

DYIMS BUILDING COMMITTEE MEETING MINUTES



PMA Consultants

PROJECT: Dennis Yarmouth Intermediate MS
LOCATION: Hybrid Meeting

MEETING DATE: November 10, 2022

ATTENDEES:

Bldg. Committee: ☒ Joe Tierney (JT) ☒ Sandra Cashen (SC) ☒ Robert Ciavarra (RC) ☐ George Davis (GD)
☒ James Dykeman (JD) ☒ Carol Woodbury (CW) ☐ Chris Flanagan (CF) ☒ Mike Bovino (MB)
☒ Robert Whritenour (RW) ☒ Ann Knell (AK) ☒ Tim Blake (TB) ☒ Cleon Turner (CT)
☐ Jenifer Legge (JL) ☒ Phillip Morris (PM) ☒ Gary Barber (GB) ☒ David Flynn (DF)
☒ Greg Rounseville (GR) ☐ Will Rubenstein (WR) ☒ Curt Sears (CS)

PMA: ☐ Chad Crittenden (CCr) ☐ Walter Hartley (WH) ☒ Mitch Miller (MM) ☒ Nick Hull (NH)
☐ Jon Pope (JP)

PE (Designer): ☐ Robert Bell (RB) ☐ Daniel Colli (DC) ☐ Andrew Hazelton (AH)
Traverse (Site): ☐ Kris Bradner (KB) ☐ John Luca (JL) ☐ Justin Robertshaw (JL)
Guests: ☐ Joe Glynn (JG) ☐ Eileen Whalen (EW) ☐ Todd Brayton (TB) ☒ Steven Faucher (SF)
☒ Mike Reynolds (Annese) (MR) ☒ Steve Faucher (SF) ☒ Jim Dimarzio (JD)

GENERAL

Item	Action/ Due	Notes
6/2/22:01	SBC Monthly	Call to Order: Roll Call: 11/10/22: Meeting was called to order at 4:32 PM by Joe Tierney with 14 voting members present. PM joined late.
6/2/22:02	SBC Monthly	Approval of Minutes: Minutes from 10/06/22 MOTION: Motion by CS, second by JD. DISCUSSION: None. VOTE: All in favor. (14 YES, 0 NO, 0 Abstain) PM joined late. Missed vote.

DESIGN & CONSTRUCTION

Item	Action/ Due	Notes
6/2/22:03	PMA Monthly	<p>Master Project Schedule:</p> <p>Update 10/06/2022: PMA says commodores latest schedule update says substantial completion date has been moved to December 19th. Still on track for furniture deliveries at this time. Move is still on schedule at this time. PMA mentions the main driver on this being late is finishes in A building, also testing and balancing of the mechanical systems as well as commissioning. PMA also notes there are electrical panels that have been delayed that are pushing the schedule out. CC notes that the dates for these panels may push even the Dec 19th date out because they just got this out today. CC notes we need to work with the wiring inspector on how to progress from here. Annese is prepared to temp these panels in but we will need to work with the building inspector in order to even get a temp CofO. CC notes panels are for kitchen equipment and RTU's. PMA working with CB on a recovery plan. MM notes Mechanical equipment has already been temped in for testing we just need to figure out how to go from here. CC notes we have not had panel issues on other projects, and these were ordered over a year ago. GB asks if we need load bank for CofO, CC and MM say we do not need this for final CofO. CC notes we will have to shut down parts of the building when we switch the panels over to permanent solutions and it is worth looking into kids maybe. MB asks if it is possible to switch temp solutions over during holiday breaks, so students are not affected by this. PMA says this would be what we are looking to do.</p> <p>Update 11/10/2022: JT notes school committee voted to change the calendar with the professional days to February instead of January. MM notes the latest schedule update shows the end of December as the completion date. JT notes we have to think about what was added on this project compared to was originally specified.</p> <p>Electrical panels are another item that has been solved with temp panels. MM notes we have the electrical engineer onboard for these temp solutions. Auditorium seating is another issue at this time. Mike Reynolds (Annese Electric) notes 5 out of 6 panels are on the floor being built, they should be done in the next week or two. Notes we should see them the following week at the latest. MR notes they won't build anything without the parts and says they need to be manufactured fully before they can be sent. The</p>

