day for substitutes who complete the training session(s).

Thank you.

CAW/emw



## Dennis-Yarmouth Regional School District

296 Station Avenue, South Yarmouth, MA 02664

Phone: (508) 398-7600 Fax: (508) 398-7622

Enc 2C1

**DATE:** SEPTEMBER 28, 2020

**TO:** CAROL WOODBURY, SUPERINTENDENT OF SCHOOLS  
DENNIS-YARMOUTH REGIONAL SCHOOL COMMITTEE

**FROM:** KENNETH T. JENKS, ASSISTANT SUPERINTENDENT FOR  
ADMINISTRATION & BUSINESS SERVICES *KTJ*

**RE:** DAILY SUBSTITUTE PAY RATE

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The daily substitute pay rate has not been increased for several years. The current daily rate is \$70.00 per day with an additional \$5.00 a day, for a total of \$75.00 per day, for substitutes who have completed a training session. I propose we increase the daily substitute base rate of pay to \$80.00 per day and a rate of \$85.00 per day for those who complete the District's training sessions. This increase would help us to attract and retain substitutes, which has been a challenge in the past. The cost of the increase would be covered by Covid-relief funds for additional personnel costs. I look forward to an opportunity to discuss this proposal.

### Other Cape School Rates:

Barnstable: \$95 per day if certified, \$85 per day if non-certified

Mashpee: \$95 per day if certified, \$90 per day if non-certified

Nauset \$90 per day if certified, \$80 per day if 2 year degree, \$70 day if no degree

Sandwich \$90 per day

Proposed motion: I move the School Committee approve a daily substitute pay rate of \$80.00 per day and a daily substitute pay rate of \$85.00 per day for substitutes who complete the training session(s).

KTJ/lk



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**Administration Center**  
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**To:**            DYRSD School Committee  
**From:**        Carol A. Woodbury *CAW*  
                  Superintendent  
**Date:**        October 1, 2020  
**Re:**            Surplus - Food Service Van

Please see the attached memo from Assistant Superintendent Jenks regarding the Food Service E150 van. I recommend the Committee declare the van as surplus.

Recommended motion: Move to declare the Food Service 150 Van as surplus and sell or otherwise properly dispose of the vehicle as appropriate.

Thank you.  
  
CAW/emw

Enc. 2 & 3



## Dennis-Yarmouth Regional School District

296 Station Avenue, South Yarmouth, MA 02664

Phone: (508) 398-7600 Fax: (508) 398-7622

**DATE:** OCTOBER 1, 2020

**TO:** CAROL WOODBURY, SUPERINTENDENT OF SCHOOLS  
DENNIS-YARMOUTH REGIONAL SCHOOL COMMITTEE

**FROM:** KENNETH T. JENKS, ASSISTANT SUPERINTENDENT FOR  
ADMINISTRATION & BUSINESS SERVICES *K.T.J.*

**RE:** SURPLUS - FOOD SERVICE E150 VAN

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The Food Service E150 Van has reached the end of its useful life and now needs significant repairs (gasket leaks and rust issues) that would be in excess of its remaining value. The van is 16 years old and is not usable. I recommend the School Committee declare the Food Service E150 Van as surplus and that it be sold or disposed of by proper means.

Motion: I move that the School Committee declare the Food Service E150 Van as surplus and sell or otherwise properly dispose of the vehicle as appropriate.

KTJ/ik

Enc. 3

**EHBi**  
**EZRA H. BAKER INNOVATION SCHOOL**

Kevin F. Depin - Principal  
Ellen Flanagan - Assistant Principal

September 21, 2020



Carol Woodbury, Superintendent of Schools  
296 Station Avenue  
South Yarmouth, MA 02664

Dear Carol:

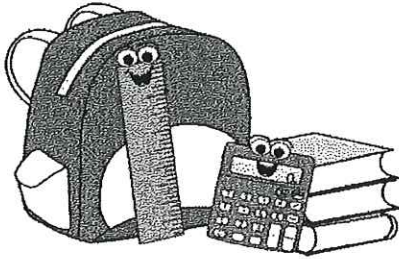
Fill a Back Pack, Inc., 919 Old Bass River Road, Dennis, MA, continues to be a generous part of our Community. I respectfully submit the following donation to Ezra H. Baker Innovation School for review and acceptance by the D-Y School Committee:

A donation of twenty-five \$10.00 gift cards from Staples and seventy \$25.00 gift cards from Target was given to our school to help families who are struggling during these challenging times. I am grateful for their generous donation, and we will ensure that they will be put to good use.

