



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
AGENDA**

**Monday, May 1, 2023**

**Dennis-Yarmouth Regional High School Library  
210 Station Avenue  
South Yarmouth, Massachusetts 02664**

**6:30 p.m. – Regular Meeting**

**THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:**

**Channel 22 Live: <https://bit.ly/3lV5MVh>**

**YouTube Live: <https://bit.ly/3CGdOXR>**

**Members Present:**

Mr. Joseph Tierney, Chairperson  
Ms. Jeni Landers, Vice Chairperson  
Ms. Jennifer Rose, Secretary  
Mr. Tomas Tolentino, Treasurer  
Mr. Phillip Morris  
Mr. Joe Glynn  
Ms. Marilyn Bemis

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. David Flynn, Assistant Superintendent for Finance and Operations  
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction  
Kristen Stagg, Student Representative to the School Committee  
Rose-Anna Joachim, Student Representative to the School Committee

**I. Open the Meeting (6:30 p.m.)**

**II. Reports**

- A. Student Representative Reports – Kristen Stagg and Rose-Anna Joachim
- B. Superintendent Report – Carol Woodbury
  - 1. Introduce New High School Principal
  - 2. Betsy Pontius – STEM Curriculum Update
- C. School Building Committee Report – Joseph Tierney
- D. School Committee Liaisons to the Boards of Selectmen
- E. Assistant Superintendent Report – David Flynn  
School Bus Transportation Contract (Enc. 2E)

**Motion:**

I move that the School Committee award a contract to **Five Star Transportation, Inc. dba Five Star Bus** to provide school bus transportation services from July 1, 2023 through June 30, 2026 as per our specifications and Five Star Bus' bid response of April 3, 2023.

- III. **School Committee Business**
  - A. Superintendent Search
  - B. Consent Agenda (Enclosure 3B)
- IV. **Bills, Requisitions and Payroll**
- V. **Calendars**
- VI. **Public Comment**
- VII. **Adjournment**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent
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### **Consent Agenda (Enclosure 3B)**

**The Superintendent recommends the School Committee approve the following items as presented:**

**Donation:**

Move to accept a donation of ten \$200.00 Stop & Shop gift cards to the Ezra H. Baker Innovation School from the Andrea Holden Foundation.

Move to accept a donation of \$900 from the Masons of Cape Cod to support Music and Arts for children in need attending the Marguerite E. Small Elementary School.

**Minutes:**

April 3, 2023

April 24, 2023

ENC. 2 E



# Dennis-Yarmouth Regional School District

296 Station Avenue, South Yarmouth, MA 02664

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David M. Flynn

Assistant Superintendent for Finance and Operations

Phone: (508) 398-7600 Fax: (508) 398-7622

DATE: May 1, 2023

TO: Carol Woodbury, Superintendent of Schools  
Dennis-Yarmouth Regional School Committee

RE: School Bus Transportation Bid

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Specifications were prepared for School Bus Transportation with the bids due on April 3, 2023. Five companies requested the bid documents and only one vendor responded. Based upon a review of the bid proposal, I recommend the School Committee award the contract to **Five Star Transportation, Inc. dba Five Star Bus** of 2 Industrial Drive, South Hadley, MA 01075. The initial 3-year period of this contract will be through June 30, 2026. The contract allows for two 1-year extensions through June 30, 2028.

**Bid Pricing:**

- Cost per Bus per Day FY 2024 \$457.71
- Cost per Bus per Day FY 2025 \$480.60
- Cost per Bus per Day FY 2026 \$504.63

**Motion:**

I move that the School Committee award a contract to **Five Star Transportation, Inc. dba Five Star Bus** to provide school bus transportation services from July 1, 2023 through June 30, 2026 as per our specifications and Five Star Bus' bid response of April 3, 2023.

DMF

ENC. 3 B

**EHBi**  
**EZRA H. BAKER INNOVATION SCHOOL**

Kevin F. Depin - Principal  
Ellen Flanagan - Assistant Principal

March 21, 2023

Carol Woodbury, Superintendent of Schools  
296 Station Avenue  
South Yarmouth, MA 02664

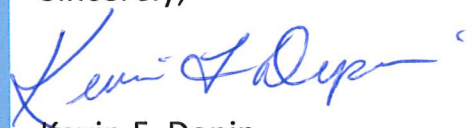
Dear Carol:

I respectfully submit the donation of (10) \$200.00 Stop & Shop gift cards to Ezra H. Baker Innovation School for review and acceptance by the D-Y School Committee.

