



**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
AGENDA**

**Monday, January 10, 2022**

**Dennis-Yarmouth Regional High School Library  
210 Station Avenue  
South Yarmouth, Massachusetts 02664**

**6:30 p.m.**

**THIS MEETING WILL ALSO BE ACCESSIBLE TO VIEW REMOTELY:**

**Channel 22 Live: <https://bit.ly/3IV5MVh>**

**YouTube Live: <https://bit.ly/3CGdOXR>**

**Members Present:**

Ms. Jeni Landers, Chairperson  
Mr. Joseph Tierney, Vice Chairperson  
Ms. Jennifer Rose, Secretary  
Mr. Phillip Morris, Treasurer  
Mr. Joe Glynn  
Ms. Marilyn Bemis  
Mr. Tomas Tolentino

**Administration**

Mrs. Carol Woodbury, Superintendent of Schools  
Mr. David Flynn, Assistant Superintendent for Finance and Operations  
Mrs. Maria Lopes, Assistant Superintendent of Student Services and Instruction  
Grace LePain and Kristen Stagg, Student Representatives to the School Committee

**I. Open the Meeting (6:30 p.m.)**

**II. Reports**

D-YRSD School Committee Student Representatives – Grace LePain and Kristen Stagg

School Building Committee Report – Joseph Tierney

School Committee Liaisons to the Boards of Selectmen

Superintendent's Report – Carol Woodbury

- a. Initial FY22 Budget Review
- b. Development and Approval of Capital Plan for Cape Cod Collaborative (Enclosure 2b)

Motion: Move to establish a Capital Reserve Fund to support the programming and services offered through the Cape Cod Collaborative.

- c. Covid Update

**III. School Committee Business (Enclosure 3)**

Consent Agenda

**IV. Bills, Requisitions and Payroll**

**V. Calendars**

**VI. Public Comment**

**VII. Adjournment**

*\*The items listed to be discussed are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*\*\*Please note: The timeframes listed above are intended to guide the School Committee in their work. It should be understood that the times are approximate, and therefore may occur earlier than noted; and may be taken out of order at the request of the Chair and a vote of the School Committee.*

Should there be a need for clarification on any of the aforementioned, please contact me prior to the meeting to allow sufficient time for further research if necessitated. Thank you. Carol A. Woodbury, Superintendent

**Consent Agenda (Enclosure 4)**

**The Superintendent recommends the School Committee approve the following items as presented:**

**Donations:**

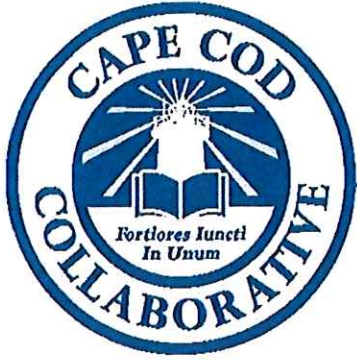
Move to accept a donation of recess balls to the Station Avenue Elementary School from the O'Brien family of Yarmouth Port as per Mr. Crowell's December 14, 2021 memo.

**Surplus:**

Move to declare as surplus 4 lab tables and 1 computer table as per Mr. Bovino's December 16, 2021 memo and accompanying photographs.

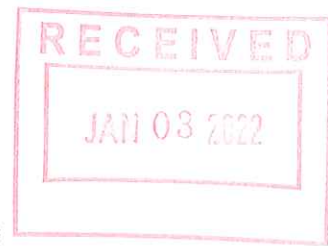
**Minutes:**

December 20, 2021



Paul C Hilton  
Executive Director

## CAPE COD COLLABORATIVE



418 Bumps River Road • Osterville, MA 02655  
(508) 420-6950 Ext. 1111 • Fax (508) 420-6959  
paulhilton@capecodcollaborative.org

To: Chair, School Committee, Cape Cod Collaborative Member Districts  
From: Paul Hilton, Executive Director  
Amy Lipkind, Business Manager  
Re: Development and Approval of Capital Plan for Cape Cod Collaborative  
Date: December 17, 2021  
Cc: Cape Cod Collaborative Board Members  
Cape Cod Collaborative Member School Superintendents  
Cape Cod Collaborative Member School Business Managers

The Cape Cod Collaborative seeks approval from your School Committee to develop a Capital Reserve Fund to support the programming and services offered through the Collaborative. The approval of this Fund will enable the establishment of a Cape Cod Collaborative Capital Plan. Funds within the Capital Reserve Fund would be used to support capital projects and items associated with the provision of services to the Member Districts.

