



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
AGENDA**

**Monday, January 9, 2023**

**Dennis-Yarmouth Regional High School Library  
210 Station Avenue  
South Yarmouth, Massachusetts 02664**

**6:30 p.m. – Regular Meeting**

**THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:**

**Channel 22 Live: <https://bit.ly/3IV5MVh>**

**YouTube Live: <https://bit.ly/3CGdOXR>**

**Members Present:**

Mr. Joseph Tierney, Chairperson  
Ms. Jeni Landers, Vice Chairperson  
Ms. Jennifer Rose, Secretary  
Mr. Tomas Tolentino, Treasurer  
Mr. Phillip Morris  
Mr. Joe Glynn  
Ms. Marilyn Bemis

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. David Flynn, Assistant Superintendent for Finance and Operations  
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction  
Kristen Stagg, Student Representative to the School Committee  
Rose-Anna Joachim, Student Representative to the School Committee

- I. Open the Meeting (6:30 p.m.)**
- II. Recognition – Representative Timothy R. Whelan**
- III. Reports**
  - A. Student Representative Reports – Kristen Stagg and Rose-Anna Joachim**
  - B. Superintendent Report – Carol Woodbury**
    - 1. Town Seal Committee Presentation**  
Jennifer Edwards and Traci Wyse
    - 2. Policy Review Subcommittee (Enclosure B2)**

- a. JIC – Student Discipline – Update (2<sup>nd</sup> reading)
- b. JICA - Student Dress – Update (2<sup>nd</sup> reading)
- c. AC Non Discrimination including Harassment and Retaliation – Update (2<sup>nd</sup> reading)
- d. AC-R Non Discrimination including Harassment and Retaliation – Update (2<sup>nd</sup> reading)
- e. GBA – Equal Employment Opportunity – Update (2<sup>nd</sup> reading)
- f. GCF – Professional Staff Hiring – Update (2<sup>nd</sup> reading)
- g. JB – Equal Educational Opportunities – Update (2<sup>nd</sup> reading)
- h. JFBB – School Choice – Update (2<sup>nd</sup> reading)
- i. DA – Fiscal Management Goals – Update (2<sup>nd</sup> reading)
- j. DB-1 – Regional School District Annual Budget – Update (2<sup>nd</sup> reading)
- k. DB-1-R – Budget – Apportionment of Expenses for Regional Schools – Update (2<sup>nd</sup> reading)
- l. DBC – Budget Deadlines and Schedules – Update (2<sup>nd</sup> reading)
- m. DBD – Budget Planning – Update (2<sup>nd</sup> reading)
- n. DBG-1 – Budget Adoption Procedures for Regional Schools – Update (2<sup>nd</sup> reading)
- o. DBJ-1 – Regional School District Budget Transfer Authority – Update (2<sup>nd</sup> reading)
- p. DD – Grants, Proposals, and Special Projects – Update (2<sup>nd</sup> reading)
- q. DEC – Federal Funds Supplement not Supplant Policy – Update (2<sup>nd</sup> reading)
- r. DH-1 – Regional School District Bonded Employees and Officers – Update (2<sup>nd</sup> reading)
- s. D1 – Fiscal Accounting and Reporting – Update (2<sup>nd</sup> reading)
- t. DIE-1 – Regional School District Audits – Update (2<sup>nd</sup> reading)
- u. DJE – Procurement Requirements – Update (2<sup>nd</sup> reading)
- v. KCD – Public Gifts to the Schools – Update (2<sup>nd</sup> reading)

- C. School Building Committee Report – Joseph Tierney
- D. School Committee Liaisons to the Boards of Selectmen
- E. Assistant Superintendent Report – David Flynn  
Preliminary FY2024 Budget Proposal

**IV. School Committee Business**  
Consent Agenda (Enclosure 4)

**V. Bills, Requisitions and Payroll**

**VI. Calendars**

**VII. Information Items**

- a. Letter of Thanks to D-YRHS from the MIAA
- b. Letter of Thanks to Station Avenue Elementary School from the Yarmouth Food Pantry
- c. Massachusetts School Building Authority Statement of Interest Status

## VIII. Public Comment

## IX. Adjournment

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent
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### Consent Agenda (Enclosure 4)

**The Superintendent recommends the School Committee approve the following items as presented:**

#### **Donations**

Move to accept a \$15,000 donation from the Lyndon Paul Lorusso Foundation to the DY Mini Scholarship Fund to provide scholarships for Dennis-Yarmouth Regional High School students from the Class of 2023 who plan to further their education.

Move to accept a set of dictionaries to the third graders of Station Avenue Elementary School from the Hyannis Elks Lodge as per Mr. Crowell's December 12<sup>th</sup> letter.

Move to accept a \$1000 donation from the Robert Cooke Memorial Fund of the Cape Cod Foundation to fund two German Club Scholarships at Dennis-Yarmouth Regional High School.

Move to accept a donation of 9 boxes of paper to the Dennis-Yarmouth Regional High School Art Department from Barnstable Canvas, The Tivey Family.

#### **Minutes**

November 21, 2022



**Dennis Yarmouth Regional School District**  
**Office of the Superintendent**  
296 Station Avenue, South Yarmouth, Massachusetts 02664

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Phone: (508) 398-7600 Fax: (508) 398-7622

ENC. B2

**To: Dennis-Yarmouth Regional School Committee**

**From: Carol A. Woodbury, Superintendent** *CAW*

**Re: Revised School Committee Policies**  
**An Act Prohibiting Discrimination Based On Natural And**  
**Protective Hairstyles**

**Date: January 9, 2023**

The Policy Review Subcommittee met recently to review several School Committee Policies. Some of those policies have been updated to reflect the Act Prohibiting Discrimination Based On Natural And Protective Hairstyles. I have attached the Act for your information.

Thank you.

CAW/emw  
attachments

## Acts (2022)

### Chapter 117

#### AN ACT PROHIBITING DISCRIMINATION BASED ON NATURAL AND PROTECTIVE HAIRSTYLES

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

SECTION 1. Section 7 of chapter 4 of the General Laws, as appearing in the 2020 Official Edition, is hereby amended by adding the following 2 clauses:-

Sixty-second, "Race", as applied to a prohibition on discrimination based on race, shall include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.

Sixty-third, "Protective hairstyle", shall include, but not be limited to, braids, locks, twists, Bantu knots, hair coverings and other formations.

SECTION 2. Chapter 71 of the General Laws is hereby amended by inserting after section 1C the following section:-

Section 1D. A school district, school committee, public school, nonsectarian school, the Massachusetts Interscholastic Athletic Association or any equivalent school organization or an entity or board that provides athletic officials, including, but not limited to, referees and umpires, for school sports or athletic events, shall not adopt or implement a policy or code, including, but not limited to, any policy or code pertaining to a student's participation in sports or athletic events, that impairs or prohibits a hairstyle that is historically associated with race. The department of elementary and secondary education shall provide written guidance for the administration of this section.

SECTION 3. The Massachusetts commission against discrimination shall adopt, promulgate, amend and rescind rules and regulations or formulate policies and make recommendations as necessary to effectuate the purposes of clauses sixty-second and sixty-third of section 7 of chapter 4 of the General Laws.

Approved, July 26, 2022.

## STUDENT DISCIPLINE

The School Committee believes that all students deserve every opportunity to achieve academic success in a safe, secure learning environment. Good citizenship in schools is based on respect and consideration for the rights of others. Students will be expected to conduct themselves in a way that the rights and privileges of others are not violated. They will be required to respect constituted authority, to conform to school rules and to those provisions of law that apply to their conduct.

Each Principal shall include prohibited actions in the student handbook or other publication to be made available to students and parents/guardians.

Principals and staff shall not use academic punishment of any form as a consequence to inappropriate behaviors/actions by students.

The Principal may, as a disciplinary measure, remove a student from privileges, such as extracurricular activities and attendance at school-sponsored events, based on the student's misconduct. Such a removal is not subject to the remainder of this policy, law, or regulation.

The Superintendent shall provide each Principal with a copy of the regulations promulgated by DESE and shall have each Principal sign a document acknowledging receipt thereof, which shall be placed in their personnel file.

### Suspension

In every case of student misconduct for which suspension may be imposed (except for offenses referenced in the note at the end of this policy), a Principal shall consider ways to re-engage the student in learning; and avoid using long-term suspension from school as a consequence until alternatives have been tried. Alternatives may include the use of evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and positive behavioral interventions and supports.

### **Notice of Suspension:**

Except for emergency removal or an in-school suspension of less than 10 days, a Principal must provide the student and the parent/guardian oral and written notice, and provide the student an



opportunity for a hearing and the parent/guardian an opportunity to participate in such hearing before imposing suspension as a consequence for misconduct. The Principal shall provide both oral and written notice to student and parent/guardian in English and in the primary language of the home if other than English. The notice shall include the rights enumerated in law and regulation. To conduct a hearing without a parent/guardian present, the Principal must be able to document reasonable efforts to include the parent/guardian.

### **Emergency Removal**

A Principal may remove a student from school temporarily when a student is charged with a disciplinary offense and the continued presence of the student poses a danger to persons or property, or materially and substantially disrupts the order of the school, and, in the Principal's judgment, there is no alternative available to alleviate the danger or disruption. The Principal shall immediately notify the Superintendent in writing of the removal including a description of the danger presented by the student.

