



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
AGENDA**

**Monday, March 14, 2022**

**Dennis-Yarmouth Regional High School Library  
210 Station Avenue  
South Yarmouth, Massachusetts 02664**

**6:30 p.m.**

**THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:**

**Channel 22 Live: <https://bit.ly/3IV5MVh>**

**YouTube Live: <https://bit.ly/3CGdOXR>**

**Members Present:**

Ms. Jeni Landers, Chairperson  
Mr. Joseph Tierney, Vice Chairperson  
Ms. Jennifer Rose, Secretary  
Mr. Phillip Morris, Treasurer  
Mr. Joe Glynn  
Ms. Marilyn Bemis  
Mr. Tomas Tolentino

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. David Flynn, Assistant Superintendent for Finance and Operations  
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction  
Grace LePain and Kristen Stagg, Student Representatives to the School Committee

**I. Open the Meeting (6:30 p.m.)**

**II. Reports**

D-YRSD School Committee Student Representatives – Grace LePain and Kristen Stagg  
Superintendent Report – Carol Woodbury  
Station Avenue Elementary School PBIS Team  
Joan Leitner and Laurie Richardson  
School Building Committee Report – Joseph Tierney  
Dennis-Yarmouth Intermediate-Middle School Update  
Mitch Miller, PMA  
Assistant Superintendent Report – David Flynn  
Perkins Eastman Amendment #7 (Enclosure 2)

Motion: I move that the School Committee vote to approve Amendment # 7 to the contract with Perkins Eastman, DPC in the amount of \$11,880 bringing the new total amount of the contract to \$9,120,030.00.

School Committee Liaisons to the Boards of Selectmen

**III. School Committee Business (Enclosure 3)**

Consent Agenda

**IV. Bills, Requisitions and Payroll**

**V. Calendars**

**VI. Public Comment**

**VII. Adjournment**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

|   |
|---|
| Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent |
|---|

**Consent Agenda (Enclosure 3)**

**The Superintendent recommends the School Committee approve the following items as presented:**

**Donations:**

Move to accept a large donation of hygiene products to the Mattacheese Middle School from the Social Concerns group of the Dennis Union Church.

Move to accept three sets of children's picture books to the district elementary schools from Ms. Dee Dee Beckwith of Marstons Mills.

Move to accept a Yashica FX-2 analog camera and accessories to the Dennis-Yarmouth Regional High School from Patricia Casey.

Move to accept two Ludwig Timpanis to the Mattacheese Middle School Music Department from Iain Ellis.

**Surplus:**

Move to declare as surplus 6 boxes of outdated curriculum items and 5 Smartboard Rovers at the Marguerite E. Small Elementary School as per Ms. Carlson's March 8, 2022 memo.

**Minutes:**

February 28, 2022

ENC. 2

# Dennis-Yarmouth Regional School District

296 Station Avenue, South Yarmouth, MA 02664

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David M. Flynn

Assistant Superintendent for Finance and Operations

Phone: (508) 398-7600 Fax: (508) 398-7622



DATE: February 28, 2022

TO: Carol Woodbury, Superintendent of Schools  
Dennis-Yarmouth Regional School Committee

RE: Perkins Eastman Amendment # 7

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The DYIMS Building Committee is in support of changing the design and layout of the service entrance to the Station Avenue Elementary School to expand the field size and to make it safer for the students while outside for gym, recess, etc. This increased scope will include additional landscape design, new landscape sketches, a crosswalk to the larger fields, and civil engineering services to reissue civil drawings to reflect changes. This amendment also includes costs to design and add irrigation to the JV field. Attached is Amendment # 7 to our contract with Perkins Eastman in the amount of \$11,880 for these changes in the design work.

**Motion:**

I move that the School Committee vote to approve **Amendment # 7** to the contract with **Perkins Eastman, DPC** in the amount of **\$11,880** bringing the new total amount of the contract to **\$9,120,030.00**.

DMF

# ATTACHMENT F

## CONTRACT FOR DESIGNER SERVICES

### AMENDMENT NO. 7

**WHEREAS**, the Dennis Yarmouth Regional School District ("Owner") and Perkins Eastman, DPC, (the "Designer") (collectively, the "Parties") entered into a Contract for Designer Services for the Mattacheese Middle School

**WHEREAS**, effective as of February 24, 2022 the Parties wish to amend the Contract:

**NOW, THEREFORE**, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Designer to perform services for the Design Development Phase, the Construction Phases, and the Final Completion Phase of the Project, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Designer shall be compensated by the Owner in accordance with the following Fee for Basic Services:

| <b>Fee for Basic Services:</b> | <b>Original Contract</b> | <b>After this Amendment</b> |
|--------------------------------|--------------------------|-----------------------------|
| Design Development Phase       | <u>\$2,200,000.00</u>    | <u>\$2,200,000.00</u>       |
| Construction Document Phase    | <u>\$2,660,000.00</u>    | <u>\$2,660,000.00</u>       |
| Bidding Phase                  | <u>\$ 710,000.00</u>     | <u>\$ 710,000.00</u>        |
| Construction Phase             | <u>\$3,040,000.00</u>    | <u>\$3,040,000.00</u>       |
| Completion Phase               | <u>\$ 225,000.00</u>     | <u>\$ 225,000.00</u>        |
| DOER Technical Grant           | <u>\$ 12,500.00</u>      | <u>\$ 12,500.00</u>         |
| Geo-Tech and Soil Services     | <u>\$ 100,000.00</u>     | <u>\$ 100,000.00</u>        |
| Athletic Field Design & CA     | <u>\$ 129,630.00</u>     | <u>\$ 141,510.00</u>        |
| Traffic Light Warrant Analysis | <u>\$ 31,020.00</u>      | <u>\$ 31,020.00</u>         |
| <b>Total Fee</b>               | <u>\$9, 108,150.00</u>   | <u>\$9,120,030.00</u>       |

This Amendment is a result of: Request from the Dennis Yarmouth Regional School District to add athletic field lighting, which had been explicitly excluded, to the scope of work; Town of Yarmouth permitting requirements (Zoning Board of Appeal hearings)

3. The Construction Budget shall be as follows:

Original Budget: \$93,744,492.00

Amendment to Designer Contract

Amended Budget

\$93,744,492.00

4. The Project Schedule shall be as follows:

Original Schedule:

Occupancy January 2023

Amended Schedule

No Change

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Designer have caused this Amendment to be executed by their respective authorized officers.

OWNER

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(print title)

By \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

DESIGNER

Daniel T. Colli, AIA

Principal

By \_\_\_\_\_

Date: December 30, 2021

February 23, 2022

Chad Crittenden  
PMA Consultants  
35 Braintree Hill Office Park, Suite 300  
Braintree, MA 02184

RE: Professional Services for Design through Construction  
Administration for revisions to Station Ave Elementary School  
service area, plus irrigation at the high school JV field.

Dear Chad,

On behalf of Traverse, CDW and PE, please find our proposal for additional landscape design and civil engineering services for the reconfiguration of the SAE service area entrance and the addition of a new crosswalk to the athletic fields, as well as for additional irrigation scope that was not included in the scope of our amendment Number 3 (June 14, 2021).

**Task 1 – Construction documents – Changes to Station Avenue  
Elementary School Service area**

- 1.1. Draft Sketch: TLA will prepare a sketch for internal design team review to ensure turning movements for vehicles entering service area (by Civil), owner requested extension of fencing, movement of service access and path connection from parking to Station Ave Elementary.
- 1.2. Landscape Plan: TLA will prepare a revised planting sketch that reflects the approval of the draft sketch.
- 1.3. Hardscape Plan and Layout Plan: TLA will prepare a revised hardscape sketch that reflects the approval of the draft sketch.
- 1.4. Project Administration/ Coordination: TLA, CDW and PE will each review a COR from the GC and provide the design team with an assessment of the proposed COR.
- 1.5. Construction Administration: No change to base contract. TLA assumes review referenced by these changes will be during regular site meetings. No additional site visits required.
- 1.6. Based on a new layout and configuration plan, to be provided by TLA, CDW will provide a new civil Layout & Materials (C-102.6), and Grading & Drainage (C-103.6) plan sheets, so that the full extents of the Station Ave Elementary School service area revisions can be captured together.
- 1.7. For the Civil Layout and Materials plan, CDW will take the provided layout plan, and check the configuration for adequate access for an AASHTO SU-40 vehicle, layout dimensions will be added, along with

Perkins Eastman  
Architects DPC

[PERKINSEASTMAN.COM](http://PERKINSEASTMAN.COM)

Boston  
Charlotte  
Chicago  
Dallas  
Dubai  
Guayaquil  
Los Angeles  
Mumbai  
New York  
Pittsburgh  
San Francisco  
Shanghai  
Stamford  
Toronto  
Washington DC

callouts for new bituminous paving, curbing, and other related materials. In addition to the service area revisions, a new pedestrian walkway will be added from the parking lot to the east, connecting to an existing walkway at the school, and will also include a new crosswalk to the athletic fields across the driveway to the north.

- 1.8. For the Grading and Drainage plan, CDW will provide new spot grades and contours to show the regrading of the repaved service area, new access road, new pedestrian sidewalk and the new handicap ramps for the crosswalk.

**Task 2 – Construction Documents Change to add irrigation to High School JV field**

- 2.1 Site Inspection: Travers's consultant, Aqueous, will review changes on-site with PMA and the Owner .
- 2.2 Construction Document Change: Aqueous will prepare revised irrigation plans for the JV baseball field, and details accordingly.
- 2.3 Construction Administration: No change to base contract. No additional site visits required.