The approval of the establishment of a Capital Reserve Fund *would not* commit your district to funding the Capital Reserve, but would allow for funds to be voted into the Capital Reserve Fund by the Cape Cod Collaborative Board of Directors. The Cape Cod Collaborative board members include a representative from your School Committee. The Capital Reserve will be funded from grants, donations and savings actualized in any given fiscal year from service delivery.

It is necessary for the Collaborative to secure the approval for the establishment of a Capital Reserve from Member District School Committees.

Attached, please find a copy of a Capital Plan Proposal that has been reviewed and supported by the Cape Cod Collaborative Board of Directors and regulatory/statutory information associated with the establishment of an educational collaborative capital plan.

Please contact either me, or Ms. Lipkind ([a.lipkind@capecodcollaborative.org](mailto:a.lipkind@capecodcollaborative.org)) with any questions.

Thank you for your support and consideration.

There are required guidelines associated with the establishment of Capital Reserve Funds for Educational Collaboratives. These include:

Section 9.6.5 of the Cape Cod Collaborative Articles of Agreement:

*The Collaborative Fund shall include restricted funds and unrestricted, general funds. Restricted Funds shall include Capital Reserve Funds. The Capital Reserve Funds shall be established in accordance with 603 CMR 50.07(10) and approved by the Board to support the acquisition, maintenance, and/or improvement of real or fixed property. The establishment of a Reserve Fund shall require approval by two-thirds (2/3) of the Member School Districts and shall also include a limit upon the balance to be held in the Capital Reserve Fund. Each Capital Reserve Fund shall be consistent with an approved Capital Plan and shall be utilized only for the purposes for which the particular Capital Reserve Fund was established.*

And, 603 CMR 50.07(10)

*(10) Capital: The educational collaborative may create a capital reserve fund to support costs associated with the acquisition, maintenance, and improvement of fixed assets, including real property, pursuant to a capital plan.*

- a. Funds in a capital reserve account may be used only for the project or purpose for which the account was established.*
- b. The establishment of a capital reserve shall be subject to the approval of 2/3 of the member districts. The request for approval must state the reason for the reserve and a limit on the balance that may be held in the reserve.*
- c. Deposits into and withdrawals from the capital reserve shall be proposed and approved through the budget process.*
- d. In the event that the purpose for which the capital reserve was created requires modification, the collaborative board of directors shall revise its capital plan and provide notice to all member districts. If the member district does not vote to disapprove the revised capital plan within a 45-day period, that member shall be deemed to have approved the revised capital plan. Two-thirds (2/3) approval of the member districts is required to revise the capital plan.*

The Massachusetts Department of Elementary & Secondary Education has indicated that the establishment of the Capital Reserve Fund(s) requires approval by 2/3 of the Member District School Committees. Therefore, we are presenting this to each of our member districts for acceptance to establish a Capital Reserve Fund for the benefit of our member districts.

We are requesting a vote of approval from your school committee at your next meeting.

The following items outline what is to be included in the Capital Plan.

Waypoint Academy Renovations **up to \$3,500,000**

Osterville Site Modifications **up to \$500,000**

- Window Repair & Replacement
- Sidewalk Repair / Access Ramp
- Parking Lot Repair/Lining
- Brick Repointing
- Roof Repair
- Heating System Repair/Reserve
- Univent Repair/Replacement
- HVAC Installation / Repair

Acquisition of Permanent Vehicle Repair Shop **up to \$1,500,000**

Renovation of Orleans Dispatch Station **up to \$50,000**

Additional items to the Capital Plan.

|  |                        |
|--|------------------------|
| Playground Replacement (Osterville)                        | <b>up to \$250,000</b> |
| Previously Voted to Reserve (in General Fund) October 2018 | \$60,000               |
| Donations to date (in General Fund)                        | \$20,000               |

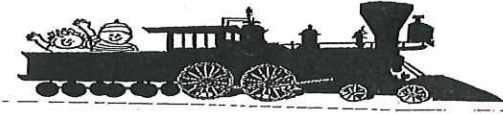
Additional Capital for Leasehold Improvement or Real Property acquisition (Years 6-10)  
**up to \$4,200,000**

Notes: Current Lease for STAR/Osterville is through June 2030

Real Property acquisition and/or Leasehold improvements decrease the impact of capital items upon annualized budgets

STATION AVENUE ELEMENTARY SCHOOL  
276 Station Avenue, South Yarmouth, MA 02664  
Phone: (508) 760-5600 Fax: (508) 760-5601

Enc. 3



*"All aboard for the future...."*

Peter J. Crowell  
Principal

Patricia A. Leary  
Assistant Principal

December 14, 2021

The O'Brien Family  
24 Althea Drive  
Yarmouthport, MA 02675

Dear O'Brien Family,

Mrs. McFall recently told me of your donation of balls for recess time.