The temporary removal shall not exceed two (2) school days following the day of the emergency removal, during which time the Principal shall: Make immediate and reasonable efforts to orally notify the student and the student's parent/guardian of the emergency removal, the reason for the need for emergency removal, and the other matters required in the notice as referenced in the applicable regulation; Provide written notice to the student and parent/guardian as required above; Provide the student an opportunity for a hearing with the Principal that complies with applicable regulations, and the parent/guardian an opportunity to attend the hearing, before the expiration of the two (2) school days, unless an extension of time for hearing is otherwise agreed to by the Principal, student, and parent/guardian; Render a decision orally on the same day as the hearing, and in writing no later than the following school day, which meets the requirements of applicable law and regulation.

A Principal shall also ensure adequate provisions have been made for the student's safety and transportation prior to removal.

### **In School Suspension – not more than 10 days consecutively or cumulatively**

The Principal may use in-school suspension as an alternative to short-term suspension for disciplinary offenses.

The Principal may impose an in-school suspension for a disciplinary offense under this provision, provided that the Principal follows the process set forth in regulation and the student has the opportunity to make academic progress as required by law and regulation.



### **Principal's Hearing – Short Term Suspension of up to 10 days**

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, the Principal shall discuss the disciplinary offense, the basis for the charge, and any other pertinent information.

The student also shall have an opportunity to present information, including mitigating facts, that the Principal should consider in determining whether other remedies and consequences may be appropriate as set forth in law and regulation.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the available information, including mitigating circumstances, determine whether the student committed the disciplinary offense, and, if so, what remedy or consequence will be imposed.

The Principal shall notify the student and parent/guardian of the determination and the reasons for it, and, if the student is suspended, the type and duration of suspension and the opportunity to make up assignments and such other school work as needed to make academic progress during the period of removal, as required by law and regulation. The determination shall be in writing and may be in the form of an update to the original written notice.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension, before the short-term suspension takes effect.

### **Principal's Hearing – Long Term Suspension of more than 10 days but less than 90 days (consecutive or cumulative)**

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, in addition to the rights afforded a student in a short-term suspension hearing, the student shall have the following rights: In advance of the hearing, the opportunity to review the student's record and the documents upon which the Principal may rely in making a determination to suspend the student or not; The right to be represented by counsel or a lay person of the student's choice, at the student's/parent's/guardian's expense; The right to produce witnesses on his or her behalf and to present the student's explanation of the alleged incident, but the student may not be compelled to do so; The right to cross-examine witnesses presented by the school district; The right to request that the hearing be recorded by the Principal, and to receive a copy of the audio recording upon request. If the student or parent/guardian requests an audio recording, the Principal shall inform all participants before the hearing that an audio record will be made and a copy will be provided to the student and parent/guardian upon request.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the evidence, determine whether the student committed the disciplinary offense, and, if so, after considering mitigating circumstances and alternatives to suspension as required by law and regulation, what remedy or consequence will be imposed, in place of or in addition to a long-term suspension. The Principal shall send the written determination to the student and parent/guardian by hand-delivery, certified mail, first-class mail, email to an address provided by the parent/guardian for school communications, or any other method of delivery agreed to by the Principal and the parent/guardian.

If the Principal decides to suspend the student, the written determination shall: Identify the disciplinary offense, the date on which the hearing took place, and the participants at the hearing; Set out the key facts and conclusions reached by the Principal; Identify the length and effective date of the suspension, as well as a date of return to school; Include notice of the student's opportunity to receive education services to make academic progress during the period of removal from school as required by law and regulation; Inform the student of the right to appeal the Principal's decision to the Superintendent or designee, but only if the Principal has imposed a long-term suspension. Notice of the right of appeal shall be in English and the primary language of the home if other than English, or other means of communication where appropriate, and shall include the following information: The process for appealing the decision, including that the student or parent/guardian must file a written notice of appeal with the Superintendent within five (5) calendar days of the effective date of the long-term suspension; provided that within the five (5) calendar days, the student or parent/guardian may request and receive from the Superintendent an extension of time for filing the written notice for up to seven (7) additional calendar days; and that

the long-term suspension will remain in effect unless and until the Superintendent decides to reverse the Principal's determination on appeal.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension before the suspension takes effect.

### **Superintendent's Hearing**

A student who is placed on long-term suspension following a hearing with the Principal shall have the right to appeal the Principal's decision to the Superintendent.

The student or parent/guardian shall file a notice of appeal with the Superintendent within the time period noted above (see Principal's hearing – Suspension of more than 10 days). If the appeal is not timely filed, the Superintendent may deny the appeal, or may allow the appeal in his or her discretion, for good cause.

The Superintendent shall hold the hearing within three (3) school days of the student's request, unless the student or parent/guardian requests an extension of up to seven (7) additional calendar days, in which case the Superintendent shall grant the extension.

The Superintendent shall make a good faith effort to include the parent/guardian in the hearing. The Superintendent shall be presumed to have made a good faith effort if he or she has made efforts to find a day and time for the hearing that would allow the parent/guardian and Superintendent to participate. The Superintendent shall send written notice to the parent/guardian of the date, time, and location of the hearing.

The Superintendent shall conduct a hearing to determine whether the student committed the disciplinary offense of which the student is accused, and if so, what the consequence shall be. The Superintendent shall arrange for an audio recording of the hearing, a copy of which shall be provided to the student or parent/guardian upon request. The Superintendent shall inform all participants before the hearing that an audio record will be made of the hearing and a copy will be provided to the student and parent/guardian upon request. The student shall have all the rights afforded the student at the Principal's hearing for long-term suspension.

The Superintendent shall issue a written decision within five (5) calendar days of the hearing which meets the requirements of law and regulation. If the Superintendent determines that the student committed the disciplinary offense, the Superintendent may impose the same or a lesser consequence than the Principal, but shall not impose a suspension greater than that imposed by the

Principal's decision. The decision of the Superintendent shall be the final decision of the school district with regard to the suspension.

### **Expulsion**

Expulsion is defined as the removal of a student from school for more than ninety (90) school days, indefinitely, or permanently as allowed by law for possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in school would have a substantial detrimental effect on the general welfare of the school.

Any student expelled from school for such an offense shall be afforded an opportunity to receive educational services and make academic progress.

### **Academic Progress**

Any student who is suspended or expelled shall have the opportunity to earn credits, make up assignments, tests, papers, and other schoolwork as needed to make academic progress during the period of his or her removal from the classroom or school. The Principal shall inform the student and parent/guardian of this opportunity in writing, in English and in the primary language of the home, when such suspension or expulsion is imposed.

Any student who is expelled or suspended from school for more than ten (10) consecutive days, whether in school or out of school, shall have an opportunity to receive education services and make academic progress toward meeting state and local requirements, through the school-wide education service plan.

The Principal shall develop a school-wide education service plan describing the education services that the school district will make available to students who are expelled or suspended from school for more than ten (10) consecutive days. The plan shall include the process for notifying such students and their parents/guardians of the services and arranging such services. Education services shall be based on, and be provided in a manner consistent with, the academic standards and curriculum frameworks established for all students under the law.

The Principal shall notify the parent/guardian and student of the opportunity to receive education services at the time the student is expelled or placed on long-term suspension. Notice shall be provided in English and in the primary language spoken in the student's home if other than English, or other means of communication where appropriate. The notice shall include a list of the specific



education services that are available to the student and contact information for a school district staff member who can provide more detailed information.

For each student expelled or suspended from school for more than ten (10) consecutive days, whether in-school or out-of-school, the school district shall document the student's enrollment in education services. For data reporting purposes, the school shall track and report attendance, academic progress, and such other data as directed by the Department of Elementary and Secondary Education.

### **Reporting**

The school district shall collect and annually report data to the DESE regarding in-school suspensions, short- and long-term suspensions, expulsions, emergency removals, access to education services, and such other information as may be required by the DESE.

The Principal of each school shall periodically review discipline data by selected student populations, including but not limited to race and ethnicity, gender, socioeconomic status, English language learner status, and student with a disability status in accordance with law and regulation.

SOURCE: MASC – August 2022

LEGAL REF: M.G.L. [71:37H](#); [71:37H ½](#); [71:37H ¾](#); 76:17

603 CMR 53.00

[Chapter 222 An Act Relative to Student Access to Educational Services and Exclusion from School](#)

[Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973 and](#)

[Questions and Answers Addressing the Needs of Children with Disabilities and the Individuals with Disabilities Education Act's \(IDEA's\) Discipline Provisions.](#)

**NOTE: The DESE regulations on student discipline and this policy, consistent with law, set forth the minimum procedural requirements applicable to the suspension of a student for a disciplinary offense other than: possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in the school would have a substantial detrimental effect on the general welfare of the school, as provided in M.G.L. c. 71, S. 37H or 37H½. The Principal, pursuant to the previously referenced statute**

may remove a student who has committed any of the disciplinary offenses above referenced from school for more than 90 days in a school year except that the removal from school for such offenses is subject to the provision of continuing educational services needed to make academic progress and, the requirement that all school districts regardless of the type of offense shall report school discipline data and analysis to DESE. Also, the prohibited actions above referenced are subject to the provision that allows the Commissioner to investigate each school that has a significant number of students suspended and expelled for more than 10 cumulative days in a school year and to make recommendations thereon.

Chapter 222, An Act Relative to Student Access to Educational Services and Exclusion from School, addresses continuation of educational services for students when they are excluded from school.

New Federal Guidance related to Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973 that students are effectively supported when responding to behavior that is based on a student's disability that could lead to student discipline has been added as a legal reference.



## **STUDENT DRESS CODE**

The responsibility for the dress and appearance of the students will rest with individual students and parents/**guardians**.

