



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING
AGENDA**

Monday, December 6, 2021

**Dennis-Yarmouth Regional High School Library
210 Station Avenue
South Yarmouth, Massachusetts 02664**

6:30 p.m.

THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:

Channel 22 Live: <https://bit.ly/3IV5MVh>

YouTube Live: <https://bit.ly/3CGdOXR>

Members Present:

Ms. Jeni Landers, Chairperson
Mr. Joseph Tierney, Vice Chairperson
Ms. Jennifer Rose, Secretary
Mr. Phillip Morris, Treasurer
Mr. Joe Glynn
Ms. Marilyn Bemis
Mr. Tomas Tolentino

Administration

Mrs. Carol Woodbury, Superintendent of Schools
Mr. David Flynn, Assistant Superintendent for Finance and Operations
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction
Grace LePain and Kristen Stagg, Student Representatives to the School Committee

- I. Open the Meeting (6:30 p.m.)**
- II. Public Comment**
- III. Reports**
 - D-YRSD School Committee Student Representatives – Grace LePain and Kristen Stagg
 - Superintendent’s Report – Carol Woodbury
 - Presentation – Dr. Kalise Wornum
 - Assistant Superintendent Report – David Flynn
 - Dennis-Yarmouth Intermediate Middle School
 - Perkins Eastman Amendment (Enclosure 3)

Motion: Move that the School Committee vote to approve **Amendment #5** to the contract with **Perkins Eastman, DPC**, in the amount of **\$28,600** bringing the new total amount of the contract to **\$9,073,720.00**.

School Building Committee Report – Joseph Tierney

School Committee Liaisons to the Boards of Selectmen

IV. School Committee Business (Enclosure 4)

Consent Agenda

V. Bills, Requisitions and Payroll

VI. Information Item

Thank you Letter from Mr. Crowell to Gail Charetti, Education Advocacy Group
(Enclosure 6)

VII. Calendars (Enclosure 7)

VIII. Adjournment

**The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

***Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

Consent Agenda (Enclosure 4)

The Superintendent recommends the School Committee approve the following items as presented:

Donations:

Move to accept a donation of \$10,000 to the American Legion Scholarship Fund from the American Legion Post 197 of Yarmouth.

Move to accept a Fidelity Charitable Donor-Advised Fund Grant of \$1000.00 to be used to fund STEM activities as per Ms. Pontius' November 22, 2021 memo.

Surplus:

Move to declare as surplus 150 Biology books as per Dr. Funk's November 10, 2021 memo.

Move to declare as surplus two computer tables, one full size desk, one easel, one rolling cart, five 2-drawer file cabinets, one 3-drawer file cabinet, one tv/dvd player with cart, 60 children's dictionaries, and two desk chairs as per Mr. Crowell's memo of November 15, 2021 with accompanying photographs.

Minutes:
November 15, 2021

ENC. 3

Dennis-Yarmouth Regional School District

296 Station Avenue, South Yarmouth, MA 02664



David M. Flynn

Assistant Superintendent for Finance and Operations

Phone: (508) 398-7600 Fax: (508) 398-7622

DATE: December 1, 2021

TO: Carol Woodbury, Superintendent of Schools
Dennis-Yarmouth Regional School Committee

RE: Perkins Eastman Amendment

The Town of Yarmouth's permitting requirements for granting an easement for the proposed traffic signal in connection with the construction of the new Intermediate Middle School required additional work by the Designer. Perkins Eastman had to incur additional costs for engineering changes, vehicle detection camera design, road signage, post-installation evaluation, and attendance at several meetings. Attached is Amendment # 5 to our contract with Perkins Eastman in the amount of \$28,600 for these changes in the design work.

Motion:

I move that the School Committee vote to approve **Amendment # 5** to the contract with **Perkins Eastman, DPC** in the amount of **\$28,600** bringing the new total amount of the contract to **\$9,073,720.00**.

DMF

ATTACHMENT F

CONTRACT FOR DESIGNER SERVICES

AMENDMENT NO. 5

WHEREAS, the Dennis Yarmouth Regional School District ("Owner") and Perkins Eastman, DPC, (the "Designer") (collectively, the "Parties") entered into a Contract for Designer Services for the Mattacheese Middle School

WHEREAS, effective as of December 1, 2021 the Parties wish to amend the Contract:

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Designer to perform services for the Design Development Phase, the Construction Phases, and the Final Completion Phase of the Project, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Designer shall be compensated by the Owner in accordance with the following Fee for Basic Services:

Fee for Basic Services:	Original Contract	After this Amendment
Design Development Phase	<u>\$2,200,000.00</u>	<u>\$2,200,000.00</u>
Construction Document Phase	<u>\$2,660,000.00</u>	<u>\$2,660,000.00</u>
Bidding Phase	<u>\$ 710,000.00</u>	<u>\$ 710,000.00</u>
Construction Phase	<u>\$3,040,000.00</u>	<u>\$3,040,000.00</u>
Completion Phase	<u>\$ 225,000.00</u>	<u>\$ 225,000.00</u>
DOER Technical Grant	<u>\$ 12,500.00</u>	<u>\$ 12,500.00</u>
Geo-Tech and Soil Services	<u>\$ 100,000.00</u>	<u>\$ 100,000.00</u>
Athletic Field Design & CA	<u>\$ 95,200.00</u>	<u>\$ 95,200.00</u>
Traffic Light Warrant Analysis	<u>\$ 2,420.00</u>	<u>\$ 31,020.00</u>
Total Fee	<u>\$9,045,120.00</u>	<u>\$9,073,720.00</u>

This Amendment is a result of: Town of Yarmouth permitting requirements (Board of Selectmen hearings), plus town's conditions for granting an easement for a traffic signal (additional engineering changes and a post installation evaluation of the traffic signal)

3. The Construction Budget shall be as follows:

Original Budget: \$93,744,492.00

Amendment to Designer Contract

Amended Budget

\$93,744,492.00

4. The Project Schedule shall be as follows:

Original Schedule:

Occupancy January 2023

Amended Schedule

No Change

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Designer have caused this Amendment to be executed by their respective authorized officers.