**ASSUMPTIONS AND QUALIFICATIONS**

- A. PE includes meeting time for design (only), but no reissue of any architectural drawings.
- B. Permitting changes are not included in this proposal.
- C. There are no buried hazardous materials or contaminated soils in the project area. The Scope of Services does not include investigation to identify, or design services to mitigate, the presence of hazardous materials. If buried hazardous materials or contaminated soils are encountered in the project area, CDW can provide a separate fee proposal for hazardous materials.
- D. CDW does not anticipate the need for utility plan revisions. If a revised utility plan becomes necessary CDW will request an additional fee.
- E. No new Existing Conditions or Demolition and Erosion Control Plans will be revised or reissued.
- F. CDW's scope does not include updating any drainage calculations, as the access driveway and sidewalk revisions appear to be a minimal change.

**FEE**

For the above scope, we suggest an additional fee of **\$11,880** (Eleven thousand eight hundred eighty dollars and no cents). This breaks down as \$9,680 for Task 1 and \$2,200 for Task 2, including the contractual +10% subconsultant fees for PE to cover Project Management and administration.

The breakdown of the proposed fee by the tasks described above is as follows:



# PERKINS — EASTMAN

|                    |                |
|--------------------|----------------|
| <b>Task 1</b>      |                |
| Traverse           | \$3,500        |
| CDW                | \$5,300        |
| PE                 | \$0            |
| PE 10% M/U on subs | \$880          |
| <b>subtotal</b>    | <b>\$9,680</b> |

|                    |                |
|--------------------|----------------|
| <b>Task 2</b>      |                |
| Traverse           | \$2,000        |
| PE 10% M/U on subs | \$200          |
| <b>subtotal</b>    | <b>\$2,200</b> |

We appreciate the opportunity to continue to be of service to the Dennis Yarmouth Regional School District. If this proposal meets your expectations, please sign below and return to me.

Best Regards,

PERKINS EASTMAN, DPC



Daniel T. Colli, AIA, LEED AP BD&C  
Principal

\* Information and recommendations developed are based on sources deemed reliable, including the CDC and OSHA. Perkins Eastman & its consultants makes no guarantees, representations or warranties of any kind, expressed or implied, regarding the information, suggestions, or recommendations, including, but not limited to, warranties of content, accuracy and reliability. There is no guarantee that implementing these re-entry measures will decrease or eliminate the risks of spreading infectious disease and viruses. Each district's plan for coming back to school is at its own risk and must be tailored to its own discretion, criteria, values, tolerance of risk, and the needs of its staff, students, parents, invitees and guests. The various requirements for re-entry plans will be dictated by federal, state, city and/or local level governments and each district will have to operate in compliance with applicable laws, codes, rules and regulations. Because requirements and guidelines are constantly changing, districts must monitor developments including developments in scientific studies, and consult with its legal counsel and insurance advisors for advice based on its own specific circumstances regarding school re-entry plans.

CC: Robert Bell, Steven Holmes

**ACCEPTED BY:**

\_\_\_\_\_  
NAME / TITLE

\_\_\_\_\_  
DATE

Attachments:

- TLA proposal dated 02-08-22
- CDW proposal dated 02 10-22



# TRAVERSE

landscape architects

February 8, 2022

Mr. Daniel Colli  
Perkins Eastman  
20 Ashburton Place  
Boston, MA

**RE: Professional Landscape Architectural Services for Design through Construction Administration of revisions along the Station Ave Elementary School service area and added irrigation at the high school JV field.**

Dear Mr. Colli:

Traverse Landscape Architects Athletics is pleased to offer this proposal for landscape architectural design services for the above-mentioned project.

## I PROJECT UNDERSTANDING

It is our understanding that we will be working directly for Perkins Eastman. This proposal is for Design through Construction Administration for additional landscape required based on the Owner directed clearing outside of the contract documents.

## II ASSUMPTIONS

- Same as Base Contract

## III EXCLUSIONS

- Grading and Drainage changes are not included in this proposal.
- Permitting changes are not included in this proposal.

## IV SCOPE OF SERVICES

### Task 1 - Construction Documents Change to Station Ave Elementary Service Area

- 1.1 Draft Sketch:** Traverse will prepare a sketch for internal design team review to ensure turning movements for vehicles entering service area (by Civil), owner requested extension of fencing, movement of service access and path connection from parking to Station Ave Elementary.
- 1.2 Landscape Plan:** TLA will prepare a revised planting sketch that reflects the approval of the draft sketch.
- 1.3 Hardscape Plan and Layout Plan:** TLA will prepare a revised hardscape sketch that reflects the approval of the draft sketch.
- 1.4 Details:** No change to base contract.
- 1.5 Technical Specifications:** No change to base contract.
- 1.6 Project Administration/ Coordination:** TLA will review a change order from the contractor and provide the design team with our recommendation.
- 1.7 Construction Administration:** No change to base contract. TLA assumes review referenced by these changes will be during regular site meetings. No additional site visits required.

#### Deliverables:

- Sketch to determine we are meeting Owner expectations and for Civil review.
- Final formal sketches in Bulletin form.

