



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING
AGENDA**

Monday, September 19, 2022

**Dennis-Yarmouth Regional High School Library
210 Station Avenue
South Yarmouth, Massachusetts 02664**

6:30 p.m.

THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:

Channel 22 Live: <https://bit.ly/3IV5MVh>

YouTube Live: <https://bit.ly/3CGdOXR>

Members Present:

Mr. Joseph Tierney, Chairperson
Ms. Jeni Landers, Vice Chairperson
Ms. Jennifer Rose, Secretary
Mr. Tomas Tolentino, Treasurer
Mr. Phillip Morris
Mr. Joe Glynn
Ms. Marilyn Bemis

Administration

Mrs. Carol Woodbury, Superintendent of Schools
Mr. David Flynn, Assistant Superintendent for Finance and Operations
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction
Kristen Stagg, Student Representative to the School Committee

I. Open the Meeting (6:30 p.m.)

II. Reports

A. Student Representative Report – Kristen Stagg

B. Superintendent Report – Carol Woodbury

1. Therapy/Emotional Support Dog: Introducing Dr. Pam Fee and Tully
2. Paul Hilton – Cape Cod Collaborative Services
3. Transportation of Students Policy and Practices
4. Good News

C. School Building Committee Report – Joseph Tierney

Vote to Amend Membership

Motion: Move to amend the School Building Committee membership roster to list David Flynn as the MCPPO (Massachusetts Certified Public Purchasing Official).

D. School Committee Liaisons to the Boards of Selectmen

E. Assistant Superintendent Report – David Flynn

1. Recap of Opening of School

III. **School Committee Business (Enclosure 3)**
Consent Agenda

IV. **Bills, Requisitions and Payroll**

V. **Calendars**

VI. **Public Comment**

VII. **Adjournment**

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

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|---|
| Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent |
|---|

Consent Agenda (Enclosure 3)

The Superintendent recommends the School Committee approve the following items as presented:

Surplus: Move to declare as surplus 10 trapezoid tables; 2 computer work tables; 1 easel; 1 computer table; and 1 overhead projector at the Station Avenue Elementary School as per Mr. Crowell's September 6, 2022 memo.

Minutes

August 29, 2022



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: Dennis-Yarmouth Regional School Committee

From: Carol A. Woodbury *CW*
Superintendent

Date: September 16, 2022

Re: Bus Transportation

One of the most challenging parts of our operation is our bus transportation. The beginning of the year is always difficult as our families move around, new registrations are added, and our drivers learn their new students and their routes, etc. This year increasing the length of the day for our students attending Mattacheese (grades 6-7) and Wixon (grades 4-5) has brought some additional challenges.

One of the things that we have tried to do to improve efficiency is go with more group stops. This means that often students have to walk the distances as outlined in the School Committee Policy-EEA Transportation of Students (attached). Most students are not dropped off or picked up at their individual homes. Every year we do receive a handful of requests to review a stop for safety reasons and that is typically easily resolved. Many times, we ask one of the school resource officers to participate in that review.

Another challenge that has become apparent is the practice of assuming that every child will need a bus. Each year the bus data changes as our students change schools. In addition, child care changes can impact where students are picked up and dropped off.

As you know we will likely move into the new school in January and that will result in the need for another bus adjustment for grades 4-7. Since this is our middle tier the change will also impact our PreK-3 schools as their buses will be starting from a different place from where the routes currently start. The high school runs will stay the same as they are currently the first tier.

We are going to try to resolve these problems by having our families sign up for a bus pass. Unlike other districts there won't be a charge, but families will have to let us know where their child is going in the morning and the afternoon each day. We will be directing them to the nearest stop to the locations they indicate for drop off and pick up.

In addition, we will try to develop consistent group stops that stay the same from year to year. A stop will come off the list in a year that it is not needed, then added back in as needed. This way people who do not move will know their stops from year to year adding some consistency for families.

