



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING AGENDA**

**Mattacheese Middle School
400 Higgins Crowell Road
West Yarmouth, Massachusetts 02673**

**Monday, October 19, 2020
6:30 p.m.**

Meeting called to order at _____, due notice having been posted.

Members Present:

Ms. Jeni Landers, Chairperson
Mr. Joseph Tierney, Vice Chairperson
Mr. James Dykeman, Secretary
Mr. Brian Carey, Treasurer
Mr. Joe Glynn
Mr. Phillip Morris
Mr. Brian Sullivan

Administration

Mrs. Carol Woodbury, Superintendent of Schools
Mr. Kenneth Jenks, Assistant Superintendent for Administrative and Business Services

- I. Open the Meeting (6:30)**
- II. Reports**
 - A. DYRSD School Committee Student Representative – Tainan Nunes
 - B. Superintendent Report – Carol Woodbury
Tentative Capstone Project Presentation
Dale Fornoff and Lisa Fedy, Dennis-Yarmouth Regional High School
 - C. Assistant Superintendent Report – Kenneth Jenks
 - D. Building Committee Report – Joseph Tierney
Updates on Subcommittee Work
 - E. School Committee Liaisons to the Boards of Selectmen
- III. School Committee Business**
Consent Agenda
- IV. Calendars**
- V. Bills and Requisitions**
- VI. Public Comment (7:15)**
- VII. Executive Session**
The Dennis-Yarmouth Regional School Committee will enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (DYRSAA Negotiations.)

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

Consent Agenda

The Superintendent recommends the School Committee approve the following items as presented:

Donations

Move to accept a donation of twelve picnic tables to the students of the Station Avenue Elementary School from the Station Avenue PTO.

Move to accept a donation of \$1000.00 from Susan and Ross Coppelman of Yarmouth Port to be used for purchasing technology equipment for students.

Move to accept a donation of \$1000.00 from Rosemary and Joe Masse of Brewster to be used for purchasing technology equipment for students.

Move to accept a donation of Amazon gift cards totaling \$600.00 from Fill a Back Pack, Inc. to the families of the Ezra H. Baker Innovation School.

Surplus

Move to declare as surplus 8 outdated, non-functioning Husqvarna snow blowers.

Minutes

October 5, 2020

STATION AVENUE ELEMENTARY SCHOOL
276 Station Avenue, South Yarmouth, MA 02664
Phone: (508) 760-5600 Fax: (508) 760-5601



"All aboard for the future...."



Peter J. Crowell
Principal

Patricia A. Leary
Assistant Principal

Date: October 1, 2020
To: Station Avenue PTO
Attn: Ewelina Canto/Victoria Detschner
From: Peter J. Crowell, Principal
Re: Generous Donation

Our SAE community would like to acknowledge the receipt of the twelve picnic tables you not only purchased, but stained before school began allowing our students to enjoy lunch outside. During this unprecedented time, these tables are greatly needed. They are big enough to allow the required social distancing, yet give the children the opportunity to enjoy the fresh air while having lunch safely with their classmates.

This is greatly appreciated. Thank you!

A handwritten signature in black ink that reads "Peter J. Crowell". The signature is written in a cursive style with a large, sweeping initial "P".

cc: Carol Woodbury
Superintendent



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

October 6, 2020

Susan and Ross Coppelman
39 Belle of the West Road
Yarmouth Port, Massachusetts 02675

Dear Mr. and Mrs. Coppelman:

Thank you for your extremely generous donation of \$1000.00 to be used for purchasing headphones for our students.

Your timely and thoughtful gift is greatly appreciated by our staff and students!

Sincerely,

A handwritten signature in cursive script that reads "Carol A. Woodbury".

Carol A. Woodbury
Superintendent

CAW/emw

Susan & Ross Coppelman
39 Belle of the West Rd
Yarmouth Port, MA 02675



October 1, 2020

Dear Superintendent Woodbury,

We are enclosing a check for \$1,000 toward the purchase of technology equipment for children who could not otherwise afford what they need to be successful at remote learning. As we discussed, there is a need for about 50 headphones at a cost of \$2,000.

We appreciate your giving us this opportunity to help children of the D-Y District cope successfully with the challenging circumstances caused by the Covid-19 pandemic.

Sincerely,

A handwritten signature in black ink that reads "Susan Coppelman". The signature is written in a cursive, flowing style.

A handwritten signature in black ink that reads "Ross Coppelman". The signature is written in a cursive, flowing style and extends further to the right than the first signature.

Susan & Ross Coppelman



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

October 15, 2020

Rosemary and Joe Masse
60 Carsons Way
Brewster, Massachusetts 02631

Dear Mr. and Mrs. Masse:

Thank you for your extremely generous donation of \$1000.00 to be used for purchasing headphones for our students.

Your timely and thoughtful gift is greatly appreciated by our staff and students!

Sincerely,

A handwritten signature in cursive script that reads "Carol A. Woodbury". The signature is written in black ink and has a long, sweeping tail that extends to the right.

