



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
AGENDA**

**Monday, May 23, 2022**

**Dennis-Yarmouth Regional High School Library  
210 Station Avenue  
South Yarmouth, Massachusetts 02664**

**6:00 p.m.  
2021-2022 Retiree Celebration**

**6:30 p.m.  
Regular Meeting**

**THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:**

**Channel 22 Live: <https://bit.ly/3IV5MVh>**

**YouTube Live: <https://bit.ly/3CGdOXR>**

**Members Present:**

Ms. Jeni Landers, Chairperson  
Mr. Joseph Tierney, Vice Chairperson  
Ms. Jennifer Rose, Secretary  
Mr. Phillip Morris, Treasurer  
Mr. Joe Glynn  
Ms. Marilyn Bemis  
Mr. Tomas Tolentino

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. David Flynn, Assistant Superintendent for Finance and Operations  
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction  
Grace LePain and Kristen Stagg, Student Representatives to the School Committee

**Retiree Reception (6:00 p.m.)**

- I. Open the Meeting (6:30 p.m.)**
- II. School Committee Acknowledgment of our D-Y Retirees (Enclosure 2)**  
Superintendent Carol Woodbury  
School Committee Chair Jeni Landers  
State Representative Tim Whelan

- III. **School Committee Reorganization (Enclosure 3)**
- IV. **Presentation – Betsy Pontius**  
Math Curriculum Review
- V. **Reports**
  - A. D-YRSD School Committee Student Representatives – Grace LePain and Kristen Stagg
  - B. School Building Committee Report – Joseph Tierney
  - C. School Committee Liaisons to the Boards of Selectmen
  - D. Superintendent Report – Carol Woodbury
- VI. **School Committee Business (Enclosure 6)**  
Consent Agenda
- VII. **Bills, Requisitions and Payroll**
- VIII. **Calendars**
- IX. **Information Item (Enclosure 9)**  
Sean Gannon Memorial Fund Donation
- X. **Public Comment**
- XI. **Adjournment**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

### **Consent Agenda (Enclosure 6)**

**The Superintendent recommends the School Committee approve the following items as presented:**

**Donations:**

Move to accept a donation of office supplies to the Station Avenue Elementary School from Ms. Penny Curry of South Yarmouth as per Mr. Crowell's May 9<sup>th</sup> memo.

Move to accept ten donations totaling \$1000 to the Daniel Snowden Memorial Scholarship Fund as per Mrs. Saucier's May 16<sup>th</sup> memo.

Move to accept a donation of time and material to repair fencing at Station Avenue Elementary School from Craig LeBlanc and Allen Harbor Marine Service as per Mr. Crowell's May 16<sup>th</sup> memo.

**Surplus:**

Move to declare as surplus several books as per Mr. Bovino's May 9<sup>th</sup> memo and accompanying photographs.

Move to declare as surplus a portable microphone system and an Aiwa CD/radio/cassette player as per Mr. Crowell's May 13<sup>th</sup> memo.

Move to declare as surplus several books as per Mr. Bovino's May 17<sup>th</sup> memo and accompanying photographs.

**Minutes:**

May 9, 2022



# Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: Dennis-Yarmouth Regional School Committee

From: Carol A. Woodbury, Superintendent of Schools *CAW*

Re: 2022 Retirees

Date: May 23, 2022

The following individuals from the Dennis-Yarmouth Regional School District will be honored on Monday evening at the May 23, 2022 School Committee meeting:

Beverly Brembt	SAE Teacher
John Carey	District Tech. Maintenance Specialist
Susan Connors	SAE Paraeducator
Joanne Coughlin	NHW Paraeducator
Susan Coyle Curley	MES Teacher
Lynne Donovan	MMS Middle School Teacher
Carole Eichner	Director Early Learning
Marsha Franklin	EHB Cook/Manager
Susan Gubbins	MES Early Education Teacher
Beth Hennessey	NHW Teacher
Tara Holt	ADM Secretary III
William Lappen	ADM Special Ed. Bus Driver
Mary Loebig	DYH Alternate Ed Teacher/Dept. Chair
Amy Pearson	EHB Kindergarten Teacher
Maureen Powers	MMS English Teacher
Joyce Proudfoot	ADM Secretary IV/Bookkeeper

Mary Ellen Redmond

Linda Santerre

Debra Shea

Roberta Silva

Deborah Sweeney

Marybeth Verani

MMS Middle School Teacher

NHW SpEd Team Chair

MMS Speech Pathologist

EHB Paraeducator

SAE Librarian

DYH Social Studies Teacher



# Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

To: D-YRSD School Committee

From: Carol A. Woodbury, Superintendent of Schools CAW

Date: May 23, 2022

Re: Election of Officers

On Monday, May 23, 2022, the Dennis-Yarmouth Regional School Committee will hold its annual reorganizational meeting. Accompanying this memorandum is a copy of the most recent Open Meeting Law indicating the need for voice votes (see page 6 under Section 22B) during all Open Sessions.

I will preside over the meeting until completion of the election of officers and a chairperson is chosen. The nomination procedure will be as follows:

- I will ask for nominations.
- Confirm the nominee's interest in the office.
- A nomination does not need a second.
- After nominations are declared closed, a vote will be taken.
- An election requires a majority of those present and voting.

Following the selection of the Chair, the gavel and the chair will be assumed by the newly elected chairperson who should preside over all other elections according to the same procedure.

CAW/emw

Attachment: MGL Ch. 30, Sec. 22b

THE COMMONWEALTH OF MASSACHUSETTS  
OPEN MEETING LAW, G.L. c. 30A, §§ 18-25<sup>1</sup>

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*Chapter 28 of the Acts of 2009, sections 17-20, repealed the existing state Open Meeting Law, G.L. c. 30A, §§ 11A, 11A-1/2, county Open Meeting Law, G.L. c. 34, §9F, 9G, and municipal Open Meeting Law, G.L. c. 39, §§ 23A, 23B, and 23C, and replaced them with a single Open Meeting Law covering all public bodies, G.L. c. 30A, §§ 18-25, enforced by the Attorney General.*

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Section 18: [DEFINITIONS]

As used in this section and sections 19 to 25, inclusive, the following words shall, unless the context clearly requires otherwise, have the following meanings:

"Deliberation", an oral or written communication through any medium, including electronic mail, between or among a quorum of a public body on any public business within its jurisdiction; provided, however, that "deliberation" shall not include the distribution of a meeting agenda, scheduling information or distribution of other procedural meeting or the distribution of reports or documents that may be discussed at a meeting, provided that no opinion of a member is expressed.

