

DYIMS BUILDING COMMITTEE MEETING MINUTES



PMA Consultants

PROJECT: Dennis Yarmouth Intermediate MS
LOCATION: Virtual Meeting

MEETING DATE: October 6, 2022

ATTENDEES:

Bldg. Committee: ☒ Joe Tierney (JT) ☒ Sandra Cashen (SC) ☒ Robert Ciavarra (RC) ☐ George Davis (GD)
☒ James Dykeman (JD) ☐ Carol Woodbury (CW) ☐ Chris Flanagan (CF) ☒ Mike Bovino (MB)
☒ Robert Whritenour (RW) ☐ Ann Knell (AK) ☒ Tim Blake (TB) ☐ Cleon Turner (CT)
☐ Jenifer Legge (JL) ☒ Phillip Morris (PM) ☒ Gary Barber (GB) ☒ David Flynn (DF)
☒ Greg Rounseville (GR) ☐ Will Rubenstein (WR) ☒ Curt Sears (CS)

PMA: ☒ Chad Crittenden (CCR) ☐ Walter Hartley (WH) ☒ Mitch Miller (MM) ☒ Nick Hull (NH)
☐ Jon Pope (JP)

PE (Designer): ☐ Robert Bell (RB) ☐ Daniel Colli (DC) ☒ Andrew Hazelton (AH)
Traverse (Site): ☐ Kris Bradner (KB) ☐ John Luca (JL) ☐ Justin Robertshaw (JL)
Guests: ☐ Joe Glynn (JG) ☐ Eileen Whalen (EW) ☐ Todd Brayton (TB) ☒ Steven Faucher (SF)

GENERAL

Item	Action/Due	Notes
6/2/22:01	SBC Monthly	Call to Order: Roll Call: 10/06/22: Meeting was called to order at 4:40 PM by Joe Tierney with 12 voting members present.
6/2/22:02	SBC Monthly	Approval of Minutes: Minutes from 09/01/22 MOTION: Motion by CS, second by RW. DISCUSSION: None. VOTE: All in favor. (12 YES, 0 NO, 0 Abstain)

DESIGN & CONSTRUCTION

Item	Action/Due	Notes
6/2/22:03	PMA Monthly	Master Project Schedule: Update 09/01/2022: The substantial completion date was reviewed and if the project is still on track. Furniture will start to be delivered starting October 17 th and that everything will be complete by January when the students move in. Update 10/06/2022: PMA says commodores latest schedule update says substantial completion date has been moved to December 19 th . Still on track for furniture deliveries at this time. Move is still on schedule at this time. PMA mentions the main driver on this being late is finishes in A building, also testing and balancing of the mechanical systems as well as commissioning. PMA also notes there are electrical panels that have been delayed that are pushing the schedule out. CC notes that the dates for these panels may push even the Dec 19 th date out because they just got this out today. CC notes we need to work with the wiring inspector on how to progress from here. Annese is prepared to temp these panels in but we will need to work with the building inspector in order to even get a temp CoFo. CC notes panels are for kitchen equipment and RTU's. PMA working with CB on a recovery plan. MM notes Mechanical equipment has already been temped in for testing we just need to figure out how to go from here. CC notes we have not had panel issues on other projects, and these were ordered over a year ago. GB asks if we need load bank for CoFo, CC and MM say we do not need this for final CoFo. CC notes we will have to shut down parts of the building when we switch the panels over to permanent solutions and it is worth looking into kids maybe. MB asks if it is possible to switch temp solutions over during holiday breaks, so students are not affected by this. PMA says this would be what we are looking to do.
6/2/22:04	PMA Monthly	Construction Update: Update 09/01/2022: PMA provided an update on the progress of construction. RTU's started up, power and gas turned on, Walkway on Station Ave has been paved, flooring ongoing in the classroom wings, scoreboard for athletic fields installed. PMA provided a look ahead for the next month. Update 10/06/2022: PMA provided an update on the progress of construction. More RTU's being started, field C drainage, plantings and berm were complete. Polished concrete was started, courtyard work

		ongoing. PMA provided pictures and updates on progress. PMA also provided a look ahead for the next month. not being there at this time.
6/2/22:05	PMA Monthly	<p>Design Update: Update 08/04/2022: Athletic Field Bathrooms: PMA provided an update on the athletic field bathrooms, CC notes we will present the overall cost of the added bathrooms to the school building committee when we receive pricing. CS comments it would have been great to do these a year ago before we have all this work done already. Generator: PMA provided an update on the generator for the new school. CC mentions load bank issues that were causing the delay of the generator and we have now approved renting a temp generator to test life safety equipment and installing an external load bank. Traffic light: JT asks about the light in front of Admin. JP notes it will be operational by substantial completion October 14th.</p> <p>Update 09/01/2022: Athletic Field Bathrooms: PMA provided an update on the bathrooms for the athletic fields. PE is working on the design with their subconsultants. MM mentions that we can proceed on T&M to get the utilities in place for the bathroom before final paving is complete. MM says an option is to split up this part of the project and do the utility work on T&M. JT asks how certain we would be on where the utilities would be for this. PMA notes the bathroom location is known and we just need to get utilities in before the sitework contractor final paves. JT says this is a smart idea to get ahead of this work. GD asks if we could have someone else come and do this work? CC says you would have to wait to do the final audit by MSBA until this work is complete. District would have to cover the 5% until the audit is over. GD asks about concessions stand. JT says it was mentioned but there is limited room for concessions stand.</p> <p>Update 10/06/2022: Athletic Field Bathrooms: Last meeting we agreed to proceed with underground work on T&M. Commodore agreed to get this work in before we final pave. PE released drawings to Commodore and are working on pricing for the remaining portion of this work. Pricing will go to SBC.</p>