Our mid-year change will allow us to test out these changes to see if they make a difference. We expect the results to be positive. If they are, then we will adopt these practices going forward. We would anticipate a notice going out in June as the school year ends to have families sign up for transportation for the next year and then something in mid-summer to ensure that we have information for families that may have moved or those who have moved in over the summer.

File: EEA - TRANSPORTATION OF STUDENTS

1. Students will be entitled to transportation to and from school at the expense of the public schools when such transportation conforms with applicable provisions of the Massachusetts General Laws. Reimbursement to the school system for transportation costs is given by the Commonwealth only for

(a) students living at least one and one half miles from school, (b) students who live more than one mile from the nearest bus stop, and (c) students with special needs for whom transportation must be provided.

2. Students living more than the following distances from school shall be provided free transportation.

a) Kindergarten - Grade 3 - All students are transported. (The parent or adult designee of K-3 students must be present at the bus stop when the child is transported home in the afternoon, or the child will be brought back to school.)

b) Grade 4 - Grade 7- 1 1/2 miles

c) Grade 8 - Grade 12 - 1 3/4 miles

The maximum preferred walking distances from home to the bus stop are as follows. These may be exceeded in unusual cases:

a) Kindergarten - Grade 3- 1/4 mile

b) Grade 4 - Grade 12- 3/4 mile

3. Exceptions to these guidelines may be made at the discretion of the Superintendent. This will apply particularly to any student who must travel in a hazardous area to and from school. These students will be transported regardless of the mileage limits listed. Students living less than the prescribed distance may be provided transportation when deemed necessary for safety reasons after consultation with the school safety officer.

4. Parents concerned about a safety condition relating to children traveling between home and school, such as the need for bus transportation below 1 ½ miles, change of a bus stop, etc., may petition the Director of Finance and Operations, who will, in consultation with the safety officer, investigate the matter and will recommend a solution to the Superintendent.

5. Students may lose their bus privilege due to misbehavior. Such decisions will be made by the Principal.

6. Detailed instructions relating to safety, discipline, and driver responsibility will be promulgated by the Director of Finance and Operations after consulting with principals and with the approval of the Superintendent of Schools. Those relating to discipline shall be filed with the Department of Education.

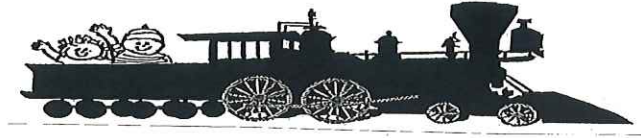
LEGAL REF.: M.G.L. 40:5; 71:7A; 71:68; 71B:5

CROSS REF.: EEAA, Walkers and Riders

Reviewed and Adopted with Revisions: April 11, 2022

Dennis-Yarmouth Regional School District

STATION AVENUE ELEMENTARY SCHOOL
276 Station Avenue, South Yarmouth, MA 02664
Phone: (508) 760-5600 Fax: (508) 760-5601



"All aboard for the future...."

Peter J. Crowell
Principal

Patricia A. Leary
Assistant Principal

Date: September 6, 2022

To: Carol Woodbury
Superintendent

From: Peter J. Crowell
Principal

PJC



Re: Station Avenue Elementary Surplus

I would like to declare the below-listed items as surplus. These items are no longer needed here at Station Avenue.

- 10 trapezoid tables
- 2 computer work tables
- 1 easel
- 1 computer table
- 1 overhead projector

Thank you.

Copies: Sandra Cashen, Facilities Manager
DYRSD School Committee

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
Minutes of a School Committee Meeting
Monday, August 29, 2022

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, August 29, 2022, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Joseph Tierney, Chairperson; Jeni Landers, Vice Chairperson; Tomas Tolentino, Treasurer; Jennifer Rose, Secretary; Phillip Morris; Marilyn Bemis; Joe Glynn; and Student Representative Kristen Stagg.

Others Present: Carol Woodbury, Superintendent of Schools; David Flynn, Assistant Superintendent for Finance and Operations; Eileen Whalen, Recording Secretary to the School Committee; Michael Bovino, Principal, Mattacheese Middle School; Jon Pope, Nicholas Hull, Chad Crittenden, PMA; Curt Sears.