OWNER

(print name)

(print title)

By _____
(signature)

Date _____

DESIGNER

Daniel T. Colli, AIA

Principal

By  _____

Date 11/24/2021

November 24, 2021

Chad Crittenden
PMA Consultants
35 Braintree Hill Office Park, Suite 300
Braintree, MA 02184

Re: DYIMS: Added traffic and civil engineering work required for signal approval

Dear Chad,

On behalf of Bryant Associates, CDW and PE, please find our proposal to perform additional permitting tasks associated with the Traffic Signal Approval Process with the Board of Selectmen, as well as to perform services that are required to meet the conditions outlined in Robert Whritenour's memorandum of November 13, 2011, including the changes to the Civil and Traffic Signal Plans and Specifications requested by the Yarmouth Town Engineer, Amanda Lima, as well as the post installation traffic signal evaluation.

Perkins Eastman
Architects DPC

PERKINSEASTMAN.COM

Task 1 – Traffic Signal Approval Process

- Bryant attended three meetings of the Board of Selectmen on September 14, October 5, and November 16, 2021.
- Bryant Reviewed presentation slides prefatory to these meetings and did various forms of preparation.
- Bryant attended a virtual meeting with the Town Department of Public Works and others on September 30, 2021, to go over their comments on the traffic signal design.
- Bryant Attended a virtual meeting with the School Building Committee on September 30, 2021.
- Bryant reviewed and provided responses to Town of Yarmouth comments on the traffic signal design prefatory to the October 5 meeting.
- Bryant Attended a virtual meeting with Perkins Eastman (PE) and PMA on October 4, 2021 to prepare for the next Board of Selectmen meeting.
- Bryant Attended a virtual meeting on October 26, 2021 with the design team and the school to discuss site circulation/queueing.

Boston
Charlotte
Chicago
Dallas
Dubai
Guayaquil
Los Angeles
Mumbai
New York
Pittsburgh
San Francisco
Shanghai
Stanford
Toronto
Washington DC

Task 2 – Update Civil Drawings and Traffic Signal Plans and specifications

- Bryant will coordinate with the Town, PE, and PMA in regard to the Town's comments on the traffic signal design.
- Based on the attached responses to the memo from Amanda Lima, Bryant will revise the traffic signal plans and specifications based on the comments received from the Town, including the addition of

video cameras for vehicle detection and the addition of “Don’t Block Intersection” signs and pavement markings for the unsignalized school driveway. The requested left turn lane on Station Avenue will not be included.

- Revisions to on-site signage are also not included. Based on the attached responses to the memo from Amanda Lima, CDW will revise the plans as applicable for items identified as being done by CDW, including revisions to the on-site signage as required. For all other changes to the traffic signal that are being drawn by Bryant, CDW will incorporate those changes as applicable into the plan set, based on plans and supporting information provided to CDW.

Task 3 – Post -installation traffic signal evaluation

- Bryant will evaluate the in-place operations of the traffic signal approximately 3 months and 6 months after the traffic signal is activated. This will include field review of the morning school drop-off, the afternoon pick-up, and the afternoon commuter peak periods during a typical school day.
- Bryant will write a memorandum describing the observations and will provide any recommendations for improvements, including signal timing updates. Traffic counts and capacity analysis are not included, and if required, will be prepared by supplemental agreement.

Deliverables

Updated civil drawings, as well as design plans and specifications for the traffic signal.

ASSUMPTIONS AND QUALIFICATIONS

- A. We have excluded any additional civil engineering or traffic engineering design or analysis or mitigation outside of the existing site area.
- B. We exclude scope associated with additional permitting requirements beyond the BoS hearings that have already taken place.

FEE

For the above scope, we suggest an additional fee of **\$28,600** (Twenty eight thousand six hundred dollars and no cents). This fee is based on Brant’s proposed \$21,000 additional service fee, plus CDW’s proposed \$5,000 fee, plus the contractual +10% for PE, to cover Project Management and administration of this additional scope.

The breakdown of the proposed fee by the tasks described above is as follows:

Task 1	\$6,600
Task 2	\$12,210
<u>Task 3</u>	<u>\$9,790</u>
TOTAL	\$28,600

We appreciate the opportunity to continue to be of service to the Dennis Yarmouth Regional School District. If this proposal meets your expectations, please sign below and return to me.

Best Regards,

PERKINS EASTMAN, DPC



Daniel T. Colli, AIA, LEED AP BD&C
Principal

* Information and recommendations developed are based on sources deemed reliable, including the CDC and OSHA. Perkins Eastman & its consultants makes no guarantees, representations or warranties of any kind, expressed or implied, regarding the information, suggestions, or recommendations, including, but not limited to, warranties of content, accuracy and reliability. There is no guarantee that implementing these re-entry measures will decrease or eliminate the risks of spreading infectious disease and viruses. Each district's plan for coming back to school is at its own risk and must be tailored to its own discretion, criteria, values, tolerance of risk, and the needs of its staff, students, parents, invitees and guests. The various requirements for re-entry plans will be dictated by federal, state, city and/or local level governments and each district will have to operate in compliance with applicable laws, codes, rules and regulations. Because requirements and guidelines are constantly changing, districts must monitor developments including developments in scientific studies, and consult with its legal counsel and insurance advisors for advice based on its own specific circumstances regarding school re-entry plans.

CC: Robert Bell, Steven Holmes

ACCEPTED BY:

NAME / TITLE

DATE

Attachment:

- Bryant engineering proposal dated 11-23-21
- CDW engineering proposal dated 11-17-21



Improving lives through infrastructure

640 George Washington Hwy
Building C, Suite 100
Lincoln, RI 02865
401.722.7660

www.bryant-engrs.com

November 23, 2021
BAI #M17029MA / 217060

Mr. Andrew Hazelton
Senior Associate
Perkins Eastman
20 Ashburton Place, Floor 8
Boston, MA 02108

REFERENCE: Dennis-Yarmouth Intermediate School
Station Avenue
Yarmouth, Massachusetts
Board of Selectmen Process/Traffic Signal Design Update

Dear Mr. Hazelton:

In accordance with our discussions, Bryant Associates, Inc. (Bryant) is pleased to have the opportunity to submit this Proposal and Agreement for Additional Professional Services for the above-referenced project. Outlined herein are the description of your project, our Scope of Services, and the method and basis of compensation for our services.