Services:

- Change order review

**Task 2 - Construction Documents Change to add irrigation to High School JV Field**

- 2.1 **Site Inspection:** Our consultant will review changes on-site with PMA and the Owner (Completed x/x/2022)
- 2.2 **Construction Document Change:** Aqueous will prepare revised irrigation plans and details accordingly.
- 2.3 **Construction Administration:** No change to base contract. TLA assumes review referenced by these changes will be during regular site meetings. No additional site visits required.

**IV FEES**

Our fee structure for the above-outlined scope of work is as follows:

|  |                   |
|--|-------------------|
| Task 1 - Construction Documents Change for Sta. Ave. Elem. | \$3,500.00        |
| Task 2 - Construction Document Change to expand irrigation | \$2,000.00        |
| <b>Total</b>   | <b>\$5,500.00</b> |

Additional services, if required and approved, will be by supplemental agreement or billed at the following hourly rates:

|                           |       |
|---------------------------|-------|
| Principal                 | \$125 |
| Senior Associate          | \$105 |
| Associate                 | \$ 95 |
| Senior Landscape Designer | \$ 85 |
| Landscape Designer        | \$ 75 |
| Visualization             | \$ 85 |
| Clerical                  | \$ 45 |

If this proposal is acceptable to you, kindly indicate so by signing in the space provided and returning a copy to me. We will begin work immediately upon receipt of notification to proceed.

Traverse Landscape Architects appreciates this opportunity to be of service to Perkins Eastman. If you have any question or comments, please feel free to give me a call at (401) 383-4950.

Sincerely,  
Traverse Landscape Architects, LLC



Kris M. Bradner  
Principal

Accepted for  
PERKINS EASTMAN

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please Print Name



**CDW CONSULTANTS, INC.**  
CIVIL & ENVIRONMENTAL ENGINEERS

February 10, 2022

Mr. Daniel Colli  
Perkins Eastman  
20 Ashburton Place Floor 8  
Boston, MA 02108

RE: Additional Professional Civil Engineering Services for  
Dennis-Yarmouth Intermediate/Middle School  
296 Station Ave, South Yarmouth, MA

Dear Mr. Colli:

CDW Consultants, Inc. (CDW) is pleased to present Perkins Eastman with our proposal for additional civil engineering services for the Dennis-Yarmouth Intermediate/Middle School on Station Road in South Yarmouth, MA. The proposal is to revise the access way and rear service area for the Station Ave Elementary School as it relates to the Dennis-Yarmouth Intermediate/Middle School project. Our proposal includes a Scope of Services, Schedule of Services, Fee for Services, Additional Services, Assumptions, and Terms of Conditions.

### **SCOPE OF SERVICES**

#### Task 1. Station Ave Elementary School Service Area

Based on a new layout and configuration plan, to be provided by Traverse Landscape architect, CDW will provide a new Layout & Materials (C-102.6), and Grading & Drainage (C-103.6) plan sheets, so that the full extents of the Station Ave Elementary School service area revisions can be captured together.

Specifically, for the Layout and Materials plan, CDW will take the provided layout plan, and check the configuration for adequate access for an AASHTO SU-40 vehicle, layout dimensions will be added, along with callouts for new bituminous paving, curbing, and other related materials. In addition to the service area revisions a new pedestrian walkway will be added from the parking lot to the east, connecting to an existing walkway at the school, and will also include a new crosswalk to the athletic fields across the driveway to the north.

For the Grading and Drainage plan, CDW will provide new spot grades and contours to show the regrading of the repaved service area, new access road, new pedestrian sidewalk and the new handicap ramps for the crosswalk.

The above changes will be clouded and issued with a new Bulletin # and revision date.

### **SCHEDULE OF SERVICES**

CDW will commence work on this project upon receipt of written authorization and will proceed in accordance with the project schedule.



**FEE FOR SERVICES**

For this project, as defined in SCOPE OF SERVICES, compensation shall be a lump sum fee, to be billed at 100% at the completion of this additional service.

|   |                        |
|---|------------------------|
| <u>Task 1. Station Ave Elementary School Service Area</u> | \$ 5,300               |
| <b>TOTAL LUMP SUM FEE</b>                                 | <b><u>\$ 5,300</u></b> |

**ADDITIONAL SERVICES**

Additional work will be completed at our standard labor rates plus approved expenses upon written authorization to proceed.

**ASSUMPTIONS**

CDW assumptions for this project include:

1. The fee estimate includes only those items and to the extent defined herein, CDW may request an additional fee for any additional changes not covered by this scope.
2. There are no buried hazardous materials or contaminated soils in the project area. The Scope of Services does not include investigation to identify, or design services to mitigate, the presence of hazardous materials. If buried hazardous materials or contaminated soils are encountered in the project area, CDW can provide a separate fee proposal for hazardous materials.
3. Retaining walls which require a stamped structural engineered plan are not include in the Scope of Services.
4. Landscaping or site lighting plan changes are not included in CDW scope.
5. CDW does not anticipate the need for utility plan revisions. If a revised utility plan becomes necessary CDW will request an additional fee.
6. No new Existing Conditions or Demolition and Erosion Control Plans will be revised or reissued.
7. CDW's scope does not include updating any drainage calculations, as the access driveway and sidewalk revisions appear to be a minimal change.
8. All drawing reproduction will be conducted by the Client.