At 5:31 p.m., Joseph Tierney, Chairperson, called the meeting to order.

Reports:

School Building Committee Report – Joseph Tierney

Dennis-Yarmouth Intermediate Middle School Updated Presentation – PMA

Jon Pope, Nicholas Hull, Chad Crittenden

The representatives from PMA gave a PowerPoint presentation on the progress of the new school. This was followed up by questions from the committee. Mr. Morris commented on the quality of the photographs. Mr. Glynn asked when the traffic light will be operational. It is hoped it will be in use by late fall/early winter so that drivers will become accustomed to it prior to the opening of D-YIMS. Mr. Tolentino asked about the field that is directly on Station Avenue. Mr. Tierney asked about the possibility of fencing along the road. Also, there is a tree blocking one of the traffic lights; Jon Pope said that the DPW has something in the works to take care of this.

Student Representative Kristen Stagg

Kristen gave a brief report on the start of school at the high school. Fall sports have begun as well as marching band.

Policy Review Subcommittee

Superintendent Woodbury recommended that the Committee approve several policies at this, the third reading. After a brief discussion, on a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy IHAM-Health Education, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy IHB – Special Instructional Programs and Accommodations, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy IHBEA – English Language Learners, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy IMG – Use of Service Animals in School, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy IMGA – Therapy/Emotional Support Dogs in Schools, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy JB – Equal Educational Opportunities, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy JCA – Assignment of Students to Schools, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy JF – School Admissions, as presented.

On a motion by Jeni Landers, seconded by Phillip Morris, and carried unanimously 7-0 it was

VOTED: To approve Policy JFABD – Homeless Students: Enrollment Rights and Services, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy JFABE – Educational Opportunities for Military, as presented.

On a motion by Jeni Landers, seconded by Phillip Morris, and carried unanimously 7-0 it was

VOTED: To approve Policy JFABF - Educational Opportunities for Children in Foster Care, as presented.

On a motion by Jeni Landers, seconded by Phillip Morris, and carried unanimously 7-0 it was

VOTED: To approve Policy JH - Student Absences and Excuses, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JICFA – Prohibition of Hazing, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JJA – Student Organizations, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JJH-R – Student Travel Regulations, as presented.

On a motion by Jeni Landers, seconded by Phillip Morris, and carried unanimously 7-0 it was VOTED: To approve Policy JLCB – Immunization of Students, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JLCC – Communicable Diseases, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy IGA – Curriculum Development, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy IGD – Curriculum Adoption, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JC – Attendance Areas, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JJCH – Alcohol, Tobacco, and Drug Use by Students Prohibited, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JIH – Searches and Interrogations, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was VOTED: To approve Policy JRA – Student Records, as presented.

On a motion by Jeni Landers, seconded by Marilyn Bemis, and carried unanimously 7-0 it was

VOTED: To approve Policy JRD – Student Photographs, as presented.

School Committee Liaisons to the Boards of Selectmen

Dennis: No report.

Yarmouth: Mr. Glynn reported that Dawn Roache of the Yarmouth Substance Awareness Committee (YSAC) wanted to share that September is Yarmouth Substance Awareness month and that there will be an observance on August 31 from 5:30 to 8:00. It is expected that the observance will be very well attended.

Assistant Superintendent Report – David Flynn

Mr. Flynn gave a brief update regarding the new school including a discussion regarding a possible black chain link fence around Field C; the field that runs along Station Avenue. He also wished to acknowledge District Bookkeeper Joyce Proudfoot for her many years of service to the district. He also welcomed District Accountant Emily Machado.

Superintendent Report – Carol Woodbury

Return of the Mattacheese Middle School building to the Town of Yarmouth and the Nathaniel Wixon School building to the Town of Dennis.

After a brief discussion, Phillip Morris moved to allow the administration to begin the process of returning the Mattacheese Middle School building to the Town of Yarmouth and the Nathaniel Wixon School building to the Town of Dennis. The motion was seconded by Jeni Landers and discussion followed. Mr. Tolentino asked about the time frame. Ms. Bemis asked about the process; would a committee be formed. Upon seeing no further comments, Chair Tierney called for a vote; the motion passes unanimously 7-0.