"Emergency", a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

"Executive session", any part of a meeting of a public body closed to the public for deliberation of certain matters.

"Intentional violation", an act or omission by a public body or a member thereof, in knowing violation of the open meeting law.

"Meeting", a deliberation by a public body with respect to any matter within the body's jurisdiction; provided, however, "meeting" shall not include:

- (a) an on-site inspection of a project or program, so long as the members do not deliberate;
- (b) attendance by a quorum of a public body at a public or private gathering, including a conference or training program or a media, social or other event, so long as the members do not deliberate;
- (c) attendance by a quorum of a public body at a meeting of another public body that has complied with the notice requirements of the open meeting law, so long as the visiting members communicate only by open participation in the meeting on those matters under discussion by the host body and do not deliberate;
- (d) a meeting of a quasi-judicial board or commission held for the sole purpose of making a decision required in an adjudicatory proceeding brought before it; or

<sup>1</sup> NOTICE: This is NOT the official version of the Massachusetts General Law (MGL). While reasonable efforts have been made to ensure the accuracy and currency of the data provided, do not rely on this information without first checking an official edition of the MGL.

(e) a session of a town meeting convened under section 9 of chapter 39 which would include the attendance by a quorum of a public body at any such session.

"Minutes", the written report of a meeting created by a public body required by subsection (a) of section 22 and section 5A of chapter 66.

"Open meeting law", sections 18 to 25, inclusive.

"Post notice", to display conspicuously the written announcement of a meeting either in hard copy or electronic format.

"Preliminary screening", the initial stage of screening applicants conducted by a committee or subcommittee of a public body solely for the purpose of providing to the public body a list of those applicants qualified for further consideration or interview.

"Public body", a multiple-member board, commission, committee or subcommittee within the executive or legislative branch or within any county, district, city, region or town, however created, elected, appointed or otherwise constituted, established to serve a public purpose; provided, however, that the governing board of a local housing, redevelopment or other similar authority shall be deemed a local public body; provided, further, that the governing board or body of any other authority established by the general court to serve a public purpose in the commonwealth or any part thereof shall be deemed a state public body; provided, further, that "public body" shall not include the general court or the committees or recess commissions thereof, bodies of the judicial branch or bodies appointed by a constitutional officer solely for the purpose of advising a constitutional officer and shall not include the board of bank incorporation or the policyholders protective board; and provided further, that a subcommittee shall include any multiple-member body created to advise or make recommendations to a public body.

"Quorum", a simple majority of the members of the public body, unless otherwise provided in a general or special law, executive order or other authorizing provision.

#### Section 19. Division of Open Government; Open Meeting Law Training; Open Meeting Law Advisory Commission; Annual Report

(a) There shall be in the department of the attorney general a division of open government under the direction of a director of open government. The attorney general shall designate an assistant attorney general as the director of the open government division. The director may appoint and remove, subject to the approval of the attorney general, such expert, clerical and other assistants as the work of the division may require. The division shall perform the duties imposed upon the attorney general by the open meeting law, which may include participating, appearing and intervening in any administrative and judicial proceedings pertaining to the enforcement of the open meeting law. For the purpose of such participation, appearance, intervention and training authorized by this chapter the attorney general may expend such funds as may be appropriated therefor.

(b) The attorney general shall create and distribute educational materials and provide training to public bodies in order to foster awareness and compliance with the open meeting law. Open meeting law training may include, but shall not be limited to, instruction in:

- (1) the general background of the legal requirements for the open meeting law;
- (2) applicability of sections 18 to 25, inclusive, to governmental bodies;



- (3) the role of the attorney general in enforcing the open meeting law; and
- (4) penalties and other consequences for failure to comply with this chapter.

(c) There shall be an open meeting law advisory commission. The commission shall consist of 5 members, 2 of whom shall be the chairmen of the joint committee on state administration and regulatory oversight; 1 of whom shall be the president of the Massachusetts Municipal Association or his designee; 1 of whom shall be the president of the Massachusetts Newspaper Publishers Association or his designee; and 1 of whom shall be the attorney general or his designee.

The commission shall review issues relative to the open meeting law and shall submit to the attorney general recommendations for changes to the regulations, trainings, and educational initiatives relative to the open meeting law as it deems necessary and appropriate.

(d) The attorney general shall, not later than January 31, file annually with the commission a report providing information on the enforcement of the open meeting law during the preceding calendar year. The report shall include, but not be limited to:

- (1) the number of open meeting law complaints received by the attorney general;
- (2) the number of hearings convened as the result of open meeting law complaints by the attorney general;
- (3) a summary of the determinations of violations made by the attorney general;
- (4) a summary of the orders issued as the result of the determination of an open meeting law violation by the attorney general;
- (5) an accounting of the fines obtained by the attorney general as the result of open meeting law enforcement actions;
- (6) the number of actions filed in superior court seeking relief from an order of the attorney general; and
- (7) any additional information relevant to the administration and enforcement of the open meeting law that the attorney general deems appropriate.

**Section 20. Meetings of a Public Body to be Open to the Public; Notice of Meeting; Remote Participation; Recording and Transmission of Meeting; Removal of Persons for Disruption of Proceedings**

(a) Except as provided in section 21, all meetings of a public body shall be open to the public.

(b) Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.

(c) For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.

For meetings of a regional or district public body, notice shall be filed and posted in each city or town within the region or district in the manner prescribed for local public bodies. For meetings of a

regional school district, the secretary of the regional school district committee shall be considered to be its clerk and shall file notice with the clerk of each city or town within such district and shall post the notice in the manner prescribed for local public bodies. For meetings of a county public body, notice shall be filed in the office of the county commissioners and a copy of the notice shall be publicly posted in a manner conspicuously visible to the public at all hours in such place or places as the county commissioners shall designate for the purpose.