Carol A. Woodbury
Superintendent

CAW/emw

Rec'd
10/9/20

October 7, 2020

Dear Superintendent Woodbury,

My name is Rosemary Masse and I have been retired on Cape Cod for 20 years. None of my children have ever attended a school in the D-Y District. I feel it is important for you to have this information since it is Susan Coppelman who you must give the all the credit.

I am enclosing a check for \$1000 to help fund the 50 headphones you need. We are happy to help in these challenging times to give the opportunity for more children to learn under these difficult circumstances.

My husband and I thank you for this opportunity to help and we wish you all the best in the future.

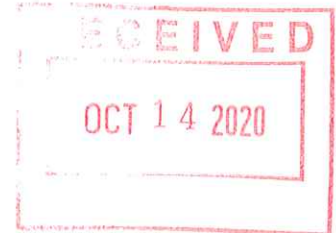
Best regards,



Rosemary and Joe Masse
60 Carsons Way
Brewster MA 02631

EHB*i*
EZRA H. BAKER INNOVATION SCHOOL

Kevin F. Depin - Principal
Ellen Flanagan - Assistant Principal



October 14, 2020

Carol Woodbury, Superintendent of Schools
296 Station Avenue
South Yarmouth, MA 02664

Dear Carol:

Fill a Back Pack, Inc., 919 Old Bass River Road, Dennis, MA, continues to be a generous part of our Community. I respectfully submit the following donation to Ezra H. Baker Innovation School for review and acceptance by the D-Y School Committee:

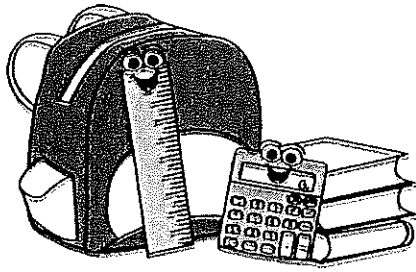
A second package of gift cards to Amazon, totaling \$600.00, was given to our school to help families who are struggling during these challenging times. I am grateful for their generous donation, and we will ensure that they will be put to good use.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin F. Depin".

Kevin F. Depin
Principal

KFD/pmc



Fill a Back Pack, Inc.
919 Old Bass River Rd.
Dennis, MA 02638

October 14, 2020

Ms. Tanya Rosa
Social Worker
Ezra H. Baker innovation School
810 Route 28
West Dennis, Mass, 02670

Dear Tanya,

On behalf of Fill a Back Pack's donors, we are pleased to give you a second package of gift cards, this time totaling \$600. We know you will distribute these additional cards to children in families that are struggling financially during the 2020-2021 school year.

We admire your dedication and continuing work to help children at Ezra H. Baker. With warmest wishes for the best possible school year in these unusual times.

Sincerely,

A handwritten signature in cursive script that reads "Holly Demers".

Holly Demers

+

cc: Kevin Depin, Principal



MAINTENANCE DEPARTMENT
Dennis-Yarmouth Regional School District
296 Station Avenue
South Yarmouth, MA 02664
508-398-7670

TO: Carol Woodbury
Superintendent of Schools

From: Sandra Cashen
Facilities Manager

A handwritten signature in black ink, appearing to read "Sandra Cashen", written over the printed name.

Date: 10/6/2020

RE: Surplus

The maintenance department is in possession of (8) Husqvarna snow blowers. This equipment is outdated and non-functioning.

Pursuant to school committee policy, I respectfully request that these snow blowers be deemed as surplus so that it may be disposed of.

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
Minutes of a School Committee Meeting
Monday, October 5, 2020

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, October 5, 2020, at Mattacheese Middle School, West Yarmouth, Massachusetts.

Members Present: Joseph Tierney, Vice Chairperson; James Dykeman, Jr., Secretary; Brian Sullivan; and Phillip Morris.

Members Absent: Jeni Landers, Chairperson; Brian Carey, Treasurer; Joe Glynn.

Others Present: Carol Woodbury, Superintendent of Schools; Ken Jenks, Assistant Superintendent for Administrative and Business Services; Tainan Nunes, Student Representative to the School Committee; Eileen Whalen, Recording Secretary to the School Committee; Sherry Santini, Director of Humanities and the Arts; Leila Maxwell, Director of STEM Instruction; Maria Lopes, Director of Pupil Services; Carole Eichner, Director of Early Learning; Mike Bovino, Principal, Mattacheese Middle School; Tim Blake, Principal, Nathaniel Wixon School; Kevin Depin, Principal, Ezra H. Baker Innovation School; Eileen Kalivas, Ezra H. Baker Innovation School; Michelle Dunn, DYEA.

At 6:32 p.m., Joseph Tierney, Vice Chairperson, called the meeting to order.

Reports

DYRSD School Committee Student Representative – Tainan Nunes: Tainan reported that things are going very well at the high school. There have been no issues with mask wearing. Clubs are starting up via zoom technology. Marching band is in session and they are socially distancing. He thinks D-Y is doing a great job. His feeling is that in-person instruction is much better than remote.