This generous donation is made on behalf of the Andrea Holden Foundation, P.O. Box 542, South Dennis, MA 02660.

I am grateful for these gift cards, and will ensure that they will be used for our families in need.

Sincerely,



Kevin F. Depin

Principal

KFD/pmc

## Carol Woodbury

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**From:** Jim Murray <jimsclamshack@gmail.com> on behalf of Jim Murray  
**Sent:** Sunday, April 2, 2023 5:36 PM  
**To:** joseph.tierney@dy-regional.k12.ma.us; jeni.landiers@dy-regional.k12.ma.us;  
jennifer.rose@dy-regional.k12.ma.us; tomas.tolentino@dy-regional.k12.ma.us;  
marilyn.bemis@dy-regional.k12.ma.us; joe.glynn@dy-regional.k12.ma.us;  
phillip.morris@dy-regional.k12.ma.us; mahedyc@dy-regional.k12.ma.us; woodburc@dy-  
regional.k12.ma.us; lopesm@dy-regional.k12.ma.us; rwhitenour@yarmouth.ma.us;  
wscott@yarmouth.ma.us  
**Subject:** Donation.

Dear Dennis Yarmouth School Committee Members, Superintend, and Administration:

I write to request that you accept a donation of \$900, from the Masons of Cape Cod to support Music and Arts for children in need attending the Marguerite E Small Elementary School.

We have raised these funds over the past several months in support of the Music and Arts programs as a special thank you to Kathleen Healy, who has generously donated her time and expertise to your Local non-profit organizations and community.

Thank You,  
Jim Murray  
Owner  
508-566-2757  
Jim's Clam Shack  
227 Clinton Ave  
Falmouth MA 02540

## DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT

### Minutes of a School Committee Meeting

Monday, April 3, 2023

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, April 3, 2023, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Joseph Tierney, Chairperson; Jeni Landers, Vice Chairperson; Jennifer Rose, Secretary; Tomas Tolentino, Treasurer; Phillip Morris; Marilyn Bemis; Joe Glynn; Student Representative Kristen Stagg; Student Representative Rose-Anna Joachim.

Others Present: Carol Woodbury, Superintendent of Schools; David Flynn, Assistant Superintendent for Finance and Operations; Maria Lopes, Assistant Superintendent of Student Services and Instruction; Luanne Kiley, Substitute Recording Secretary to the School Committee; Betsy Pontius, Director of STEM; Michelle Dunn, DYEA.

At 6:40 p.m., Joseph Tierney, Chairperson, called the meeting to order.

#### **Reports:**

##### A. Student Representative Reports – Kristen Stagg and Rose-Anna Joachim

Kristen reported on the latest news from the high school. Winter Percussion won Second Place yesterday at the NESBA State Finals. The Winter Guard had an awesome season as well, not sure what they placed at the final, but they are always a fan favorite. Their final performances of the season will be held tomorrow April 4<sup>th</sup> at 8pm in the upper gym. Rehearsals for *Chicago the Musical* are going well. The show dates are April 28<sup>th</sup> & 29<sup>th</sup> @ 7pm and April 30<sup>th</sup> Matinee @ 2pm. Senior Capstone Internships are ongoing and students are hard at work. Trium induction for Music Masters Honors Society was last Wednesday, the Jazz Band performed and it was a good ceremony. Last but not least the Germany trip is leaving next Tuesday April 11<sup>th</sup> everyone is excited to go.

Rose-Anna reported that spring sports have started and all is going well. Track is excelling: last Thursday DY beat Falmouth 122 to 14. Breanna Braham set 2 new DY records. Over 500 people were fed at the SAE PTO Spaghetti dinner last week with the help of many student volunteers from DY. They worked hard and had fun. On Wednesday Paul Funk, Dale Fornoff and Mrs. Woolery will go to the State House to receive an award for DY AP Access under the RISE program. This recognizes an increase in the amount of diverse students that participate in AP courses at DY. It's a proud accomplishment for DY and everyone should recognize this.

##### Superintendent Report – Carol Woodbury

Mrs. Woodbury began her report by reminding everyone of the ribbon cutting ceremony at the new intermediate middle school on May 6<sup>th</sup> at 10:30am. She also spoke about the attached letter from Megan Anthony, Director of Bands at Nauset Regional Middle School. They hosted the All-Cape Junior High Band Workshop. She described our students as “outstanding” and

commented on their exceptional behavior contributing to the success of the day. Mrs. Woodbury is very proud of these students and very happy that they show their DY spirit wherever they go.