They have the right to determine how the student will dress providing that attire is not destructive to school property, complies with requirements for health and safety, and does not cause disorder or disruption. The administration is authorized to take action in instances where individual dress does not meet the stated requirements.

This does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that students will not be prevented from attending school or a school function, or otherwise be discriminated against, so long as their dress and appearance meet the requirements set forth above.

LEGAL REF: **Creating a Respectful and Open World for Natural Hair Act of 2022**

SOURCE: MASC – August 2022

## NON-DISCRIMINATION POLICY INCLUDING HARASSMENT AND RETALIATION

The Dennis-Yarmouth Regional School Committee and Dennis-Yarmouth Regional School District are committed to maintaining an education and work environment for all school community members. that is free from all forms of discrimination, including harassment and retaliation. The members of the school community include the School Committee, employees, administration, faculty, staff, students, volunteers in the schools, and parties contracted to perform work for the Dennis-Yarmouth Regional School District.

The Dennis-Yarmouth Regional School District does not exclude from participation, deny the benefits of the Dennis-Yarmouth Regional School District from or otherwise discriminate against, individuals on the basis of race\*, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, ancestry, ethnic background, national origin condition, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law in the administration of its educational and employment policies, or in its programs and activities.

This commitment to the community is affirmed by the following statements. The School Committee commits to:

1. Promoting the rights and responsibilities of all individuals as set forth in the State and Federal Constitutions, pertinent legislation, and applicable judicial interpretations.
2. Encouraging positive experiences in human values for children, youth and adults, all of whom have differing personal and family characteristics and who come from various socioeconomic, racial and ethnic groups.
3. Working toward a more integrated society and enlisting the support of individuals as well as groups and agencies, both private and governmental, in such an effort.
4. Using all appropriate communication and action techniques to air and address the grievances of individuals and groups.
5. Carefully consider, in all the decisions made within the school district, the potential benefits or adverse consequences that those decisions might have on the human relations.
6. Initiating a process of reviewing policies and practices of the school district in order to achieve to the greatest extent possible the objectives of this statement.

The Dennis-Yarmouth Regional School District requires all members of the school community to conduct themselves in accordance with this policy.

It shall be a violation of this policy for any member of the school community to engage in any form of discrimination, including harassment and retaliation, or to violate any other civil right of any member of the school community. We recognize that discrimination can take a range of forms and can be targeted or unintentional; however, discrimination in any form, including harassment and retaliation, will not be tolerated.

It shall also be a violation of this policy for any school community member to subject any other member of the school community to any form of retaliation, including, but not limited to, coercion, intimidation, interference, punishment, discrimination, or harassment, for reporting or filing a complaint of discrimination, cooperating in an investigation, aiding or encouraging another member of the school community to report such conduct or file a complaint, or opposing any act or practice reasonably believed to be prohibited by this policy.

LEGAL REFS: Title VI, Civil Rights Act of 1964  
Title VII, Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972 Executive Order 11246, as amended by E.O. 11375  
Equal Pay Act, as amended by the Education Amendments of 1972 Title IX, Education Amendments of 1972  
Rehabilitation Act of 1973  
Education for All Handicapped Children Act of 1975  
No Child Left Behind Act of 2001, 20 U.S.C. § 7905 (The Boy Scouts of America Equal Access Act)  
M.G.L. 71B:1 et seq. (Chapter 766 of the Acts of 1972)  
Acts of 2022, Chapter 117 (\*race to include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.)

CROSS REF: ACE, Non-Discrimination on the Basis of Disability  
ACAB, Sexual Harassment  
GBA, Equal Employment Opportunity  
IJ, Instructional Materials  
JB, Equal Educational Opportunities

SOURCE: MASC August 2022



## NONDISCRIMINATION POLICY INCLUDING HARASSMENT AND RETALIATION

Dennis-Yarmouth Regional School District will respond promptly to any reports or complaints of discrimination, including harassment and retaliation, or other violations of civil rights, pursuant to our detailed response protocol. Where it is determined that discrimination or harassment has occurred, Dennis-Yarmouth Regional School District will act promptly to eliminate the conduct and will impose developmentally- appropriate disciplinary, restorative, and/or corrective action.

Any member of the school community who is found, after investigation, to have engaged in any form of discrimination, including harassment or retaliation, against another member of the school community, will be subject to consequences determined appropriate by the administration. Such consequences may include restorative measures and corrective action, and/or student discipline or staff disciplinary action, up to and including termination of employment.

### Definitions

"Discrimination" and "Harassment" are defined as unwelcome conduct, whether verbal or physical, that is based on any individual's actual or perceived race\*, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, ancestry, ethnic background, national **condition**, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law. Discrimination and/or harassment includes, but is not limited to:

- Display or circulation of written materials or pictures that are degrading to a person or group described above.
- Verbal abuse or insults about, directed at, or made in the presence of, an individual or group described above.
- Any action or speech that contributes to, promotes or results in a hostile or discriminatory environment to an individual or group described above
- Any action or speech that is sufficiently severe, pervasive or persistent that it either (i) interferes with or limits the ability of an individual or group described above to participate in or benefit from employment or a program or activity of \_\_PS; or (ii) creates an intimidating, threatening or abusive educational or working environment.

Harassment may include, but is not limited to, any unwelcome, inappropriate, or illegal physical, written, verbal, graphic, or electronic conduct, and that has the intent or effect of creating a hostile education or work environment by limiting the ability of an individual to participate in or benefit from the district's programs and activities or by unreasonably interfering with that individual's education or work environment or, if the conduct were to persist, would likely create a hostile educational or work environment.

"Title IX Sexual Harassment" (effective August 14, 2020) means verbal, physical or other conduct

that targets a person based on their sex, and that satisfies one or more of the following:

- A school employee conditioning educational benefits or services on participation in unwelcome sexual conduct (i.e., quid pro quo);
- Any unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school's educational program or activity;
- Any instance of "sexual assault", "dating violence", "domestic violence", or "stalking", as those terms are defined by the Clery Act (20 U.S.C. 1092(f)(6)(A)(v)) and the Violence Against Women Act (34 U.S.C. 12291(a)(8), (10) & (30)).

Allegations of Title IX Sexual Harassment shall be reported and investigated pursuant to the Dennis-Yarmouth Regional School District Protocol for Investigating Sexual Harassment and Retaliation Pursuant to Title IX.

### Resources

The following individual is designated as the District ADA, Title VI, Title IX, and Sexual Harassment Coordinator, and Grievance Officer for the School Committee, administration, faculty, staff, volunteers in the schools, and for parties who are contracted to perform work for the Dennis-Yarmouth Regional School District, and can be reached at:

Assistant Superintendent for Instruction and Student Services  
Dennis-Yarmouth Regional School District  
296 Station Avenue  
South Yarmouth, MA 02664  
508-398-7600

The following individual is designated as the District ADA, Title VI, Title IX, and Sexual Harassment and Civil Rights Coordinator for students in the Dennis-Yarmouth Regional School District. In addition, the following individual is the District 504 Coordinator, and can be reached at:

Assistant Superintendent for Instruction and Student Services  
Dennis-Yarmouth Regional School District  
296 Station Avenue  
South Yarmouth, MA 02664  
508-398-7600

Inquiries concerning the Dennis-Yarmouth Regional School District policies and protocols, compliance with applicable laws, statutes, and regulations, and complaints may also be directed to the Director of Human Resources. Inquiries about laws, statutes, regulations and compliance may also be directed to the Massachusetts Department of Elementary and Secondary Education or the Office for Civil Rights, U.S. Department of Education, 5 Post Office Square, 8th Floor, Suite 900, Boston, MA 02109; (617) 289-0111; Email: [OCR.Boston@ed.gov](mailto:OCR.Boston@ed.gov); Website: [www.ed.gov/ocr](http://www.ed.gov/ocr)



LEGAL REFS.: Title VI, Civil Rights Act of 1964  
Title VII, Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972 Executive Order 11246, as amended by E.O. 11375  
Equal Pay Act, as amended by the Education Amendments of 1972 Title IX, Education Amendments of 1972  
Rehabilitation Act of 1973  
Education for All Handicapped Children Act of 1975  
No Child Left Behind Act of 2001, 20 U.S.C. § 7905 (The Boy Scouts of America Equal Access Act)  
M.G.L. [71B:1](#) et seq. (Chapter 766 of the Acts of 1972)  
[Acts of 2022, Chapter 117](#) (\*race to include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.)

CROSS REF: ACE, Nondiscrimination on the Basis of Disability  
ACAB, Sexual Harassment  
GBA, Equal Employment Opportunity  
IJ, Instructional Materials  
JB, Equal Educational Opportunities

[Title IX Sexual Harassment Grievance Procedure](#)  
[Civil Rights Grievance Procedure](#)

SOURCE: MASC August 2022



## EQUAL EMPLOYMENT OPPORTUNITY

The School Committee subscribes to the fullest extent to the principle of the dignity of all people and of their labors and will take action to ensure that any individual within the District who is responsible for hiring and/or personnel supervision understands that applicants are employed, assigned, and promoted without regard to their \*race, ~~creed~~ color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law. Every available opportunity will be taken in order to assure that each applicant for a position is selected on the basis of qualifications, merit and ability.

SOURCE: MASC August 2022

LEGAL REF.: M.G.L. 151B:4;

BESE Regulations 603 CMR 26:00

Acts of 2022, Chapter 117 (\*race to include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.)