Sincerely,

Kevin F. Depin  
Principal

KFD/pmc



**Fill a Back Pack, Inc.**  
**September 21, 2020**



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Mr. Thomas Gunning  
School Social Worker  
Mattacheese Middle School  
400 Higgins Crowell Road  
West Yarmouth, MA 02673


Dear Tom,


On behalf of the donors to Fill a Back Pack, Inc., we are pleased to give Mattacheese Middle School a package of gift cards totaling \$2,000. Specifically, we are donating thirty \$25 cards from Old Navy; twenty-five \$25 cards from T-J Maxx; and twenty-five \$25 cards from Marshall's.

Thank you for distributing these cards to 6<sup>th</sup> and 7<sup>th</sup> graders in need of clothing and school supplies for this school year. It is our sincere hope that the cards will help families struggling during these challenging times.

Thank you also for your enthusiastic reception of our belated offer and your willingness to distribute these cards at the last minute as in-school instruction begins at Mattacheese. As the school year progresses, you might let us know if critical needs for warm clothing arise. It may be possible for us to provide some help to children again this winter.

Sincerely,

  
Margo Greenhow  
508/362-6312

  
Lindsay Spooner  
508/362-1514

cc: Michael Bovino, Principal ✓  
Elijah Switzer, Assistant Principal





# Dennis-Yarmouth Regional School District

Administration Center

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September 29, 2020

Sandra Voight  
16 Kathy Ann Road  
South Yarmouth, Massachusetts 02664

Dear Ms. Voight:

Thank you for your extremely generous donation of \$500.00 to be used for purchasing headphones for our students.

Your timely and thoughtful gift is greatly appreciated by our staff and students!

Sincerely,

A handwritten signature in cursive script that reads "Carol A. Woodbury".

Carol A. Woodbury  
Superintendent

CAW/emw

**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
**Thursday, September 24, 2020**

A Dennis-Yarmouth Regional School Committee meeting was held on Thursday, September 24, 2020, at Mattacheese Middle School, West Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; James Dykeman, Jr., Secretary; Brian Carey, Treasurer; Brian Sullivan; Joe Glynn; and Phillip Morris.

Others Present: Carol Woodbury, Superintendent of Schools; Kenneth Jenks, Assistant Superintendent for Administrative and Business Services; Eileen Whalen, Recording Secretary to the School Committee; Paul Funk, Principal, Dennis-Yarmouth Regional High School; Mary O'Connor, Athletic Director, Dennis-Yarmouth Regional High School; Mike Bovino, Principal, Mattacheese Middle School; Tim Blake, Principal, Nathaniel Wixon School; Sandy Cashen, Facilities Director; Liz Argo, Cape & Vineyard Electric Cooperative.

**Open the Meeting:** At 6:34 p.m., Jeni Landers, Chairperson, called the meeting to order.

**Reports**

A. Superintendent Report – Carol Woodbury

Liz Argo, Cape & Vineyard Electric Cooperative

BESS Grant Project at the Dennis-Yarmouth High School Emergency Shelter

Superintendent Woodbury introduced Liz Argo, Executive Director of the Cape & Vineyard Electric Cooperative. Ms. Argo began by acknowledging the hard work of the School Committee and D-Y staff during these challenging times. She distributed handouts to the Committee members and gave a DYRSD Energy Storage Project Update. The project has been in the works for 6 years. CVEC is a governmental non-profit electric cooperative located on the Cape. The savings to the district since 2014 are over \$1.1M. CVEC was awarded a \$1.4M grant to install a battery energy storage system at the Dennis Yarmouth High School Emergency Shelter. She said that there is a feasibility study which can be accessed on the CVEC website. This was followed by a short question and answer period. There is a similar installation at Plymouth South; if any of the members wish to view it they should let Mrs. Woodbury know and a tour can be arranged. Chair Landers thanked Ms. Argo for the presentation.

B. Assistant Superintendent Report – Kenneth Jenks

Mr. Jenks updated the Committee on the buses. The most challenging part has been dismissal time. Schools will be calling families who said they wanted transportation but have not yet taken the bus to see if they still want to ride. He then updated the Committee on the HVAC. There was a recent meeting with the superintendent, Sandy Cashen, and ENE. Air flow is where it needs to be; he is confident that needs are being met. He asked for questions from the Committee. Mr. Carey is concerned about drop-offs and pickups at the elementary schools; Mr. Jenks feels that that will settle down soon. Chair Landers wished to thank everyone who is making in-school learning happen.

C. Building Committee Report – Joseph Tierney

Mr. Tierney reported that the Building Committee met on September 17<sup>th</sup>. The 60% design phase has been submitted to the MSBA. The 90% design phase will be submitted in November. The next meeting of the committee is October 29<sup>th</sup>.

D. School Committee Liaisons to the Boards of Selectmen

Mr. Phil Morris reported for Yarmouth. There will be a special town meeting on November 17<sup>th</sup>. Agenda items for 2020 include the two town libraries.