She then introduced Kris Hansen as he is proposing a field trip to Japan for April 2024. He spoke about how his Robotics class inspired this idea. It would be a “travel based learning experience” using a package tour with EF Educational Tours. The trip is called Robotics, Engineering and the Future of cities in Japan. Kris presented the itinerary and cost breakout for the trip. Phil Morris liked the detail of the presentation very much. Jennifer Rose asked about the chaperone ratio, Kris answered that for right now it would be a 6 to 1 ratio. However depending on how many adults decide to go that number could change. Jeni Landers asked about the sign up process as she is concerned for students that want to go but can’t afford to. Kris says that there is a payment plan. This is open to all students and there will be group fundraising. He assures them that if a student really wants to go he is willing to sit down to help make it work. Joe Glynn comments that he is in agreement with all that is being said. Chair Tierney brings us the opportunity for corporate sponsors and Kris agrees.

On a motion by Jeni Landers, seconded by Phil Morris, and carried 7-0, it was VOTED: To approve the Field Trip to Japan for April 2024.

#### School Building Committee Report – Joseph Tierney

Chair Tierney said that the builders continue with their punch lists working on items to finish up during April vacation. The auditorium seats installation should be complete by then. Mr. Tierney is also looking forward to the ribbon cutting ceremony on May 6<sup>th</sup> and asks if Carol or Dave have anything they’d like to add. Dave Flynn agrees that the builders are plugging away with a few glitches that are to be expected. He is hoping the auditorium will be complete soon. Mrs. Woodbury is working on the program and is not quite finished yet so stay tuned. Chair Tierney mentions that other Schools and Districts are very interested in our new school. Joe Glynn feels there will be too many people at this ceremony and he has parking concerns. Chair Tierney feels that there will be plenty of parking.

#### Assistant Superintendent Report – David Flynn

MSBA Statement of Interest for M.E. Small Elementary School - David says a motion must be made tonight to submit this statement. He presented photos of all the issues: Roof, water damage to exterior and interior, ceiling and floor tiles, siding, parking lot too small, old heating equipment. Marilyn Bemis has questions about the approval process. Dave explains the program and that we are applying for a “core review of the entire building” and therefore they will accept the application. Jeni Landers moved:

**Resolved:** Having convened in an open meeting on April 3, 2023, prior to the SOI submission closing date, the Dennis-Yarmouth Regional School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated no later than April 14, 2023 for the Marguerite E. Small Elementary School located at 440 Higgins Crowell Road, West Yarmouth, MA 02673 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future.

Category 5: Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. The Marguerite E. Small Elementary School needs significant renovation work in all major systems. The building's exterior components including roofs, doors, windows, and masonry have all been cited as high-priority issues. The 2014 facilities audit and the updated study in February 2020 by Bureau Veritas identified the same issues along with possible structural settlement of the loading dock, interior air quality issues, leaking sanitary and heat piping, and the presence of asbestos containing materials. Additionally, the building lacks fire suppression and has multiple ADA requirement issues.

Category 7: Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements. Current capacity is reasonable, however classroom layouts and floor plans with a size of about 900 square feet limit the kinds of educational activities that would reflect best practices for the grades and specialized services that must be provided within this school;

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Dennis-Yarmouth Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Joe Glynn seconded the motion. The motion carries 7-0 by roll call vote:

Phillip Morris	yes
Marilyn Bemis	yes
Tomas Tolentino	yes
Joe Glynn	yes
Jeni Landers	yes
Jennifer Rose	yes
Joseph Tierney	yes

School Committee Liaisons to the Boards of Selectmen

Dennis: Jeni Landers – nothing to report.

Yarmouth: Joe Glynn acknowledges Carol Woodbury, Maria Lopes and David Flynn attending the last BOS meeting on April 21<sup>st</sup>. Carol and David did a great job presenting the 2024 Budget and thanks them.