For meetings of a state public body, notice shall be filed with the attorney general by posting on a website in accordance with procedures established for this purpose and a duplicate copy of the notice shall be filed with the regulations division of the state secretary's office.

The attorney general shall have the authority to prescribe or approve alternative methods of notice where the attorney general determines such alternative will afford more effective notice to the public.

(d) The attorney general may by regulation or letter ruling, authorize remote participation by members of a public body not present at the meeting location; provided, however, that the absent members and all persons present at the meeting location are clearly audible to each other; and provided, further, that a quorum of the body, including the chair, are present at the meeting location. Such authorized members may vote and shall not be deemed absent for the purposes of section 23D of chapter 39.

(e) A local commission on disability may by majority vote of the commissioners at a regular meeting authorize remote participation applicable to a specific meeting or generally to all of the commission's meetings. If a local commission on disability is authorized to utilize remote participation, a physical quorum of that commission's members shall not be required to be present at the meeting location; provided, however, that the chair or, in the chair's absence, the person authorized to chair the meeting, shall be physically present at the meeting location. The commission shall comply with all other requirements of law.

(f) No person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.

(g) Within 2 weeks of qualification for office, all persons serving on a public body shall certify, on a form prescribed by the attorney general, the receipt of a copy of the open meeting law, regulations promulgated pursuant to section 25 and a copy of the educational materials prepared by the attorney general explaining the open meeting law and its application pursuant to section 19. Unless otherwise directed or approved by the attorney general, the appointing authority, city or town clerk or the executive director or other appropriate administrator of a state or regional body, or their designees, shall obtain such certification from each person upon entering service and shall retain it subject to the applicable records retention schedule where the body maintains its official records. The certification shall be evidence that the member of a public body has read and understands the requirements of the open meeting law and the consequences of violating it.

#### Section 21. Executive Sessions

(a) A public body may meet in executive session only for the following purposes:

1. To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. A public body shall hold an open session if the individual involved requests that the session be open. If an executive session is held, such individual shall have the following rights:

- i. to be present at such executive session during deliberations which involve that individual;
- ii. to have counsel or a representative of his own choosing present and attending for the purpose of advising the individual and not for the purpose of active participation in the executive session;
- iii. to speak on his own behalf; and
- iv. to cause an independent record to be created of said executive session by audio-recording or transcription, at the individual's expense.

The rights of an individual set forth in this paragraph are in addition to the rights that he may have from any other source, including, but not limited to, rights under any laws or collective bargaining agreements and the exercise or non-exercise of the individual rights under this section shall not be construed as a waiver of any rights of the individual.

2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;

3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;

4. To discuss the deployment of security personnel or devices, or strategies with respect thereto;

5. To investigate charges of criminal misconduct or to consider the filing of criminal complaints;

6. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body;

7. To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements;

8. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening;

9. To meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity, provided that:

(i) any decision to participate in mediation shall be made in an open session and the parties, issues involved and purpose of the mediation shall be disclosed; and

(ii) no action shall be taken by any public body with respect to those issues which are the subject of the mediation without deliberation and approval for such action at an open session; or

10. To discuss trade secrets or confidential, competitively-sensitive or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier under a

license granted by the department of public utilities pursuant to section 1F of chapter 164, in the course of activities conducted as a municipal aggregator under section 134 of said chapter 164 or in the course of activities conducted by a cooperative consisting of governmental entities organized pursuant to section 136 of said chapter 164, when such governmental body, municipal aggregator or cooperative determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy.

(b) A public body may meet in closed session for 1 or more of the purposes enumerated in subsection (a) provided that:

1. the body has first convened in an open session pursuant to section 21;
2. a majority of members of the body have voted to go into executive session and the vote of each member is recorded by roll call and entered into the minutes;
3. before the executive session, the chair shall state the purpose for the executive session, stating all subjects that may be revealed without compromising the purpose for which the executive session was called;
4. the chair shall publicly announce whether the open session will reconvene at the conclusion of the executive session; and
5. accurate records of the executive session shall be maintained pursuant to section 23.

#### Section 22. Meeting Minutes; Records

(a) A public body shall create and maintain accurate minutes of all meetings, including executive sessions, setting forth the date, time and place, the members present or absent, a summary of the discussions on each subject, a list of documents and other exhibits used at the meeting, the decisions made and the actions taken at each meeting, including the record of all votes.

(b) ~~No vote taken at an open session shall be by secret ballot. Any vote taken at an executive session shall be recorded by roll call and entered into the minutes.~~ ★

(c) Minutes of all open sessions shall be created and approved in a timely manner. The minutes of an open session, if they exist and whether approved or in draft form, shall be made available upon request by any person within 10 days.

(d) Documents and other exhibits, such as photographs, recordings or maps, used by the body at an open or executive session shall, along with the minutes, be part of the official record of the session.

(e) The minutes of any open session, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, shall be public records in their entirety and not exempt from disclosure pursuant to any of the exemptions under clause Twenty-sixth of section 7 of chapter 4. Notwithstanding this paragraph, the following materials shall be exempt from disclosure to the public as personnel information: (1) materials used in a performance evaluation of an individual bearing on his professional competence, provided they were not created by the members of the body for the purposes of the evaluation; and (2) materials used in deliberations about employment or appointment of individuals, including applications and supporting materials; provided, however, that any resume submitted by an applicant shall not be exempt.

(f) The minutes of any executive session, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, may be withheld from

disclosure to the public in their entirety under subclause (a) of clause Twenty-sixth of section 7 of chapter 4, as long as publication may defeat the lawful purposes of the executive session, but no longer; provided, however, that the executive session was held in compliance with section 21.

When the purpose for which a valid executive session was held has been served, the minutes, preparatory materials and documents and exhibits of the session shall be disclosed unless the attorney-client privilege or 1 or more of the exemptions under said clause Twenty-sixth of said section 7 of said chapter 4 apply to withhold these records, or any portion thereof, from disclosure.

