

## DYIMS School Building Committee

**PROJECT:** Dennis Yarmouth Intermediate Middle School **MEETING DATE:** September 12<sup>th</sup>, 2018  
**LOCATION:** D/Y Regional High School Library

**ATTENDEES:** (*Absent in Italics*)

<u>Bldg. Cmte:</u>	<input type="checkbox"/> Joe Tierney Chair (JT) <input type="checkbox"/> James Dykeman <input type="checkbox"/> Dan Knapik <input type="checkbox"/> Jenifer Legge (JL) <input type="checkbox"/> Will Rubenstein	<input type="checkbox"/> Sandra Cashen <input type="checkbox"/> Carol Woodbury <input type="checkbox"/> Ann Knell <input type="checkbox"/> Phillip Morris <input type="checkbox"/> Curt Sears <input type="checkbox"/> Chad Crittenden <input type="checkbox"/> Daniel Colli	<input type="checkbox"/> Robert Ciavarra <input type="checkbox"/> Norm Holcomb <input type="checkbox"/> Sheryl McMahon <input type="checkbox"/> Michael Nardone <input type="checkbox"/> Teodora Torres <input type="checkbox"/> Walter Hartley <input type="checkbox"/> Jana Silsby	<input type="checkbox"/> George Davis <input type="checkbox"/> Ken Jenks <input type="checkbox"/> Tim Blake <input type="checkbox"/> Taylor Cobb <input type="checkbox"/> Cleon Turner <input type="checkbox"/> Tony Oliva <input type="checkbox"/> Kris Bradner
<u>PMA:</u>	<input type="checkbox"/> Chris Carroll	<input type="checkbox"/> Chad Crittenden	<input type="checkbox"/> Walter Hartley	<input type="checkbox"/> Tony Oliva
<u>PE:</u>	<input type="checkbox"/> Bob Bell	<input type="checkbox"/> Daniel Colli	<input type="checkbox"/> Jana Silsby	<input type="checkbox"/> Kris Bradner
<u>Others:</u>	<input type="checkbox"/> SEE ATTACHED SIGN-IN SHEET			

Meeting called to order by Chair Joe Tierney at 4:18 PM.

Motion to approve minutes of the August 29<sup>th</sup>, 2018 meeting **M: JD S: CS** All approved (14-0)

**General**

Item	Responsible	Due	Notes
10/18.01	PMA	Meeting	<b>Project Schedule Update 9/12/18:</b> PMA provided master project schedule update. Key Dates upcoming are SBC Meetings: 10/2/18 9:00 AM for Schematic Design Value management session if necessary. 10/3/17 PMA sends Estimate package to MSBA, 10/17/2018 Schematic Design Submission to MSBA. 12/12/18 MSBA Board of Directors Meeting
7/11.02		Closed	<b>SBC Membership Update: Update 8/29/18:</b> CW to forward information when it arrives from MSBA. <b>Update 9/12/18:</b> CW forwarded, closed.
6/13.01		Closed	<b>Working Groups: Update 8/29/18:</b> Final Interior Working Group Meeting 9/12/18 2:30PM <b>Update 9/12/18:</b> Final updates given to SBC, item closed.
10/18.03	DISTRICT	10/2/18	<b>PR/Outreach Group Update: Update 8/29/18:</b> Perkins Eastman to develop board for DY Open Houses (First is schedule for 9/11/18 at Mattacheese) PMA to have a presence at all for information. Phil/Cleon advised on OCPF restrictions. JT noted that meeting dates in October at varying times for community forums would be a good idea. Could have one meeting at each school. Cleon suggested SBC panel should be included. <b>Update 9/12/18:</b> Ballot Question Committee was formed, want to have public hearings in Oct/Nov possibly on 10/22 and 11/19, DK has 2 additional date sin Nov. Target a Tri-Board Meeting on October 9 <sup>th</sup> .
2/28.01	TOWNS	10/2/18	<b>BoS/Regionalization Agreement/Funding: Update 8/8/18:</b> District Counsel reviewing MSBA language and to provide comments for MSBA review. <b>Update 8/29/18:</b> District Counsel reviewing language. <b>Update 9/12/18:</b> Bond Counsel reviewing language, targeting 10/15/18 Ballot question vote at SC.
7/11.04	PE/DISTRICT	10/2/18	<b>General Design Update for Schematic Design: Update 9/12/18:</b> Perkins Eastman updated the committee gymnasium flooring in the adaptive PE which is a hybrid active flooring. PE updated on the gym floor – Wood Floor Design, PE updated on the media center design. PE updated on the Main Lobby entryway which would have exposed aggregate shells and will also carry porcelain tile as an add alt.
7/11.03	DISTRICT	10/2/18	<b>Existing Solar Arrays @ Mattacheese &amp; Wixon: Update 9/12/18:</b> District to decide if costs for solar arrays will be carried for schematic design submission.
10/18.04	ALL	N/A	<b>Upcoming Building Committee Meetings:</b> - 10/02/2018 9:00 AM Location HS Library
8/08.01	DISTRICT	10/2/18	<b>USDA Storage Room:</b> Following the working group with the food service staff it was informed to the district. <b>Update 8/29/18:</b> Perkins Eastman needs to know if

			the 600SF needs to be included for schematic design, District to advise. <b>Update 9/12/18:</b> Carried in estimate review at 10/2 VM meeting.
8/08.02	DISTRICT	10/2/18	<b>Design Review Committee:</b> Sandy Cashen has reached out to the Town to see if this is applicable to this project. Waiting to hear back from Town Planner. <b>Update 8/29/18:</b> Town planner is seeking SF and Building Dimensions. No formal review is required. PE advised that this will be sent when the schematic plans are sent to estimator in mid-September. <b>Update 9/12/18:</b>
8/29.01		RECORD	<b>Chapter 149 General Contracting Vs. Chapter 149a. Construction Manager at Risk:</b> PMA presented a comparison of the different construction delivery methodologies. The advantages and disadvantages were weighed for the Mattacheese school project. VOTE: Cleon Turner made a motion to use chapter 149 General Contracting as the construction delivery methodology for the School Project. All voted in favor (11-0) Unanimous. General Contracting to be used.
8/29.02	DISTRICT	10/2/18	<b>Traffic Counts:</b> Per confirming emails with DK and Cape Cod Traffic Commission counts are scheduled to be taken and will be completed once school is in session. <b>Update 9/12/18:</b> Work is ongoing, no big issues foreseen at this time.

#### New Business

	ALL		<b>Public Comment/New Business:</b>
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**Meeting Adjourned:** Motion to Adjourn M: JD S: CW All in favor at 5:34 PM

The author of these minutes assumes, to the best of his or her knowledge, that the above content of these Meeting Minutes depict all that transpired during this Project meeting. All attendees are required to address by memo or via e-mail, any omissions, errors or inconsistencies in the reporting of these Meeting Minutes, to the writer, within two (2) business days of receipt of these Meeting Minutes.

**Prepared by:** Walter Hartley, PMA Consultants

**Signed:** Walter Hartley

**Date:** 10/01/18