FY 2024 Budget – David Flynn talks about the proposed 2024 Budget with the Yarmouth Town Meeting on April 25<sup>th</sup> being next on the Budget's timeline. With accompanying slides he recaps the assessment calculation and the way the State sets the minimum for each Town's contribution. He accounts for the excess and deficiency portion (or E&D). He and Carol are contemplating using some of the E&D to offset the Towns' assessments and he provides and breakdown. His thought is that it's potentially a way to give back to the towns without effecting the operating assessment. Joe Glynn thinks it's a great idea. Mrs. Woodbury counters by not wanting to set a



precedent by paying down debt for the towns year after year. She cautions that COVID took a lot away from our students and it is and will take years to recover from the educational time lost, therefore possibly needing more services. Jeni Landers thanks them for the time and thought that they put into this. She notes all the needs and challenges that our school district faces. She feels if we are going to use money that we've put aside, she would rather use it to help bring the district out of deficits from the pandemic and advance the district. Marilyn Bemis appreciates all that has been said. She wants the community to be more aware of what's going on and backs up the School Committee choices. Chair Tierney asks David Flynn to give more detail about the E&D. David explains our revenues: yearly such as solar credits vs one time grants or state reimbursements due to COVID. Chair Tierney cautions that we have one chance of getting the funds we need. We have to be careful and look to the future and not set a precedent by paying for the Towns as we have in the past. The E&D is the tax payers' money, but it belongs to the School.

Joe Glynn Moved to approve the Revised 2024 Budget that David Flynn proposed, using E&D funds of \$453,150 paying the Towns' assessed debt. Tomas Tolentino seconded the motion and discussion followed.

Chair Tierney thanks Carol Woodbury and David Flynn for revising the budget as the Town of Dennis asked them to. He cautions if the Committee votes on this tonight it can't be changed later. Marilyn Bemis wants to know if we can postpone this motion. Joe Glynn withdraws his motion in the spirit of re-addressing the E&D subject at a later date. Tomas Tolentino will not withdraw his second and wants to vote. Chair Tierney counsels that even if the finance committee of either town does not vote in favor of this budget it will still go to town meeting for a final vote. Jeni Landers counsels that a motion can't be withdrawn. Phil Morris moves to table the discussion and Marilyn Bemis seconds.

The motion carries 4-3 by roll call vote:

Phillip Morris	yes
Marilyn Bemis	yes
Tomas Tolentino	no
Joe Glynn	yes
Jeni Landers	no
Jennifer Rose	yes
Joseph Tierney	no

Chair Tierney called for a roll call vote on the original motion put forth by Joe Glynn. The motion is defeated 6-1. No determination tonight. The vote of March 6<sup>th</sup> stays in place.

Phillip Morris	no
Marilyn Bemis	no
Tomas Tolentino	no
Joe Glynn	yes
Jeni Landers	no
Jennifer Rose	no

Joseph Tierney no

(Phil Morris leaves the room temporarily)

**School Committee Business**

- A. **Superintendent Search** - Jeni Landers gives an update on the superintendent search committee. After a review of the letters of interest Joe Tierney appointed 10 people consisting of: Joe Tierney, Jeni Landers, Phil Morris, 3 Parents, one Administrator, one Teacher and one non-teacher Staff person. People are very interested in this. They had their first meeting tonight and made good progress. MASC is advising. Future meetings will be posted. They want a quick turnaround and everyone is really committed to getting the job done.

**Consent Agenda**

On a motion by Jeni Landers, seconded by Jennifer Rose and carried 6-1, Phil Morris was not present for the vote. The following items in the consent agenda were approved:

**Minutes**

March 20, 2023

**Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

**Calendars**

The upcoming calendars were included in the packet.

**Items Distributed at Meeting**

Ribbon Cutting Save the Date Flyer

**Public Comment**

Michelle Dunn wants to thank everyone for considering the educational needs of the District more specifically she notes the amount of EL students has increased dramatically and that is also something we need to consider.

**Adjournment**

At 8:28 p.m., on a motion by Jeni Landers, seconded by Joe Glynn, and carried unanimously 7-0; VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

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Luanne Kiley, Substitute Assistant Secretary

**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
Monday, April 24, 2023

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, April 24, 2023, at the Dennis-Yarmouth Regional School District Administration Offices in South Yarmouth, Massachusetts and virtually via Zoom.

Members Present: Joseph Tierney, Chairperson; Jeni Landers, Vice Chairperson; Jennifer Rose, Secretary (via Zoom); Tomas Tolentino, Treasurer; Phillip Morris; Marilyn Bemis; Joe Glynn (via Zoom).

