



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE AGENDA**

**Monday, February 12, 2024**

**Dennis-Yarmouth Intermediate/Middle School  
286 Station Avenue  
South Yarmouth, Massachusetts 02664**

**6:30 p.m.**

**THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:**

**Channel 22 Live: <https://bit.ly/3IV5MVh>**

**YouTube Live: <https://bit.ly/3CGdOXR>**

**Members:**

Ms. Jeni Landers, Chairperson  
Ms. Jennifer Rose, Vice Chairperson  
Ms. Marilyn Bemis, Secretary  
Mr. Tomas Tolentino, Treasurer  
Mr. Joseph Tierney  
Mr. Phillip Morris  
Mr. Joe Glynn

**Administration**

Dr. Marc J. Smith, Superintendent of Schools  
Mr. David Flynn, Assistant Superintendent for Finance and Operations  
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction  
Rose-Anna Joachim, Student Representative to the School Committee  
Isabella Power, Student Representative to the School Committee

**I. Open the Meeting (6:30)**

**II. Reports**

- i. Student Representatives Report – Rose-Anna Joachim and Isabella Power
- ii. FY25 Budget Update  
Superintendent Marc Smith and Assistant Superintendent David Flynn

**III. Subcommittee, Representatives, Liaison Report**

- i. School Building Committee Report – Joseph Tierney
- iii. School Committee Liaisons to the Boards of Selectmen

**IV. Superintendent's Evaluation**

Superintendent Marc Smith  
Mid-Cycle Progress Update

**V. Superintendent's Report**

i. Recognition of Donations and Acknowledgments

ii. Revised School Year Calendar 2023-2024

Motion: Move to approve a revised School Year Calendar 2023-2024 as per Dr. Smith's February 12, 2024 memo which is included in the packet.

**VI. School Committee Business (Enclosure 6)**

Consent Agenda

**VII. Bills, Requisitions and Payroll**

**VIII. Calendars (Enclosure 8)**

**IX. Public Comment**

**X. Adjournment**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Dr. Marc J. Smith, Superintendent
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**Consent Agenda (Enc. 6)**

**The Superintendent recommends the School Committee approve the following items as presented:**

**Donation:** Move to accept a donation of personal care items to Dennis-Yarmouth High School from the Yarmouth Rotary Club as per Mrs. Bennett's February 5, 2024 memo.



# Marc J. Smith, Ed. D.

Superintendent Evaluation  
Mid-Year Progress Report  
February 12, 2024



# 2023-2024 Approved Goals

## *Professional Practice*

**Goal 1: New Superintendent Induction Program (NSIP)** - Develop skills in strategy development, data analysis, and instructional leadership by actively engaging in the first year of the New Superintendent Induction Program.

## *Student Learning*

**Goal 2: Math Curriculum Implementation K-12** - Support the implementation of new Math Curriculum across the district by instituting learning walks with the instructional leadership team focused on establishing key instructional practices that impact student learning.

## *District Improvement*

**Goal 3: Effective Entry and Direction Setting** - Assess the district's most critical needs and identify the strategies and goals that will address those needs most effectively along with measures that will be used to assess progress through a process that engages key stakeholder groups.

**Goal 4: District & School Safety Planning** - Establish and lead a team made up of staff from Police and Fire from both Yarmouth and Dennis as well as school staff to review and revise all school safety protocols and procedures as well identify areas for improvement and future capital, facilities, and systems needs.

## Goal # 1 - New Superintendent Induction Program (NSIP)

- I have been participating in monthly NSIP sessions. These meetings have been an invaluable professional learning experience for me as a new superintendent. Sessions have supported both my entry planning work (Goal # 3) as well as to develop my overall leadership skills as a new superintendent. Sessions have focused on topics such as collecting see, hear, and count data from a variety of stakeholders, exploring equity issues within the district, developing political acumen, and strategic planning.
  - [NSIP Resource Document](#)
  - November [Virtual Agenda](#)
  - December [In-Person Agenda](#)
- I meet 1-2 times a month with my coach. These meetings are either on-site here in D-Y or virtual. The meetings are an opportunity for me to get feedback on my leadership from an experienced superintendent. In addition, my coach has provided me with feedback on public messaging prior to publication and connected me with resources beyond the school district. My coach attends learning walks with me in schools and sits in on leadership team meetings signalling to the leadership team that I am continuing to learn and receive feedback.
  - September [Coaching Agenda](#)
  - November [Coaching Agenda](#)
  - February [Coaching Agenda](#)

## Goal # 2 - Math Curriculum Implementation K-12

- This year, I have monitored and assessed the implementation of our K-12 math curriculum implementation by working closely with the Director of STEM to implement learning walks in the district. Supporting the Director's organization and facilitation of the walks, I have participated in each and established the expectations for the leadership team regarding their participation. These learning walks have allowed me to support principals and other instructional leaders in conversations regarding instructional practices within our district. We have calibrated our expectations and developed plans to ensure common instructional practices for all students and action steps to support teachers in progressing towards those consistent practices.
  - October Learning Walk [Schedule](#)
  - November Learning Walk [Schedule](#)
- At the beginning of the year, I established several meeting structures. One of those was the D-Y Instructional Leadership Team (DYLT). This group is comprised of principals and central office leaders who are responsible for supporting instruction in a wide variety of ways within our district. This group meets twice a month, and the majority of these meetings have been dedicated to the development of these instructional leaders in supporting the implementation of the new math curriculum. Setting aside time for the professional development of our leadership team is another way that, as superintendent, I am supporting the implementation of the math curriculum.