For purposes of this subsection, if an executive session is held pursuant to clause (2) or (3) of subsections (a) of section 21, then the minutes, preparatory materials and documents and exhibits used at the session may be withheld from disclosure to the public in their entirety, unless and until such time as a litigating, negotiating or bargaining position is no longer jeopardized by such disclosure, at which time they shall be disclosed unless the attorney-client privilege or 1 or more of the exemptions under said clause Twenty-sixth of said section 7 of said chapter 4 apply to withhold these records, or any portion thereof, from disclosure.

(g)(1) The public body, or its chair or designee, shall, at reasonable intervals, review the minutes of executive sessions to determine if the provisions of this subsection warrant continued non-disclosure. Such determination shall be announced at the body's next meeting and such announcement shall be included in the minutes of that meeting.

(2) Upon request by any person to inspect or copy the minutes of an executive session or any portion thereof, the body shall respond to the request within 10 days following receipt and shall release any such minutes not covered by an exemption under subsection (f); provided, however, that if the body has not performed a review pursuant to paragraph (1), the public body shall perform the review and release the non-exempt minutes, or any portion thereof, not later than the body's next meeting or 30 days, whichever first occurs. A public body shall not assess a fee for the time spent in its review.

### Section 23. Enforcement of Open Meeting Law; Complaints; Hearings; Civil Actions

(a) Subject to appropriation, the attorney general shall interpret and enforce the open meeting law.

(b) At least 30 days prior to the filing of a complaint with the attorney general, the complainant shall file a written complaint with the public body, setting forth the circumstances which constitute the alleged violation and giving the body an opportunity to remedy the alleged violation; provided, however, that such complaint shall be filed within 30 days of the date of the alleged violation. The public body shall, within 14 business days of receipt of a complaint, send a copy of the complaint to the attorney general and notify the attorney general of any remedial action taken. Any remedial action taken by the public body in response to a complaint under this subsection shall not be admissible as evidence against the public body that a violation occurred in any later administrative or judicial proceeding relating to such alleged violation. The attorney general may authorize an extension of time to the public body for the purpose of taking remedial action upon the written request of the public body and a showing of good cause to grant the extension.

(c) Upon the receipt of a complaint by any person, the attorney general shall determine, in a timely manner, whether there has been a violation of the open meeting law. The attorney general may, and before imposing any civil penalty on a public body shall, hold a hearing on any such complaint. Following

a determination that a violation has occurred, the attorney general shall determine whether the public body, 1 or more of the members, or both, are responsible and whether the violation was intentional or unintentional. Upon the finding of a violation, the attorney general may issue an order to:

- (1) compel immediate and future compliance with the open meeting law;
- (2) compel attendance at a training session authorized by the attorney general;
- (3) nullify in whole or in part any action taken at the meeting;
- (4) impose a civil penalty upon the public body of not more than \$1,000 for each intentional violation;

- (5) reinstate an employee without loss of compensation, seniority, tenure or other benefits;
- (6) compel that minutes, records or other materials be made public; or
- (7) prescribe other appropriate action.

(d) A public body or any member of a body aggrieved by any order issued pursuant to this section may, notwithstanding any general or special law to the contrary, obtain judicial review of the order only through an action in superior court seeking relief in the nature of certiorari; provided, however, that notwithstanding section 4 of chapter 249, any such action shall be commenced in superior court within 21 days of receipt of the order. Any order issued under this section shall be stayed pending judicial review; provided, however, that if the order nullifies an action of the public body, the body shall not implement such action pending judicial review.

(e) If any public body or member thereof shall fail to comply with the requirements set forth in any order issued by the attorney general, or shall fail to pay any civil penalty imposed within 21 days of the date of issuance of such order or within 30 days following the decision of the superior court if judicial review of such order has been timely sought, the attorney general may file an action to compel compliance. Such action shall be filed in Suffolk superior court with respect to state public bodies and, with respect to all other public bodies, in the superior court in any county in which the public body acts or meets. If such body or member has not timely sought judicial review of the order, such order shall not be open to review in an action to compel compliance.

(f) As an alternative to the procedure in subsection (b), the attorney general or 3 or more registered voters may initiate a civil action to enforce the open meeting law.

Any action under this subsection shall be filed in Suffolk superior court with respect to state public bodies and, with respect to all other public bodies, in the superior court in any county in which the public body acts or meets.

In any action filed pursuant to this subsection, in addition to all other remedies available to the superior court, in law or in equity, the court shall have all of the remedies set forth in subsection (c).

In any action filed under this subsection, the order of notice on the complaint shall be returnable not later than 10 days after the filing and the complaint shall be heard and determined on the return day or on such day as the court shall fix, having regard to the speediest possible determination of the cause consistent with the rights of the parties; provided, however, that orders may be issued at any time on or after the filing of the complaint without notice when such order is necessary to fulfill the purposes of the open meeting law. In the hearing of any action under this subsection, the burden shall be on the respondent to show by a preponderance of the evidence that the action complained of in such complaint was in accordance with and authorized by the open meeting law; provided, however, that no

civil penalty may be imposed on an individual absent proof that the action complained of violated the open meeting law.

(g) It shall be a defense to the imposition of a penalty that the public body, after full disclosure, acted in good faith compliance with the advice of the public body's legal counsel.

(h) Payment of civil penalties under this section paid to or received by the attorney general shall be paid into the general fund of the commonwealth.

#### Section 24. Investigation by Attorney General of Violations of Open Meeting Law

(a) Whenever the attorney general has reasonable cause to believe that a person, including any public body and any other state, regional, county, municipal or other governmental official or entity, has violated the open meeting law, the attorney general may conduct an investigation to ascertain whether in fact such person has violated the open meeting law. Upon notification of an investigation, any person, public body or any other state, regional, county, municipal or other governmental official or entity who is the subject of an investigation, shall make all information necessary to conduct such investigation available to the attorney general. In the event that the person, public body or any other state, regional, county, municipal or other governmental official or entity being investigated does not voluntarily provide relevant information to the attorney general within 30 days of receiving notice of the investigation, the attorney general may: (1) take testimony under oath concerning such alleged violation of the open meeting law; (2) examine or cause to be examined any documentary material of whatever nature relevant to such alleged violation of the open meeting law; and (3) require attendance during such examination of documentary material of any person having knowledge of the documentary material and take testimony under oath or acknowledgment in respect of any such documentary material. Such testimony and examination shall take place in the county where such person resides or has a place of business or, if the parties consent or such person is a nonresident or has no place of business within the commonwealth, in Suffolk county.

