

# DYIMS School Building Committee

**PROJECT:** Dennis Yarmouth Intermediate Middle School **MEETING DATE:** August 29<sup>th</sup>, 2018  
**LOCATION:** D/Y Regional High School Library

**ATTENDEES:** (*Absent in Italics*)

<u>Bldg. Cmte:</u>	<input type="checkbox"/> Joe Tierney Chair (JT)	<input type="checkbox"/> Sandra Cashen	<input type="checkbox"/> Robert Ciavarra	<input type="checkbox"/> George Davis
	<input type="checkbox"/> James Dykeman	<input type="checkbox"/> Carol Woodbury	<input type="checkbox"/> Norm Holcomb	<input type="checkbox"/> Ken Jenks
	<input type="checkbox"/> Dan Knapik	<input type="checkbox"/> Ann Knell	<input type="checkbox"/> Sheryl McMahon	<input type="checkbox"/> Tim Blake
	<input type="checkbox"/> Jenifer Legge (JL)	<input type="checkbox"/> Phillip Morris	<input type="checkbox"/> Michael Nardone	<input type="checkbox"/>
	<input type="checkbox"/> Will Rubenstein	<input type="checkbox"/> Curt Sears	<input type="checkbox"/> Teodora Torres	<input type="checkbox"/> Cleon Turner
<u>PMA:</u>	<input type="checkbox"/> Chris Carroll	<input type="checkbox"/> Chad Crittenden	<input type="checkbox"/> Walter Hartley	<input type="checkbox"/> Tony Oliva
<u>PE:</u>	<input type="checkbox"/> Bob Bell	<input type="checkbox"/> Daniel Colli	<input type="checkbox"/> Jana Silsby	<input type="checkbox"/> Kris Bradner
<u>Others:</u>	<input type="checkbox"/> SEE ATTACHED SIGN-IN SHEET			

Meeting called to order by Chair Joe Tierney at 5:04 PM.

Motion to approve minutes of the August 8<sup>th</sup>, 2018 meeting **M: JD S: CT** All approved (11-0)

## General

Item	Responsible	Due	Notes
10/18.01	PMA	Meeting	<b>Project Schedule Update 08/29/18:</b> PMA provided master project schedule update. Key Dates upcoming are SBC Meetings: 9/12/18 Reviewing Schematic what's in/what's out, 10/2/18 9:00 AM for Schematic Design Value management session if necessary. 10/3/17 PMA sends Estimate package to MSBA, 10/17/2018 Schematic Design Submission to MSBA. 12/12/18 MSBA Board of Directors Meeting
7/11.02	DISTRICT	Record	<b>SBC Membership Update: Update 8/29/18:</b> CW to forward information when it arrives from MSBA.
6/13.01	ALL	9/12/18	<b>Working Groups: Update 8/29/18:</b> Final Interior Working Group Meeting 9/12/18 2:30PM
10/18.03	ALL	9/12/18	<b>PR/Outreach Group Update: Update 8/29/18:</b> Perkins Eastman to develop board for DY Open Houses (First is schedule for 9/11/18 at Mattacheese) PMA to have a presence at all for information. Phil/Cleon advised on OCPF restrictions. JT noted that meeting dates in October at varying times for community forums would be a good idea. Could have one meeting at each school. Cleon suggested SBC panel should be included.
2/28.01	TOWNS	9/12/18	<b>BoS/Regionalization Agreement/Funding: Update 8/8/18:</b> District Counsel reviewing MSBA language and to provide comments for MSBA review. <b>Update 8/29/18:</b> District Counsel reviewing language.
7/11/04	PE/DISTRICT	9/12/18	<b>General Design Update for Schematic Design: Update 8/29/18:</b> Perkins Eastman updated the building committee on the development of the design based on the working group meetings. Linoleum is being carried in the classrooms in corridors. Carpet is being carried in some offices and library/media area. Polished concrete is being carried in the lobby and porcelain tile is being carried as an add/alt in the public spaces. Phenolic resign on the walls and could have a deduct alt for changing to laminate instead, this would be carried to shoulder height. Chris Flanagan asked questions about security and how it was integrated into design. Perkins Eastman described the SPTA design integration.
7/11.03	DISTRICT	9/12/18	<b>Existing Solar Arrays @ Mattacheese &amp; Wixon: Update 8/29/18:</b> District to decide if costs for solar arrays will be carried for schematic design submission.
10/18.04	ALL	N/A	<b>Upcoming Building Committee Meetings:</b> - 09/12/2018 4:00 PM D/Y Regional High School Library - 10/02/2018 9:00 AM Location TBD (By District)

8/08.01	DISTRICT	9/12/18	<b>USDA Storage Room:</b> Following the working group with the food service staff it was informed to the district. <b>Update 8/29/18:</b> Perkins Eastman needs to know if the 600SF needs to be included for schematic design, District to advise.
8/08.02	DISTRICT	9/12/18	<b>Design Review Committee:</b> Sandy Cashen has reached out to the Town to see if this applicable to this project. Waiting to hear back from Town Planner. <b>Update 8/29/18:</b> Town planner is seeking SF and Building Dimensions. No formal review is required. PE advised that this will be sent when the schematic plans are sent to estimator in mid-September.
8/29.01	DISTRICT	RECORD	<b>Chapter 149 General Contracting Vs. Chapter 149a. Construction Manager at Risk:</b> PMA presented a comparison of the different construction delivery methodologies. The advantages and disadvantages were weighed for the Mattacheese school project. VOTE: Cleon Turner made a motion to use chapter 149 General Contracting as the construction delivery methodology for the School Project. All voted in favor (11-0) Unanimous. General Contracting to be used.
8/29.02	DISTRICT	9/12/18	<b>Traffic Counts:</b> Per confirming emails with DK and Cape Cod Traffic Commission counts are scheduled to be taken and will be completed once school is in session.

#### New Business

	ALL		<b>Public Comment/New Business:</b>
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**Meeting Adjourned:** Motion to Adjourn M: CT S: JD All in favor at 6:59 PM

The author of these minutes assumes, to the best of his or her knowledge, that the above content of these Meeting Minutes depict all that transpired during this Project meeting. All attendees are required to address by memo or via e-mail, any omissions, errors or inconsistencies in the reporting of these Meeting Minutes, to the writer, within two (2) business days of receipt of these Meeting Minutes.

**Prepared by:** Walter Hartley, PMA Consultants

**Signed:** Walter Hartley

**Date:** 09/10/18