**TERMS AND CONDITIONS**

CDW will accept applicable Terms and Conditions of the Contract for Designer Services (i.e. the Prime Agreement) between the Dennis-Yarmouth School District and Perkins Eastman.

If you have any questions, please do not hesitate to contact Eric Wilhelmsen at extension 26. We look forward to working with you on this important project. Thank you for your confidence in CDW Consultants, Inc.

Very truly yours,

AGREED AND ACCEPTED

Eric Wilhelmsen  
Associate Principal

By: \_\_\_\_\_

Date: \_\_\_\_\_



# Mattacheese Middle School

400 Higgins Crowell Road  
West Yarmouth, MA 02673

Telephone: 508-778-7979 Fax: 508-778-7987

ENC. 3



**Michael Bovino**  
Principal

**Holly Burns**  
**Elijah Switzer**  
Assistant Principals

To: Carol Woodbury  
Superintendent

From: Michael Bovino  
Principal

RE: Acceptance of Donations

Date: March 2, 2022



Mattacheese Middle School would like to thank the Social Concerns group from Dennis Union Church for the large donation of feminine hygiene products.

Michael Bovino  
Principal

## Book Donation

1 message

Dee Dee Beckwith

To: whalene@dy-regional.k12.ma.us

Mon, Mar 7, 2022 at 1:04 PM

Good Afternoon Ms. Whalen -

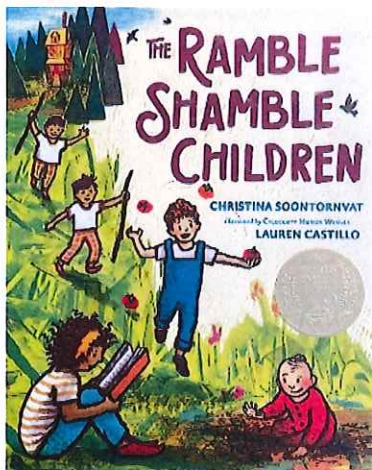
My name is Dee Dee Beckwith - DY '83. My sister Robin who graduated in '77 - I believe second in her class. I did not!!! Hee Hee Anyway - Robin passed away 5 years ago and every year her husband nominates a Picture Book in her honor. Here is this year's nomination:



## The 2022 Robin Smith Picture Book Prize

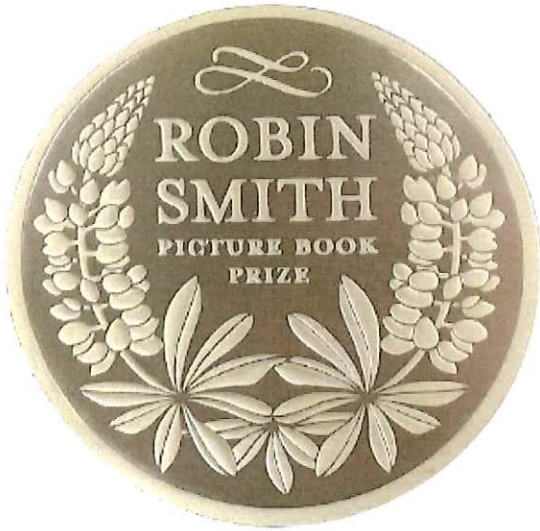
by Dean Schneider

Jan 31, 2022 | Filed in [Blogs](#)



This is the fifth annual Robin Smith Picture Book Prize. My wife, Robin — teacher, writer, conference speaker, children's book committee regular, and co-founder of Calling Caldecott — died of cancer in 2017. I am heartened that this prize in her honor represents so much of Robin's spirit. The five years' worth of selections is a wonderful gift for teachers and parents looking for a small, curated sample of some of the best picture books from the last five years, books Robin would have loved and would have read aloud with great enthusiasm from the rocking chair in her second-grade classroom. From 2017 until now, the books are *The Wolf, the Duck & the Mouse* by Mac Barnett and illustrated by Jon Klassen, *Hello Lighthouse* by Sophie Blackall, *River* by Elisha Cooper, and *The Blue House* by Phoebe Wahl.

And, now: *The Ramble Shamble Children* by Christina Soontornvat and illustrated by Lauren



And these cool stickers are new this year. I have purchased 3 sets of the five books nominated. I would love to donate them to the 3 elementary schools in your district. In the past I have donated books to the Barnstable Schools (because I work for BPS) but I thought it best this year to donate to the school Robin went to. Robin was a second grade teacher in Nashville. She was larger than life at her school. She loved books, especially Children's picture books.

I have the books and each one has a nice gold sticker. Can I drop them off at your office? Or can you suggest how I should get the books to the 3 schools?