CROSS REF.: [AC](#), Nondiscrimination

**NOTE: Although it is not usually necessary to have a policy that simply restates existing law, in this case it is important to reaffirm the School Committee's commitment to equal opportunity and to remind the hiring authorities in the District that many considerations other than District educational goals are factors to be considered.**

**This is just a note for the Committee and will be removed after approval of the policy.**

**Note: This is a Complete rewrite to be more inclusive.**

**File: GCF**

## **PROFESSIONAL STAFF HIRING**

Through its employment policies, the District will strive to attract, secure, and hold the highest qualified personnel for all professional positions. The selection process will be based upon awareness to candidates who will devote themselves to the education and welfare of the children attending the schools.

It is the responsibility of the Superintendent, and of persons to whom he or she delegates this responsibility, to determine the personnel needs of the school district and to locate suitable candidates. No position may be created without the approval of the School Committee. The District's goal is to employ and retain personnel who are motivated, will strive always to do their best, and are committed to providing the best educational environment for the children

It will be the duty of the Superintendent to see that persons considered for employment in the schools meet all certification requirements and the requirements of the Committee for the type of position for which the nomination is made.

The following guidelines will be used in the selection of personnel:

1. There will be no discrimination in the hiring process due to race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law.
2. The quality of instruction is enhanced by a staff with a wide variation in background, educational preparation, and previous experience.
3. The administrator responsible for the hiring of a staff member (in the case of District-wide positions, for the position of Principals, it is the Superintendent; for building-based personnel, it is the Principal) is directed to establish a representative screening committee. The administrator has the final say in determining who will be hired but it is expected that the screening committee's input will be a factor in the decision. For those positions where the hiring authority rests with the School Committee, a representative screening committee may be established by the School Committee, or the School Committee may direct the Superintendent to establish a screening committee to assist the Superintendent in making their recommendation to the School Committee.

SOURCE: MASC August 2022

LEGAL REFS.: M.G.L. [69:6](#); [71:38](#); [71:38G](#); [71:39](#); [71:45](#)

Massachusetts Board of Education Requirements for Certification of Teachers, Principals, Supervisors, Directors, Superintendents and Assistant Superintendents in the Public Schools of the Commonwealth of Massachusetts, revised 1994

BESE Regulations 603 CMR [7:00](#), [26:00](#), and [44:00](#)

Acts of 2022, Chapter 117 (\*race to include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.)



## EQUAL EDUCATIONAL OPPORTUNITIES

In recognition of the diversified characteristics and needs of our students and with the keen desire to be responsive to them, the School Committee will make every effort to protect the dignity of the students as individuals. It also will offer careful consideration and sympathetic understanding of their personal feelings, particularly with reference to their \*race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, ~~homeless status-homelessness~~, physical and intellectual differences, ancestry, ethnic background, national origin, or any other category protected by state or federal law.

To accomplish this, the Committee and its staff will make every effort to comply with the letter and the spirit of the Massachusetts equal educational opportunities law which prohibits discrimination in public school admissions and programs.

This will mean that every student will be given equal opportunity in school admission, admissions to courses, course content, support services, and extracurricular and athletic activities.

All implementing provisions issued by the Board of Elementary and Secondary Education in compliance with this law will be followed.

SOURCE: MASC - August 2022

LEGAL REFS.: Title VI, Civil Rights Act of 1964

Title VII, Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972

Executive Order 11246, as amended by E.O. 11375

Title IX, Education Amendments of 1972

M.G.L. 76:5; 76:16 (Chapter 622 of the Acts of 1971)

603 CMR 26:00, 603 CMR 28.00

The McKinney-Vento Act and Title I Part A, as Amended by the Every Student Succeeds Act of 2015

Acts of 2022, Chapter 117 (\*race to include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.)

CROSS REF.: AC, Nondiscrimination

**SCHOOL CHOICE**

It is the policy of this School District to admit non-resident students under the terms and conditions of the Interdistrict School Choice Law and under the following local conditions:

1. The administration will determine the number of spaces in each school available to school choice students.
2. That by June 1 of every school year, if consideration is being given to withdraw from the provisions of the choice law, a public meeting will be held to review this decision.
3. That the selection of non-resident students for admission be in the form of a random drawing when the number of requests exceeds the number of available spaces. There will be two drawings for this purpose. The first will take place during the last week of the current school year but no later than July 1st. The second will be conducted during the week immediately preceding the opening of the next school year and will be based on the possibility of unexpected additional openings.
4. Any student who is accepted for admission under the provisions of this policy is entitled to remain in the District until graduation from high school except if there is a lack of funding of the program.
5. The School Committee affirms its position that it shall not discriminate in the admission of any child on the basis of \*race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law, academic performance or proficiency in the English language. **(Updated Language)**

SOURCE: MASC - August 2022

LEGAL REFS.: M.G.L. [71:6](#); [71:6A](#); [76:6](#); [76:12](#); [76:12B](#)

[603 CMR 26:00](#)

[Acts of 2022, Chapter 117](#) (\*race to include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.)

## FISCAL MANAGEMENT GOALS

As the trustee of local, state, and federal funds allocated for use in public education, the Committee will use these funds wisely in pursuit of the district's goals.

The quantity and quality of the district's educational programs are dependent on the effective, efficient management of allocated funds. Achievement of the district's purposes can best be achieved through excellent fiscal management.

It is imperative that the educational program be held of paramount importance. Decisions made due to resource limitations must center on the educational goals of the district.

This prioritization will be incorporated into all aspects of district management and Committee decision making.

Regarding the district's fiscal management, it is the Committee's intent:

1. To allocate public funding, centering equity while achieving the greatest educational returns and the greatest contributions to the educational program in relation to dollars expended.
2. To engage in thorough advance planning, with staff and community involvement, in order to develop budgets
3. To advocate for levels of funding that will provide high quality education for all students.
4. To support the use of the best techniques for budget development and management.
5. To provide timely and appropriate information to the community.

SOURCE: MASC 2021



## REGIONAL SCHOOL DISTRICT ANNUAL BUDGET

The annual budget is the financial expression of the goals to the School Committee in meeting the needs of all students.

The budget then requires an orderly and cooperative effort by the Committee, the staff, and the regional community to achieve the goals of the district.

Public school budgeting is regulated and controlled by legislation, state regulation, regional agreement, and local Committee policy. The operating budget will be prepared and managed in line with the above.

In developing a budget, care shall be taken to make the documents associated with the budget clear and understandable to School Committee members, to municipal officials of member communities, and to the general public.

At the discretion of the Finance Subcommittee, an informal public information meeting may be held to solicit input from the general public. In accordance with the District Agreement, a public hearing shall be held prior to the adoption of the Final Operating and Maintenance Budget by the District Committee. The Superintendent and members of the Finance Subcommittee will make every effort to fully inform all member communities and their officials of the budget plans of the District.

The budget shall be in compliance with the foundation budget. It is acknowledged that the foundation budget reflects the minimum recommended spending for a District, and excludes transportation costs, debt service costs, and costs associated with the acquisition of fixed assets. The aforementioned items must, therefore, be budgeted in addition to the foundation budget, and funds to support those expenditures must be raised from the member communities, after the use of any offsetting revenues received from the state.

Assessments to member communities shall be made in compliance with the foundation budget, which may, in certain instances, differ from the apportionment under the District Agreement. When there is a conflict, state law shall prevail. In assessing for expenditures which are excluded from the foundation budget, the District Agreement shall determine the apportionment of assessments after the District Committee has applied all applicable state aid. The District Agreement notwithstanding, there shall be no requirement for the annual operation and maintenance budget for the District to be adopted prior to the receipt of funding estimates from the state.

The Superintendent will serve as budget officer but they may delegate portions of this responsibility to members of their staff, as they deem appropriate. The three general areas of responsibility for the Superintendent as budget officer are budget preparation, budget presentation, and budget administration. A budget is a spending plan, which is developed well in advance of the fiscal year. Circumstances may occur which necessitate changing spending

priorities and redirecting funds within the budget accordingly. Revisions to the budget may be made from time to time by the Committee, upon the recommendation of the Superintendent.

The annual budget for each school operated by the District shall reflect the priorities established in the Annual School Improvement Plan.

SOURCE: MASC 2021

LEGAL REFS.: M.G.L. 71:16B; 71:34; 71:37 and 71:38N

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**BUDGET - APPORTIONMENT OF EXPENSES FOR REGIONAL SCHOOLS**

The Regional District School Committee shall annually determine the amounts necessary to be raised, after deducting the amount of aid such district is to receive by state formula, to maintain and operate the District school or schools during the next fiscal year, and amounts required for payment of debt and interest incurred by the District which will be due in the said year, and shall apportion the amount so determined among the several municipalities in accordance with the terms of the agreement.

The amounts so apportioned for each municipality shall be certified by the Regional School District treasurer to the treasurers of the several municipalities within thirty days from the date on which the annual budget is adopted by a two-thirds vote of the School Committee, but no later than April thirtieth.

The Regional School District treasurer shall include in the certification to each municipality a statement setting forth the amount which the District is to receive by state formula for the ensuing fiscal year and the proportionate share of such aid for such municipality.

In addition to amounts appropriated for long-term debt service, school lunches, adult education, student transportation, and tuition revenue, each municipality that belongs in the Regional School District shall annually appropriate for the support of the Regional School District, an amount equal to but, not less than the sum of the minimum required local contribution.

Notwithstanding the provisions of the Regional School District agreement, each member municipality shall increase its contribution to the Regional District each year by the amount indicated in that district's share of the municipalities' minimum regional contribution in that fiscal year. The District shall appropriate the sum of the minimum regional contributions of its member districts as well as all state school aid received on behalf of member municipalities. The District may choose to spend additional amounts; such decision shall be made and such amounts charged to members according to the District's required agreement.