		<p>missing panel is in the kitchen, MR says there is a plan for a temporary solution for this and the foreman has submitted this plan already. MR says they have been released for 60 weeks. CS asks if panels are UL tested before they come. MR says yes, they are tested and tightened before they are delivered.</p> <p>MM notes teacher tour will be pushed from November 30th to future date.</p> <p>January 25th possibly for teacher tour, early release day for schools. MM notes we are only going to do one move at this time. Boxes are being delivered soon, just waiting on delivery date.</p> <p>JD notes the foot is still on the gas, we may have to come back for the panel, but they are still going for the December late. Jim Dimarzio (Commodore) notes he has added more staff to the project to wrap this thing up. MM notes we would need custodial staff or admin staff for deliveries ones we hit substantial completion. MM says PMA will communicate with the district on this. TB asks about the fields being used in February. PMA notes the turf fields should be done with the exception of the lighting system.</p>
6/2/22:04	PMA Monthly	<p><u>Construction Update:</u></p> <p>Update 10/06/2022: PMA provided an update on the progress of construction. More RTU's being started, field C drainage, plantings and berm were complete. Polished concrete was started, courtyard work ongoing. PMA provided pictures and updates on progress. PMA also provided a look ahead for the next month.</p> <p>Update 11/10/2022: PMA provided an update on the progress of construction. PMA also provided a look ahead for the next month. Turf field with lights have been installed. Furniture deliveries are underway and being placed in the appropriate classrooms/areas. Generator was delivered and set on the pad. JT asks about final paving and when it will happen. MM says Commodore is working with Lawrence Lynch on this and conversations are ongoing about how we will go about this. Jim Dimarzio says the plants typically stays open until Christmas. Says the plant will go to 6 days a week and he says we will be fine until Christmas, but it shouldn't be that long.</p>
6/2/22:05	PMA Monthly	<p><u>Design Update:</u></p> <p>Update 10/06/2022: Athletic Field Bathrooms: Last meeting we agreed to proceed with underground work on T&M. Commodore agreed to get this work in before we final pave. PE released drawings to Commodore and are working on pricing for the remaining portion of this work. Pricing will go to SBC.</p> <p>Update 11/10/2022: Athletic Field Bathrooms: Currently waiting on pricing for the bathrooms. CS asks about the utilities going into the turf field bathrooms. MM notes CB is working on this and will get this under the road before the final pave is done. MM notes shop drawings for the bathrooms foundations have been submitted already. CB is working on the final price for the entire building. JT asks about the bathhouses and if Commodore will be around here at this time. MM says yes Commodore will be here to get this work done. MM notes we will have to coordinate a holiday or weekend to set the bathroom.</p>

PROJECT BUDGET

Item	Action/ Due	Notes
6/2/22:06	SBC Monthly	<p><u>Cashflow Update:</u></p> <p>Update 10/06/2022: Paid to date is \$89,421,496. 1.6% of project time remaining, 51% of project contingency remaining. PMA provides an update on the budget and contingency.</p> <p>Update 11/10/2022: Paid to date is \$94,521,795. 48.3% of project contingency remaining. PMA provides an update on the budget and contingency. CS asks if MSBA has been pitching in for this yet. MM notes we submit propays for reimbursement top the MSBA monthly. RC asks about spending saving on warranties and filters for the future. MM notes there is a warranty period that is covered in the project and attic stock is provided to the district per the project specifications. Notes there are filters provided in the attic stock.</p>
6/2/22:07	SBC Monthly	<p><u>FFE/IT Status and Budget:</u></p> <p>Update 10/06/2022: PMA reviewed update of current FFE/IT budget status. PMA notes furniture is scheduled to start arriving on October 17th and will progress from there starting in the classroom wings.</p> <p>Update 11/10/2022: PMA reviewed update of current FFE/IT budget status. PMA notes furniture install is going well, and we will continue to progress throughout the building. MM notes we are pretty good here.</p>
6/2/22:08	CLOSED	<p><u>Turf Field Change:</u></p> <p>Update 10/06/2022: PMA notes that the upper turf field has started to be installed. PMA also mentions that the light poles will be set in the near future.</p> <p>Update 11/10/2022: Not discussed in this meeting.</p>
6/2/22:09		<p><u>Change Authorization Review</u></p> <p>Update 10/06/2022:</p> <p><u>Trees at Admin:</u> PE issued drawings for trees and plantings to replace what was in front of the existing admin building. Commodore has these and is working on pricing this work as well.</p>

		<p>Field C Fencing: Last meeting we talked about Commodore getting pricing for the fencing around field c. District pursued their own pricing options and the prices came in much cheaper. SF says he will give prevailing wage rates to fencing company.</p> <p>SOD at Field C: PMA present option to change field C from loam and seed to sod. Around \$80,000.</p> <p>Motion: GB makes a motion to approve the sod at Field C change, GR seconds.</p> <p>Discussion: PMA mentions it would be quicker to use the field with sod and it takes fewer growing seasons to be able to use. GB mentions it is the focal point of the project and it would look much nicer as sod. CW mentions that field is for SAE and it would be nice to be able to use this field out front. Mentions SAE has weathered the construction times and they deserve a nice field for them to use. JT agrees they deserve this field sooner if they can use it for their play space.</p> <p>Vote: All in favor. (12 YES, 0 NO, 0 Abstain)</p> <p>Update 11/10/2022:</p> <p>Bulletin #47 – Drywall and Millwork: Proposed change to add millwork end pieces at the 16 hallway workspaces. Lower the archway in building A due to coordination issues. MM notes the arches were lowered due to some MEP conflicts so the ceiling would be able to go in with no issues. Cost of \$29,548.91. MM notes TRC was willing to send this to the SBC this morning.</p> <p>Motion: GB motions, GR seconds.</p> <p>Discussion: None.</p> <p>Vote: All in Favor. (15 YES, 0 NO, 0 Abstain)</p>
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MISCELLANEOUS

Item	Action/ Due	Notes
6/2/22:10	Record	<p>Public Comment/Questions:</p> <p>Update 11/10/2022: No public comment or questions.</p>
6/2/22:11	Record	<p>Adjournment:</p> <p>Update 11/10/2022:</p> <p>MOTION: CS motioned to adjourn made at 5:48. GR seconded.</p> <p>DISCUSSION: None.</p> <p>VOTE: All Vote to adjourn.</p> <p>Next Meeting date: 12/8/2022.</p>

PMA Consultants assumes, to the best of our knowledge, that the above content of these Meeting Minutes depicts all that transpired during this Project meeting. All attendees are required to address by memo or via e-mail, any omissions, errors or inconsistencies in the reporting of these Meeting Minutes, to the writer, within two (2) business days of receipt of these Meeting Minutes.

PREPARED BY: Nicholas Hull, PMA Consultants LLC

DATE: November 10, 2022