(b) Notice of the time, place and cause of such taking of testimony, examination or attendance shall be given by the attorney general at least 10 days prior to the date of such taking of testimony or examination.

(c) Service of any such notice may be made by: (1) delivering a duly-executed copy to the person to be served or to a partner or to any officer or agent authorized by appointment or by law to receive service of process on behalf of such person; (2) delivering a duly-executed copy to the principal place of business in the commonwealth of the person to be served; or (3) mailing by registered or certified mail a duly-executed copy addressed to the person to be served at the principal place of business in the commonwealth or, if said person has no place of business in the commonwealth, to his principal office or place of business.

(d) Each such notice shall: (1) state the time and place for the taking of testimony or the examination and the name and address of each person to be examined, if known and, if the name is not known, a general description sufficient to identify him or the particular class or group to which he belongs; (2) state the statute and section thereof, the alleged violation of which is under investigation and the general subject matter of the investigation; (3) describe the class or classes of documentary material to be produced thereunder with reasonable specificity, so as fairly to indicate the material

demand; (4) prescribe a return date within which the documentary material is to be produced; and (5) identify the members of the attorney general's staff to whom such documentary material is to be made available for inspection and copying.

(e) No such notice shall contain any requirement which would be unreasonable or improper if contained in a subpoena duces tecum issued by a court of the commonwealth or require the disclosure of any documentary material which would be privileged, or which for any other reason would not be required by a subpoena duces tecum issued by a court of the commonwealth.

(f) Any documentary material or other information produced by any person pursuant to this section shall not, unless otherwise ordered by a court of the commonwealth for good cause shown, be disclosed to any person other than the authorized agent or representative of the attorney general, unless with the consent of the person producing the same; provided, however, that such material or information may be disclosed by the attorney general in court pleadings or other papers filed in court.

(g) At any time prior to the date specified in the notice, or within 21 days after the notice has been served, whichever period is shorter, the court may, upon motion for good cause shown, extend such reporting date or modify or set aside such demand or grant a protective order in accordance with the standards set forth in Rule 26(c) of the Massachusetts Rules of Civil Procedure. The motion may be filed in the superior court of the county in which the person served resides or has his usual place of business or in Suffolk county. This section shall not be applicable to any criminal proceeding nor shall information obtained under the authority of this section be admissible in evidence in any criminal prosecution for substantially identical transactions.

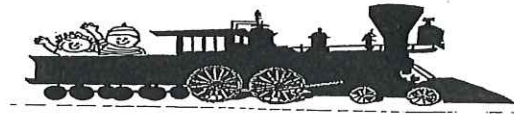
#### Section 25. Regulations; Letter Rulings; Advisory Opinions

(a) The attorney general shall have the authority to promulgate rules and regulations to carry out enforcement of the open meeting law.

(b) The attorney general shall have the authority to interpret the open meeting law and to issue written letter rulings or advisory opinions according to rules established under this section.



STATION AVENUE ELEMENTARY SCHOOL  
276 Station Avenue, South Yarmouth, MA 02664  
Phone: (508) 760-5600 Fax: (508) 760-5601



*"All aboard for the future...."*

Peter J. Crowell  
Principal

Patricia A. Leary  
Assistant Principal

May 9, 2022

Ms. Penny Curry  
4 Larch Arbor Road  
South Yarmouth, MA 02664

Dear Ms. Curry,

Thank you very much for the donation of office supplies you found while cleaning out your mother's house.

I appreciate you thinking of Station Avenue Elementary School. I know we will put these supplies to good use.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Crowell". The signature is fluid and cursive, with a long horizontal stroke at the end.

Peter J. Crowell  
Principal

cc: Mrs. Woodbury, Superintendent ✓  
Ms. Leary, Assistant Principal

PJC/cc



# Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue


South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

## MEMORANDUM

TO: Carol Woodbury  
Superintendent

FROM: Jane Saucier  
Assistant Treasurer 

RE: Acceptance of Donations

DATE: May 16, 2022

The Dennis-Yarmouth Regional School District has received ten (10) donations totaling \$1,000.00. These donations are in Memory of Daniel Snowden and are to be deposited into the existing "Daniel Snowden Memorial Scholarship Fund".

Name	Amount
Mr. & Mrs. Harry Green	\$250.00
CT & Associates	\$100.00
Ms. Irene Olsen	\$100.00
Mr. Brian Mela	\$100.00
Mr. & Mrs. Jim Birmingham	\$25.00
Ms. Liz Bagley	\$40.00
Ms. Patricia Akins	\$25.00
Mr. & Mrs. Lucien St. Cyr	\$100.00
Mr. & Mrs. David Snowden	\$160.00
Mr. & Mrs. Eric Sabatinelli	\$100.00

**TOTAL: \$1,000.00**

I respectfully request that these donations be accepted.

STATION AVENUE ELEMENTARY SCHOOL  
276 Station Avenue, South Yarmouth, MA 02664  
Phone: (508) 760-5600 Fax: (508) 760-5601



*"All aboard for the future...."*

Peter J. Crowell  
Principal

Patricia A. Leary  
Assistant Principal

May 16, 2022

Dennis-Yarmouth Regional School Committee  
c/o Dennis-Yarmouth Regional School District  
296 Station Avenue  
South Yarmouth, MA 02664

Dear School Committee Members,

I would like to recognize Craig LeBlanc and his crew at Allen Harbor Marine Service, Inc. They generously donated their time and the material needed to repair the fencing at the Station Avenue Elementary School.

The crew replaced three rails and secured all the other rails to stop them from spinning. In addition, a post by the playground was reset so that the rail will no longer fall out.

Even though our PTO offered to pay for their services and the material, Mr. LeBlanc wished to donate the time and all the material. Their generosity is much appreciated.

Sincerely,

A handwritten signature in black ink that reads "Peter J. Crowell". The signature is written in a cursive style.