PROJECT DESCRIPTION

The Dennis-Yarmouth Regional School District is constructing a new Dennis-Yarmouth Intermediate School (grades 4 through 7), which is located on Station Avenue between Haywood Avenue and Regional Avenue in Yarmouth, MA. As part of the project a traffic signal to be installed on Station Avenue at a school driveway of this new school was designed. The traffic signal required approval of the Yarmouth Board of Selectmen. This proposal is for the coordination required for the approval of the traffic signal, as well as revisions to the traffic signal plans and future review of the operations of the proposed traffic signal, based on the review process with the Town of Yarmouth.

SCOPE OF SERVICES

Task 1 – Traffic Signal Approval Process

1. Reviewed presentation slides and attended the Board of Selectmen meeting on September 14, 2021.
2. Attended a virtual meeting with the Town Department of Public Works, etc., on September 30, 2021, to go over their comments on the traffic signal design.
3. Attended a virtual meeting with the School Building Committee on September 30, 2021.
4. Reviewed and provided responses to Town of Yarmouth comments on the traffic signal design.

5. Attended a virtual meeting with Perkins Eastman (PE) and PMA on October 4, 2021 to prepare for the next Board of Selectmen meeting.
6. Attended the Board of Selectmen meeting on October 5, 2021.
7. Attended a virtual meeting on October 26, 2021 with the design team and the school to discuss site circulation/queueing.
8. Attended the Board of Selectmen meeting on November 16, 2021.

Task 2 – Update Traffic Signal Plans and Specifications

1. Bryant will coordinate with the Town, PE, and PMA in regard to the Town's comments on the traffic signal design.
2. Bryant will revise the traffic signal plans and specifications based on the comments received from the Town, including the addition of video cameras for vehicle detection and the addition of "Don't Block Intersection" signs and pavement markings for the unsignalized school driveway. The requested left turn lane on Station Avenue will not be included. Revisions to on-site signage are also not included.

Task 3 – Post-Installation Traffic Signal Evaluation

1. Bryant will evaluate the in-place operations of the traffic signal approximately 3 months and 6 months after the traffic signal is activated. This will include field review of the morning school drop-off, the afternoon pick-up, and the afternoon commuter peak periods during a typical school day.
2. A memorandum will be prepared describing the observations and will provide any recommendations for improvements, including signal timing updates. Traffic counts and capacity analysis are not included, and if required, will be prepared by supplemental agreement.

Deliverables

Plans and Specifications: Updated design plans and specifications for the traffic signal.

Outside Services

No outside services are anticipated at this time.

Additional Services

Additional services shall include, but not be limited to, attendance at meetings with you and/or attorneys, municipal agencies, departments, or public boards, beyond those included in the services previously listed.



BASIS OF COMPENSATION

Perkins Eastman shall pay Bryant Associates for services rendered, as described above, a total lump sum fee in the amount of Twenty-One Thousand Dollars and Zero Cents (\$21,000.00).

Task 1	\$6,000
Task 2	\$6,100
Task 3	\$8,900
<hr/> TOTAL	<hr/> \$21,000

Perkins Eastman shall pay Bryant Associates for additional services rendered beyond the Basic Services an amount based upon accrued time for services rendered by principals and employees assigned to the project. Attendance at additional meetings before public boards or agencies shall be compensated at a rate of \$225.00 per manhour.

Bryant Associates reserves the right to renegotiate or adjust the fee accordingly if our Proposal for Services is not accepted within a 90-day period.

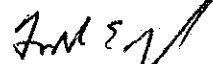
This represents our best judgment at this time as to the effort required to achieve the stated objectives. It should be recognized that, should you change the Scope of Services or corresponding level of effort upon which the proposal is based, an increase in charges may result. You will be notified of any change regarding an increase in charges, and we will not exceed the recommended budget without your approval, nor will we be required to work beyond the approved budget.

ACCEPTANCE

This proposal may be accepted by signing in the appropriate space on the following page and returning one copy of each to us. Your signing of this letter constitutes your acceptance of all paragraphs included. Please do not hesitate to consult with us concerning any questions about this Agreement.

Thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me at (401) 834-1063 or tbrayton@bryant-engrs.com.

Very truly yours,
BRYANT ASSOCIATES, INC.



Todd E. Brayton, P.E.
Director of Operations – Rhode Island
Transportation Director

TEB:



Mr. Andrew Hazelton
November 23, 2021
Page 4

This Proposal for Services is hereby accepted and executed by a duly authorized signatory who, by execution hereof, warrants that he/she has full authority to act for, in the name of, and on behalf of Perkins Eastman.

AGREED TO BY: PERKINS EASTMAN

Signature

Date

Printed Name

Title





CDW CONSULTANTS, INC.
CIVIL & ENVIRONMENTAL ENGINEERS

November 17, 2021

Mr. Daniel Colli
Perkins Eastman
20 Ashburton Place Floor 8
Boston, MA 02108

RE: Additional Professional Civil Engineering Services for
Dennis-Yarmouth Intermediate/Middle School
296 Station Ave, South Yarmouth, MA

Dear Mr. Colli:

CDW Consultants, Inc. (CDW) is pleased to present Perkins Eastman with our proposal for additional civil engineering services for the Dennis-Yarmouth Intermediate/Middle School on Station Road in South Yarmouth, MA. The proposal is to revise the plans to incorporate all of the applicable engineering changes requested in the memo from Amanda Lima regarding the driveway / station avenue intersection into the civil plans as prepared by CDW. Our proposal includes the Scope of Services, Schedule of Services, Fee for Services, Additional Services, Assumptions, and Terms of Conditions.

SCOPE OF SERVICES

Task 1. Revised Civil Set

Based on the attached draft responses to the memo from Amanda Lima, CDW will revised the plans as applicable for items identified as being done by CDW, for all other changes noted to be done by (Bryant) or (PE), CDW will incorporate those changes as applicable into the plan set, based on plans and supporting information provided to CDW. ~~Additionally, the changes to the athletic fields shown on C-103.5, dated 9-28-2021, as well as several minor sketches (SKC-C ####) will also be incorporated into the revised civil set. The plans to be revised and reissued are as follows.~~

- Layout & Materials, C-102.0 through C-102.5, 6 sheets
- Grading & Drainage, C-103.0 through C-103.4, 5 sheets
- Utility Plans, C-104.0 through C-104.5, 6 sheets
- Construction Details, C-105.0 through C-105.2, 3 sheets

PE note: this scope has been deleted from the proposal, and the CDW fee adjusted accordingly

All of the previous changes (C-103.5, SKC-C) will not be clouded. The current changes to address the memo from Amanda Lima will be clouded and issued as Bulletin #19, with a revised date.