Your generosity is much appreciated . Thank you!

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Crowell". The signature is written in a cursive style with a long horizontal line extending to the right.

Peter J. Crowell  
Principal

cc: Mrs. Woodbury, Superintendent  
Ms. Leary, Assistant Principal  
Mrs. McFall, Classroom Teacher

PJC/cc



# Mattacheese Middle School

400 Higgins Crowell Road  
West Yarmouth, MA 02673  
Telephone: 508-778-7979 Fax: 508-778-7987



**Michael Bovino**  
Principal

**Holly Burns**  
**Elijah Switzer**  
Assistant Principals

December 16, 2021

To: Carol Woodbury  
Superintendent

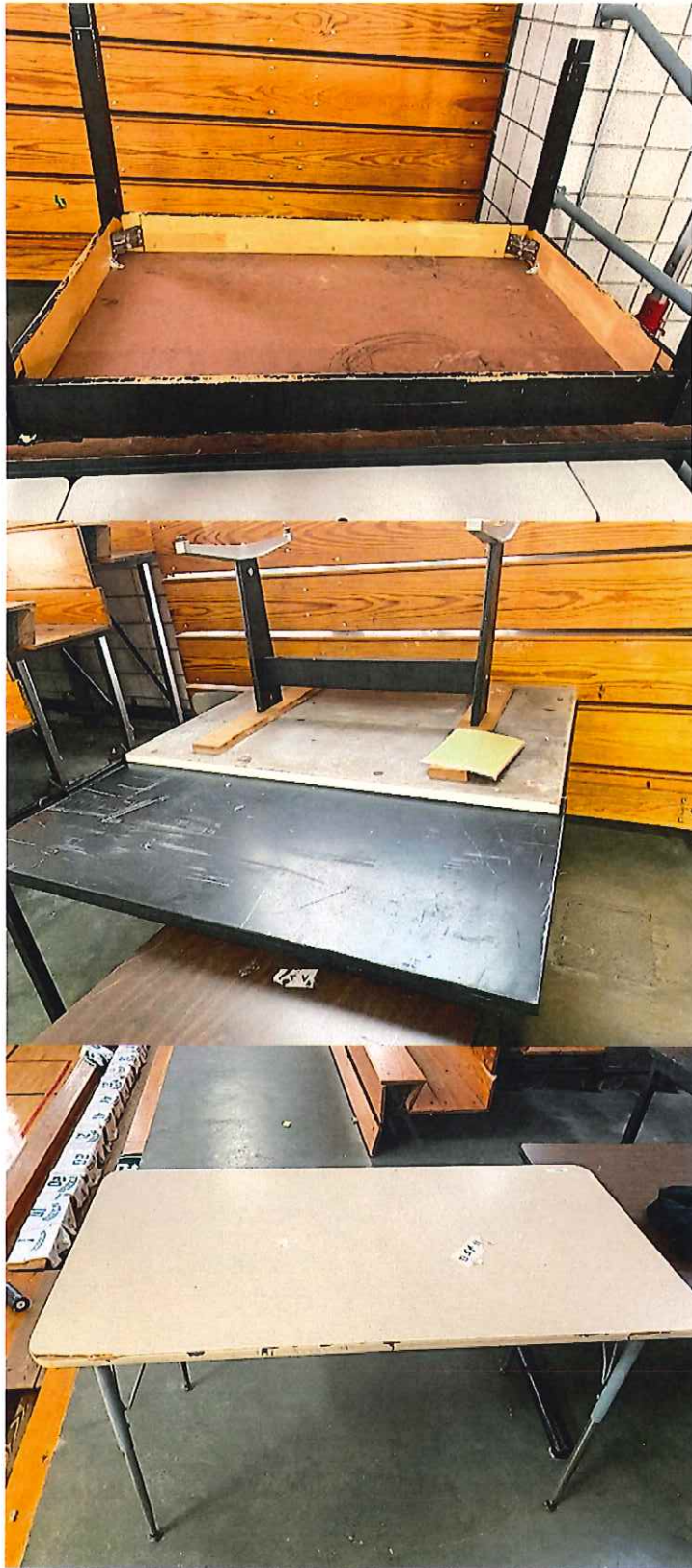
From: Michael Bovino  
Principal

RE: Mattacheese Middle School Surplus

I would like to request that the following items be declared as surplus:

- 4 Lab Tables\*
- 1 Computer Table\*

\* Photos attached





**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Meeting**  
Monday, December 20, 2021

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, December 20, 2021, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer; Jennifer Rose, Secretary; Tomas Tolentino; Marilyn Bemis; Joe Glynn.

Members Not Present: Kristen Stagg, Student Representative to the School Committee.

Others Present: Carol Woodbury, Superintendent of Schools; Maria Lopes, Assistant Superintendent of Student Services and Instruction; David Flynn, Assistant Superintendent for Finance and Operations; Betsy Pontius, Director of STEM; Luanne Kiley, Substitute Recording Secretary to the School Committee; Paul Funk, Principal, Dennis-Yarmouth Regional High School; Michael Bovino, Principal, Mattacheese Middle School; Kelly Bohl; Lynn Brown; Kendra Johnson; Kristin Dwyer; Vida Morris.

At 6:30 p.m., Jeni Landers, Chairperson, called the meeting to order.

**Presentation**

**Grade K-3 Math Coaches**

Director of STEM Instruction Elizabeth Pontius introduced the math coaches; Kelly Bohl, Lynne Brown, and Kendra Johnson. They explained their process of using Eureka Math. A brief question and answer session followed.

**Reports:**

DYRSD School Committee Student Representatives – Grace LePain and Kristen Stagg

Kristen Stagg was not present. Grace LePain updated the Committee on high school sports activities, various fund raising activities and holiday competitions.

School Building Committee Report –Joseph Tierney

Mr. Tierney along with Mr. Flynn gave a presentation including pictures of the new school. Everything is on schedule and there have been no supply chain issues.

School Committee Liaisons to the Boards of Selectmen

Dennis: No report.

Yarmouth: Mr. Glynn reported that the Yarmouth Town Administrator appreciates the ease of communication with the superintendent.

Assistant Superintendent Report – David Flynn

Mr. Flynn had previously given a new building update under the School Building Committee Report.

Superintendent's Report – Carol Woodbury

COVID Update

Superintendent Woodbury introduced District Lead Nurse Kristin Dwyer. Ms. Dwyer spoke to the Committee about the stress on the district nurses due to Covid. Mrs. Woodbury would like to bring the nurses pay scale up. After a brief discussion, on a motion by Phil Morris, seconded by Joseph Tierney, and carried unanimously 7-0 it was

VOTED: To raise the nurse's pay rate to \$35.

The superintendent told the Committee that the Commission of DESE suggested that extra time off be given to nurses by calling half days here and there as needed. Mrs. Woodbury felt that Thursday, December 23rd would be a perfect time for one of these half days. Joseph Tierney moves to amend the school calendar and call a half day for Thursday, December 23<sup>rd</sup>; Phil Morris seconds the motion. After discussion Chair Landers calls for a vote; the motion fails 4-3.

|                 |     |
|-----------------|-----|
| Phil Morris     | yes |
| Marilyn Morris  | no  |
| Tomas Tolentino | no  |
| Joe Glynn       | yes |
| Jennifer Rose   | no  |
| Joseph Tierney  | yes |
| Jeni Landers    | no  |

After explaining that she and the nurses are exhausted, Ms. Dwyer leaves the meeting. Discussion follows.

On a motion by Joe Glynn, seconded by Joseph Tierney, and carried unanimously 7-0 it was

VOTED: To reconsider the motion calling for a half day on December 23<sup>rd</sup>.