Peter J. Crowell  
Principal

cc: Mrs. Woodbury, Superintendent  
Ms. Leary, Assistant Principal  
SAE PTO

PJC/cc



# Mattacheese Middle School

400 Higgins Crowell Road  
West Yarmouth, MA 02673  
Telephone: 508-778-7979 Fax: 508-778-7987



**Michael Bovino**  
Principal

**Holly Burns**  
**Elijah Switzer**  
Assistant Principals



May 9, 2022

To: Carol Woodbury  
Superintendent

From: Michael Bovino  
Principal

RE: Mattacheese Middle School Surplus

I would like to request that the following items be declared as surplus:

- Book Title: The View from Saturday (31 copies)
- Book Title: The Golden Goblet ( 38 copies)
- Book Title: Knots in my Yo-Yo String (17 copies)
- Book Title: Reflections on a Gift of Watermelon Pickle (10 copies)
- Book Title: Roll of Thunder Hear my Cry (13 copies)
- Sing Down the Moon (15 copies)

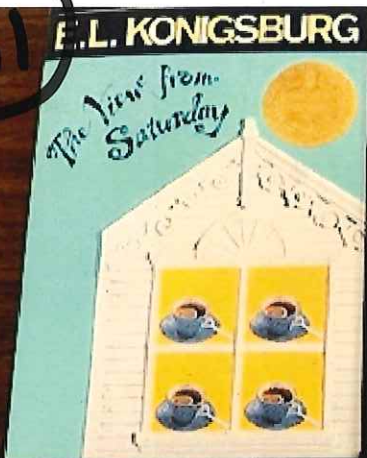
\* Photos attached

Michael Bovino  
Principal

31

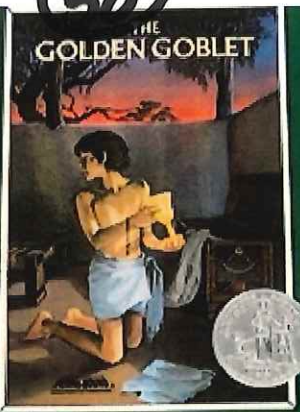
E.L. KONIGSBURG

The View from  
Saturday



38

THE  
GOLDEN GOBLET



ELOISE JARVIS MCGRAW

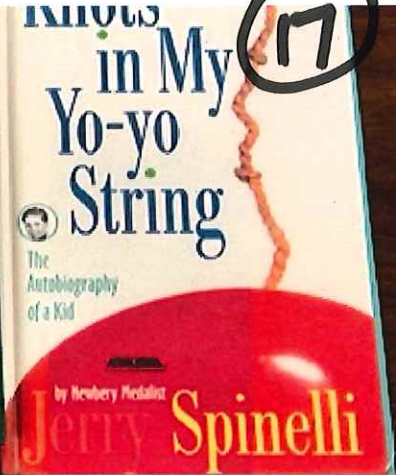
17

in My  
Yo-yo  
String

The  
Autobiography  
of a Kid

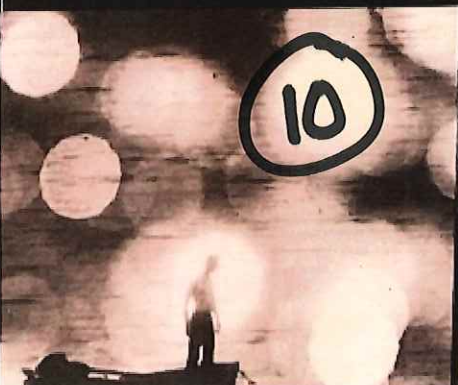
by Newbery Medalist

Jerry Spinelli



Reflections on  
a Gift of Watermelon Pickle . . .  
and other modern verse

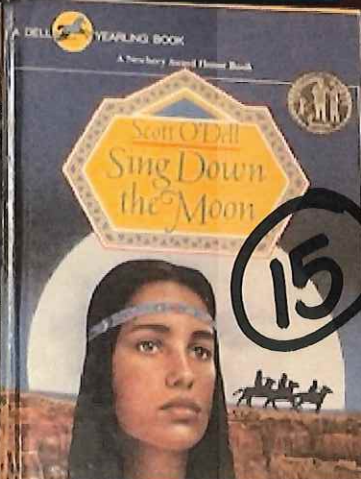
10



MILDRED D. TAYLOR  
Roll of Thunder,  
Hear My Cry

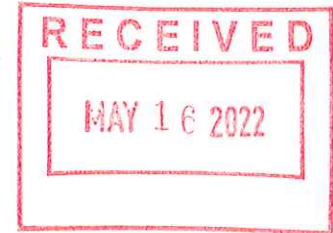


13



15

STATION AVENUE ELEMENTARY SCHOOL  
276 Station Avenue, South Yarmouth, MA 02664  
Phone: (508) 760-5600 Fax: (508) 760-5601



*"All aboard for the future...."*

Peter J. Crowell  
Principal

Patricia A. Leary  
Assistant Principal

DATE: May 13, 2022

TO: Carol Woodbury, Superintendent of Schools

FROM: Peter Crowell, Principal *PJC*

RE: Surplus Item

Station Avenue Elementary School would like to request the following items be declared as surplus. They are no longer functional.

- Portable Microphone System
- Aiwa cd player/radio/cassette player

Thank you.