## Goal # 3 - Effective Entry & Direction Setting

- During the first 6+ months as superintendent, I have been meeting with a wide variety of stakeholders. This has included meetings with faculty groups, families, leaders, School Committee members, and community members. These meetings and conversations have been an excellent way for me to collect a plethora of qualitative data on the districts strengths and areas for growth. In meeting with families, I have worked to remove barriers by ensuring that translation is present as well as holding sessions over Zoom so that transportation and childcare are not barriers to participation. Additionally, I have created surveys to collect additional information from stakeholder groups.
  - Staff Focus Group [Questions](#)
  - Parent Sessions - [Translators Email Correspondence](#)
  - School Choice [Letter](#) & [Survey](#)
- In addition to qualitative data analysis, entry work has involved analysis of a wide variety of quantitative pieces of data. This has included, but not been limited to, MCAS data, NWEA MAP data, staffing data, financial data, enrollment data, and SAT data.
  - School Committee [MCAS Presentation](#)
  - Budget [Presentations](#)
- Entry Findings Report (in coming months) will provide a summary of all that I have learned; however, both sources of data actively inform decision-making as superintendent and in my expectations with the leadership team.

## Goal # 4 - District & School Safety Planning

- In October 2023, with the help of the Chiefs of Police and Fire from both towns, I was able to establish a joint school safety team made up of personnel from the schools and public safety staff from both towns and both departments. The team meets monthly. We started using the Massachusetts Chiefs of Police [School Safety Guide](#) to assess our current policies and practices as a district. Using that framework, we determined our first two areas of action as a team for aligning district-wide policies and practices. Additionally, we have identified a need for an incident command structure within our schools as well as training for key personnel in this FEMA supported system.
- Next steps for the group involve identifying roles within the incident command structure and the training they will need to be successful. The team will then develop a training plan.
  - November [Agenda](#)
  - January [Agenda](#)





# **Dennis Yarmouth Regional School District**

## **Office of the Superintendent**

296 Station Avenue, South Yarmouth, Massachusetts 02664

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Phone: (508) 398-7600 Fax: (508) 398-7622

**To:** Dennis-Yarmouth Regional School Committee

**From:** Marc J. Smith, Ed. D.  
Superintendent

**Date:** February 12, 2024

**Re:** School Year Calendar 2023-2024

It has been brought to my attention that School Year Calendar 2023-2024 incorrectly shows June 25, 2024 as the last day of school (including 5 snow days). The correct last day is June 26, 2024 with 5 snow days.

I have attached for your approval a revised School Year Calendar 2023-2024 listing June 26, 2024 as the last day of school with 5 snow days.

Thank you.

MJS/emw



# Dennis-Yarmouth Regional School District 2023-2024 School Calendar

**Draft**

August							September (18 days)							October (20 days)							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5		3	4	5	6	7	8	9	1	2	3	4	5	6	7
6	7	8	9	10	11	12	10	11	12	13	14	15	16	8	9	10	11	12	13	14	
13	14	15	16	17	18	19	17	18	19	20	21	22	23	15	16	17	18	19	20	21	
20	21	22	23	24	25	26	24	25	26	27	28	29	30	22	23	24	25	26	27	28	
27	28	29	30	31										29	30	31					
November (18 days)							December (16 days)							January (21 days)							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4						1	2		1	2	3	4	5	6	
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				
							31														
February (16 days)							March (20 days)							April (17 days)							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3						1	2		1	2	3	4	5	6	
4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
25	26	27	28	29			24	25	26	27	28	29	30	28	29	30					
							31														
May (22 days)							June (12 days)														
S	M	T	W	T	F	S	S	M	T	W	T	F	S								
				1	2	3						1									
5	6	7	8	9	10	11	2	3	4	5	6	7	8								
12	13	14	15	16	17	18	9	10	11	12	13	14	15								
19	20	21	22	23	24	25	16	17	18	19	20	21	22								
26	27	28	29	30	31		23	24	25	26	27	28	29								