After additional discussion, Joseph Tierney moves to amend the school calendar and call a half day for Thursday, December 23<sup>rd</sup>; Phil Morris seconds the motion. After discussion Chair Landers calls for a vote, the motion again fails 4-3.

|                 |     |
|-----------------|-----|
| Phil Morris     | yes |
| Marilyn Bemis   | no  |
| Tomas Tolentino | no  |
| Joe Glynn       | yes |
| Jennifer Rose   | no  |
| Joseph Tierney  | yes |
| Jeni Landers    | no  |

### **School Committee Business**

#### **Consent Agenda:**

On a motion by Phil Morris, seconded by Joe Glynn, and carried unanimously 7-0, it was

VOTED: To approve the following items as presented in the Consent Agenda:

#### **Donations:**

Move to accept a donation of one hundred solar panels and monitors to the Mattacheese Middle School from the National Energy Education Development Project and Cape Light Compact as per Mr. Bovino's December 2<sup>nd</sup> memo.

Move to accept a donation of brand new cold weather gear from Ms. Betsy Studley of Yarmouth Port to the students at Station Avenue Elementary School as per Mr. Crowell's December 8<sup>th</sup> memo.

#### **Additional Donations:**

Mr. Bovino reported additional donations to the Mattacheese Middle School; one from the Bass River Rod & Gun Club for \$500 and another from the Yarmouth Police Department for \$5000 which will be split between Mattacheese Middle School and Dennis-Yarmouth Regional High School.

**Minutes:**

December 6, 2021

**Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

**Calendars**

The upcoming calendars were included in the packet.

**Item Distributed at Meeting**

Grade K-3 Math PowerPoint Presentation

**Public Comment**

Vida Morris expressed her overall displeasure with the STEM department as well as the math coaches.

**Adjournment**

At 8:02 p.m., on a motion by Phil Morris, seconded by Marilyn Bemis, and carried unanimously 7-0; it was

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,

\_\_\_\_\_  
Luanne Kiley, Substitute Recording Secretary

# January 2022

| December '21 |    |    |    |    |    |    | February '22 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  | S            | M  | T  | W  | T  | F  | S  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 | 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 | 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 | 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 26           | 27 | 28 | 29 | 30 | 31 |    | 27           | 28 |    |    |    |    |    |

| Sunday | Monday   | Tuesday | Wednesday                    | Thursday | Friday | Saturday |
|--------|--|---------|------------------------------|----------|--------|----------|
| 26     | 27   | 28      | 29                           | 30       | 31     | 1        |
| 2      | 3<br>School Resumes                                    | 4       | 5                            | 6        | 7      | 8        |
| 9      | 10<br>School Committee<br>D-Y High School<br>6:30 p.m. | 11      | 12                           | 13       | 14     | 15       |
| 16     | 17<br>Martin Luther King Jr. Day                       | 18      | 19                           | 20       | 21     | 22       |
| 23     | 24<br>School Committee<br>D-Y High School<br>6:30 p.m. | 25      | 26<br>One Hour Early Release | 27       | 28     | 29       |
| 30     | 31<br>Notes  |         |                              |          |        |          |

# February 2022

| January '22 |    |    |    |    |    |    | March '22 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  |
|             |    |    |    |    |    | 1  |           |    |    |    |    |    | 1  |
| 2           | 3  | 4  | 5  | 6  | 7  | 8  | 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 9           | 10 | 11 | 12 | 13 | 14 | 15 | 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 16          | 17 | 18 | 19 | 20 | 21 | 22 | 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 23          | 24 | 25 | 26 | 27 | 28 | 29 | 27        | 28 | 29 | 30 | 31 |    |    |
| 30          | 31 |    |    |    |    |    |           |    |    |    |    |    |    |

| Sunday | Monday   | Tuesday                 | Wednesday               | Thursday                | Friday                  | Saturday |
|--------|--|-------------------------|-------------------------|-------------------------|-------------------------|----------|
| 30     | 31   | 1                       | 2                       | 3                       | 4                       | 5        |
| 6      | 7<br>School Committee<br>D-Y High School<br>6:30 p.m.  | 8                       | 9                       | 10                      | 11                      | 12       |
| 13     | 14   | 15                      | 16                      | 17                      | 18                      | 19       |
| 20     | 21<br>President' Day<br>February Vacation              | 22<br>February Vacation | 23<br>February Vacation | 24<br>February Vacation | 25<br>February Vacation | 26       |
| 27     | 28<br>School Committee<br>D-Y High School<br>6:30 p.m. | 1                       | 2                       | 3                       | 4                       | 5        |
| 6      | 7  | Notes                   |                         |                         |                         |          |