SCHEDULE OF SERVICES

CDW will commence work on this project upon receipt of written authorization and will proceed in accordance with the project schedule.



FEE FOR SERVICES

For this project, as defined in SCOPE OF SERVICES, compensation shall be a lump sum fee, to be billed at 100% at the completion of this additional service.

<u>Task 1. Revised Civil Set</u>	-\$ 6,500	\$ 5,000
TOTAL LUMP SUM FEE	-\$ 6,500	\$5,000

ADDITIONAL SERVICES

Additional work will be completed at our standard labor rates plus approved expenses upon written authorization to proceed.

ASSUMPTIONS

CDW assumptions for this project include:

1. The fee estimate includes only those items and to the extent defined herein, CDW may request an additional fee for any additional changes not covered by this scope.
2. Revisions to the traffic light and intersection layout and related items will be provided to CDW in AutoCAD format for inclusion into the plan set.
3. No new Existing Conditions or Demolition and Erosion Control Plans will be revised or reissued.
4. All drawing reproduction will be conducted by the Client.
5. No permit applications or their applicable fees are associated with CDW's scope unless specifically stated above.

TERMS AND CONDITIONS

CDW will accept applicable Terms and Conditions of the Contract for Designer Services (i.e. the Prime Agreement) between the Dennis-Yarmouth School District and Perkins Eastman.

If you have any questions, please do not hesitate to contact Eric Wilhelmsen at extension 26. We look forward to working with you on this important project. Thank you for your confidence in CDW Consultants, Inc.

Very truly yours,

AGREED AND ACCEPTED

Eric Wilhelmsen
Associate Principal

By: _____

Date: _____

- Construction Plans dated 1/19/2021 (9/28/2021 Plot Date) – 31 Total Sheets

- a. General

- i. Have contractor submit ROP for traffic signal work. Only a utility trench ROP by RBO has been submitted.

(PE) OK

- ii. Provide chronology with meetings such as with abutters, SPR, zoning, etc.

(PE) Chronology has been provided for the 10-05 BoS hearing presentation.

- iii. Provide traffic flow arrows on traffic circulation.

(PE) Arrows were provided in the 09-14 BoS hearing presentation—stacking count was added for 10-05 presentation.

- iv. Confirm if a 10' turning lane could be accommodated

- 1. in existing footprint- appears to be approximately 23' wide

- 2. within ROW- appears to be 35' from curb on southside to curb on proposed handicap ramp. Provide sketch on the work to provide 11' left turn lane to entrance.

(Bryant) Station Avenue provides approximately 28 feet of pavement width on either side of the intersection, which does not accommodate the addition of a third lane for left turns into the school.

- v. Add note to restore abandoned curbcut with saw cut EOP & restore with L&S.

(CDW) We can move the demo saw cut line to be along the Station Ave EOP and clarify that new grass should be placed between the EOP and the new sidewalk. It was done the way it was done in order to minimize the changes and impacts to the road and the crosswalk.

- vi. Provide handicap ramps (2) at Lakefield Road and met MassAAB & ADA compliance.

(CDW) There is a new sidewalk being installed across the older driveway. The existing crosswalk on the south side of Station Ave was to remain, while on the north side the crosswalk simply connects directly to the new sidewalk, so there is no need for a true HC “ramp” as there is no curb. The provided spot grades create a “level” landing at the crosswalk. area. A detectable warning panel has been provided on the north as well.

The existing HC ramp and sidewalk on the south side is asphalt, and based on the survey grades it does appear that it meets the required slopes. Does Yarmouth DPW want the design team to add a detectible panel or do they want us to redo the entire HC ramp as a concrete ramp, as well as add a section of concrete on the north side for the “ramp”?

Note: the detectible warning panels are cast iron; is that what DPW would also want?

- vii. Drainage

- 1. Update survey for drainage as-built (attached)

- a. If sidewalk overlaps with leaching, expose leaching basins and provide F&C.

(CDW) The two attached as-builts show the system by the traffic light and by Cpt. Small Road. The drywell for the system by the traffic light could not be found, but the rest is

depicted. The system by Cpt Small road is shown, with the drainage manhole covers as surveyed. There doesn't appear to be a need to provide new frame and covers for any of the systems along the north side of the road. If the drywell is found, I assume it also has a cover, maybe it just needs to be brought to grade or exposed (?).

2. At SPR, the applicant received the following comment:

- a. "Refer to attached as-built for the town drainage on Station Avenue near the proposed western curb cut to be incorporate in the base survey. Both the catch basin and leaching structure will likely be impacted and should be modified out of the travel lanes and sidewalk area. Coordinate with Engineering Division in order to determine the extent of necessary adjustment."

(CDW) If Yarmouth would like the team to move the existing CB to the curb line, I would suggest making the existing CB a DMH and installing a new CB back to the former CB, as technically it is no longer 'good practice' to chain CB's together.

The other option would be to connect the new CB directly to the unlocated leaching basin.... Which per the as-built is 20-ft off the CB and should be outside of any new pavement or sidewalks.

- viii. Provide 'do not block' pavement treatment at entrance on the northbound lane of Station Avenue.

(Bryant) Do Not Block intersection markings and signs can be installed, although review of the anticipated queues does not indicate that there will be a problem with queues between the signalized intersection and the entrance only driveway.

b. Traffic Signal

- i. Provide message boards at least 30 days prior to operation of traffic signal.

(Bryant) The plans indicate that changeable message signs indicating the new traffic pattern/traffic signal shall be installed for two weeks prior to the signal becoming operational, as well as two weeks after. This can be changed to 30 days prior to the signal becoming operational.

- ii. Follow new traffic signal protocols such as blinking yellow for x days prior to operation, etc. Provide plan for approval.

(Bryant) The plans indicate that the traffic signal shall operate under flashing conditions for two weeks prior to full operation.

- iii. Do not allow right hand turns from the property to trigger cycle red.