Mr. Brian Carey reported for Dennis. One of the articles on the upcoming special town meeting is the easement for NSTAR at the Wixon School. Mr. Carey noted that the individual plastic bottle ban passed in both Falmouth and Provincetown; there is no opt-out for schools.

**School Committee Business**

A. Joint Guidance on Modified Sports Seasons for School Year 2020-2021

Paul Funk, Principal, Dennis-Yarmouth Regional High School, and Mary O'Connor, Athletic Director, Dennis-Yarmouth Regional High School, gave a presentation on the status of sports at the high school. We are currently in the Fall 1 phase; everyone is doing an excellent job with masks and social distancing. The Fall 2 phase starts February 22<sup>nd</sup>. Mr. Carey asked what would happen if the district were to go remote. At this point there is nothing to be done; the decision about sports would depend upon the reason why the district had to revert to a remote learning model.

B. MIAA Guidelines re Gaiter-Style Face Coverings

A discussion followed regarding gaiter-style face coverings for student athletes. The MIAA has approved two-ply gaiters for student athletes participating in a sport. After a brief discussion, on a motion by Brian Carey, seconded by Joe Glynn and carried 7-0 it was

VOTED: That the Committee dispense with the sequence for adopting policies under School Committee Policy BGB.

On a motion by Brian Carey, seconded by Joe Glynn and carried 7-0 it was

VOTED: To approve two-ply gaiters for student athletes participating in a sport.

C. Consent Agenda

On a motion by Brian Carey, seconded by Joseph Tierney and carried 7-0 it was voted to approve the following items included in the consent agenda:

Donations:

Move to accept with gratitude a donation of handmade cotton face coverings from Ms. Pat Taylor of Yarmouth Port.

Move to accept with gratitude a donation of handmade cotton face coverings from the Dennis-Harwich Lions Club.

Move to accept with gratitude a donation of 50 child-sized reusable face masks to the Early Childhood Program from CVS in Hyannis.

The Committee also voted to accept with gratitude a donation of \$2000 worth of gift cards to Staples and Target to Marguerite E. Small Elementary School from Fill a Back Pack, Inc.

Minutes:

September 3, 2020

September 10, 2020

**Calendars**

The calendars were included in the packet.

**Bills and Requisitions**

Bills, requisitions and payroll were signed by the Committee.

**Information Items**

Letter of Commendation from Friends of Bass River

**Public Comment**

None

**Items Distributed at Meeting**

Letter regarding donation to Marguerite E. Small Elementary from the Fill-a-Backpack Program

CVEC DYRSD Energy Storage Project Update

Cape & Vineyard Electric Cooperative Highlights FY20

**Adjourn**

At 7:45 p.m., on a motion by Brian Carey, seconded by Joe Glynn, and carried 7-0 it was:

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

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Eileen M. Whalen, Assistant Secretary

# October 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 SC MMS 6:30	6	7	8	9	10
11	12 Columbus Day	13	14	15	16	17
18	19 SC MMS 6:30	20	21	22	23	24
25	26	27	28	29 School Building Committee Meeting 4:30 via Zoom	30	31

# November 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	SC MMS 6:30	All Cape Professional Day No School				
8	9	10	11	12	13	14
			Veteran's Day			
15	16	17	18	19	20	21
	SC MMS 6:30	Parent Teacher Conferences Early Release all Grades		Parent Teacher Conferences Early Release all Grades		
22	23	24	25	26	27	28
			Thanksgiving Break	Thanksgiving Break	Thanksgiving Break	
29	30					

Building Committee Meeting: Thursday, November 19<sup>th</sup> at 4:30 via Zoom technology.

Enc. 5



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### **PRESS RELEASE**

**October 1, 2020**

The Dennis-Yarmouth Regional School District looks to locate and identify any child who may be in need of special education services. The DY Pupil Services Department is mandated to evaluate students suspected of having a learning disability and live in the towns of Yarmouth or Dennis, including students who attend private schools or are home schooled. Massachusetts education regulations require the following conditions in order to be eligible for special education:

- 1) The child must have a documented disability.
- 2) The child must not be making effective progress in the general education curriculum.
- 3) The child needs specialized instruction and/or related services to make progress.
- 4) The child must be between the ages of 3 and 22 and has not received a high school diploma.

If you are aware of a child who may have a disability and needs to be evaluated, please contact the Pupil Services Department at 508-398-7624.

For more information, please contact:  
Carol A. Woodbury, Superintendent of Schools  
Email: [woodburc@dy-regional.k12.ma.us](mailto:woodburc@dy-regional.k12.ma.us)  
Telephone: 508-398-7604