Except as required by General Law, each school district may determine how to allocate funds appropriated for the support of public schools without regard to the categories employed in calculating the foundation budget.

SOURCE: MASC 2021

LEGAL REF.: M.G.L. 71:16B; 71:16D

## BUDGET DEADLINES AND SCHEDULES

Preparation of the annual budget will be scheduled in stages throughout the school year with attention to certain deadlines established by law and charter.

The calendar year for budget preparation will be determined by calculating backwards from the final adoption date as determined by state law and/or regional agreement.

The School Committee will also observe the statutory requirement of holding a public hearing on the proposed budget not less than seven days after the notice for this hearing has been published in a local newspaper.

Whatever dates are assigned, the final date for the submission of the budget to the Select Board will be arranged cooperatively with the School Committee and finance committee.

SOURCE: MASC 2021

LEGAL REFS.: M.G.L. 71:37; 71:38N

Town Charter (See local reference)

**NOTE: The above references a town process. The above will need to be redrafted for city districts.**

**Regional school districts should also refer to 71:16B for pertinent information. A citation of that section of law should also be added to the legal references.**

## BUDGET PLANNING

A sound budget development process must be established to ensure that the annual operating budget accurately reflects the District's goals. The budget is a financial planning tool that grounds itself in careful analysis of student achievement, enrollment, mandated services, and community values to allocate resources towards the goals set by the Committee. The first priority in the development of an annual budget will be the educational welfare of the children in our schools.

The Committee also holds in balance the valid interest of the taxpayers.

The budget document shall reflect all sources of revenue. It shall clearly explain how those funds will be used.

In the budget planning process for the school district, the Superintendent will:

- 1) Engage in thorough advance planning, with staff and community involvement, in order to develop budgets and guide expenditures in a manner that will achieve the greatest educational returns and contributions to the educational program in relation to dollars expended.
- 2) Establish levels of funding that will provide high quality education for all students.
- 3) Use the best available techniques for budget development and management.

The Superintendent will have overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar which will be shared publicly with the community.

SOURCE: MASC 2021

**NOTE: Include in this category statements on the general plan for budget development and on staff/student/public participation in the process (but not the official hearings). If advisory committees take part, this might be included in the policy, with details on their functioning presented as an accompanying regulation.**

## BUDGET ADOPTION PROCEDURES FOR REGIONAL SCHOOLS

The regional district budget is adopted by the School Committee at the Function Code level. Function Code should represent appropriate levels of transparency for the Committee to oversee goal implementation while allowing for administrative day-to-day work. Function Code will be agreed upon by the Committee and administration.

All revenue sources are subject to adoption by the School Committee.

The annual regional district budget as adopted by two-thirds vote of all members of the Regional School District Committee shall require the approval of two-thirds of the local appropriating authorities of the member municipalities.

In the event the regional school budget is not approved by at least two-thirds of the member municipalities as required, the Regional School District Committee shall have thirty days to reconsider, amend, and resubmit a budget on the basis of the issues raised.

SOURCE: MASC 2021

LEGAL REF.: M.G.L. Ch. 71:37; 71:16B

Cross reference: DBJ



## REGIONAL SCHOOL DISTRICT BUDGET TRANSFER AUTHORITY

In keeping with the need for periodic reconciliation of the District budget, the Regional School District Committee will consider requests for transfers of funds between function codes as they are recommended by the Superintendent. The Committee wishes to be kept abreast of the need for these adjustments so that it may act promptly and expedite financial record keeping for the school district.

All requests for transfers between function codes as approved during the annual budget deliberation must be submitted to the full School Committee for approval as part of the School Business Officer's quarterly report at the School Committee's finance subcommittee or at the business meetings of the School Committee; approval of transfers must be done by the full Committee.

All funds in the general account not expended by the close of the fiscal year will be placed in an excess and deficiency fund that shall not exceed five percent of the operating budget and its budgeted capital costs for the succeeding fiscal year. Any added funds exceeding five percent shall be returned to the member communities to reduce their assessments in accordance with law.

SOURCE: MASC 2021

LEGAL REF.: MGL 71:16B1/2; 71:37  
DOR 94-660

CROSS REFS.:     DBG, Budget Adoption Procedures  
                  DI, Fiscal Accounting and Reporting

## GRANTS, PROPOSALS, AND SPECIAL PROJECTS

In accordance with state law, all grants and gifts to the District must be reviewed and accepted by the School Committee before expenditure. The School Committee will encourage the administration to seek and secure possible sources of state, federal, and other special funds that will enhance the educational opportunities for the children in alignment with district goals. The superintendent will submit for School Committee approval spending plans at the same cost center level as the district budget.

The Superintendent will be responsible for coordinating the development of proposals for all specially funded projects and for keeping the Committee apprised and updated on all such projects.

The Superintendent shall ensure the district has and follows a written set of procedures in grant administration that aligns with state and federal laws and regulations.

SOURCE: MASC 2021

LEGAL REF.: M.G.L. 44:53A; 71:37A  
2 CFR 200 Federal Uniform Administrative Requirements

**NOTE: The district business office must have a state and federal grant manual with procedures aligned with state and federal law and regulation in order to comply with state granting requirements. The approval of such a document is not subject to the School Committee; the administration should ensure such a document is being followed.**

**FEDERAL FUNDS SUPPLEMENT NOT SUPPLANT POLICY**

The School District is committed to utilizing federal grant funds to supplement instructional programs funded by local, state, and other sources as required by law and regulation. Federal funds will be used to complement and extend district-funded programs, not to take the place of (supplant) programs previously funded by the district, except as provided by the granting program.

The Superintendent or designee will ensure that federal grant funds are disbursed appropriately and that associated record-keeping and reporting complies with required guidelines and mandates.

SOURCE: MASC 2021

LEGAL REF: Elementary and Secondary Education Act, as amended

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**REGIONAL SCHOOL DISTRICT BONDED EMPLOYEES AND OFFICERS**

Each employee of the school district including the Treasurer and Assistant Treasurer who is assigned the responsibility of receiving and disbursing school funds will be bonded individually or covered by a blanket bond.

The cost of the bond will be paid by the District.

SOURCE: MASC 2021

LEGAL REF.: M.G.L.41:35; 41:109A;71:16A; 71:47

CROSS REFS:       DI Fiscal Accounting and Reporting  
                      JJF Student Activity Funds

DRAFT

## FISCAL ACCOUNTING AND REPORTING

The Superintendent will be ultimately responsible for receiving and properly accounting for all funds of the school district, maintaining effective internal controls so as to assure the effectiveness and efficiency of operations; adequate safeguarding of property; assurance of expenditures in accordance with programs under which revenues are received; and compliance with applicable laws and regulations

The accounting system used will conform with the Uniform Massachusetts Accounting System as well as good accounting practices, providing for the appropriate separation of accounts, funds, and special monies.

The School Committee will receive periodic financial statements from the Superintendent showing the financial condition of the school department. Such other financial statements as may be determined necessary by either the Committee or the administration will be presented as found desirable.

SOURCE: MASC 2021

LEGAL REF.: MGL Ch. 44:38  
603 CMR 10:00  
2 CFR 200.303

Cross references: DBJ Budget Transfer Authority  
DIE Audits

**NOTE: References to town or city charters may be appropriate at this category, and the content of the policy should be changed accordingly.**

## REGIONAL SCHOOL DISTRICT AUDITS

An independent audit of the school department's accounts shall be conducted annually within nine months of the close of the fiscal year. This review shall be conducted by an independent public accounting firm in accordance with the generally accepted accounting principles and the Government Auditing Standards issued by the U. S. Comptroller General.

Upon the completion of each audit, the resulting report shall be made to the Chair of the School Committee, and a copy sent to the Chair of the Select Board or City Council and the Chair of the School Committee in the member municipalities. The Committee will consider recommendations made by the auditor for maintaining an efficient system for recording and safeguarding the school department's assets.

Additionally, the district is also subject to the following:

- End of Year Financial Compliance Report: Every Massachusetts school district must submit the results of this report to the Department. This End of Year report must be submitted to the Department on or before September 30 each year.
- Government Accounting Standards Board 34: The District is covered in these government financial statements of revenue and expenditures of the municipality.
- Federal grant audits: As a district that spends above thresholds required, the district is subject to the Single Audit Act.
- Student Activity Account: As required by state law, student activity accounts are audited annually. For accounts exceeding \$25,000, the Committee shall consider an audit conducted by an outside firm every three years.

In addition, the Committee may request an additional audit of the school district's accounts at its discretion.

SOURCE: MASC 2021

LEGAL REF: MGL 44:38-40; 71:47; 71:16E; 72:3

Cross reference: DI, Fiscal Accounting and Reporting  
JF, Student Activity Accounts

**NOTE: Not every district is subject to the single audit act; check thresholds.**

## PROCUREMENT REQUIREMENTS

All purchases of materials and equipment and all contracts for construction or maintenance will conform to the requirements of law.

To foster greater efficiency, the District will enter into state and local intergovernmental agreements where appropriate for procurement or use of common or shared services.

For any supply or service over \$100,000, bids will be advertised appropriately. Suppliers will be invited to have their names placed on distribution lists to receive invitations to bid. When specifications are prepared, they will be distributed to all merchants and firms who have indicated an interest in bidding.

All bids will be submitted in sealed envelopes, addressed to the Superintendent and plainly marked with the name of the bid and the time of the bid opening. Bids will be opened in public at the time specified, and all bidders will be invited to be present.