(Bryant) The traffic signal is programmed with a delay for the right turn traffic loops (sensors) to allow for right turning vehicles to turn without triggering a red signal indication on Station Avenue, i.e., Right Turn on Red. This delay is currently set to 5 seconds but can be increased. It is not recommended to completely remove the ability for right turns to trigger a red signal indication on Station Avenue, as the expectation when a driver approaches a traffic signal is that you will eventually get a green signal indication, which if not provided could lead to aggressive and dangerous behavior. In addition to the delay on the right turn lane loops, the signal is programmed to accommodate the traffic on Station Avenue, until there is a gap in traffic, or the green time reaches a maximum, which

currently is set to be between 34 and 40 seconds, although that can also be increased, especially during non-school peak times.

- iv. Provide video surveillance queueing versus loops.
 - 1. Town is planning on M&O roadway upon completion of construction. This will disturb the loops if they are placed at the surface.

(Bryant) Video detection cameras can be used instead of loops.

- v. Confirm finish on mask arms. Preference on painted black.
- vi. Confirm Opticom for emergency vehicles will be provided as noted on the traffic drawings.

(Bryant) Shop drawings received for the traffic signal include the emergency preemption equipment.

- vii. Provide reflective backing to signal heads.

(Bryant) The plans and specifications require that signal head backplates with retroreflective sheeting be provided.

- viii. Do not allow to green-left hand from school exit to exceed 60 seconds.

(Bryant) The green time for the school driveway is currently set to be between 10 and 14 seconds. Green time of anywhere approaching 60 seconds would not be required.

- ix. Provide # seconds during peak for green on left hand turn and provide # seconds green during off peak on left hand turn.

(Bryant) The green time for the school driveway as indicated on the plans is 12 seconds during the weekday AM school peak hours, 14 seconds during the weekday PM school peak hours, and 10 seconds at all other times.

c. Post-construction

- i. If any complaints for headlights to neighboring abutters, Owner shall install additional plantings for screening.

(PE) In the event that this becomes an issue, the school and the team can respond accordingly.

- ii. Provide LOS evaluations & adjust signals accordingly.
 - 1. One month after completion of construction
 - 2. Six months after completion of construction

(PE) LOS evaluations at one and six months are is not currently part of Bryant's scope, but we can certainly add this to Bryant's scope if so directed.

Enc. 4



Dennis-Yarmouth Regional School District

Administration Center

296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

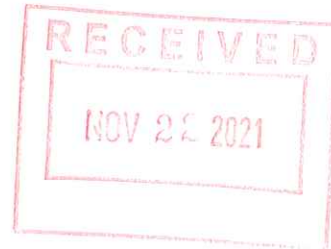
MEMORANDUM

TO: Carol Woodbury
Superintendent

FROM: Jane Saucier
Assistant Treasurer *JWS*

RE: Acceptance of Donations

DATE: November 22, 2021



The Dennis-Yarmouth Regional School District has received a donation in the amount of \$10,000 from the American Legion Post 197 of Yarmouth, MA. When the donation is accepted, it will be deposited into the American Legion Scholarship Fund. These funds will continue to provide scholarships for Dennis-Yarmouth Regional High School graduates for years to come.

I respectfully request that these donations be accepted.



Dennis-Yarmouth Regional School District

Administration Center

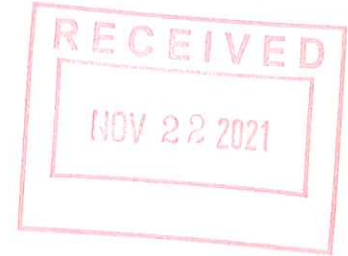
296 Station Avenue

South Yarmouth, Massachusetts 02664-1898

Telephone (508) 398-7600

Fax (508) 398-7622

MEMORANDUM



TO: Superintendent, Carol Woodbury

DY School Committee

FROM: Director of STEM Instruction, Elizabeth Pontius

DATE: November 22, 2021

SUBJECT: Fidelity Charitable Donor-Advised Fund Grant

The Fidelity Charitable Donor-Advised Fund grant of \$1000.00 was made at the recommendation of the Andrews Family Fund to be used to fund STEM activities.

On behalf of our DY students, I ask that you accept this gift.

Thank you.

Empowering each student to achieve excellence with integrity in a changing world



Dennis-Yarmouth Regional High School
210 Station Avenue
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE
(508) 398-7630
FAX: 398-7635

GUIDANCE & COUNSELING
(508) 398-7650
FAX: 398-7602


PAULA A. FUNK
Principal

JOSHUA S. CLARKIN
JENNIFER A. GOVONI
MARY B. O'CONNOR
Assistant Principals

ELIZABETH AMBROSINI
CRAIG EVANS
Dean of Students

MEMORANDUM

TO: Carol Woodbury
Superintendent of Schools

FROM: Dr. Paul A. Funk
Principal 

DATE: November 10, 2021

RE: Surplus



The Science Department at Dennis-Yarmouth Regional High School is in possession of the following books that are outdated and irreparable.

Title – Modern Biology – Holt, Rinehart and Winston, 2002
ISBN 03-0565641-3

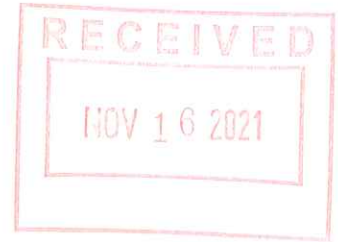
Quantity – 150 books

These books are outdated, damaged from use, and replaced by current 2019 version paid for by Innovation Pathway Grant funds.

Pursuant to school committee policy, I respectfully request that these be deemed as surplus so that they may be disposed of.

cc: Sandra Cashen, Facilities Manager

STATION AVENUE ELEMENTARY SCHOOL
276 Station Avenue, South Yarmouth, MA 02664
Phone: (508) 760-5600 Fax: (508) 760-5601



"All aboard for the future...."

Peter J. Crowell
Principal

Patricia A. Leary
Assistant Principal

DATE: November 15, 2021

TO: Carol Woodbury, Superintendent of Schools

FROM: Peter Crowell, Principal *PJC*

RE: Surplus Items

The following items are no longer useful at Station Avenue Elementary School:

- Two computer tables
- One full size desk
- One easel
- One rolling cart
- Five two drawer file cabinets
- One three drawer file cabinet
- One tv/dvd player with cart
- 60 children's dictionaries
- Two desk chairs

I ask that these items be declared as surplus. Pictures are also attached.

Thank you.