Superintendent Woodbury reported that the teachers will return on Wednesday; and students will return on September 6. Bus routes will be published soon. Chair Tierney wished to remind everyone that it usually takes a week or two for the buses and schedules to settle in. Mrs. Woodbury added that there are no Covid-specific guidelines in place; no masks, no distancing requirements, etc. Some students and staff members may still wear masks. Sick students should stay home. She also said that there are still some testing kits available.

School Committee Business

Consent Agenda:

On a motion by Jeni Landers, seconded by Joe Glynn, and carried unanimously 7-0, it was VOTED: To approve the following items as presented in the Consent Agenda:

Donations:

Move to accept a donation of ten backpacks from Mr. Mark Ohrenberger of Yarmouth Port as per Mrs. Woodbury's July 27, 2022 letter.

Move to accept a donation of 2 calculators to Dennis-Yarmouth Regional High School from Hannah Muse of South Yarmouth as per Dr. Funk's August 1, 2022 memo.

Surplus:

Move to declare as surplus one Rockwell Shaper; one Rockwell 18" Planer; and one Rockwell table saw as per Ms. Cashen's August 1st memo with accompanying pictures.

Move to declare as surplus 23 Everyday Math Books and 16 Houghton-Mifflin Books as per Mr. Crowell's August 12, 2022 memo.

Minutes

July 25, 2022

Bills, Requisitions, and Payroll

Bills, requisitions, and payroll were signed by the School Committee.

Calendars

The upcoming calendars were included in the packet. Chair Tierney made reference to several upcoming dates; the School Building Committee will meet on September 1st; the first day of school for students is September 6th; and the fall Open House dates are listed on the 2022-2023 School Calendar which is posted on the district website.

Items Distributed at Meeting

Selected Massachusetts General Laws 2022 for School Committees and School Personnel
List of Subcommittee Assignments
Adult Education Brochure Fall 2022

Public Comment

None.

Adjournment

At 6:30 p.m., on a motion by Jeni Landers, seconded by Joe Glynn, and carried unanimously 7-0; it was

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

Eileen M. Whalen, Assistant Secretary

September 2022

| August '22 | | | | | | | October '22 | | | | | | |
|------------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 28 | 29 | 30 | 31 | | | | 30 | 31 | | | | | |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|-----------------------|---------------------------|---|---|--------|----------|
| 28 | 29 | 30 | 31 | 1 Teacher Professional Day SBC Meeting 4:30 | 2 | 3 |
| 4 | 5 Labor Day | 6 First Student Day | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 MMS Open House 6-8 | 14 | 15 | 16 | 17 |
| 18 | 19 SC Meeting 6:30 | 20 MIES Open House 6-8 | 21 | 22 DYH Open House 6-8 | 23 | 24 |
| 25 | 26 | 27 | 28 1.5 hour early release all grades | 29 EHB Open House 6-8 | 30 | 1 |
| 2 | 3 | Notes | | | | |

October 2022

September '22

November '22

| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | | | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 27 | 28 | 29 | 30 | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | | |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|-----------------------|---|---|---|---------------------------------|----------|
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 SC Meeting 6:30 | 4 | 5 | 6 SBC Meeting 4:30 | 7 All Cape Professional Day | 8 |
| 9 | 10 Columbus Day | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 SC Meeting 6:30 | 18 Calmer Choice Parent Info Session Virtual Option 12:00 p.m. Parent-Teacher Conferences Early Release All Grades | 19 Calmer Choice Parent Info Session 6:00 p.m. DYHS Auditorium | 20 Parent-Teacher Conferences Early Release All Grades | 21 Credit for Life Fair DYHS | 22 |
| 23 | 24 | 25 Dennis Special Town Meeting 7:00 p.m. | 26 1.5 hour Early Release All Grades | 27 | 28 | 29 |
| 30 | 31 | Notes | | | | |