Others Present: Carol Woodbury, Superintendent of Schools; David Flynn, Assistant Superintendent for Finance and Operations; Maria Lopes, Assistant Superintendent of Student Services and Instruction; Eileen Whalen, Recording Secretary to the School Committee; Michael Bovino, Principal, Dennis-Yarmouth Middle School; Timothy Blake, Principal, Dennis-Yarmouth Intermediate School; Pat Stone; James Plath; Vida Morris (via Zoom).

At 5:02 p.m., Joseph Tierney, Chairperson, called the meeting to order. Chair Tierney asked for a moment of silence to honor Dennis-Yarmouth Regional High School Principal Dr. Paul Funk who passed away suddenly on April 15, 2023. Superintendent Woodbury wished to thank the community for their outpouring of support.

**School Committee Business**

FY2024 Budget (Enc. 2)

Phillip Morris moved that the School Committee adopt an FY2024 budget of **\$76,019,508** with a **Dennis** operating assessment of \$18,645,546 and debt service of \$1,407,909 for a total Dennis assessment of \$20,053,455; and a

**Yarmouth** operating assessment of \$38,848,384 and debt service of \$2,153,969 for a total Yarmouth assessment of \$41,002,353; and a

Transfer from **E&D** of \$300,000

Joe Glynn seconded the motion and discussion followed. Mr. Flynn said that using the E & D funds requires a vote of the committee. Mr. Tolentino expressed concern that this may impact funds that may be needed to fix the M.E. Small School for instance. Chair Tierney said that the Capital Stabilization Fund is for that purpose. Marilyn Bemis and Phil Morris shared their concerns. Mr. Glynn feels that this sends a positive message of cooperation between the towns and the school district and thanked Mr. Flynn and the administration for their efforts. Jennifer Rose shares everyone's concern. Vice Chair Landers expressed that she has not changed her mind; her stance remains the same. Chair Tierney is in favor; if Yarmouth had asked it would have been discussed. Superintendent Woodbury said that it is a good compromise for this time.

Upon seeing no further discussion, Chair Tierney asked for a roll call vote on the motion on the table. The motion carries 5-2.

Jennifer Rose            yes  
Joe Glynn                yes  
Tomas Tolentino        no  
Phil Morris              yes  
Marilyn Bemis         yes  
Jeni Landers            no  
Joseph Tierney         yes

Superintendent Woodbury announced that she has appointed Kendra Bennett as the new high school principal. Chair Tierney extended congratulations on behalf of the Committee.

**Adjournment**

At 5:28 p.m., on a motion by Tomas Tolentino, seconded by Phillip Morris, and carried unanimously by roll call vote 7-0; it was

VOTED: To adjourn the meeting.

Tomas Tolentino            yes  
Phillip Morris              yes  
Marilyn Bemis              yes  
Jennifer Rose                yes  
Joe Glynn                    yes  
Jeni Landers                yes  
Joseph Tierney             yes

Minutes recorded and prepared by,

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Eileen M. Whalen, Assistant Secretary

# May 2023

April '23							June '23													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
2	3	4	5	6	7	8	1	2	3	4	5	6	7	8	9	10				
9	10	11	12	13	14	15	11	12	13	14	15	16	17	18	19	20	21	22	23	24
16	17	18	19	20	21	22	25	26	27	28	29	30								
23	24	25	26	27	28	29														
30																				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30		1	2	3	4	5	6
		SC Meeting 6:30					Ribbon Cutting DYIMS 10:30
7		8	9	10	11	12	13
14		15	16	17	18	19	20
		SC Meeting 6:30					
21		22	23	24	25	26	27
				1.5 hour early release all grades			
28		29	30	31	1	2	3
		Memorial Day					
4		5	Notes				

# June 2023

## May '23

S M T W T F S  
 1 2 3 4 5 6  
 7 8 9 10 11 12 13  
 14 15 16 17 18 19 20  
 21 22 23 24 25 26 27  
 28 29 30 31

## July '23

S M T W T F S  
 2 3 4 5 6 7 8  
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 16 17 18 19 20 21 22  
 23 24 25 26 27 28 29  
 30 31

Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
28		29		30		31		1		2		3	
4		5		6		7		8		9		10	
11		12		13		14		15		16		17	Graduation Day 10:00 a.m.
18		19		20		21		22		23		24	
25		26	Juneteenth Holiday No School	27		28		29		30	Last Day of School	1	
2		3											
													Notes