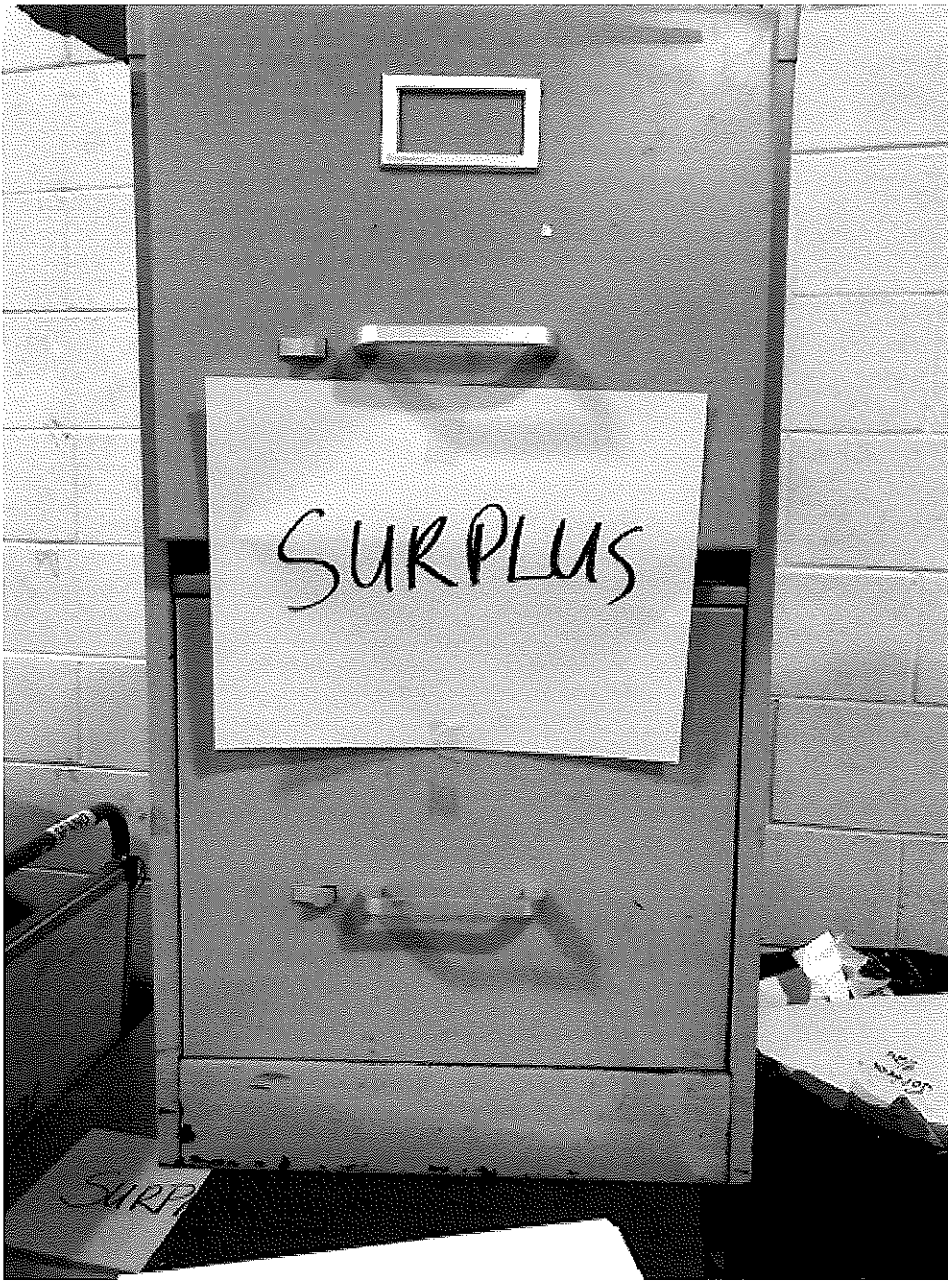
copy: Maintenance Department



H-1
left of
teacher's desk
~~NO SURPLUS~~

SURPLUS

SURPLUS



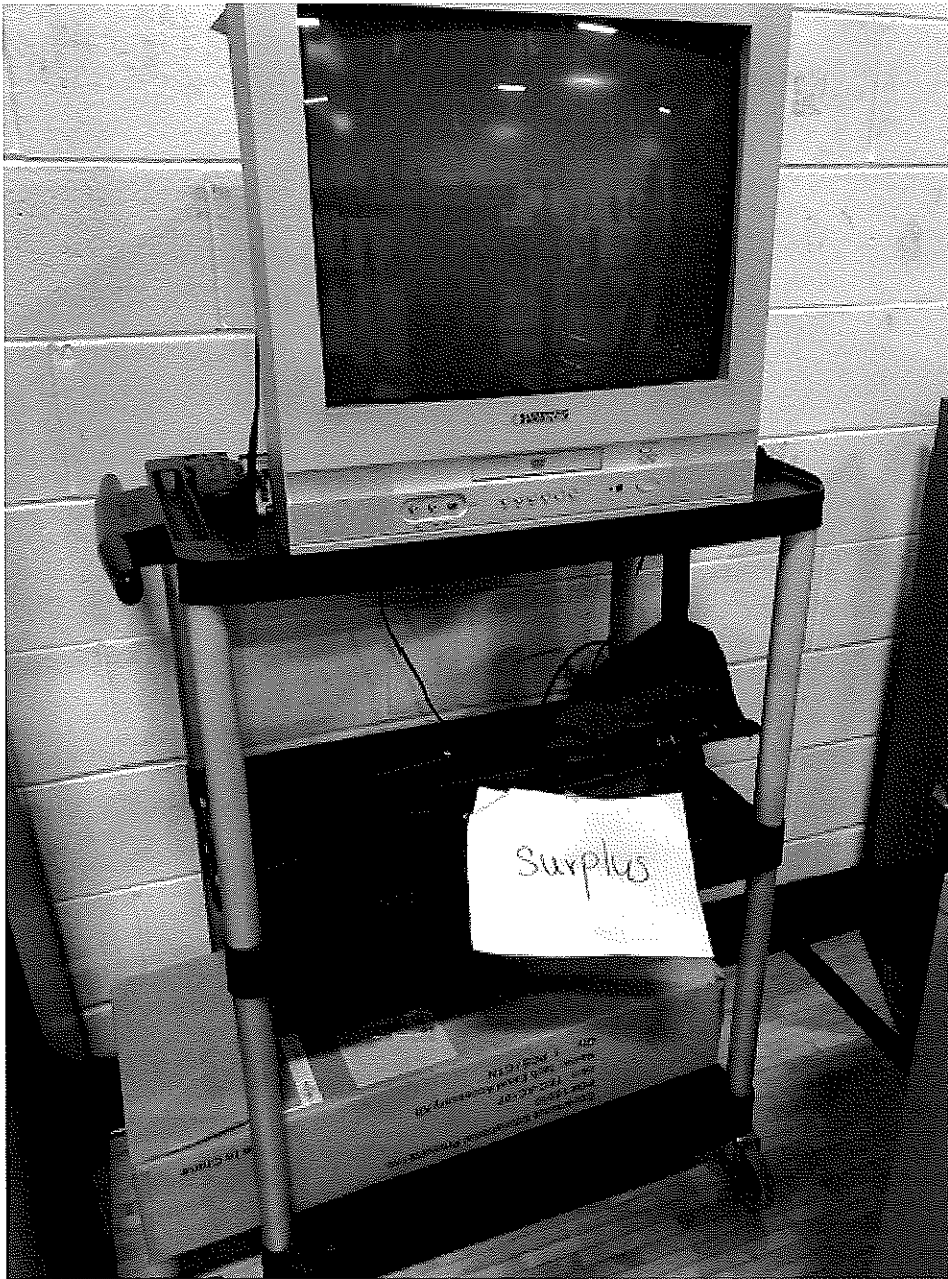
SURPLUS

SURP









DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT
Minutes of a School Committee Meeting
Monday, November 15, 2021

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, November 15, 2021, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer; Jennifer Rose, Secretary; Joe Glynn (left meeting at 7:50); Tomas Tolentino; and Marilyn Bemis.

Members Not Present: Grace LePain, Student Representative to the School Committee.

Others Present: Carol Woodbury, Superintendent of Schools; Maria Lopes, Assistant Superintendent of Student Services and Instruction; David Flynn, Assistant Superintendent for Finance and Operations; Betsy Pontius, Director of STEM; Sherry Santini, Director of Humanities and the Arts; Brenda Burke, Assistant Director of Student Services; Eileen Whalen, Recording Secretary to the School Committee; Paul Funk, Principal, Dennis-Yarmouth Regional High School; Kendra Bennett, Assistant Principal, Dennis-Yarmouth Regional High School; Michael Bovino, Principal, Mattacheese Middle School; Tim Blake, Principal, Nathaniel Wixon School; Michelle Dunn, D-YEA; Vida Morris.

At 6:32 p.m., Jeni Landers, Chairperson, called the meeting to order.

Reports:

DYRSD School Committee Student Representatives – Grace LePain and Kristen Stagg

Grace LePain was not present. Kristen Stagg reported that the volleyball team has made the Top 4. *The Odd Couple* will be performed this coming Friday-Saturday-Sunday. The National Honor Society is tutoring via Zoom. Everyone is looking forward to the Thanksgiving holiday.

Superintendent's Report – Carol Woodbury

School Performance Reviews (Grades 6-12)

Mike Bovino, Principal of Mattacheese Middle School, began his report with an overview of the school mission statement. They want to prepare students to be lifelong learners and give them skills so that they can advocate for themselves. He reviewed staffing; MAP formative assessments; and MCAS scores. They tried to keep everything as normal as possible last year. This year they have extra staff, an ELA and a Math block, advanced ELA and Math. There are three 6th grade teams and four 7th grade teams. Students are moving through the building this year; last year teachers moved from class to class. There is a focus on increased communication. Mattacheese and Wixon have begun collaborating on professional development. A question and answer session followed.