The Committee reserves for the District the right to reject any or all bids and to accept the bid that appears to be in the best interest of the school district. The Committee reserves for the District the right to waive any informality in, or reject, any or all bids or any part of any bid. Any bid may be withdrawn prior to the scheduled time for the opening of the bids.

Any bid received after the time and date specified will not be considered. All bids will remain firm for a period of 30 days after opening.

The bidder to whom an award is made may be required to enter into a written contract with the school district.

A procurement for a supply or service in the amount of \$10,000 or greater by not more than \$100,000 shall be awarded to the responsible party offering the needed quantity or supply among three written quotations sought and retained by the procurement officer.

A procurement in the amount of \$10,000 or less shall be obtained through the exercise of sound business practices.

SOURCE: MASC 2021

LEGAL REF.: M.G.L. 7:22A; 7:22 B; 30:39M: 30B

CROSS REF.: DJA, Purchasing Authority

## **PUBLIC GIFTS TO THE SCHOOLS**

In accordance with state law, all grants and gifts to the District shall be reviewed and accepted by the School Committee before expenditure or use. In the case of gifts from industry, business, or special interest groups, no extensive advertising or promotion may be involved in any donation to the schools.

Gifts will automatically become the property of the school district. Any gift of cash, regardless of donor intent, will be accepted by vote of the School Committee, kept separate from the general fund, and expended at the discretion of the Committee, as provided by law.

The Committee directs the Superintendent to assure that an appropriate expression of thanks is given all donors.

LEGAL REF.: M.G.L. 44:53A, 71:37A

CROSS REF: DD, Grants, Proposals, and Special Projects  
GBEBD, Online Fundraising and Solicitation--Crowdfunding

**DRAFT**



**BOARD OF DIRECTORS**

- Lindsey von Holtz** | President  
Athletic Director  
Mount Greylock Regional School
- Stephanie Sibley** | Vice President  
House Principal  
Malden High School
- Thomas Anderson**  
Superintendent  
New Bedford Public Schools
- Thomas Arria**  
Athletic Director  
Cambridge Rindge & Latin School
- Daniel Bauer**  
Principal  
Marblehead High School
- Nicole Bottomley**  
Principal  
Holliston High School
- David Bouchard**  
Athletic Director  
Quaboag Reg. Middle/High School
- Brian Callaghan**  
Principal  
Westborough High School
- Charlie Conefrey**  
Athletic Director  
Malden High School
- Keith Crowley**  
Principal  
Saint John's Preparatory School
- Deborah Davis**  
MASC  
Northeast Metro. Regional Voc. High School
- Elen Holmes**  
MASC  
Ashburnham-Westminster Public Schools
- Elizabeth Legault**  
Superintendent  
East Bridgewater Public Schools
- Patrick Mara**  
Assistant Principal  
Millbury Memorial Jr./Sr. High School
- Mark Miville**  
Athletic Director  
Quabbin Regional High School
- Jim Quatromoni**  
Athletic Director  
Hingham High School
- Robert Ringuette**  
Assistant Principal  
Bridgewater-Raynham Regional High School
- Michael Schultz**  
Principal  
Carver Middle/High School
- Eric Scott**  
Athletic Director  
Medfield High School
- Daniel Shine**  
Athletic Director  
Arlington Catholic High School
- Gordon Smith**  
Superintendent  
East Longmeadow Public Schools
- Mark Sullivan**  
Principal  
Burlington High School
- Matthew Trahan**  
Athletic Director  
Old Colony Regional Voc. Tech. High School
- Christine Vigneux**  
Principal  
Belchertown High School



*Enc. 7a*

**MASSACHUSETTS INTERSCHOLASTIC ATHLETIC ASSOCIATION**

33 Forge Parkway • Franklin, MA 02038

P: 508-541-7997 • F: 508-541-9838 • E: miaa@miaa.net • W: www.miaa.net

December 2, 2022

Paul Funk  
Principal  
Dennis-Yarmouth High School  
210 Station Avenue  
South Yarmouth, MA 02664

Dear Paul,

On behalf of the Massachusetts Interscholastic Athletic Association and Special Olympics Massachusetts, please accept our sincere gratitude and appreciation for the opportunity to host a postseason Unified Basketball Jamboree at Dennis-Yarmouth High School.

As an association of more than 370 member schools, the partnership with school administrators in making facilities available to host multi-school events is greatly appreciated. Thanks to the partnership and hard work of Mary O'Connor and your outstanding staff, the goal of providing a special postseason experience for the participating student-athletes, partners, schools and communities was accomplished.

Over 120 MIAA member schools now sponsor Unified Basketball. As a result of this expansion, more host schools than ever before were needed to host the postseason jamborees. Dennis-Yarmouth High School was one of fifteen schools across the state that hosted a jamboree and provided a special opportunity for students, coaches and fans from neighboring communities.

Many thanks to the administration and staff of Dennis-Yarmouth High School for your support of the MIAA and Special Olympics Massachusetts mission and for making a significant contribution to the expansion of Unified Basketball across the state. We are extremely grateful for your hospitality. Best wishes for a great start to the winter season.

Sincerely,

Peter Smith  
Associate Director

C: Mary O'Connor, Athletic Director



ENC 17b

December 4, 2022

Executive Director  
Susan Martin

President  
Hollie Handrahan

Vice President  
William Strong

Treasurer  
Jill Albright

Secretary/Clerk  
Kathleen McClellan

Directors  
Stephen Albright  
Rachel Arroyo  
Autumn Banks  
Robert Boucher  
Jane Kinkow  
Joseph MacLelland  
Michael Wells  
Becky White

Mr. Peter Crowell, Principal  
Station Avenue Elementary School  
276 Station Avenue  
South Yarmouth, MA 02664

Dear Mr. Crowell,

The Yarmouth Food Pantry was overwhelmed by the generosity of your students, their families, and the staff at the Station Avenue Elementary School. The Power of One Food Drive resulted in a very large truckload of food donated to the Pantry. This contribution comes at a difficult time for many families. This gift is valued now more than ever.

The Yarmouth Food Pantry, an official partner of the Greater Boston Food Bank, was formed in August of 2010 to meet the growing needs of those struggling to make ends meet. We started serving just six families. There are currently 4,593 households registered with the Pantry. This represents 9,812 individuals. The Yarmouth Food Pantry remains completely staffed by volunteers who feel the necessity to help our neighbors in their time of need by offering a local outlet for free nutritious food.

This generous donation means so much. On behalf of our many grateful clients, we thank you.

Sincerely,

*Hollie Handrahan*  
KSM

Hollie Handrahan, President  
HH:ksm

845 Main Street, Route 28, Units 14-16, South Yarmouth, MA 02664  
P.O. Box 982, West Yarmouth, MA 02673  
508-394-0880

*The Yarmouth Food Pantry is a 501 (C) 3 organization and is partially funded by Cape and Islands United Way.  
No goods or services were provided in return for this contribution.*



# Massachusetts School Building Authority

END TC

**Deborah B. Goldberg**  
*Chairman, State Treasurer*

**James A. MacDonald**  
*Chief Executive Officer*

**John K. McCarthy**  
*Executive Director / Deputy CEO*

December 21, 2022

Ms. Carol Woodbury, Superintendent  
Dennis-Yarmouth Regional School District  
Central Office  
296 Central Avenue  
South Yarmouth, MA 02664

Re: Dennis-Yarmouth Regional School District 2022 Statement of Interest Status

Dear Superintendent Woodbury:

The Massachusetts School Building Authority (the "MSBA") would like to thank the Dennis-Yarmouth Regional School District (the "District") for expressing an interest in the MSBA's grant program for school building construction, renovation, and repair projects through the 2022 Statement of Interest (the "SOI") process.

Overall, the MSBA received 54 SOIs from 46 different school districts for consideration in 2022. In reviewing SOIs, the MSBA identifies the school facilities that have the greatest and most urgent need based on an assessment of the entire cohort of SOIs that are received for consideration each year.

Based upon the MSBA's review and due diligence process, it has been determined that the Marguerite E. Small Elementary School SOI will not be invited into the MSBA's Eligibility Period this year. If the District would like this school to be considered for future collaboration with the MSBA, the District should file an SOI in an upcoming year. The MSBA will begin accepting SOIs for consideration in 2023 on Friday, January 13, 2023. Please see the information below regarding the upcoming 2023 SOI process, which is also stated on the MSBA's website.

If the District is planning to submit an SOI in 2023, consider notifying local governing boards of your intentions, as local governing bodies will have to vote to approve submission of an SOI with the vote(s) uploaded to the SOI system, which was a new requirement in 2022 and will remain a requirement for filing an SOI in 2023.

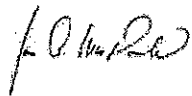
- The SOI closing date for districts submitting under the Core Program, which is primarily for projects considered as extensive repairs, renovations, addition/renovations, and new school construction will be Friday, April 14, 2023.

The MSBA is proud to be collaborating with the Dennis-Yarmouth Regional School District on the Mattacheese Middle School project and remains committed to partnering with the District to better understand any other school facility issues. The MSBA will be sending detailed information regarding the 2023 SOI process in the coming weeks.

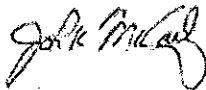
Page 2  
December 21, 2022  
2022 Core Program Statement of Interest Status Letter

Please feel free to contact Katie DeCristofaro, Capital Program Manager at (617) 720-4466 should you have any questions.

