



**Dennis Yarmouth Regional School District**  
**Office of the Superintendent**  
296 Station Avenue, South Yarmouth, Massachusetts 02664  
Phone: (508) 398-7600 Fax: (508) 398-7622

**Date:** January 13, 2021

**To:** Employee(s), Student Teacher/Intern(s), Substitute(s), and Subcontractor's

**RE:** Act Relative to Background Checks (Fingerprinting)

**From:** Thomas Campbell, Ed.D., Director of Human Resources

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On January 10, 2013, Governor Patrick signed Chapter 459 of the Acts of 2012, "An Act Relative to Background Checks." As previously notified, all employees for public schools must complete a Federal Background Check by way of Fingerprint in addition to a CORI check. If you have had your fingerprints done for another MA public school system within the last seven years, please ask the school to send a Suitability Determination to [searsh@dy-regional.k12.ma.us](mailto:searsh@dy-regional.k12.ma.us). You do not have to have your fingerprints taken again at this time.

**Instructions for scheduling your fingerprinting appointment:**

1. Log on to: <https://www.identogo.com/> as this website contains additional details regarding the locations, including hours of operation, and where you can schedule an appointment.
2. Information you will need to complete your online registration:  
**Our Provider ID** is: 06450000

The results will be transmitted to the Dennis-Yarmouth Regional School District, so you must put this information in when you make your appointment.

**Applicant Employer Information:**

**Employer name:** Dennis-Yarmouth Regional School District

**Employer phone:** 5083987611

**Address:** 296 Station Avenue, South Yarmouth MA 02664

**Employer Contact Name:** Thomas Campbell

**Occupation:** Director of Human Resources

3. You may pay in advance online using a credit card during the registration process, but if you choose to pay at the time of your scheduled appointment, personal check or money order will only be accepted. The cost for fingerprinting is \$35.00 and \$55.00 for licensed professionals.
4. You must bring a valid photo ID to your fingerprinting appointment. (Refer to the list of acceptable forms of ID on the above referenced website)
5. At the conclusion of your fingerprinting appointment, you will receive a receipt from the enrollment agent. A copy of this receipt must be turned into the HR Department. Please visit the websites below for more information.

<https://www.mass.gov/handbook/frequently-asked-questions-faqs-on-new-eec-background-record-check-process>  
<https://malegislature.gov/Laws/SessionLaws/Acts/2012/Chapter459>