Thanks so much,

Dee Dee

--  
--





**Dennis-Yarmouth Regional High School**

210 Station Avenue

South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE  
(508) 398-7630  
FAX: 398-7635

GUIDANCE & COUNSELING  
(508) 398-7650  
FAX: 398-7602

**PAULA A. FUNK**  
Principal

**JOSHUA S. CLARKIN**  
**JENNIFER A. GOVONI**  
**MARY B. O'CONNOR**  
Assistant Principals

**ELIZABETH AMBROSINI**  
**CRAIG EVANS**  
Dean of Students

**MEMORANDUM**

**TO:** Carol Woodbury  
Superintendent of Schools

**FROM:** Dr. Paul A. Funk  
Principal

**DATE:** March 9, 2022

**RE:** Donation

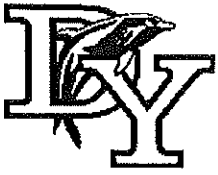


The following person has made a donation to our school:

| <u>Donor</u>   | <u>Gift</u>   | <u>Value</u> |
|----------------|---|--------------|
| Patricia Casey | Yashica FX-2 analog (film) camera and 135 mm and 50 mm lenses EX-14 flash and Marumi filter | \$65.00      |

On behalf of our students, I ask that you accept this gift. Thank you.

PAF/jdp



**Dennis-Yarmouth Regional High School**

210 Station Avenue

South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE  
(508) 398-7630  
FAX: 398-7635

GUIDANCE & COUNSELING  
(508) 398-7650  
FAX: 398-7602

PAULA A. FUNK  
Principal

JOSHUA S. CLARKIN  
JENNIFER A. GOVONI  
MARY B. O'CONNOR  
Assistant Principals

March 9, 2022

ELIZABETH AMBROSINI  
CRAIG EVANS  
Dean of Students

Mrs. Patricia Casey  
c/o DY High School  
210 Station Avenue  
South Yarmouth, MA 02664

Dear Patty,

On behalf of the Dennis-Yarmouth Regional High School, I would like to extend my sincere appreciation and gratitude for your generous donation to the DYRHS Art/Photography Department, valued at approximately \$65.00. The donation of the Yashica FX-2 analog (film) camera and 135 mm and 50mm lenses, EX-14 flash and Marumi filter will provide a multitude of opportunities for our students.

Thank you for your ongoing support and generosity.

Respectfully,

Dr. Paul A. Funk, Ed. D.  
Principal

PAF/jdp

cc: Carol A. Woodbury, Superintendent



# Mattacheese Middle School

400 Higgins Crowell Road  
West Yarmouth, MA 02673  
Telephone: 508-778-7979 Fax: 508-778-7987



**Michael Bovino**  
Principal

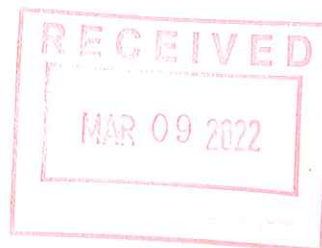
**Holly Burns**  
**Elijah Switzer**  
Assistant Principals

To: Carol Woodbury  
Superintendent

From: Michael Bovino  
Principal

RE: Acceptance of Donations

Date: March 8, 2022



Mattacheese Middle School would like to thank Iain Ellis for donating two (2) Ludwig Timpanis (26" & 29") to the music department.

Michael Bovino  
Principal

# Marguerite E. Small Elementary School

Carol Mahedy  
Principal



Date: March 8, 2022

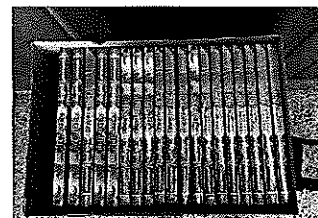
To: Carol Woodbury  
Superintendent

From: Shannon S. Carlson  
Assistant Principal

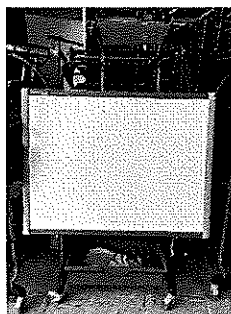
Re: Marguerite E. Small Elementary School

I would like to declare the following items as surplus:

- Past Curriculum items that are no longer used (6 boxes)



- SmartBoard Rovers (5)



Thank you.

  
Shannon S. Carlson

**Dennis-Yarmouth Regional School District**  
**"Empowering each student to achieve excellence with integrity in a changing world."**

<http://dy-regional.k12.ma.us/marguerite-e-small-elementary-school>  
440 Higgins Crowell Road, West Yarmouth, MA 02673-5211  
Phone: 508.778.7975 Fax: 508.778.4456

**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
Monday, February 28, 2022

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, February 28, 2022, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer; Jennifer Rose, Secretary; Joe Glynn; Tomas Tolentino; and Marilyn Bemis.

Others Present: Carol Woodbury, Superintendent of Schools; Maria Lopes, Assistant Superintendent of Student Services and Instruction; David Flynn, Assistant Superintendent for Finance and Operations; Eileen Whalen, Recording Secretary to the School Committee; Grace LePain and Kristen Stagg, Student Representatives to the School Committee; Betsy Pontius, Director of STEM; Michael Bovino, Principal, Mattacheese Middle School; Tim Blake, Principal, Nathaniel Wixon School.