Sincerely,



James A. MacDonald  
Chief Executive Officer



John K. McCarthy  
Executive Director/Deputy Chief Executive Officer

Attachment: 2022 Core Program Statement of Interest Overview

Cc: Legislative Delegation  
Joseph Tierney, Chair, Dennis-Yarmouth Regional School Committee





**Dennis Yarmouth Regional School District**  
**Office of the Superintendent**  
296 Station Avenue, South Yarmouth, Massachusetts 01986

Phone: (508) 398-7600 Fax: (508) 398-7622

Enc  
4

MEMORANDUM

TO: Carol Woodbury  
Superintendent

FROM: Jane E. Saucier  
Assistant Treasurer *JES*

RE: Acceptance of Donation

DATE: December 5, 2022

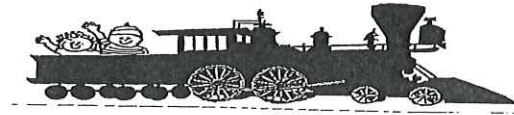


The Dennis-Yarmouth Regional School District has again received a donation in the amount of \$15,000 from the Lyndon Paul Lorusso Foundation.

When the donation is accepted, it will be deposited into the DY Mini Scholarship Fund. These funds will provide scholarships for Dennis-Yarmouth Regional High School students from the Class of 2023 who plan to further their education after graduation.

I respectfully request that this donation be accepted.

STATION AVENUE ELEMENTARY SCHOOL  
276 Station Avenue, South Yarmouth, MA 02664  
Phone: (508) 760-5600 Fax: (508) 760-5601



*"All aboard for the future...."*

Peter J. Crowell  
Principal

Patricia A. Leary  
Assistant Principal

December 12, 2022

The Elks Lodge #1549  
852 Bearses Way  
Hyannis, MA 02601

Dear Elks Lodge Community,

Once again, thank you for your annual donation of "Our Best Dictionary" for all of our grade three students here at Station Avenue Elementary. We always appreciate this generous donation. I know the teachers and students certainly put these to good use!

I wish you all a happy holiday season!

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Crowell". The signature is fluid and cursive, with a large initial "P" and "C".

Peter J. Crowell  
Principal

cc: Mrs. Woodbury, Superintendent  
SAE Grade Three Teachers



***Dennis-Yarmouth Regional High School***

210 Station Avenue

South Yarmouth, Massachusetts 02664-3026



MAIN OFFICE  
(508) 398-7630  
FAX: 398-7635

GUIDANCE & COUNSELING  
(508) 398-7650  
FAX: 398-7602

**PAUL FUNK**  
Principal


**ELIZABETH AMBROSINI**  
**KENDRA BENNETT**  
**JOSHUA CLARKIN**  
Assistant Principals

**CRAIG EVANS**  
Dean of Students

**MARY O'CONNOR**  
Athletic Director

**MEMORANDUM**

**TO:** Carol Woodbury  
Superintendent of Schools

**FROM:** Dr. Paul A. Funk   
Principal

**DATE:** December 22, 2022

**RE:** Gifts

---

Ms. Kristen O'Malley, President and CEO of the Cape Cod Foundation, has made a grant donation to the Dennis-Yarmouth Regional High School German Club. The grant is for \$1,000.00 and is to be used to support two German Club Scholarships.

On behalf of our students and teachers, I ask that you accept this gift. Thank you.





261 Whites Path, Unit 2  
South Yarmouth, MA 02664  
p: 508.790.3040  
f: 508.790.4069  
capecodfoundation.org

**OFFICERS**

Ramani Ayer  
*Chairman*  
Patricia Meservey  
*Vice Chairman*  
Mark Quinn  
*Treasurer*  
Lisa F. Sherman  
*Clerk*  
Sharon Nunes  
*Immediate Past Chairman*

**DIRECTORS**

C. Patricia Fater  
Henry R. Holden  
Paul Houlihan  
Diana Lam  
Lisa J. Oliver  
Michael Stack  
Janet Taylor  
William Trachsel

**FOUNDING DIRECTORS**

John P. English  
Donald B. Foresman  
Mary K. Morgan  
James H. Rice  
S. Murray Rust, Jr.  
William C. Snow

**PRESIDENT and CEO**

Kristin O'Malley

December 12, 2022

Dr. Paul Funk  
Dennis-Yarmouth Regional High School  
210 Station Avenue  
South Yarmouth, MA 02664

Dear Dr. Funk:

We are pleased to announce that Dennis-Yarmouth Regional High School has been awarded a grant from the Robert Cooke Memorial Fund of The Cape Cod Foundation. The grant is for \$1,000.00 to be used to support two German Club scholarships.

**Please include the source of the grant from the Robert Cooke Memorial Fund of The Cape Cod Foundation** in any printed materials such as press releases, brochures, website pages, posters and local announcements regarding this award. We would appreciate a copy of any of these materials for our files.

By accepting this grant, your organization certifies to The Cape Cod Foundation that this grant may not be used to satisfy the payment of a pledge or other personal or corporate financial obligation, and no goods or services (memberships, tickets to events, benefits of a personal or corporate nature, etc.) will be provided to any individuals or entities as a condition of this grant. Any portion of this grant not needed for the designated purpose will be repaid to the Foundation, unless permission to do otherwise is expressly given in writing by an authorized representative of the Foundation.

Please call or email Helaine Goudreau, Program Officer, at The Cape Cod Foundation at 508-790-3040 or HGoudreau@capecodfoundation.org if you have any questions or concerns.

Sincerely,

Kristin O'Malley  
President and CEO

Enclosure



**THE CAPE COD FOUNDATION**

261 WHITES PATH, UNIT 2  
SOUTH YARMOUTH, MA 02664

THE COOPERATIVE BANK OF CAPE COD

53-7164/2113

PAY One thousand dollars and 00/100\*\*\*\*\*

TO THE ORDER OF Dennis-Yarmouth Regional High School

DATE  
12/12/2022

AMOUNT  
\*\*\*1000.00

Dennis-Yarmouth Regional High School  
210 Station Avenue  
South Yarmouth, MA 02664

  
\_\_\_\_\_  
AUTHORIZED SIGNATURE

⑈028666⑈ ⑆211371641⑆ 8005014590⑈

**THE CAPE COD FOUNDATION**

Grant 33996 :: :: Robert Cooke Memorial Fund  
Dennis-Yarmouth Regional High School Grant Distribution  
to support 2 German Club scholarships

12/08/2022

1000.00

Total 1000.00



***Dennis-Yarmouth Regional High School***  
210 Station Avenue  
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE  
(508) 398-7630  
FAX: 398-7635

GUIDANCE & COUNSELING  
(508) 398-7650  
FAX: 398-7602

**PAUL FUNK**  
Principal

**ELIZABETH AMBROSINI**  
**KENDRA BENNETT**  
**JOSHUA CLARKIN**  
Assistant Principals

December 22, 2022

**CRAIG EVANS**  
Dean of Students

**MARY O'CONNOR**  
Athletic Director

Ms. Kristin O'Malley  
c/o The Cape Cod Foundation  
261 White's Path, Unit 2  
South Yarmouth, MA 02664

Dear Kristin,

On behalf of the Dennis-Yarmouth Regional High School, I would like to extend my sincere appreciation and gratitude for the generous donation from the Robert Cooke Memorial Fund to the German Club. The \$1000.00 grant to be used to support two German Club scholarships will provide wonderful opportunities for our students.

Thank you for your ongoing support and generosity.

Respectfully,

Dr. Paul A. Funk, Ed. D.  
Principal

PAF/jdp

cc: Carol A. Woodbury, Superintendent



***Dennis-Yarmouth Regional High School***

210 Station Avenue

South Yarmouth, Massachusetts 02664-3026

**MAIN OFFICE**

(508) 398-7630

FAX: 398-7635

**GUIDANCE & COUNSELING**

(508) 398-7650

FAX: 398-7602



**PAUL FUNK**

Principal

**ELIZABETH AMBROSINI**

**KENDRA BENNETT**

**JOSHUA CLARKIN**

Assistant Principals

**CRAIG EVANS**

Dean of Students

**MARY O'CONNOR**

Athletic Director

**MEMORANDUM**

**TO:** Carol Woodbury  
Superintendent of Schools

**FROM:** Dr. Paul A. Funk  
Principal

**DATE:** December 20, 2022

**RE:** Donation of Paper

---

The following person has made a donation to our school, specifically the art department:

Donor

Barnstable Canvas, The Tivey Family

9 boxes of paper were donated by the Tivey family. On behalf of our students, I ask that you accept this gift. Thank you.



**Dennis-Yarmouth Regional High School**  
210 Station Avenue  
South Yarmouth, Massachusetts 02664-3026

MAIN OFFICE  
(508) 398-7630  
FAX: 398-7635

GUIDANCE & COUNSELING  
(508) 398-7650  
FAX: 398-7602

**PAUL FUNK**  
Principal

**ELIZABETH AMBROSINI**  
**KENDRA BENNETT**  
**JOSHUA CLARKIN**  
Assistant Principals

December 20, 2022

**CRAIG EVANS**  
Dean of Students

**MARY O'CONNOR**  
Athletic Director

The Tivey Family  
11 Arlington Street  
West Yarmouth, MA 02673

Dear Barnstable Canvas and the Tivey Family,

On behalf of the Dennis-Yarmouth Regional High School, I would like to extend my sincere appreciation and gratitude for your donation to the art department. The paper is an appreciated addition that staff and students alike will make good use of!

Thank you for your support and generosity.

Respectfully,

Dr. Paul A. Funk, Ed. D.  
Principal

PAF/jdp

cc: Carol A. Woodbury, Superintendent  
Angela Da Rocha, Art Department Head



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
Monday, November 21, 2022

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, November 21, 2022, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Joseph Tierney, Chairperson; Jennifer Rose, Secretary; Tomas Tolentino, Treasurer; Phillip Morris; Marilyn Bemis; Joe Glynn; Kristen Stagg, Student Representative to the School Committee; Rose-Anna Joachim, Student Representative to the School Committee.