copy: Maintenance Department



**Michael Bovino**  
Principal

# Mattacheese Middle School

400 Higgins Crowell Road  
West Yarmouth, MA 02673

Telephone: 508-778-7979 Fax: 508-778-7987



**Holly Burns**  
**Elijah Switzer**  
Assistant Principals

May 17, 2022

To: Carol Woodbury  
Superintendent

From: Michael Bovino  
Principal

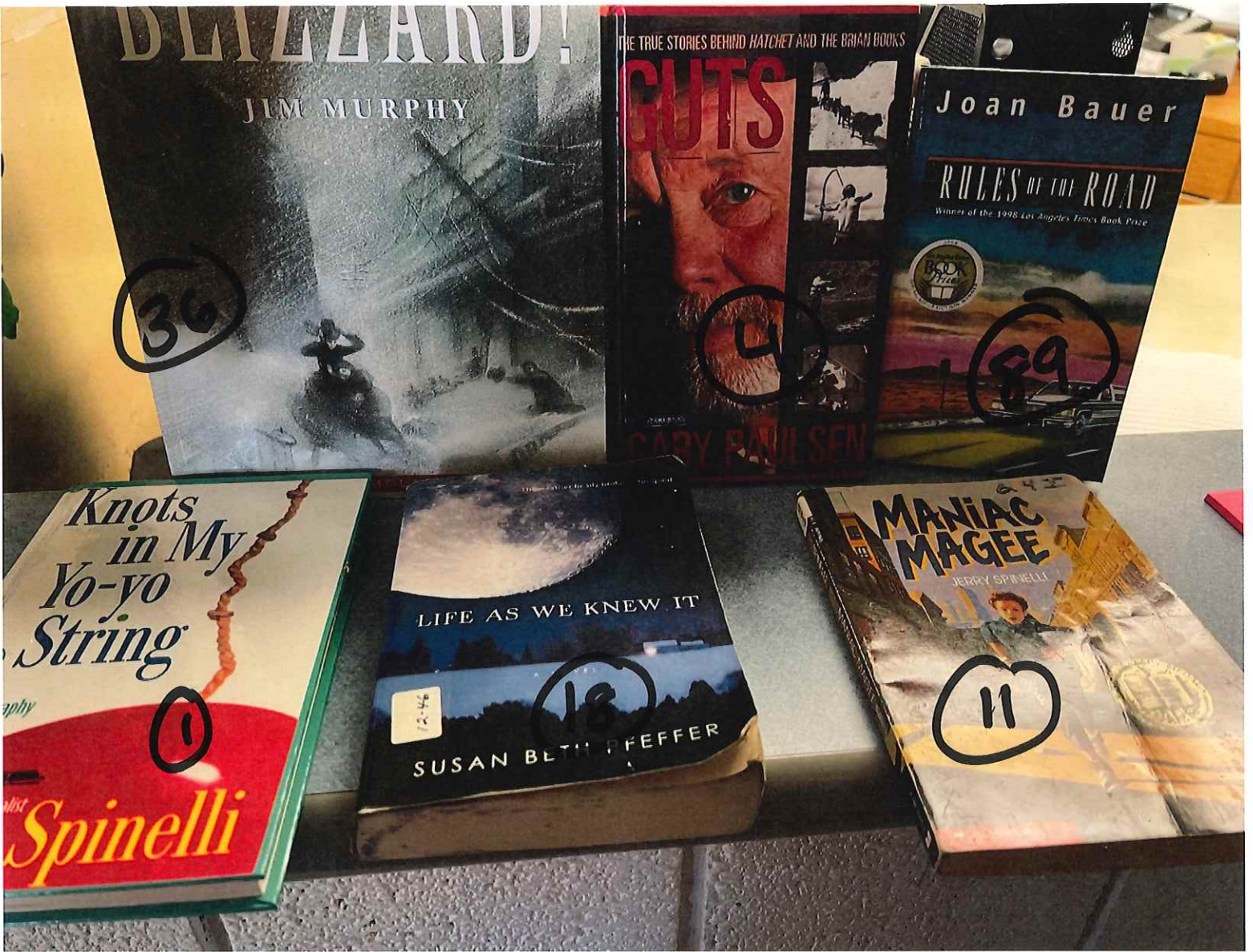
RE: Mattacheese Middle School Surplus

I would like to request that the following items be declared as surplus:

- Book Title: The Blizzard (36 copies)
- Book Title: The Rules of the Road ( 89 copies)
- Book Title: Knots in my Yo-Yo String (1 copy)
- Book Title: Guts (4 copies)
- Book Title: Maniac Magee (11 copies)
- Sing Life as we Knew It (18 copies)

\* Photos attached

Michael Bovino  
Principal





**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
Monday, May 9, 2022

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, May 9, 2022, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer (arrived at 7:24); Jennifer Rose, Secretary; Joe Glynn; and Tomas Tolentino.

Members Not Present: Marilyn Bemis

Others Present: Carol Woodbury, Superintendent of Schools; David Flynn, Assistant Superintendent for Finance and Operations; Eileen Whalen, Recording Secretary to the School Committee; Grace LePain and Kristen Stagg, Student Representatives to the School Committee; Betsy Pontius, Director of STEM; Paul Funk, Principal, Dennis-Yarmouth Regional High School; Michael Bovino, Principal, Mattacheese Middle School; Michelle Dunn, D-YEA.

At 6:30 p.m., Jeni Landers, Chairperson, called the meeting to order.

On a motion by Joseph Tierney, seconded by Joe Glynn, and carried by roll call vote 5-0, it was:

VOTED: That the Dennis-Yarmouth Regional School Committee enter into Executive Session, and return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (DYRSAA).

Tomas Tolentino	yes
Joseph Tierney	yes
Joe Glynn	yes
Jennifer Rose	yes
Jeni Landers	yes

At 6:57 p.m., Chair Landers reopened the public session.

**Reports:**

DYRSD School Committee Student Representatives – Grace LePain and Kristen Stagg

Kristen reported that The Addams Family was very well attended and people had a wonderful time. Grace said that AP exams are going well; the prom is coming up on May 21<sup>st</sup> at the Seaview. SATs are also coming up. Dr. Funk added that the track team has an important meet vs. Barnstable.

School Building Committee Report – Joseph Tierney

Mr. Tierney reported that all is going well; the fields are being prepped. They are working from the back of the school to the front.

School Committee Liaisons to the Boards of Selectmen

Dennis: Chair Landers reported that the budget passed at town meeting; the citizen's petition was defeated.  
Yarmouth: Joe Glynn said that there is some polling location confusion and that the town clerk would be getting information out.