At 6:30 p.m., Jeni Landers, Chairperson, called the meeting to order.

On a motion by Joseph Tierney, seconded by Joe Glynn, and carried by roll call vote 7-0, it was:

VOTED: That the Dennis-Yarmouth Regional School Committee enter into Executive Session, and return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (DYEA Negotiations).

|                 |     |
|-----------------|-----|
| Marilyn Bemis   | yes |
| Tomas Tolentino | yes |
| Joseph Tierney  | yes |
| Joe Glynn       | yes |
| Phillip Morris  | yes |
| Jennifer Rose   | yes |
| Jeni Landers    | yes |

At 7:08 p.m., Chair Landers reopened the public session.

**Reports:**

DYRSD School Committee Student Representatives – Grace LePain and Kristen Stagg

Grace reported on the happenings at the high school. They are just getting back from February vacation. Alayna Rooney has been accepted to Stonehill where she will play volleyball. The Holly Young memorial volleyball tournament will take place on the half days, March 8<sup>th</sup> and March 10<sup>th</sup>. The National Honor Society is continuing after school activities with Wixon students. The NHS Blood Drive is March 18<sup>th</sup>. Kristen reported that class fundraisers are in full gear especially during the gap between winter and spring sports. The spring musical, *The Addams Family*, should be very entertaining.

School Building Committee Report – Joseph Tierney

Mr. Tierney reported that the project is still on time and on budget.

School Committee Liaisons to the Boards of Selectmen

Dennis: No report.

Yarmouth: No report.

Mr. Tierney let everyone know about the St. Patrick's Day Parade coming up on Saturday at 11:00. Lots of D-Y students will be participating.

Assistant Superintendent Report – David Flynn

Approval of FY23 Budget

Mr. Flynn reviewed the PowerPoint presentation which had been reviewed at prior meetings including Cherry Sheets, Chapter 70, Net State Aid, Minimum Contributions, Per Pupil Expenditures, Budget Priorities, and DESE Function Codes. Joseph Tierney moved that the School Committee adopt an FY23 budget of \$71,776,209 with a Dennis operating assessment of \$18,002,177 and debt service of \$1,202,084 for a total assessment of \$19,204,261 and a Yarmouth operating assessment of \$37,869,165 and debt service of \$1,923,270 for a total Yarmouth assessment of \$39,792,435. The motion was seconded by Joe Glynn and discussion followed. Mr. Morris asked if this information has been shared with the Finance Committees in Dennis and Yarmouth. Mr. Flynn said he had attended the recent Yarmouth Finance Committee meeting but no meetings with Dennis yet. Joe Glynn asked about presenting to the towns. Mr. Flynn said official memos will be given to the towns once the school committee votes the budget. At the end of discussion, Chair Landers called for a roll call vote. The motion passes unanimously, 7-0.

|                 |     |
|-----------------|-----|
| Phil Morris     | yes |
| Marilyn Bemis   | yes |
| Tomas Tolentino | yes |
| Joe Glynn       | yes |
| Jennifer Rose   | yes |
| Joseph Tierney  | yes |
| Jeni Landers    | yes |

Mr. Flynn gave a brief overview of the Capital Stabilization Fund which the committee had voted to establish at a prior meeting. He explained that the Department of Revenue can be contacted for a reversal of the transfer if something unexpected occurs. Superintendent Woodbury said that they are weaning off of using Excess & Deficiency for recurring expenses. Tomas Tolentino moved that the School Committee vote to amend its FY 2022 Operating Budget by increasing Line Item "150-90-70-983-9999 Transfer to Capital Stabilization Fund" by \$2,500,000. This amendment is to be appropriated by a transfer from Excess & Deficiency Fund Balance and will not affect the FY 2022 assessments to the member towns. The motion was seconded by Marilyn Bemis and a brief discussion followed. Mr. Flynn gave a brief explanation of different types of capital expenses. Chair Landers called for a roll call vote; the motion passes unanimously 7-0.

|                 |     |
|-----------------|-----|
| Phil Morris     | yes |
| Marilyn Bemis   | yes |
| Tomas Tolentino | yes |
| Joe Glynn       | yes |
| Jennifer Rose   | yes |
| Joseph Tierney  | yes |
| Jeni Landers    | yes |

Superintendent Report – Carol Woodbury

Superintendent Woodbury reported that this was the first day of optional masking in schools; everything seems to have gone very well. She reported that the information about optional masking on school buses came to her via email from DESE on Sunday morning. Later that day she sent a message to families via phone, text, and email.