Mr. Morris asked how they are maintaining the cohort model; each team is its own cohort. Mr. Glynn thanked Mr. Bovino for his presentation and asked about career pathways and opportunity grants. Mr. Bovino said that he and Dr. Funk have begun conversations on this topic. Mr. Tolentino asked if the extra block for math will get the math scores higher; this is a very big concern across the district. Mr. Tierney asked about what happens when the ESSER funds are gone? Superintendent Woodbury said it is important to fill in the learning gaps; the students need the supports right now. Chair Landers thanked Mr. Bovino for the presentation and also expressed concern about the math scores.

Paul Funk, Principal of Dennis-Yarmouth Regional High School, along with Kendra Bennett, Interim Assistant Principal, gave a review of last year. They were in a hybrid model from the beginning. They took a shared leadership approach, there were volunteer committees and he praised the teachers for their involvement. He reviewed the AP scores which compared impressively with the state scores. He then reviewed the MCAS scores. For this school year there has been an addition of two Deans of students who have been crucial to the success of this year. They connect with the students; support academic progress; as well as communicate with parents. He also reviewed the very successful STEM week and along with the grants that have been applied for. A question and answer period followed.

Ms. Bemis thanked Paul for his presentation and asked if there is a bridge plan for the current 8th and 9th graders. Paul said that more time in math class has been instituted; students now have math every day. There are 2 resource room teachers, one in math and one in writing. Mr. Glynn congratulated Dr. Funk on the successes. Mr. Tolentino thanked Dr. Funk and asked if all students are able to take advantage of opportunities. Paul said that the Equal Opportunity Schools program has dropped barriers for students wishing to take AP classes. Ms. Rose wanted to extend her thanks to the volunteer committees for making last year's school year a success. She was concerned about the 8th grade program. The 8th graders had a more difficult time with the Zoom aspect of learning than the upperclassmen. Mr. Morris complimented Dr. Funk on the shared leadership approach. Superintendent Woodbury said that the longer the student is with us, the better they do. We can get you there. Using MAP growth assessments we are able to fill in gaps and accelerate learning.

Extending the School Day for Grades 4-7 beginning in FY23

The superintendent referenced the contract language which was included in the packet. After a brief discussion, on a motion by Joseph Tierney, seconded by Joe Glynn, and passed unanimously 7-0 it was:

VOTED: To send a letter notifying the DYEА of our desire to implement a longer school day for grades 4-7 in FY 23 in accordance with Article VI, Section 6.4F of the Parties 2020-2023 Collective Bargaining Agreement.