PROJECT BUDGET

Item	Action/ Due	Notes
6/2/22:06	SBC Monthly	<p>Cashflow Update: Update 09/01/2022: Paid to date is \$77,224,176. 8% of project time remaining, 50% of project contingency remaining. PMA provides an update on the budget, contingency, MM notes there could be costs from Commodore and subs to finish the work on time. CC notes it costs us more to have commodore to stay the longer we push the project out further. Also notes that there is a reason to claim that the schedule is extended if we keep adding work and it is a real possibility. CS mentions there needs to be a school built in the future and it would look good to return some of the project's money. Update 10/06/2022: Paid to date is \$89,421,496. 1.6% of project time remaining, 51% of project contingency remaining. PMA provides an update on the budget and contingency.</p>
6/2/22:07	SBC Monthly	<p>FFE/IT Status and Budget: Update 09/01/2022: PMA reviewed update of current FFE/IT budget status. CC notes typically with FFE issues – we will only know what furniture will be here when it arrives. Has always been an issue item and we are tracking it with PE's sub consultant. The first shipment is scheduled for October 17th. MM gives an update on the budget. CC notes 940 enrollment is 85%. Update 10/06/2022: PMA reviewed update of current FFE/IT budget status. PMA notes furniture is scheduled to start arriving on October 17th and will progress from there starting in the classroom wings.</p>
6/2/22:08		<p>Turf Field Change: Update 09/01/2022: Work is still ongoing. GB notes the district needs to plan ahead for the turf replacement in the next 10-15 years. Update 10/06/2022: PMA notes that the upper turf field has started to be installed. PMA also mentions that the light poles will be set in the near future.</p>
6/2/22:09		<p>Change Authorization Review Update 09/01/2022: T&M for Bathroom Underground Utilities: MOTION: RW motions to proceed with T&M for underground utilities for the bathrooms and for TRC to track and approve this cost, Seconded by RC. DISCUSSION: Authorization to have TRC approve work to proceed with work. Underground utilities for the new bathroom will be installed on T&M basis before final pave and will be stubbed up where the bathroom location is.</p>

		<p><u>VOTE:</u> JT-Y, RW-Y, JL-Y, SC-Y, CW-Y, WR-Y, RC-Y, GB-Y, CS-Y, GD-Y, MB-Y, CT-Y, DF-Y (14 YES, 0 NO, 0 Abstain)</p> <p><u>Admin Tree Removal:</u> \$10,000 to remove trees in front of admin plus the planting plan and we will get a number from commodore.</p> <p><u>Motion:</u> CT motions to proceed with the removal of the trees in front of the admin building and a second by JL.</p> <p><u>DISCUSSION:</u> DF mentions most of the trees are sick anyways and he thinks they should be cleaned up now. CS worries people are going to be concerned about the trees coming down until the new planting are installed. CS worries about timing of this and when it will happen so the land isn't barren.</p> <p><u>VOTE:</u> JT-Y, RW-Y, JL-Y, SC-Y, CW-Y, WR-Y, RC-Y, GB-Y, CS-Y, GD-Y, MB-Y, CT-Y, DF-Y (14 YES, 0 NO, 0 Abstain)</p> <p><u>Fence Around Field C:</u> CW worries about outside equipment (dirt bikes, ATVs, etc.) being able to drive on the field out front on field C, MM notes we could get pricing for fencing all along the field. JT thinks this is important and it should be priced for a fence all around the field and taller fence in front of the road. Also want to add fencing on the admin side. Everyone thinks it is important and it is safety issue. JT wants pricing on fencing all around and the netting on the east side.</p> <p><u>Update 10/06/2022:</u> <u>Trees at Admin:</u> PE issued drawings for trees and plantings to replace what was in front of the existing admin building. Commodore has these and is working on pricing this work as well.</p> <p><u>Field C Fencing:</u> Last meeting we talked about Commodore getting pricing for the fencing around field c. District pursued their own pricing options and the prices came in much cheaper. SF says he will give prevailing wage rates to fencing company.</p> <p><u>SOD at Field C:</u> PMA present option to change field C from loam and seed to sod. Around \$80,000.</p> <p><u>Motion:</u> GB makes a motion to approve the sod at Field C change, GR seconds.</p> <p><u>Discussion:</u> PMA mentions it would be quicker to use the field with sod and it takes fewer growing seasons to be able to use. GB mentions it is the focal point of the project and it would look much nicer as sod. CW mentions that field is for SAE and it would be nice to be able to use this field out front. Mentions SAE has weathered the construction times and they deserve a nice field for them to use. JT agrees they deserve this field sooner if they can use it for their play space.</p> <p><u>Vote:</u> All in favor. (12 YES, 0 NO, 0 Abstain)</p>
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MISCELLANEOUS

Item	Action/ Due	Notes
6/2/22:10	Record	<p><u>Public Comment/Questions:</u> <u>Update 10/06/2022:</u> No public comment or questions.</p>
6/2/22:11	Record	<p><u>Adjournment:</u> <u>Update 10/06/2022:</u> <u>MOTION:</u> CS motioned to adjourn made at 5:31. GB seconded. <u>DISCUSSION:</u> None. <u>VOTE:</u> All Vote to adjourn. <u>Next Meeting date:</u> 11/10.</p>

PMA Consultants assumes, to the best of our knowledge, that the above content of these Meeting Minutes depicts all that transpired during this Project meeting. All attendees are required to address by memo or via e-mail, any omissions, errors or inconsistencies in the reporting of these Meeting Minutes, to the writer, within two (2) business days of receipt of these Meeting Minutes.

PREPARED BY: Nicholas Hull, PMA Consultants LLC

DATE: October 6, 2022