8/29/23	Teacher Professional Day - No School	Administration Office	508-398-7600
8/30/23	Teacher Professional Day - No School	Dennis-Yarmouth High School	508-398-7630
8/31/23	Teacher Professional Day - No School	Dennis-Yarmouth Middle School	508-778-7979
9/4/2023	Labor Day	Dennis-Yarmouth Intermediate School	508-398-7695
9/5/2023	Teacher Professional Day - No School	E.H. Baker Innovation School	508-398-7690
9/6/23	First Day of School	M.E. Small Elementary School	508-778-7975
10/6/23	Teacher Professional Day - No School	Station Avenue Elementary School	508-760-5600
10/9/23	Columbus Day	Early Learning	508-778-7988
11/10/23	Veterans' Day - Observance	<a href="http://www.dy-regional.k12.ma.us">District Website: www.dy-regional.k12.ma.us</a>	
11/22-11/24	Thanksgiving Break	Conference Days: 10/17,10/19,3/5,3/7	
12/25-1/1	December Vacation	(Early Release All Grades)	
1/2/24	School Resumes	1.5 Hour Early Release Days All Grades:	
1/15/24	Martin Luther King, Jr. Day	9/27,10/25,11/29,1/24,3/20,5/22	
2/19-2/23	February Vacation	Trimesters: 9/6-12/1,12/4,3/15,3/18-last day of school	
3/29/2024	Good Friday	HS Quarterly Term Dates: 9/6-11/9,11/13-1/26,1/29-4/9	
4/1/24	Kindergarten Registration	4/10-last day	
4/15-4/19	April Vacation	Report Card Target Dates:	
5/27/24	Memorial Day	K-7-12/13,3/27,last day of school	
6/8/24	D-YRHS Graduation	HS: 11/16,2/5,4/16,6/27	
6/19/2024	Juneteenth Day - No School		
6/26/2024	Last day including 5 snow days		

District Open House Dates			
9/12	SAE	9/19	DYI
9/14	DYH	9/20	MES
9/19	DYM	9/21	EHB



**Dennis-Yarmouth Regional High School**  
210 Station Avenue  
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE  
(508) 398-7630  
FAX: 398-7635

GUIDANCE & COUNSELING  
(508) 398-7650  
FAX: 398-7602

**KENDRA BENNETT**  
Principal

**ELIZABETH AMBROSINI**  
**JOSHUA CLARKIN**  
**ARIANA KMIEC**  
Assistant Principals

**CRAIG EVANS**  
Dean of Students

**MARY O'CONNOR**  
Athletic Director

## MEMORANDUM

**TO:** Dr. Marc Smith  
Superintendent of Schools

**FROM:** Mrs. Kendra Bennett *KB*  
Principal

**DATE:** February 5, 2024

**RE:** Gifts

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Jill Albright and the Yarmouth Rotary Club have made a donation of the following items to our school for Dennis-Yarmouth High School students:

<u>Donation</u>	<u>Value</u>
personal care items	approximately \$200

On behalf of our students and teachers, I ask that you accept this gift. Thank you.



*Dennis-Yarmouth Regional High School*  
210 Station Avenue  
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Dean of Students

**MARY O'CONNOR**  
Athletic Director

February 5, 2024

Jill Albright, President  
Yarmouth Rotary Club  
PO Box 286  
West Yarmouth, MA 02673

Dear Ms. Albright,

On behalf of Dennis-Yarmouth Regional High School, I would like to extend my sincere appreciation and gratitude for the generous donation of personal care items, valued at approximately \$200.00. Your generosity will provide supplies for many students in need.

Thank you again for supporting our students and school community.

Respectfully,

A handwritten signature in black ink, appearing to read 'Kendra Bennett', written over a horizontal line.

Kendra Bennett  
Principal

cc: Dr. Marc Smith, Superintendent  
Kristin Dwyer, District Nurse

# February 2024

January '24

S M T W T F S  
 1 2 3 4 5 6  
 7 8 9 10 11 12 13  
 14 15 16 17 18 19 20  
 21 22 23 24 25 26 27  
 28 29 30 31

March '24

S M T W T F S  
 3 4 5 6 7 8 9  
 10 11 12 13 14 15 16  
 17 18 19 20 21 22 23  
 24 25 26 27 28 29 30  
 31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 SC Meeting 6:30	6	7	8	9	10
11	12 SC Meeting 6:30	13	14	15	16	17
18	19 February Vacation	20 February Vacation	21 February Vacation	22 February Vacation	23 February Vacation	24 February Vacation
25	26 February Vacation	27 February Vacation	28 February Vacation	29 February Vacation	1 February Vacation	2 February Vacation
3	4 Notes					

# March 2024

February '24

S M T W T F S  
 4 5 6 7 8 9 10  
 11 12 13 14 15 16 17  
 18 19 20 21 22 23 24  
 25 26 27 28 29

April '24

S M T W T F S  
 1 2 3 4 5 6  
 7 8 9 10 11 12 13  
 14 15 16 17 18 19 20  
 21 22 23 24 25 26 27  
 28 29 30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	1	2
3	4	5	6	7	8	9
	SC Meeting 6:30	Parent Teacher Conferences Early Release		Parent Teacher Conferences Early Release		
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	SC Meeting 6:30		1.5 hour early release all grades			
24	25	26	27	28	29	30
31	1	Notes				