Members Not Present: Jeni Landers, Vice Chairperson.

Others Present: Carol Woodbury, Superintendent of Schools; Maria Lopes, Assistant Superintendent of Student Services and Instruction; David Flynn, Assistant Superintendent for Finance and Operations; Eileen Whalen, Recording Secretary to the School Committee; Michelle Dunn, DYEА; Vida Morris.

At 6:34 p.m., Joseph Tierney, Chairperson, called the meeting to order.

On a motion by Jennifer Rose, seconded by Phillip Morris, and carried unanimously 6-0 by roll call vote it was

Voted: That the Dennis-Yarmouth Regional School Committee will enter into Executive Session, to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYEА)

Marilyn Bemis	yes
Joe Glynn	yes
Phillip Morris	yes
Tomas Tolentino	yes
Jennifer Rose	yes
Joseph Tierney	yes

At 7:15 p.m., Chair Tierney reopened the public session.

**Reports:**

Student Representative Report – Kristen Stagg and Rose-Anna Joachim

Rose-Anna Joachim reported on recent news from the high school. Many student clubs volunteered at the food pantry. The Girls Cross Country team finished 3<sup>rd</sup> in the state; the Volleyball Team finished 2<sup>nd</sup> in the state. The Unified Basketball team won the Cape Cod Championship.

Kristen Stagg continued the report. Parents will soon be able to check their student's portal for report cards; December 10<sup>th</sup> and 11<sup>th</sup> are the revised dates for the play *Animal Farm*; Winter Percussion and Winter Guard are working hard and practicing. The Thanksgiving football game vs. Nauset will be played at D-Y at 10:00 on Thursday; the National Honor Society Blood Drive was a huge success; the mock election went well; and the "Pie it Forward" fundraiser is going very well.

Chair Tierney followed up on the student representatives' reports. He attended the State Championship Volleyball match where he was extremely impressed by the amount of support from the D-Y fans in the student section.

#### School Building Committee Report – Joseph Tierney

Mr. Tierney reported that the name is now on the building and that everything continues to go well.

#### School Committee Liaisons to the Boards of Selectmen

Dennis: No report.

Yarmouth: No report.

#### Assistant Superintendent Report – David Flynn

Mr. Flynn began his report by sharing a presentation with current pictures of the progress at the new school.

##### 1. Revenue and Foundation Enrollment

Mr. Flynn referenced the information included in the packet regarding revenue and foundation enrollment. He said that overall all targets should be met. He also explained that foundation enrollment means those students for whom we are fiscally responsible. The five years between 2019 and 2023 forms the basis for the foundation enrollment. The Dennis portion of the Dennis-Yarmouth split continues to shrink.

##### 2. Capital Planning

Mr. Flynn said that the M.E. Small building has been submitted to the MSBA for consideration for the 7<sup>th</sup> year in a row. He does not expect that it will be chosen this year as there has been no site visit by the MSBA.

He also said that the study regarding the Administration building is complete. There are different scenarios including a new Administration building on its own; another with Early Education on the first floor and Administration on the second floor; and a third which would incorporate M.E. Small, Early Education; and Administration.

Mr. Flynn then shared photographs of the deteriorating conditions at the high school track. This is a very highly used facility and he feels it is important to be proactive on repairs. He will soon have an engineering report which he will share at a future school committee meeting.

#### Superintendent Report – Carol Woodbury

## Good News

### Dennis-Yarmouth Regional High School

Volleyball competed in the State Championship Friday evening at Worcester State University. Girls XC ran in the State Championship this past Saturday at Fort Devens. Our Unified Basketball Team won the Cape Cod Championship.

31 students auditioned for spots in the All-Cape Festival, and all 31 students made it. They will participate in band, orchestra and chorus: Competing for spots in the All-Cape & Islands Music Festival against musicians from each of the Cape towns and the Islands, 31 Dennis-Yarmouth students auditioned Wednesday evening with hopes of making a spot in one of three ensembles: band, chorus, or orchestra. Their hard work has paid off big time - all 31 students scored high enough to make the festival! That's right; the All-Cape Festival will be full of hard-working, dedicated, and truly talented Dolphins representing our community as shining stars. Go Dolphins! Band and Color Guard won State and New England Championships. We had a successful Dolphin Dash in October.

### Mattacheese Middle School

Finley-our new therapy dog has arrived! She is a 10 week old "red fox lab" who belongs to Officer Brewer. She has already been super busy comforting students and bringing smiles to the whole community.

Mr. Steele, our social worker, has been busy organizing turkeys for our families in need and will drop them off to homes for Thanksgiving.

Students had a goal starting 11/1 of attaining 500 "shout-outs" before 12/18, and they have already reached the 400 mark! The incentive will be a special guest performance by a few community groups the week before holiday break for all the students' hard work.

Our student leadership group, the Ambassadors, will begin reading to younger students at M.E. Small after Thanksgiving. They will also be organizing a "Toys for Tots" drive to help our community before the holidays.

### Nathaniel Wixon School

At Wixon we have sent 4 fifth grade homerooms so far to the State House and Edward M Kennedy Institute. The rest of the fifth grade homerooms will go in December.

The 4th grade students went to the Barnstable Performing Arts Center for a concert which was enjoyable.

Our Winter Concert series starts the first Thursday in December. We have a concert on Thursday 12/1, Thursday 12/8, and Thursday 12/15. Everyone is invited to attend.

We are also planning our last Winter Wonderland at Wixon. The tradition will continue at our new school, however if you would like to volunteer and help out, our event is typically the last school day before Winter break.

### Ezra H. Baker Innovation School

We're off and running...literally, at EHBi! We would like to congratulate second grader Stephan Hoffman! Stephan designed the winning turkey that will be used on the tee shirts for the Andrea Holden Road race this Saturday! Each year, The Andrea Holden Foundation asks second graders to draw turkeys. They look for a unique design to represent the runners each year. This is one way our students, who receive so much from the community, give back!

Tomorrow, our school will participate in a Fun Run/Turkey trot! This event has been organized by our two PE teachers, Christen Fiero and Andy Tucker! This will be a community building event. Families are encouraged to attend and bring a non-perishable food item. These items will be donated to the Yarmouth Food Pantry! EHBi students keep finding ways to help their community!

#### M.E. Small Elementary

We assembled indoors, for the first time since the shut-down, to honor our veterans on November 10th. We are gathering again for our first in-person All School Meeting on November 22nd.

#### Station Avenue Elementary

SAE has the Scholastic Book Fair set up in our school this week. Our PTO runs it and we had many, many parents/friends visit to view the Book Fair and have lunch with their child. Staff, classrooms, and parents/family members were able to attend.

Our "Kindness Tree is "growing" more and more leaves daily. On November 22 we will have our "Power of One" annual All School Meeting. We are happy to be able to invite parents in again. This is a very moving meeting as we all watch the SAE collected food pile up and then know it will be delivered to our very own Yarmouth Food Pantry.

Mr. Glynn referenced the Yarmouth Substance Awareness Committee; they have drop-in nights at the Family Table (former site of the Riverway Restaurant) and the next is scheduled for November 30.

#### School Committee Business

On a motion by Marilyn Bemis, seconded by Joe Glynn, and carried 6-0, it was

VOTED: To approve the following items as presented in the Consent Agenda:

#### **Donations**

Move to accept a donation of various art supplies valued at \$3700.00 to the Dennis-Yarmouth Regional High School Art Department from Beverly Savage of East Dennis.

#### **Minutes**

November 7, 2022

#### **Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

**Calendars**

The upcoming calendars were included in the packet.

**Information Item**

NEASC Decennial Accreditation Letter

Superintendent Woodbury referenced the information item included in the packet regarding the NEASC Decennial Accreditation. It is a very involved process.

**Public Comment**

Vida Morris had some questions and was advised to call the Administration office to speak with David Flynn.

**Adjournment**

At 7:50 p.m., on a motion by Tomas Tolentino, seconded by Phillip Morris, and carried unanimously 6-0; it was

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

\_\_\_\_\_  
Eileen M. Whalen, Assistant Secretary

DRAFT



# January 2023

December '22							February '23						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	12	13	14	15	16	17	18
18	19	20	21	22	23	24	19	20	21	22	23	24	25
25	26	27	28	29	30	31	26	27	28				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 New Year's Day Holiday	3 School Resumes	4	5	6	7
8	9 SC Meeting 6:30	10	11	12 DYH Concert Band Concert 7:00	13	14
15	16 Martin Luther King, Jr. Day	17	18	19	20	21
22	23 SC Meeting 6:30	24	25 1.5 hour early release all grades	26	27	28
29	30	31	1	2	3	4
5	6	Notes				

# February 2023

January '23

S M T W T F S  
 1 2 3 4 5 6 7  
 8 9 10 11 12 13 14  
 15 16 17 18 19 20 21  
 22 23 24 25 26 27 28  
 29 30 31

March '23

S M T W T F S  
 5 6 7 8 9 10 11  
 12 13 14 15 16 17 18  
 19 20 21 22 23 24 25  
 26 27 28 29 30 31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6 SC Meeting 6:30	7	8 All Cape Jazz Auditions	9	10	11
12	13 SC Meeting 6:30	14	15	16	17	18
19	20 February Vacation	21	22	23	24	25
26	27 Teacher Professional Day	28	1	2	3	4
5	6	Notes				