## Assistant Superintendent Report – David Flynn

### Future Plans: MES, Administration Building, and Early Childhood

Mr. Flynn shared some pictures from the M.E. Small Elementary School relative to the Statement of Interest which was submitted to the MSBA. The Administration building is in need of a lot of repairs and it may not be a wise investment to fix what is in place. He said there were a couple of options, one being constructing a new building to house administration. The second option would be to construct a two story building with the Early Childhood center on the first floor and the administration offices on the second floor. The MSBA does not reimburse for Early Ed spaces. Superintendent Woodbury added that during the recent DESE audit concern was expressed that speech, occupational therapy, and other pull-out services are taking place in hallways. Mrs. Woodbury also noted that district records are currently being housed at the Wixon School. A question and answer followed. Chair Landers asked what a feasibility study would entail. Mr. Flynn said that there would be an educational plan and an operational plan. Storage; bathrooms; how many square feet per person; as well as estimated construction costs would all be included. Joe Glynn asked about M.E. Small; Mr. Flynn said that all safety issues are addressed immediately. Tomas Tolentino noted the Port-A-Potties currently in use at central office. Also, could Mattacheese Middle School be used instead of M.E. Small? Mrs. Woodbury said that there have been similar questions about Baker moving into Wixon. Mr. Tierney is in favor of a feasibility study for the Administration building. Chair Landers agrees and noted that Dennis has done an excellent job maintaining the Ezra Baker School. On a motion by Phillip Morris, seconded by Jennifer Rose, and carried unanimously 6-0, it was

VOTED: To move forward with a feasibility study for a new Administration Building and Early Learning Center.

## Superintendent Report – Carol Woodbury

### Continuous Improvement Update

The superintendent shared a PowerPoint presentation on continuous improvement throughout the district. On April 26<sup>th</sup> the high school was given a Best High School designation by US News. Mrs. Woodbury gave a recap of all the good things which have led to this. We have a unique population; for instance, 35.8% of students identify as non-white. The district believes that every student can succeed at high levels. Equal Opportunity Schools, the Capstone Project, the Pathways Program have all been very successful. Students' taking advanced coursework has increased. There is now an AP course offered in both 9<sup>th</sup> and 10<sup>th</sup> grade. School to Careers and Dual Enrollment has been very successful. A DESE designation as an Early College Pathway is now being contemplated. There would be an application process and it would be a partnership with Cape Cod Community College. A meeting is planned for this coming Wednesday to sign a letter of intent. It would be implemented in the 2023-2024 school year. This is a very exciting possibility. A question and answer session followed. Mr. Tolentino commended Dr. Funk and his team on everything they have done. Getting this designation is a way to set us apart and give people a reason to stay. Phillip Morris said that the district and high school are doing a wonderful job. Joe Glynn said that these improvements are incredible and wants everyone to know about them. He wished to commend everyone and is happy that the district is not satisfied to rest on its laurels. Joe Tierney thanked Dr. Funk for all he has done, noting that he surrounds himself with great people. Jennifer Rose said that the Dual Enrollment program has been very successful. Chair Landers gave praise to the leadership at the high school.

## School Committee Business

### Consent Agenda:

On a motion by Joseph Tierney, seconded by Phil Morris, and carried unanimously 6-0, it was VOTED: To approve the following items as presented in the Consent Agenda:

**Donations**

Move to accept a \$3000 AdoptAClassroom.org donation from Copeland Subaru of Hyannis to the Marguerite E. Small Elementary School as per Ms. Carlson's April 29<sup>th</sup> memo.

Move to accept an anonymous donation of a Melissa and Doug Diner Play Set to the Early Education department as per Ms. Mooney's May 2<sup>nd</sup> memo.

**Minutes**

April 25, 2022

Mr. Tierney reminded everyone of the Celebration of Life for Ken Jenks on Sunday, May 15<sup>th</sup> at 1:00 at the high school.

**Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

**Calendars**

The upcoming calendars were included in the packet.

**Public Comment**

None.

**Adjournment**

At 8:05 p.m., on a motion by Tomas Tolentino, seconded by Joe Glynn, and carried unanimously 6-0; it was

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

---

Eileen M. Whalen, Assistant Secretary

# May 2022

**April '22**  
 S M T W T F S  
 3 4 5 6 7 8 9  
 10 11 12 13 14 15 16  
 17 18 19 20 21 22 23  
 24 25 26 27 28 29 30

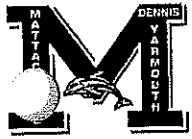
**June '22**  
 S M T W T F S  
 1 2 3 4  
 5 6 7 8 9 10 11  
 12 13 14 15 16 17 18  
 19 20 21 22 23 24 25  
 26 27 28 29 30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 School Building Committee Meeting 4:30 p.m.	6	7
8	9 School Committee D-Y High School 6:30 p.m.	10	11	12	13	14
15 Celebration of Life Honoring Ken Jenks D-Y High School 1:00 p.m.	16	17	18	19	20	21
22	23 School Committee Retiree Reception 6:00 p.m. SC Meeting 6:30 pm D-Y High School	24	25 One Hour Early Release	26	27	28
29	30 Memorial Day	31	1	2	3	4
5	6	Notes				

# June 2022

May '22							July '22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	3	4	5	6	7	8	9
8	9	10	11	12	13	14	10	11	12	13	14	15	16
15	16	17	18	19	20	21	17	18	19	20	21	22	23
22	23	24	25	26	27	28	24	25	26	27	28	29	30
29	30	31					31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
				School Building Committee Meeting 4:30 p.m.		
5	6	7	8	9	10	11
						Graduation 11:00 a.m.
12	13	14	15	16	17	18
	School Committee D-Y High School 6:30 p.m.					
19	20	21	22	23	24	25
	Juneteenth Day			Last Day of School Staff & Students 1/2 Day		
26	27	28	29	30	1	2
	School Committee D-Y High School 6:30 p.m.					
3	4	Notes				



# Mattacheese Middle School

400 Higgins Crowell Road  
West Yarmouth, MA 02673

Telephone: 508-778-7979 Fax: 508-778-7987



Michael Bovino  
Principal

Holly Burns  
Elijah Switzer  
Assistant Principals

May 17, 2022

Dear Ms. Kristin O'Malley,

It is with great pleasure that we present you with this check for two hundred fifty dollars (\$250) for the Sean Gannon Memorial Fund. These funds were raised through a charity basketball game played by Mattacheese Middle School staff and the Yarmouth Police Department on May 13, 2022. This charity event was great fun for all, and we hope to do this again next year.

Respectfully,

Michael Bovino  
Principal