## **School Committee Business**

### **Naming of New School**

Mrs. Woodbury reminded the Committee that there have been two School Committee meetings regarding the naming of the new school including a public hearing. Mr. Glynn asked if there has been any additional input; there has not. On a motion by Joseph Tierney, seconded by Jennifer Rose, and carried unanimously by roll call vote it was

VOTED: That the new district school be named the Dennis-Yarmouth Intermediate Middle School.

|                 |     |
|-----------------|-----|
| Phil Morris     | yes |
| Marilyn Bemis   | yes |
| Tomas Tolentino | yes |
| Joe Glynn       | yes |
| Jennifer Rose   | yes |
| Joseph Tierney  | yes |
| Jeni Landers    | yes |

### **Naming of the Auditorium in the New School**

Mr. Tierney feels strongly that the auditorium in the new school be named after Mr. Jenks. He said that he had talked to Brenda Jenks today; she is very humbled that the school committee is considering this honor for Ken. Phil Morris added that Ken's countless contributions to both towns will be permanently remembered in this way. Chair Landers likes that the auditorium is a place where the public will go for town meetings, plays, etc. and that this recognition is a wonderful tribute to Ken. On a motion by Joe Tierney, seconded by Phil Morris, and carried unanimously 7-0 it was

Voted: That the auditorium of the new school be named the Kenneth T. Jenks Performing Arts Center.

### **Consent Agenda:**

On a motion by Marilyn Bemis, seconded by Phillip Morris, and carried unanimously 7-0, it was VOTED: To approve the following items as presented in the Consent Agenda:

### **Minutes**

February 7, 2022

February 16, 2022

### **Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

### **Calendars**

The upcoming calendars were included in the packet.

### **Information Item (Enclosure)**

The superintendent referenced the information item included in the packet regarding Nathaniel Wixon Librarian Elena Schuck being named Southeast Co-Chair of the 2021-2022 Executive Board of the Massachusetts School Library Association. This is quite an honor and a testament to Ms. Schuck. Mr. Tierney recalled that in the past during times of budget issues Ms. Schuck was a real inspiration adding that she feels very strongly about her role as a librarian.

Chair Landers took an opportunity to acknowledge Principal Tim Blake, who was in attendance, on his work with the Dennis-Yarmouth Youth Lacrosse team.

**Public Comment**

None.

**Adjournment**

At 7:52 p.m., on a motion by Joseph Tierney, seconded by Joe Glynn, and carried unanimously 7-0; it was

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

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Eileen M. Whalen, Assistant Secretary

DRAFT



# March 2022

**February '22**    **April '22**  
 S M T W T F S    S M T W T F S  
 1 2 3 4 5        1 2  
 6 7 8 9 10 11 12    3 4 5 6 7 8 9  
 13 14 15 16 17 18 19    10 11 12 13 14 15 16  
 20 21 22 23 24 25 26    17 18 19 20 21 22 23  
 27 28                      24 25 26 27 28 29 30

| Sunday | Monday   | Tuesday   | Wednesday  | Thursday   | Friday | Saturday |
|--------|--|---|--|--|--------|----------|
| 27     | 28   | 1   | 2  | 3  | 4      | 5        |
| 6      | 7  | 8<br>Parent-Teacher<br>Conferences<br>Early Release Day | 9  | 10<br>Parent-Teacher<br>Conferences<br>Early Release Day | 11     | 12       |
| 13     | 14<br>School Committee<br>D-Y High School<br>6:30 p.m. | 15  | 16<br>Community Forum<br>Dr. Kalise Wornum<br>D-Y High School<br>6:30 p.m. | 17   | 18     | 19       |
| 20     | 21   | 22  | 23   | 24   | 25     | 26       |
| 27     | 28<br>School Committee<br>D-Y High School<br>6:30 p.m. | 29  | 30<br>Concert Band<br>& Strings Concert<br>D-Y High School<br>7:00 p.m.    | 31   | 1      | 2        |
| 3      | 4  | Notes   |  |  |        |          |

# April 2022

March '22

S M T W T F S  
 1 2 3 4 5  
 6 7 8 9 10 11 12  
 13 14 15 16 17 18 19  
 20 21 22 23 24 25 26  
 27 28 29 30 31

May '22

S M T W T F S  
 1 2 3 4 5 6 7  
 8 9 10 11 12 13 14  
 15 16 17 18 19 20 21  
 22 23 24 25 26 27 28  
 29 30 31

| Sunday | Monday   | Tuesday              | Wednesday  | Thursday             | Friday                         | Saturday |
|--------|--|----------------------|--|----------------------|--------------------------------|----------|
| 27     | 28   | 29                   | 30   | 31                   | 1                              | 2        |
| 3      | 4  | 5                    | 6  | 7                    | 8                              | 9        |
| 10     | 11<br>School Committee<br>D-Y High School<br>6:30 p.m. | 12                   | 13   | 14                   | 15<br>Good Friday<br>No School | 16       |
| 17     | 18<br>Patriot's Day<br>April Vacation                  | 19<br>April Vacation | 20<br>April Vacation   | 21<br>April Vacation | 22<br>April Vacation           | 23       |
| 24     | 25<br>School Committee<br>D-Y High School<br>6:30 p.m. | 26                   | 27<br>Community Forum<br>Dr. Kalise Wornum<br>D-Y High School<br>6:30 p.m. | 28                   | 29                             | 30       |
| 1      | 2  | Notes                |  |                      |                                |          |