Superintendent Report – Carol Woodbury: Mrs. Woodbury acknowledged with gratitude all those who worked all summer. She asked some of the staff to give a brief report to the Committee:

1. Summer Programs In-Review

- a. Summer Care Program: Kevin Depin and Eileen Kalivas from the Ezra H. Baker Innovation School reported on the Summer Care Program. Mr. Depin said that the safety of the students, their families, and the staff were of utmost importance. The seven employees who worked the program were wonderful; Food Services provided breakfast, lunch and healthy snacks for all of the students. The kids were great and were so happy to be together. They followed protocols with no problems at all. He felt confident going into the school year after seeing how well the summer program went. Eileen Kalivas spoke of the wonderful staff; virtual field trips; the friendships formed between the students. She said that flexibility, patience, acceptance, and fun were all part of the program's success. Kevin also acknowledged the district nurse and the day custodian for going over and above what was expected. Superintendent Woodbury expressed her

gratitude to Mr. Depin, Ms. Kalivas, Ms. Eichner, and the students and families who participated in the Summer Care program.

- b. Extended School Year (Special Education): Mrs. Woodbury introduced the Director of Pupil Services, Maria Lopes. Ms. Lopes gave a brief history of the program and explained that the planning for the summer began prior to March 13th. Linda Santerre, Special Education Team Chair, conducted a parent survey to see if there was any interest in an in-person summer program; 70% of those surveyed answered and many wanted in-person learning for their children. On June 7 they were given approval for the program; priority students were identified, PPE began arriving, and protocols and training were put in place. School began on July 6th. She acknowledged the teachers who did a wonderful job. The students were very happy; attendance was always over 70%. Parents made a commitment and kept it. Superintendent Woodbury thanked Ms. Lopes, Ms. Santerre, and the entire staff for their work with our most vulnerable students.
- c. Food Service: Mrs. Woodbury introduced the Director of Food Services, Rooney Powers, who gave a PowerPoint presentation on the Dolphin Drive Thru program. She reported that she had an excellent response from her staff; 27 out of 30 agreed to work the Dolphin Drive Thru program; only 3 could not because of child care issues. The staff worked outdoors in all types of weather. The children enjoyed seeing the lunch ladies when they came through the line. She made special mention of Dan Pantoja, our district courier, for delivering meals to those families who were unable to pick up. She expressed her pride for the effort, dedication, and inspiration of the entire Food Services staff. Superintendent Woodbury thanked Ms. Powers and the entire staff. Vice Chair Tierney thanked Ms. Powers and staff on behalf of the Committee and expressed his pride in the district, staff, and teachers. Mr. Morris concurred.

Assistant Superintendent Report – Kenneth Jenks

1. Daily Substitute Pay Rate: Mr. Jenks referenced the memo in the packet regarding the daily substitute pay rate. After a brief discussion, on a motion by Phil Morris, seconded by James Dykeman, and carried 4-0 it was

VOTED: To approve a daily substitute pay rate of \$80.00 per day and a daily substitute pay rate of \$85.00 per day for substitutes who complete the training session(s).

2. Surplus – Van: Mr. Jenks referenced the memo in the packet regarding the Food Service 150 Van. After a brief discussion, on a motion by James Dykeman, seconded by Phil Morris, and carried 4-0 it was

VOTED: To declare the Food Service 150 Van as surplus and sell or otherwise dispose of the vehicle as appropriate.

Building Committee Report – Joseph Tierney: The next meeting of the building committee is October 29th.

School Committee Liaisons to the Boards of Selectmen:
Dennis - No report.

Yarmouth – Mr. Morris discussed the upcoming special town meeting; there are 19 articles, none of them school-related. Dan Knapik will be leaving the town administrator job in January.

Calendars

The upcoming calendars were in the packet.

Bills and Requisitions

The Committee signed the bills and requisitions.

Information Item

Press Release – DY Pupil Services Department regarding Child Find was included in the packet.

Public Comment

Michelle Dunn is concerned about the HVAC report, airflow, and the safety plan.

At 7:36 p.m., on a motion by James Dykeman, seconded by Brian Sullivan, and carried by roll call vote 4-0 it was

VOTED: To enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYEA Negotiations, DYRSAA Negotiations.)

James Dykeman	yes
Phillip Morris	yes
Brian Sullivan	yes
Joseph Tierney	yes

Minutes recorded and prepared by,

Eileen M. Whalen, Assistant Secretary

October 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 SC MMS 6:30	6	7	8	9	10
11	12 Columbus Day	13	14	15	16	17
18	19 SC 6:30	20	21	22	23	24
25	26	27	28	29 School Building Committee Meeting 4:30 via Zoom	30	31

November 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
	SC 6:30	All Cape Professional Day No School				
8	9	10	11	12	13	14
			Veteran's Day No School			
15	16	17	18	19	20	21
	SC 6:30	Parent Teacher Conferences Early Release all Grades		Parent Teacher Conferences Early Release all Grades		
22	23	24	25	26	27	28
			Thanksgiving Break	Thanksgiving Break	Thanksgiving Break	
29	30					

Building Committee Meeting: Thursday, November 19th at 4:30 via Zoom technology.