Power Outage – October 2021 Storm

Mrs. Woodbury referenced the letters of thanks included in the packet from Sandy Cashen, Facilities Manager, to Ken Elliot, Wiring Inspector, Town of Yarmouth; Deputy Chief Sawyer, Yarmouth Fire Department; and Michael Walker, MACC Manager; for their help during the October 2021 storm and the ensuing power outages.

Superintendent Woodbury shared that the Topping Off Ceremony for the Dennis-Yarmouth Intermediate Middle School was a big success. Also, Officer Nicholas Pasquarosa, School Resource Officer at the high school, was recently honored by the Massachusetts Sons of the American Legion. The superintendent said that we are very fortunate to have Officer Nick as part of the D-Y family.

School Building Committee Report –Joseph Tierney

Mr. Tierney gave a brief report on the Topping Off Ceremony. State representatives were there who were instrumental in the success of the project. He also gave a “shout out” to Sandy Cashen whose excellent work does not go unnoticed.

School Committee Liaisons to the Boards of Selectmen

Dennis: Marilyn Bemis said that there will be a special town election on December 7th regarding the new fire station.

Yarmouth: Joe Glynn said that the selectmen will be meeting tomorrow and will discuss the traffic light.

Assistant Superintendent Report – David Flynn

1. Enrollment and Revenue: Mr. Flynn referenced the information included in the packet including October 1st enrollment; school choice; foundation enrollment; revenue budget; and regional school transportation.
2. Administration Building Construction Cost Estimate: Mr. Flynn referenced the memo included in the packet. After a brief discussion, Tomas Tolentino moved that that the School Committee authorize the District to contract with Rowse Architects to perform a professional Construction Cost Estimate for the needed repairs to the administration building at a cost not to exceed \$4000. Phil Morris seconded the motion and discussion followed. After a brief discussion, Chair Landers asked for a roll call vote. The motion passes 6-0 with Mr. Glynn not present for the vote.

Phil Morris	yes
Marilyn Bemis	yes
Tomas Tolentino	yes
Jennifer Rose	yes
Joseph Tierney	yes
Jeni Landers	yes

School Committee Business

Consent Agenda:

On a motion by Jennifer Rose, seconded by Tomas Tolentino, and carried unanimously 6-0, it was VOTED: To approve the following items as presented in the Consent Agenda:

Donations: Move to accept a donation of an HP Laptop to the Dennis-Yarmouth Regional School District from Mr. Gregory Scinto as per Mr. Bryant's November 9, 2021 memo.

Surplus:

Move to declare as surplus sixteen assorted heavy (broken) tables as per Mr. Bovino's November 5, 2021 memo with accompanying photographs.

Minutes:

November 1, 2021

Bills, Requisitions, and Payroll

Bills, requisitions, and payroll were signed by the School Committee.

Calendars

The upcoming calendars were included in the packet.

Public Comment

Michelle Dunn wanted to share two topics, ESSER funds and their use and the Fair Share Amendment. She also would like to see programs added at the 4th and 5th grade level to help struggling students in math. Vida Morris had questions about the enrollment figures presented by Mr. Flynn as well as the extension of the school day; Superintendent Woodbury suggested she call the office for specifics.

Adjournment

At 8:14 p.m., on a motion by Joseph Tierney, seconded by Jennifer Rose, and carried unanimously 6-0; it was

VOTED: To adjourn the meeting.

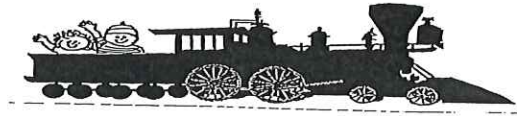
Minutes recorded and prepared by,

Eileen M. Whalen, Assistant Secretary

DRAFT

STATION AVENUE ELEMENTARY SCHOOL
276 Station Avenue, South Yarmouth, MA 02664
Phone: (508) 760-5600 Fax: (508) 760-5601

ENC. 6



"All aboard for the future..."

Peter J. Crowell
Principal

Patricia A. Leary
Assistant Principal

November 15, 2021

Education Advocacy Group
Attention: Gail Charetti
61 Grouse Lane
West Yarmouth, MA 02673

Dear Gail,

Thank you very much for dropping off today's donation of the story-coloring book, *An Unexpected Friendship*, by Casey and Megan Sheehan for all our students. What a wonderful collaboration between two sisters! Also, thank you to the Yarmouth Rotary Club for sponsoring the book.

I enjoyed the story and know our Kindergarten through grade 3 students here at Station Avenue will as well.

Sincerely,

A handwritten signature in black ink that reads "Peter J. Crowell".

Peter J. Crowell
Principal

cc: Mrs. Woodbury, Superintendent
Ms. Leary, Assistant Principal

December 2021

November '21							January '22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6		2	3	4	5	6	7	8
7	8	9	10	11	12	13	9	10	11	12	13	14	15
14	15	16	17	18	19	20	16	17	18	19	20	21	22
21	22	23	24	25	26	27	23	24	25	26	27	28	29
28	29	30					30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6	7	8	9	10	11
	School Committee D-Y High School 6:30 p.m.	Jazz Choir & Combo Concert DYH 7:00 p.m.	String Orchestra Concert DYH 7:00 p.m.			
12	13	14	15	16	17	18
19	20	21	22	23	24	25
	School Committee D-Y High School 6:30 p.m.	Grade 5 Holiday Concert		Grade 4 Holiday Concert		
26	27	28	29	30	31	1
	No School December Vacation	MMS Holiday Concerts	No School December Vacation	No School December Vacation	No School December Vacation	
2	3	Notes				

Enc. 7

January 2022

December '21

S M T W T F S
 5 6 7 8 9 10 11
 12 13 14 15 16 17 18
 19 20 21 22 23 24 25
 26 27 28 29 30 31

February '22

S M T W T F S
 6 7 8 9 10 11 12
 13 14 15 16 17 18 19
 20 21 22 23 24 25 26
 27 28

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 School Resumes	4	5	6	7	8
9	10 School Committee D-Y High School 6:30 p.m.	11	12	13	14	15
16	17 Martin Luther King Jr. Day	18	19	20	21	22
23	24 School Committee D-Y High School 6:30 p.m.	25	26 One Hour Early Release	27	28	29
30	31 Notes					